



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, September 14, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koeppe, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Assistant Fire Chief Shawn Bordeaux, Police Chief Tim Callan, Street Superintendent Brian Bauer, and Attorney Andrew Rossmeissl.

Excused: Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, and Engineer Zach Laabs

Public Attendance: Four individuals were present.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

a) Regular Village Board Meeting – August 10, 2026 & August 24, 2026

b) Special Village Board Workshop – August 31, 2026

Minutes and Correspondence to Receive

c) Park Commission Meeting Minutes – August 12, 2026

Motion: Trustee Van Dyke, seconded by Trustee Raddatz, to approve the meeting minutes and accept other departmental minutes and correspondence into the record, as presented.

Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

None.

5. **Discussion Items**

None.

6. **Unfinished Business**

None.

7. **New Business-Resolutions/Ordinances/Policies**

a) 260914-1 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,055,000 General Obligation Promissory Notes

Motion: Trustee Van Dyke, seconded by Trustee McQuillan, to approve the Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$3,055,000 General Obligation Promissory Notes, as presented.

Discussion: Brad Viegut of Robert W. Baird & Co. presented an overview of the borrowing resolution for the Village's 2026 Capital Projects borrowing. Mr. Viegut reviewed the proposed issuance parameters, the Village's current debt profile, and related debt issuance information. He reported that the Village's bond rating is Aa2 and noted that interest rates are expected to be finalized on Thursday. He also reported that municipal interest rates had increased over the previous two weeks and estimated the current interest rate at approximately 4.08%.

Vote: Motion carried unanimously.

b) 260914-2 2026 Budget Amendment to Provide Funds for the July 27, 2026 Tornado Emergency Response & Recovery

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the 2026 Budget Amendment to Provide Funds for the July 27, 2026 Tornado Emergency Response & Recovery, as presented.

Discussion: Director Searl provided an overview of the proposed budget amendment related to tornado emergency response and recovery efforts. He noted that the emergency declaration allows the Village to use the Committed Fund for eligible expenditures. An initial estimate of \$2.8 million was provided, with \$2,741,769 being transferred from the Committed Fund to cover current and anticipated expenditures. The majority of the expenditures will be for debris removal and cleanup.

Director Searl also discussed the impact of the tornado damage on the Village's fire apparatus. Due to damage to the fire trucks previously stationed on the east side, the Village has been relying on apparatus loaned by Pierce Manufacturing and the Town of Grand Chute. As the Village will no longer be able to borrow those trucks, staff is proposing the purchase of a fire engine from the Village of Butler for the east side. Funding for the purchase would come from the Equipment Replacement Fund. Staff anticipates that the Village will ultimately have four fire trucks, with one truck potentially being sold in the future to replenish the Equipment Replacement Fund.

Director Searl reported that the Village's Engine 41 has received authorization from the insurance company for repairs. Chief Sweeney clarified that the estimated nine-month repair period would begin when the engine is delivered for repairs, which is anticipated to occur in late November or early December. The Village's other two damaged trucks remain under evaluation by the insurance company. Staff responded to questions from the Board.

Vote: On roll call vote: 7-0, motion carried.

c) 260914-3 Award Proposal – Palisades Park Lateral Project

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve the Award Proposal for the Palisades Park Lateral Project, as presented.

Vote: Motion carried unanimously.

d) 260914-4 Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs

Motion: Trustee Van Dyke, seconded by Trustee Hanson to approve the Authorizing Resolution for Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs, as presented.

Vote: Motion carried unanimously.

e) 260914-5 Amend Village of Fox Crossing Additional Compensation Pay Schedule

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve the amendment to the Village of Fox Crossing Additional Compensation Pay Schedule, as presented.

Discussion: Manager Sturgell explained that the existing pay schedule provides for out-of-class pay when a custodian assists with snow plowing. The proposed amendment would add provisions for out-of-class pay when a custodian performs duties typically assigned to a Street Worker, including leaf collection, brush pickup, and chipping. The amendment would allow a custodian to receive additional compensation when performing higher-level duties outside of their regular responsibilities, which occurs infrequently but as needed.

Vote: Motion carried unanimously.

f) 260914-6 Establish Polling Places for the November 3, 2026 General Election and for Elections held in 2027

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the establishment of polling places for the November 3, 2026 General Election and for elections held in 2027, as presented.

Discussion: Clerk Jaenke explained that the resolution establishes the Village's current polling locations for the November 3, 2026 General Election and elections held in 2027, including the combination of the Community Center with the Pentecostals of the Fox Cities.

Vote: Motion carried unanimously.

g) 260914-7 Temporary Class "B" Retailer's License – Fox Valley Youth Hockey

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the Temporary Class "B" Retailer's Licenses for Fox Valley Youth Hockey, as presented.

Vote: Motion carried unanimously.

h) 260914-8 Operator License Applicants

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the Operator License Applicants and deny one Operator License application, as presented.

Discussion: Chief Callan explained that one operator license application was denied due to omitted information on the application and information identified during the background check that supported the denial.

Vote: Trustee Swiertz abstained. Motion carried

i) 260914-9 Expenditures

Motion: Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures, as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

a) Village President Youngquist

- Announcement of Budget Workshop Dates

President Youngquist announced the dates and times for the 2027 Budget Workshops:

Budget Workshop #1: Monday, October 5, 5:00–9:00 p.m.

Budget Workshop #2: Monday, October 12, 5:00–9:00 p.m.

Budget Workshop #3: Monday, October 19, 5:00–9:00 p.m.

Budget Workshop #4: Monday, October 26, 5:00–9:00 p.m.

He noted that the October 12 and October 26 workshops will be scheduled around the regular Village Board meetings, which begin at 6:00 p.m.

- 2027 Village of Fox Crossing Budget Public Hearing to be held Monday, November 23, 2026 at 5:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive

President Youngquist announced that the 2027 Village of Fox Crossing Budget Public Hearing will be held on Monday, November 23, 2026, at 5:00 p.m. in the Arden Tews Assembly Room.

- b) Trustee Kris Koeppé – Fall Electronic Recycling Event will be held on Saturday, October 10, 2026 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppé announced that the Fall Electronic Recycling Event will be held on Saturday, October 10, 2026, from 8:00 a.m. to noon at the Municipal Complex. He noted that information about the event has been provided to residents through utility bill communications and is also available on the Village website. He reminded residents not to bring items containing mercury. The event will be held rain or shine, and he expressed anticipation for a successful event.

- c) Village Manager Jeffrey Sturgell – July 27 Storm Event Response Update / Fire Station #41 & Community Center Rebuild/Relocate Update

Manager Sturgell provided an update on the Village's storm recovery efforts since the workshop meeting. He reported that the Village is still awaiting insurance estimates for the Community Center and Fire Station #41. He explained that, rather than using a representative from Keller for the independent damage review, the Village will now use McMahon, which will also provide engineering services for the Community Center and Fire Station #41 rebuilds.

He stated that Director Geiser met with McMahon earlier in the day to assess the damage. McMahon will prepare a report to assist the Village in negotiating the insurance adjustment. Staff also met with McMahon regarding proposed redesigns for the Community Center and Fire Station #41. The costs are \$13,500 for the east-side design, \$9,200 to design additional Community Center space on the west side, and \$2,500 for the structural review to support the insurance adjustment.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Koeppé to adjourn at 6:36 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,



Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.