Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, July 27, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Dale Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Deputy Clerk Alexa Lee conducted roll call and recorded the following Village Board members as present: Trustees Michael Van Dyke, Kris Koeppe, Kate McQuillan and President Dale Youngquist.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Director of Finance Jeremy Searl, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, and Attorney Andrew Rossmeissl.

Excused: Trustees Tim Raddatz, Deb Swiertz, Barb Hanson, Fire Chief Todd Sweeney, Police Chief Tim Callan, Engineer Lee Reibold, Engineer Zach Laabs, and Village Clerk Chantel Jaenke.
Public Attendance: Three individuals were present.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve
a) Regular Village Board Meeting – July 13, 2026

Minutes and Correspondence to Receive
b) Planning Commission Meeting Minutes – June 17, 2026
c) Park Commission Meeting Minutes – July 8, 2026

Motion: Trustee Van Dyke, seconded by Trustee McQuillan, to approve the meeting minutes and accept other departmental minutes and correspondence into the record, as submitted.
Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

None.

5. **Discussion Items**

President Youngquist requested an update from Director Hoechst regarding the weather event that occurred earlier in the day. Director Hoechst reported a significant weather event took place, assumed to be a tornado, but it would not be confirmed as such until the National Weather Service completes their assessment. Director Hoechst provided an update as to the street crews working to clear roads on the east side, though access is limited due to closures by state troopers. Director Hoechst also provided an update as to the Village's water system status indicating the west side is operating on generators after power loss and west side residents were notified to conserve water and the east side faces a more severe water issue due to power loss and Menasha Utilities sustaining major damage to their water treatment plant. Director Hoechst advised that due to pressure loss on the east side, the east side will be on a boil water advisory until further notice and he will send out a news release after the Board meeting. Director Hoechst expressed appreciation for the streets, utilities, and parks crews.

Manager Sturgell provided an overview of the Emergency Operation Center that was activated at Fire Station #40 after the storm had passed to coordinate response efforts. Manager Sturgell detailed what he had surveyed on the east side regarding damage and debris and the statuses of Fire Station #41, the Community Center and Palisades Park. Manager Sturgell urged residents to remain off the streets and shelter in place due to safety concerns, especially with the power lines that are downed. Manager Sturgell explained that due to the storm's impact on multiple municipalities, that Winnebago County initiated an Emergency Operations Center too, and he noted which Village staff reported to the County and which staff remained at the Village Emergency Operations Center. Manager Sturgell provided updates as to emergency services and contact with Trustee Barb Hanson. Manager Sturgell emphasized the need to resolve the water issues, secure damaged facilities and clear roadways to allow for safe travel. The Board asked Manager Sturgell questions regarding fire truck damage and displaced residents to which Manager Sturgell responded. Brief discussion ensured between the Board and Manager Sturgell regarding contacting the excused Trustees before moving on to the next agenda item.

6. Unfinished Business

None.

7. New Business-Resolutions/Ordinances/Policies

a) 260727-1: ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 985 Irish Road (Parcel #1210518) from R-2 Suburban Low Density District to R-3 Suburban Medium Density District *First Reading*

Motion: Trustee Van Dyke, seconded by Trustee McQuillan to amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 985 Irish Road, parcel number 1210518, from R-2 Suburban Low Density District to R-3 Suburban Medium Density District *First Reading,* as submitted.

Discussion: Director Dearborn gave an overview of the history of the rezoning and development project, noted it complies with the future land use map and was approved by the Planning Commission. General discussion ensued between Trustee Koeppe and Director Dearborn.

Vote: Motion carried unanimously.

b) 260727-1 Certified Survey Map – 1735 & 1745 Brighton Beach Road

Motion: Trustee Van Dyke, seconded by Trustee McQuillan, to approve the Certified Survey Map for 1735 & 1745 Brighton Beach Road, as submitted.

Discussion: Director Dearborn gave an overview of the proposed changes to the property and that Planning Commission recommended approval of the Certified Survey Map with conditions.

Vote: Motion carried unanimously.

c) 260727-2 2026 Budget Amendment to Provide Funds for the Well #5 Repair Project

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to move the 2026 Budget Amendment to Provide Funds for the Well #5 Repair Project to after the Reports section on the agenda before adjourning.

Discussion: President Youngquist questioned whether action on this item can be deferred to obtain the necessary roll call vote from the excused Trustees due to the urgency created by the storm damage. Director Hoechst confirmed urgent action on this item is necessary. Attorney Rossmeissl recommended postponing action to allow for time to post public meeting notice and coordinating scheduling the meeting, noting that Board members could attend this future meeting by phone. He also suggested moving the item to the end of the agenda to allow time for an excused Trustee to potentially join the meeting today. President Youngquist requested a motion to move this item to the end of the agenda. The Board asked whether any of the excused Trustees had been reached yet. Manager Sturgell stated he contacted all three Trustees and would continue to try to make contact.

Vote: Motion carried unanimously.

d) 260727-3 Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 25, 2026
Motion: Trustee Van Dyke, seconded by Trustee McQuillan to approve the Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 25, 2026, as submitted.
Vote: Motion carried unanimously.

e) 260727-4 Operator License Applicants
Motion: Trustee Van Dyke, seconded by Trustee Koeppe to approve the Operator License Applicants, as submitted.
Vote: Motion carried unanimously.

f) 260727-5 Expenditures
Motion: Trustee Koeppe, seconded by Trustee Van Dyke to authorize the expenditures, as submitted, without exception.
Vote: Motion carried unanimously.

8. Reports

a) Police Chief Tim Callan – Police National Night Out Event will be held on Tuesday, August 4, 2026 from 5:00 p.m. to 8:00 p.m., located at O'Hauser Park

Village Manager Sturgell, on behalf of Chief Callan, gave an overview of the Police National Night Out Event and noted that it is a fun event for children and the activities available.

b) Deputy Clerk Alexa Lee – Early Voting for the August 11 Partisan Primary Election will be held on Tuesday, July 28 through Friday, August 7, 2026; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, July 31 on which Voting will be Open Until 11:30 a.m., and Friday, August 7, in which Voting will be Open Until 5:00 p.m.

Deputy Clerk Lee provided information for in-person absentee voting held at the Municipal Complex stating the dates and times that in-person absentee voting is available for the August 11th Partisan Primary Election and provided the times that polls are open on Election Day.

9. 260727-2 2026 Budget Amendment to Provide Funds for the Well #5 Repair Project

Motion: Trustee Van Dyke, seconded by Trustee Koeppe to proceed with the emergency repairs of well #5 in lieu of the planned chemical treatment budgeted for 2026 and if necessary, a budget amendment at a future time, as submitted.
Discussion: The Board and Manager Sturgell discussed their attempts to contact the excused Trustees. President Youngquist asked the Clerk's Office to schedule and ensure need public notice posting requirements to hold a special meeting, assuming the excused Trustees would be unable to attend this meeting. Trustee McQuillan asked if the current meeting could be recessed and if the Board could call in later this evening to continue the meeting. Attorney Rossmeissl advised the current meeting must continue in this capacity. Director Searl stated the project could probably move forward without the budget amendment, though the amendment would still be needed for the other work that needs to be done the remainder of the year, detailing the reasoning for the budget amendment. Director Hoechst added the necessary work due to the storm damage may exceed the current budget, even if other work was removed. President Youngquist asked whether reimbursement was an option. Director Searl clarified statutory requirements for budget amendments. Attorney Rossmeissl stated budget amendments have been retroactively in the past under dire circumstances, the current situation is unique and a special meeting at a future date would be appropriate. Manager Sturgell expressed his support for holding a future special meeting for the budget amendment and indicated if there was a motion to move forward with the well repair without the budget amendment, the Board could approve the well repair component at the current

meeting. Trustee Koeppe questioned the well's operation with the current storm impacts, Director Hoechst provided a response regarding the well operation and associated risk factors. Director Hoechst advised he received notification from utilities that the Village will be working with neighboring municipalities to try and get water fed through the system for now, though the boil advisory will remain in effect to allow for system testing and replenishing the water supply. Trustee Koeppe questioned the cost of bringing in a generator for the well. Director Hoechst confirmed costs would most likely be incurred, and Director Searl stated any costs incurred for protecting Village assets and residents are covered by the Village insurance policy.
Vote: On roll call vote: 4-0, motion carried.

10. <u>Closed Session</u>

None.

11. <u>Adjourn</u>

Motion: Trustee Van Dyke, seconded by Trustee Koeppe to adjourn at 6:40 p.m.
Vote: Motion carried unanimously.

Respectfully submitted,

Alexa Lee

Alexa Lee
Village Deputy Clerk

Note: *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*