FOX CROSSING
BRIDGING THE FOX CITIES

FOX CROSSING PARKS & RECREATION DEPARTMENT

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**PARK COMMISSION MEETING MINUTES** **September 9 , 2026**

**Park Commissioners Present:** Lacie Callan, Jordyn Kurer, Kathy Sylvester, Matt Werner, Jill Rasmussen, Jean Wollerman
**Excused:** Suneer Patel
**Staff Present**: Director Amanda Geiser

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The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Kurer at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

## APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, The August 12, 2026, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Callan. Commissioner Werner abstained. Motion carried. The expenditures were reviewed and accepted.

## PUBLIC FORUM

- None

## DISCUSSION/PRESENTATION

A. **2027-2031 Comprehensive Outdoor Recreation Plan:** Chris Silewski from Ayres Associates presented an update on the Comprehensive Outdoor Recreation Plan (CORP). Mr. Silewski reviewed findings from the online survey, community input events, and park site evaluations conducted by Ayres staff.

   Mr. Silewski explained that the CORP is intended to serve as a planning tool and guide for future decision-making, rather than a set of fixed commitments. The analysis of the Village's park system identified Fritse Park, O'Hauser Park, Fritsch Park, and Wittmann Park as strong park anchors. Wittmann Park received the highest score on the park usability index.

   Commissioners asked Mr. Silewski questions regarding several topics, including open spaces that were noted to feel unwelcoming to visitors, potential facility and operational deficiencies, and recommendations for serving teenage and adult populations that are not currently being adequately addressed through existing programming.

B. **Discount Ticket Summary:** Director Geiser reviewed the 2026 discount ticket program sales and discussed the comparison to last year's figures. Overall, it was a strong year in sales with a total of 864 tickets sold. It was noted that the department receives $1.00 for every ticket that is sold through the program.

## REPORTS

A. **Park Report:** Accepted as written.
B. **Recreation Report:** Accepted as written.
C. **Director Report:** Accepted as given.
D. **Commissioner Reports:**
   - **Commissioner Callan:** No report.
   - **Commissioner Kurer:** No report
   - **Commissioner Werner:** No report.
   - **Commissioner Rasmussen:** No report.

- **Commissioner Sylvester:** No report.
- **Commissioner Patel:** Excused.
- **Commissioner Wollerman:** No report.

**OLD BUSINESS**

- None

**NEW BUSINESS**

A. **Wittmann Park Use Request – YMCA Fox Cities:** *Commissioner Sylvester made a motion to approve the Wittmann Park Facility Use Agreement with the YMCA of the Fox Cities as submitted. Commissioner Rasmussen seconded the motion.*

Director Geiser reviewed the proposed Wittmann Park Use Agreement with the YMCA of the Fox Cities that would go into effect January 1, 2027. The agreement details all stipulations related to the YMCA running their day camp program at Wittmann Park in 2027.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

B. **Fritsch Park Use Request – St Joe's Program Run/Walk:** *Commissioner Callan made a motion to approve the Fritsch Park Use Request made by the St. Joe's Program Run/Walk. Commissioner Sylvester seconded the motion.*

St. Joe's Program has requested to use a portion of Fritsch Park for the annual run/walk event on Saturday, October 3. Staff recommended approval of the submitted route, so long as the route stays on the exterior trail around the outside portion of Fritsch Park. St. Joe's has been asked to provide a Certificate of Liability Insurance before the event takes place.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

**CORRESPONDENCE**

- **Withheld Security Deposit:** The Commission reviewed a letter that was recently sent to a rental party which took place at the O'Hauser Park north pavilion. The letter detailed a withholding amount of a portion of their security deposit.

**ADJOURNMENT**

Commissioner Sylvester motioned, seconded by Commissioner Rassmussen, to adjourn the Park Commission meeting at 7:30PM. Motion carried unanimously.

***The next Commission meeting is scheduled for October 14, 2026, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.***

Sincerely,

Jordyn Kurer
Chairperson - Village of Fox Crossing Park Commission