



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, June 8, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 5:59 p.m.

The Pledge of Allegiance was recited.

Village Deputy Clerk Alexa Lee conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koepp, Tim Raddatz, Deb Swiertz and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Deputy Clerk Alexa Lee, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, and Attorney Andrew Rossmeissl.

Excused: Trustee Kate McQuillan, Village Clerk Chantel Jaenke, Engineer Zach Laabs

Public Attendance: Twelve individuals were present.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

a) Special Village Board Meeting – May 18, 2026

b) Regular Village Board Meeting – May 18, 2026

Minutes and Correspondence to Receive

None.

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the meeting minutes into the record as presented.

Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

a) Steve Druckrey, 1921 Jacobsen Rd, expressed concerns about establishing a whistle ban/quiet zone at the railroad intersection of Winchester. He referenced a Post Crescent article he reviewed last year and asked whether the Village has explored grant funding for quiet zones. The Board suggested Director Dearborn or Manager Sturgell follow up with the resident. Mr. Druckrey provided his contact information.

b) Jim Kriha 989 Highland Park Rd, requested clarification on the recent e-bike ordinance, specifically regarding Section G Unsafe Operation, subsection (2) related to towing of persons, vehicles and trailers. He indicated he uses a trailer and transports his grandchildren in it behind his e-bike. He referenced differences in Neenah's e-bike ordinance. He expressed concern of being out of compliance with the Village's ordinance. Attorney Rossmeissl requested Mr. Kriha leave his contact information with the Clerk and explained the inconsistencies among Neenah, Menasha and Fox Crossing's e-bike ordinances. Mr. Kriha provided his contact information.

- c) Susan Erdmann 110 W Wilson Ave, inquired about an ordinance for nuisance lighting in residential areas. She reported her neighbor has an unshielded light causing light trespass and provided photos to the Board. The Board asked her follow up questions and the Board discussed the possibility of a residential lighting ordinance and police enforcement. Director Dearborn noted an ordinance could be drafted but consistency would be challenging. Ms. Erdmann indicated she had contact with the Police Department regarding this issue. Attorney Rossmeissl explained issues with drafting such ordinance and noted without such ordinance, this issue is a civil matter. General discussion ensued. The Board asked Director Dearborn to follow up with Ms. Erdmann. Director Dearborn noted matters like this will be addressed as part of zoning code updates. Ms. Erdmann provided her contact information.

5. **Discussion Items**

None.

6. **Unfinished Business**

None.

7. **New Business-Resolutions/Ordinances/Policies**

- a) 260608-1 Developer Agreement – Shady Lane Estates Subdivision

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the Developer Agreement for Shady Lane Estates Subdivision, as submitted.

Discussion: Director Dearborn provided a general overview of the developer agreement for Shady Lane Estates and it is a standard development agreement for new subdivisions. The Board asked if there is anything unique with the agreement. Director Dearborn indicated there is not and the existing stormwater pond is being utilized.

Vote: Motion carried unanimously.

- b) 260608-2 Award Bid – 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to award the base bid and wall reconstruction bid for the 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project, as submitted.

Discussion: Director Hoechst reported the project bids came in very favorable, especially for the concrete panel replacement program and requested approval to have additional work done due to the project being under budget. The Board inquired about final project cost. Director Hoechst provided clarification on the total at end of the project and being well within budget. The Board inquired about bidding a second project; Director Searl indicated a secondary project is not an option.

Vote: Motion carried unanimously.

- c) 260608-3 Award Bid – 2026 Crack Seal Program

Motion: Trustee Van Dyke, seconded by Trustee Raddatz, to award the 2026 Crack Sealing Program, as submitted.

Discussion: Director Hoechst reported a slight increase in price per pound compared to last year and a one-time increase was made to catch up on crack sealing in the Village.

Vote: Motion carried unanimously.

- d) 260608-4 Change Order #2 – 2026 Road Resurfacing Program to Include the American Drive Trail Project, the Kippenhan Park Trail Project and Palisades Park Site Improvements Project

Motion: Trustee Swiertz, seconded by Trustee Van Dyke, to approve Change Order No. 2 for the 2026 Road Resurfacing Program to include the American Drive Trail Project, the Kippenhan Park Trail Project and Palisades Park Site Improvements Project, as submitted.

Discussion: Director Hoechst explained the change order was necessary due to an issue with curbing that had to be removed and replaced. He noted the southern section of Northern Road is being removed from the project

to help make up the cost difference. He explained the total at the end of the project will likely increase and provided an estimated net decrease. The Board questioned if streets removed from the project will go to next year's budget and Director Hoechst confirmed. The Board questioned why the road does not match up to the driveways and if mud jacking is an option to address that issue; Director Hoechst provided clarification in response.

Vote: Motion carried unanimously.

e) 260608-5 Change Order #4 & Final – Margeo Neighborhood Utility Improvement Project

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve Change Order No. 4 and Final for the Margeo Neighborhood Utility Improvement Project, as submitted.

Discussion: Director Hoechst provided details regarding the project's delay, noting that excessive rainfall impacted its completion.

Vote: Motion carried unanimously.

f) 260608-6 Approve Memorandum of Agreement Between the Neenah Joint School District and the Village of Fox Crossing in Support of the School Resource Officer (SRO) Program

Motion: Trustee Hanson, seconded by Trustee Swiertz, to approve the Memorandum of Agreement Between the Neenah Joint School District and the Village of Fox Crossing in Support of the School Resource Officer (SRO) Program, as submitted.

Discussion: Chief Callan explained the benefit of the agreement. The Board inquired on the length of contract and if it could be revised in the future to include a second SRO. Chief Callan indicated the secondary SRO could be considered later, but not at this time, and noted payment of overtime cost is now included, unlike the previous agreement.

Vote: Motion carried unanimously.

g) 260608-7 Approve Reinstatement and First Amendment to Water Tower Space Lease Agreement for Tower #1 Located at 1665 University Drive

Motion: Trustee Hanson, seconded by Trustee Koeppe, to approve the Reinstatement and First Amendment to Water Tower Space Lease Agreement for Tower #1 Located at 1665 University Drive, as submitted.

Discussion: Director Dearborn summarized the agreement negotiations. Attorney Rossmeissl noted a minor monetary compromise and indicated the Village still has escalations and the ability to have equipment removed for tower maintenance. The Board questioned previous version of the agreement; Attorney Rossmeissl addressed differences from the previous agreement.

Vote: Motion carried unanimously.

h) 260608-8 Reappointment of Park Commission Member – Suneer Patel

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to reappoint Suneer Patel to the Park Commission, as submitted.

Discussion: Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

i) 260608-9 Reappointment of Park Commission Member – Matthew Werner

Motion: Trustee Swiertz, seconded by Trustee Hanson, to reappoint Matthew Werner to the Park Commission, as presented.

Discussion: Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

j) 260608-10 Appointment of Park Commission Member – Lacie Callan

Motion: Trustee Hanson, seconded by Trustee Swiertz, to appoint Lacie Callan to the Park Commission, as submitted.

Discussion: The Board commented on the previous Park Commission Chair's retirement and the Park Commission vacancy. Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

k) 260608-11 Reappointment of Sustainability Committee Member – Susan Garcia-Franz

Motion: Trustee Swiertz, seconded by Trustee Koeppe, to reappoint Susan Garcia-Franz to the Sustainability Committee, as submitted.

Vote: Motion carried unanimously.

l) 260608-12 Reappointment of Sustainability Committee Member – Megan Horejs

Motion: Trustee Koeppe, seconded by Trustee Van Dyke, to reappoint Megan Horejs to the Sustainability Committee, as submitted.

Vote: Motion carried unanimously.

m) 260608-13 Reappointment of Sustainability Committee Member – Thomas Willecke

Motion: Trustee Hanson, seconded by Trustee Koeppe, to reappoint Thomas Willecke to the Sustainability Committee, as submitted.

Vote: Motion carried unanimously.

n) 260608-14 Appointment of Sustainability Committee Member – Devin Mallo

Motion: Trustee Koeppe, seconded by Trustee Van Dyke, to appoint Devin Mallo to the Sustainability Committee, as submitted.

Discussion: Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

o) 260608-15 Appointment of Sustainability Committee Member – Michelle Mahlik

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to appoint Michelle Mahlik to the Sustainability Committee, as presented.

Discussion: The Board thanked members for stepping up to be on the Committee. Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

p) 260608-16 Annual Alcohol Beverage License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve the Annual Alcohol Beverage License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the different types and number of each type of alcohol beverage licenses being applied for.

Vote: Motion carried unanimously.

q) 260608-17 Annual Beer Garden License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Swiertz, seconded by Trustee Koeppe, to approve the Annual Beer Garden License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the number of establishments with beer gardens in the Village.

Vote: Motion carried unanimously.

r) 260608-18 Annual Mechanical Amusement License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the Annual Mechanical Amusement License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the number of licenses being applied for.

Vote: Motion carried unanimously.

- s) 260608-19 Annual Cigarette, Electronic Vaping Device, and Tobacco License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Swiertz, seconded by Trustee Koeppe, to approve the Annual Cigarette, Electronic Vaping Device, and Tobacco License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the number of establishments.

Vote: Motion carried unanimously.

- t) 260608-20 Annual Massage Establishment License Applications for the term July 1, 2026 – June 30, 2027

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the Annual Massage Establishment License Applications for the term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the number of licenses being applied for.

Vote: Motion carried unanimously.

- u) 260608-21 Special Event License for Holidays Pub and Grill Cornhole Tournament held on June 20, 2026

Motion: Trustee Hanson, seconded by Trustee Koeppe, to approve the Special Event License for Holidays Pub and Grill Cornhole Tournament held on June 20, 2026, as submitted.

Vote: Motion carried unanimously.

- v) 260608-22 Operator License Applicants

Motion: Trustee Swiertz, seconded by Trustee Van Dyke, to approve the operator license applicants, as presented.

Discussion: The Board discussed the total number of operator license applicants.

Vote: Motion carried unanimously.

- w) 260608-23 Expenditures

Motion: Trustee Koeppe, seconded by Trustee Van Dyke, to approve the expenditures, as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

- a) Village President Dale Youngquist – 2026 Board of Review will be held on Thursday, June 25, 2026 from 4:00 p.m. to 6:00 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 hours in Advance of Board of Review
- b) Deputy Clerk Alexa Lee – St. Joseph's Food Program Food Drive Donation Bins at Municipal Complex Beginning Monday, June 15, 2026 to Friday, June 26, 2026

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Koeppe to adjourn at 6:54 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,



Alexa Lee
Village Deputy Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.