



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, August 10, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koeppe, Tim Raddatz, Kate McQuillan, and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, and Attorney Andrew Rossmeissl.

Excused: Trustee Deb Swiertz and Engineer Zach Laabs

Public Attendance: Five individuals were present.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

a) Regular Village Board Meeting – July 27, 2026

Minutes and Correspondence to Receive

b) Water Main Breaks Report – June 2026

c) Water Pumpage Report – June 2026

Motion: Trustee Van Dyke, seconded by Trustee Raddatz, to approve the meeting minutes and accept other departmental minutes and correspondence into the record, as presented.

Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

Neenah Mayor Brian Borchardt, 1411 Rogers Ct., Neenah, expressed his appreciation to the Village for its collaboration and assistance in responding to the aftermath of the tornado. Mayor Borchardt also thanked Village staff, noting that they have been excellent to work with throughout the response and recovery efforts.

5. **Discussion Items**

None.

6. **Unfinished Business**

None.

7. **New Business-Resolutions/Ordinances/Policies**

a) 260810-1 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing, as presented.

Discussion: President Youngquist provided an overview, noting that the Neenah-Menasha Sewerage Commission (NMSC) requested the Village Board approve the borrowing resolution to begin moving forward with its upcoming project to address upgrades required for new phosphorus requirements. The total project is estimated to cost approximately \$24,000,000, with the Village's share estimated at approximately 15%.

Trustee Hanson questioned the amount the Village would actually be borrowing. Director Searl stated that the amount would be \$4,000,000, as calculated by McMahon. Manager Sturgell agreed that the Village's share was estimated at 15%, with the \$4,000,000 amount providing a buffer.

Vote: On roll call vote: 6-0, motion carried.

b) 260810-2 Approve Amendment to Licensed Premises Description for Kwik Trip #883

Motion: Trustee McQuillan, seconded by Trustee Van Dyke, to approve the Amendment to Licensed Premises Description for Kwik Trip #883, as presented.

Vote: Motion carried unanimously.

c) 260727-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 985 Irish Road (Parcel #1210518) from R-2 Suburban Low Density District to R-3 Suburban Medium Density District
Second Reading & Adoption

Motion: Trustee Hanson, seconded by Trustee Van Dyke, moved to approve the Second Reading and Adoption of the ordinance amendment as presented.

Vote: Motion carried unanimously.

d) 260810-3 Operator License Applicants

Motion: Trustee Van Dyke, seconded by Trustee Raddatz, to approve the Operator License Applicants, as presented.

Vote: Motion carried unanimously.

e) 260810-4 Expenditures

Motion: Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures, as presented, without exception.

Discussion: Director Searl highlighted the \$5.1 million in expenditures, noting that \$4.4 million relates to handling tax payments. Director Dearborn provided an update on the MSA project and upcoming public input meetings, stating the project remains on schedule and may be completed by next year.

Vote: Motion carried unanimously.

8. Reports

a) Village Clerk Chantel Jaenke – Partisan Primary Election will be held on Tuesday, August 11, 2026, with Polls Open from 7:00 a.m. to 8:00 p.m.

Clerk Jaenke reminded residents that the Partisan Primary Election will be held on Tuesday, August 11, 2026, with polls open from 7:00 a.m. to 8:00 p.m. Voters may use the interactive voting map on the Village website to find their polling location.

Clerk Jaenke also reminded voters of a change to polling locations on the east side of the Village. Voters who would normally vote at the Community Center will instead vote at the established east-side polling location at Pentecostals of the Fox Cities, located at 1445 Midway Road.

b) Village Manager Jeffrey Sturgell – July 27, 2026 Storm Recovery Report

Manager Sturgell provided an update on storm recovery efforts since the last meeting.

He reported that water utility facilities on the east side of both Fox Crossing and the City of Menasha were

damaged during the storm. Utilities recharged the east-side water system on Thursday, July 30, restoring service to all affected east-side residents.

Manager Sturgell reviewed a damage map showing impacted areas and their severity. He discussed debris collection already completed and outlined the plan for continued cleanup in the affected neighborhoods.

He also reviewed recent garbage collection efforts, noting that Harter's worked with the Village to ensure garbage was picked up on Thursday after the storm. Additional assistance was provided later that week, with trucks and crews from other communities coming into Menasha and Fox Crossing to collect trash missed earlier due to storm impacts.

Manager Sturgell noted that the National Guard's response concluded yesterday and provided an update on FEMA's involvement. The County completed its FEMA-related damage assessments, and the Village's Building Department has finished residential assessments and is moving on to commercial properties. The process for state reimbursement has begun, with Director Searl coordinating the application.

He thanked the many volunteers who assisted in the response but noted that spontaneous volunteering has ended. Residents wishing to help may still register through a nonprofit organization by calling 211. He also shared that United Way has established a Tornado Relief Fund.

He reviewed impacts on the upcoming election, including the emergency combination of polling places on the east side of the Village.

Manager Sturgell provided an update on the Community Center damage, noting Director Geiser's efforts to recover equipment and supplies from the building. Chief Sweeney reported on the damaged fire station, explaining that the insurance company inspected both the Community Center and the fire station, approving certain items for removal while requiring others to remain. A structural engineer also assessed the building. All three fire trucks have been removed, along with any salvageable equipment, and the insurance company will evaluate the trucks for damage. A temporary fire station is operating on the east side at one of the utility buildings, and the Village is currently borrowing fire trucks from neighboring communities.

Manager Sturgell also reviewed the town hall hosted by the City of Menasha on August 6, which provided an opportunity for residents to ask questions and speak with staff. The majority of attendees were City of Menasha residents.

He noted that the curfew and burn ban remain in effect, though the curfew may be lifted later this week. Director Geiser will continue notifying residents of changes to recreation programs now that the Community Center is no longer available.

Manager Sturgell thanked all staff for their efforts and involvement throughout the storm response.

Trustee Koeppe asked about sewer lift stations damage. Director Hoechst noted that both sides of the Village were without power after the storm, with power to the west side restored via generator. He credited the Public Works crew for their hard work and dedication.

Director Hoechst also provided an update on the Valley Road construction project, noting the project is approximately one week behind schedule due to the storm.

President Youngquist thanked Manager Sturgell for keeping the Board informed and for his continued hard work. Trustee Hanson also thanked Village staff and neighboring communities for their assistance.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Koeppe to adjourn at 7:08 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink that reads "Chantel M. Jaenke". The signature is written in a cursive, flowing style.

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.