

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, August 24, 2026 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

- 1. Call to Order, Pledge of Allegiance and Roll Call**
- 2. Awards/Presentations**
 - a) Village of Fox Crossing Fire Department Re-accreditation from the Commission on Fire Accreditation International (CFAI) – Fire Chief Todd Sweeney
- 3. Minutes to Approve/ Minutes and Correspondence to Receive**

Minutes to Approve

Minutes and Correspondence to Receive

 - a) August 11, 2026 Partisan Primary Election Results
 - b) Planning Commission Meeting Minutes – July 15, 2026
 - c) Park Commission Meeting Minutes – July 22, 2026
- 4. Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. *Note:* The Board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
- 5. Discussion Items**
- 6. Unfinished Business**
- 7. New Business- Resolutions/Ordinances/Policies**
 - a) 260824-1 Certified Survey Map – 803 & 825 Welcome Road
 - b) 260824-2 Change Order #1 – 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project
 - c) 260824-3 2026 Budget Amendment to Provide Funds for the Police Department K9 Program
 - d) 260824-4 2026 Proclamation for Crash Responder Safety Week
 - e) 260824-5 Operator License Applicants
 - f) 260824-6 Expenditures
- 8. Reports**
 - a) Fire Chief Todd Sweeney – Fire Safety Day will be held on Saturday, September 12, 2026 from 10:00 a.m. to 2:00 p.m. at Fire Station #40, 1326 Cold Spring Road
 - b) Community Development Director George Dearborn – Village Zoning Code Update
 - c) Village Manager Jeffrey Sturgell – July 27, 2026 Storm Recovery Report
- 9. Closed Session**
- 10. Adjourn**

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

Fox Crossing Election Results - August 11, 2026

Unofficial Results

	Municipal Complex	Central Count #1	Apple Valley Church	Central Count #2	Community Center	Central Count #1	Pentecostals Fox Cities	Central Count#2	
	Wds 1, 2, 4, 7, 9	Wds 1, 2, 4, 7, 9	Wds 3, 5, 6, 8, 19	Wds 3, 5, 6, 8, 19	Wds 10, 11, 12, 18	Wds 10, 11, 12, 18	Wds 13, 14, 15, 16	Wds 13, 14, 15, 16	TOTALS
Total Residents Voted At Polls:	932		761		433		584		2,710
Total Residents Voted Absentee:	447		321		127		174		1,069
Total Registered Voters:	4,029		3,430		1,702		2,318		11,479
Turnout Percentage:	34.23%		31.55%		32.90%		32.70%		32.84%

REPUBLICAN PARTY PRIMARY

Governor

Tom Tiffany	372	133	312	80	165	23	210	38	1,333
Andy Manske	15	9	14	7	3	2	6	2	58
Write-in	0	0	0	0	0	0	0	0	0

Lieutenant Governor

David Varnam	172	71	131	41	94	9	130	20	668
Will Martin	154	50	145	33	54	17	69	20	542
Write-in	0	0	0	0	0	0	0	0	0

Attorney General

Eric Toney	333	127	272	73	141	26	197	38	1,207
Write-in	0	0	0	0	0	0	0	0	0

Secretary of State

Jay Schroeder	163	64	144	40	87	9	106	18	631
Brayden Myer	42	9	34	10	17	4	32	8	156
Nate Pollnow	94	30	89	16	33	6	36	7	311
Cindy Werner	29	21	19	11	12	6	24	6	128
Write-in	1	0	1	0	0	0	0	0	2

State Treasurer

John S. Leiber	330	122	270	73	142	22	191	37	1,187
Write-in	0	0	1	0	0	0	0	0	1

Representative in Congress - District 6

Glenn Grothman	355	127	285	80	151	24	200	38	1,260
Write-in	2	0	1	0	0	0	0	0	3

State Senator - District 19

Rachael Ann Cabral-Guevara	338	123	273	75					809
Write-in	1	0	1	0					2

Representative to the Assembly - District 53

David Daniels					141	20	188	37	386
Write-in					1	0	0	0	1

Representative to the Assembly - District 55									
Nate Gustafson	340	122	279	76					817
Write-in	1	0	2	0					3
Sheriff									
Darin M. Rice	329	121	258	71	137	22	190	38	1,166
Write-in	1	0	1	0	0	0	0	0	2
Clerk of Circuit Court									
Write-in	7	1	7	0	6	2	6	2	31
DEMOCRATIC PARTY PRIMARY									
Governor									
David Crowley	200	87	190	60	129	22	138	16	842
Sara Rodriguez	10	29	3	22	1	15	4	16	100
Joel Brennan	21	15	18	17	12	4	19	5	111
Francesca Hong	244	88	177	78	93	32	172	59	943
Kelda Roys	45	43	26	19	17	14	14	9	187
Missy Hughes	2	4	1	0	0	1	2	4	14
Mandela Barnes	3	23	9	23	6	6	7	16	93
Write-in	0	0	0	0	0	0	0	0	0
Lieutenant Governor									
Sarah Godlewski	373	224	301	175	184	76	267	99	1,699
Write-in	0	2	1	0	0	0	1	0	4
Attorney General									
Josh Kaul	398	238	328	186	215	76	302	105	1,848
Write-in	0	2	1	0	0	0	1	0	4
Secretary of State									
JoCasta Zamarripa	373	227	312	178	201	73	286	101	1,751
Write-in	0	1	1	0	0	0	1	0	3
State Treasurer									
Yee Leng Xiong	238	132	206	109	133	50	193	63	1,124
Dylan Ray Helmenstine	173	116	142	80	90	33	116	57	807
Write-in	0	0	2	0	0	0	1	0	3
Representative in Congress - District 6									
Amanda Bell	236	125	187	107	132	53	203	67	1,110
Brad Smith	200	139	178	100	101	36	117	58	929
Write-in	0	1	2	0	0	0	0	0	3
State Senator - District 19									
Emily Daniels Tseffos	376	222	309	171					1,078
Write-in	1	0	1	0					2
Representative to the Assembly - District 53									
Becky Nichols					193	69	284	103	649

Write-in					0	0	0	0	0
Representative to the Assembly - District 55									
Alex Corrigan	361	212	293	165					1,031
Write-in	2	0	1	0					3
Sheriff									
Jason W. Rippl	369	222	310	174	194	72	281	99	1,721
Write-in	1	1	2	2	0	0	2	1	9
Clerk of Circuit Court									
Desiree Bongers	361	215	300	174	193	67	277	101	1,688
Write-in	0	0	1	0	0	0	1	0	2
CONSTITUTION PARTY PRIMARY									
Governor									
Write-in	0	0	0	0	0	0	0	0	0
Lieutenant Governor									
Write-in	0	0	0	0	0	0	0	0	0
Attorney General									
Write-in	0	0	0	0	0	0	0	0	0
Secretary of State									
Write-in	0	0	0	0	0	0	0	0	0
State Treasurer									
Write-in	0	0	0	0	0	0	0	0	0
Representative in Congress - District 6									
Write-in	0	0	0	0	0	0	0	0	0
State Senator - District 19									
Write-in	0	0	0	0					0
Representative to the Assembly - District 53									
Write-in					0	0	0	0	0
Representative to the Assembly - District 55									
Write-in	0	0	0	0					0
Sheriff									
Write-in	0	0	0	0	0	0	0	0	0
Clerk of Circuit Court									
Write-in	0	0	0	0	0	0	0	0	0
LIBERTARIAN PARTY PRIMARY									
Governor									
Write-in	1	0	0	0	0	0	0	0	1
Lieutenant Governor									
Write-in	1	0	0	0	0	0	0	0	1

Attorney General									
Write-in	1	0	0	0	0	0	0	0	1
Secretary of State									
Write-in	1	0	0	0	0	0	0	0	1
State Treasurer									
Write-in	1	0	0	0	0	0	0	0	1
Representative in Congress - District 6									
Write-in	1	0	0	0	0	0	0	0	1
State Senator - District 19									
Write-in	1	0	0	0					1
Representative to the Assembly - District 53									
Write-in					0	0	0	0	0
Representative to the Assembly - District 55									
Write-in	1	0	0	0					1
Sheriff									
Write-in	1	0	0	0	0	0	0	0	1
Clerk of Circuit Court									
Write-in	1	0	0	0	0	0	0	0	1
WISCONSIN GREEN PARTY PRIMARY									
Governor									
Write-in	0	0	0	1	0	0	0	0	1
Lieutenant Governor									
Write-in	0	0	0	1	0	0	0	0	1
Attorney General									
Write-in	0	0	0	1	0	0	0	0	1
Secretary of State									
Pete Karas	0	0	0	2	0	0	2	0	4
Write-in	0	0	0	0	0	0	0	0	0
State Treasurer									
Write-in	0	0	0	1	0	0	0	0	1
Representative in Congress - District 6									
Matthew Arndt	0	0	0	2	0	0	2	0	4
Write-in	0	0	0	0	0	0	0	0	0
State Senator - District 19									
Write-in	0	0	0	1					1
Representative to the Assembly - District 53									
Write-in					0	0	0	0	0
Representative to the Assembly - District 55									

Write-in	0	0	0	1					1
Sheriff									
Write-in	0	0	0	1	0	0	0	0	1
Clerk of Circuit Court									
Write-in	0	0	0	1	0	0	0	0	1

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, July 15, 2026
at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairperson Dennis Jochman at 5:15 p.m.

PRESENT: Chairperson: Mr. Dennis Jochman
 Commissioners: Mr. Morris Cox
 Mr. Thomas Willecke
 Mr. Michael Scheibe
 Ms. Tracy Romzek
 Mr. Michael Prince
 Mr. Tom Young

EXCUSED: NONE

 Staff: Community Development Director George Dearborn
 Associate Planner Daniel Dieck
 Village Manager Jeff Sturgell
 Community Development Intern Nick Sisto

 Others: 7 others present

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – June 17, 2026

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the meeting minutes of June 17, 2026, as presented.

Motion carried 6-0-1 (Mr. Jochman abstained)

PUBLIC HEARING

1. **Reopen Adjourned Public Hearing – Zoning Change – From R-2 Suburban Low Density District to R-3 Suburban Medium Density District – 985 Irish Road – Parcel 1210518**

MOTION: Mr. Willecke, seconded by Mr. Scheibe to open the public hearing.
Motion carried 7-0-0

Director Dearborn provided a staff update. He stated that the proposed rezoning from R-2 to R-3 is consistent with the Village's future land use map, which identifies the area as medium density residential. Staff recommended approval of the zoning change.

Public Comments

Mr. Paul Freiberg, – 1721 Elk Trail, Neenah

Mr. Freiberg stated that he is adjacent to the subject parcel and opposed the rezoning. He indicated that the surrounding neighborhood, including the area north of the Canadian National Railway, east of Irish Road, and south of Jacobsen Road, is single-family residential. He stated that residents purchased property with the expectation that the area would remain single-family residential and that he did not believe there was a compelling reason to change the zoning.

Ms. Jan Herman, 1741 Elk Trail

Ms. Herman opposed the rezoning and stated that when she moved into the neighborhood, she was told the property behind her would remain single-family. She expressed concerns about wet and swampy conditions behind her property, including standing water and drainage issues. She stated concern that future duplex construction could increase water retention on her property.

Mr. Joe Miller, 1731 Elk Trail Drive

Mr. Miller opposed the rezoning. He stated that he purchased his property approximately 30 years ago because the area was zoned for single-family use. He also expressed concern about water retention issues and marshy conditions in the area behind his property.

Ms. Diana Miller, 1731 Elk Trail Drive

Ms. Miller opposed the rezoning and stated that she and her family purchased their home because the area was single-family residential. She expressed concerns about flooding, standing water, and the potential impact of future development on drainage patterns.

The Chair called three times for additional public comment. No additional comments were offered.

MOTION: Mr. Cox, seconded by Mr. Scheibe to close the public hearing. Motion carried 7-0-0

2. Reopen Adjourned Public Hearing – Preliminary Plat Irish Road Estates – 985 Irish Road – Parcel 1210518 – DELAY REQUESTED

MOTION: Mr. Scheibe, seconded by Mr. Willecke to open the public hearing. Motion carried 7-0-0

Director Dearborn stated that staff and the developer had met and that additional issues remained to be addressed, including stormwater, design issues, and the need for a development agreement. He stated that there was no reason to proceed with the item at that time and that a delay had been requested by both the property owner/developer and staff.

The Commission discussed whether to keep the public hearing open or close it and require a new public hearing when the applicant is ready to proceed. Staff explained that if the public hearing were closed and the item restarted, the process would begin again, and new notices would be sent to property owners within the required notification area.

Public Comments

Mr. Paul Freiberg – 1721 Elk Trail, Neenah

Mr. Freiberg recommended closing the public hearing and restarting the process when staff and the applicant are prepared to proceed. He stated that this was the second consecutive month the item had been delayed and that a new public hearing with full notice would be appropriate.

Ms. Diana Miller, 1731 Elk Trail Drive Neenah

Ms. Miller stated that she had been unable to attend the previous meeting and did not receive notice of the continued meeting, learning about it from neighbors. She requested information regarding where retention ponds or stormwater facilities may be located and expressed concern about drainage and flooding impacts.

Director Dearborn explained that stormwater design and drainage review would be part of the required development submittal and engineering review process. He further explained that the site plan is expected to change and that, when a new submittal is ready, a new public hearing process would include notice to property owners within 300 feet.

The Chair called for additional public comment. No additional comments were offered.

MOTION: Mr. Scheibe, seconded by Mr. Cox to close the public hearing. Motion carried 7-0-0

OLD BUSINESS

1. Zoning Change – From R-2 Suburban Low Density District to R-3 Suburban Medium Density District – 985 Irish Road – Parcel 1210518

Director Dearborn reviewed the rezoning request and stated that the property is designated as medium density residential on the Village's future land use map. He stated that the future land use map was adopted as part of the comprehensive planning process, which included public hearings and public input. He further stated that the rezoning request is consistent with the future land use map and that this consistency is the basis for staff's recommendation.

Commission members discussed the relationship between the existing single-family neighborhood, the future land use designation, and the proposed R-3 zoning.

Commissioner Romzek noted that the property is near the railroad and that medium-density residential may serve as a transition from lower-density single-family areas toward less desirable areas such as railroads or highways.

Commissioner Young stated that, while understanding the concerns of residents, the Commission must base its recommendation on the guidance of staff and the future land use map, and that denial would require a compelling planning basis.

MOTION: Mr. Scheibe, seconded by Ms. Romzek to approve the zoning change from R-2 Suburban Low Density District to R-3 Suburban Medium Density District for 985 Irish Road. Motion carried 6-1-0 (Mr. Cox opposed)

2. Preliminary Plat Irish Road Estates – 985 Irish Road – Parcel 1210518 – DELAY REQUESTED

Director Dearborn stated that because the public hearing had been closed and the item would need to restart with a new process, staff recommended denial of the current preliminary plat as presented. Staff indicated that the applicant could submit a revised proposal in the future, which would require a new public hearing and new notices.

MOTION: Mr. Willecke, seconded by Mr. Cox to deny the preliminary plat request for Irish Road Estates as presented. Motion carried 7-0-0

Staff stated that the process would start over if and when the applicant submits a revised proposal.

NEW BUSINESS

1. Certified Survey Map (CSM) – Anthony Capener, 1735-1745 Brighton Beach Road – Parcels 1210701 & 121070301

Director Dearborn presented the certified survey map request. He stated that the request would adjust the property line between the two parcels to allow for the potential future construction of an accessory

building. He indicated that the request was straightforward, and that staff recommended approval, subject to all taxes being paid.

Commission members discussed setback requirements. Staff clarified that the Commission was reviewing the certified survey map only and was not approving the proposed garage or accessory structure. Any future structure would need to meet applicable code requirements.

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the certified survey map for 1735 and 1745 Brighton Beach Road, subject to the following conditions:

1. All taxes shall be paid for both lots.
2. A recorded copy of the certified survey map shall be provided to the Community Development Department.

Motion carried 7-0-0

OTHER BUSINESS

Development Activity Report

Director Dearborn presented the development activity report for June 2026.

For the month of June, there were:

- One new single-family dwelling
- No commercial permits
- No duplex permits
- No multifamily permits

Year-to-date totals were reported as:

- Five new single-family homes
- No duplexes
- Five multifamily units
- Commercial activity as reported by staff

Director Dearborn stated that the Village's estimated valuation for the year was approximately **\$22,086,000**, compared to approximately **\$26,000,000** for the prior year.

COMMUNICATIONS

Sustainability Committee

Staff intern Nick provided an update on the Sustainability Committee meeting.

Items discussed included:

- Community garden updates
- Schildt Park renovations
- Creation of recycling decals to promote recycling in the Village
- Coordination with DarkSky Wisconsin regarding education on dark skies and reducing light pollution
- Potential integration of dark skies concepts into the zoning ordinance update
- Outreach to Greener Bay, a composting company in Green Bay, regarding possible composting service expansion to Fox Crossing

Commission members briefly discussed the purpose of DarkSky Wisconsin, including efforts to reduce light pollution and preserve visibility of the night sky.

PUBLIC FORUM

The Chair opened the public forum for non-agendized Village-related matters.

No comments were offered.

ADJOURN

At 5:58 p.m., **MOTION:** Mr. Scheibe, seconded by Mr. Cox to adjourn. Motion carried 7-0-0

Respectfully submitted,

Dan Dieck
Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

July 22 , 2026

Park Commissioners Present: Lacie Callan, Jordyn Kurer, Kathy Sylvester, Suneer Patel, Jill Rasmussen, Matt Werner

Excused: Jean Wollerman

Staff Present: Director Amanda Geiser

* * * * *

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Kurer at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the July 8, 2026, regular meeting minutes. Commissioner Patel motioned to accept the minutes, seconded by Commissioner Sylvester. Commissioner Rasmussen abstained. Motion carried. The expenditures were reviewed and accepted.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- **2027 Budget:** Director Geiser reviewed parts of the 2027 budget. There was discussion related to the Community Center, park operations, and disc golf budgets. It was noted that additional capital items and the final budget will be brought forward for approval at the August 12 commission meeting.

REPORTS

A. **Director Report:** Accepted as given.

B. **Commissioner Reports:**

- **Commissioner Callan:** No report.
- **Commissioner Kurer:** Reported the Filthy Fun Run seemed to go well and that everyone had a great time participating.
- **Commissioner Patel:** No report.
- **Commissioner Rasmussen:** No report.
- **Commissioner Sylvester:** No report.
- **Commissioner Werner:** Excused.
- **Commissioner Wollerman:** No report.

OLD BUSINESS

- None

NEW BUSINESS

- A. **Fall Fest Event Request – SOAR Fox Cities:** *Commissioner Sylvester made a motion to allow Miniature Rays of Sunshine to bring their miniature horse to the SOAR Fall Fest event so long as the conditions set forth by the Parks and Recreation Director are met. Commissioner Patel seconded.*

Director Geiser reviewed a request made by SOAR Fox Cities to allow a miniature horse to be present at their annual Fall Fest picnic at Fritsch Park in September. Staff feels comfortable with the Commission approving the

request so long as SOAR is able to provide a Certificate of Liability Insurance (COI), ensure the horse is under the care of a staff member at all times, and ensures any horse waste be disposed of offsite.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Adopt-A-Trail Request – Fox Crossing Kiwanis:** *Commissioner Patel made a motion to approve the Adopt-A-Trail request made by the Fox Crossing Kiwanis Club. Commissioner Rasmussen seconded.*

Director Geiser reviewed a request made by the newly formed Fox Crossing Kiwanis Club, in which they are hoping to adopt a portion of the CTH CB Trail, between CTH BB and E. Shady Lane.

The motion was put to a vote and all were in favor, motion carried unanimously.

CORRESPONDENCE

- None

ADJOURNMENT

Commissioner Patel motioned, seconded by Commissioner Sylvester, to adjourn the Park Commission meeting at 7:01PM. Motion carried unanimously.

The next Commission meeting is scheduled for August 12, 2026, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,



Jordyn Kurer
Chairperson - Village of Fox Crossing Park Commission

RES #260824-1

CERTIFIED SURVEY MAP – 803 & 825 WELCOME ROAD

WHEREAS, the applicant, Pat Gambsky, requests approval of a Certified Survey Map (CSM) to conduct the following actions:

1. Add a 30 foot utility easement and 30 foot ingress/egress easement to the property located at 803 Welcome Road (parcel #121042511) to provide utility and driveway access to the property located at 825 Welcome Road (parcel #12104251101); and
2. Allow for the construction of a new building located on the property located at 825 Welcome Road (parcel #12104251101); and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their August 19, 2026 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. The 30 foot utility easement and 30 foot private roadway shall be extended to Lot 1.
2. Public water and sewer shall be extended to Lot 1.
3. All required setbacks shall be required for any new construction on Lot 1.
4. All taxes and assessments on both lots shall be paid prior to the Village affixing signatures on the Certified Survey Map.
5. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 24th day of August, 2026

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

PLANNING COMMISSION MEMO

Date: August 10, 2026
To: Village Planning Commission Members
From: George L. Dearborn Jr., AICP Director of Community Development
RE: New Business Agenda Item 1 – Certified Survey Map (CSM) Welcome Road

Overview

The applicant is proposing a CSM to remove restrictions to a lot located on Welcome Road. This lot was originally created in 1994 as an outlot with the restriction that no building will be allowed on this lot. The current owner wants to remove this restriction so that it can be sold for future residential construction. Currently there is no easement allowing for the extension of public water and sewer to the current outlot. This is the reason it is currently classified as unbuildable. There are a number of reasons that must be addressed before this can happen.

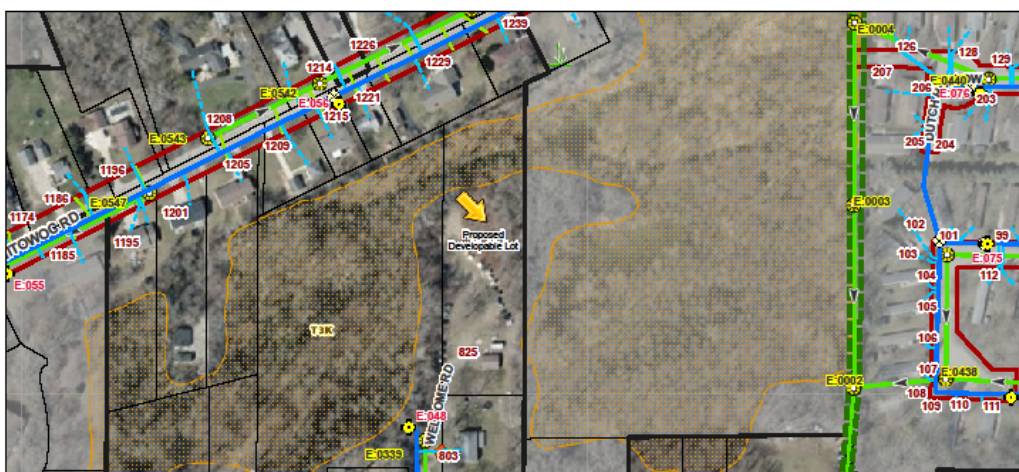
1. The private road and easement provide access to this lot. The easement portion as can be seen on the proposed CSM is a 30-foot easement that runs directly in front of the home located on lot 2 of the original CSM. A public utility easement needs to be dedicated for public water and sewer. The current 30-foot-wide private easement the runs in front of the home needs to be expanded as well. Vehicles running in front of the current home will be a long-term problem.
2. The 30-foot private easement extension and expansion to the proposed new lot needs to be increased to a 60-foot road and utility easement to the current outlot. The developer has stated that he now will have a public utility easement to allow for the extension of utilities to this property.
3. Public water and sewer need to be extended within this easement to the current outlot to make it buildable.

Staff Recommendation

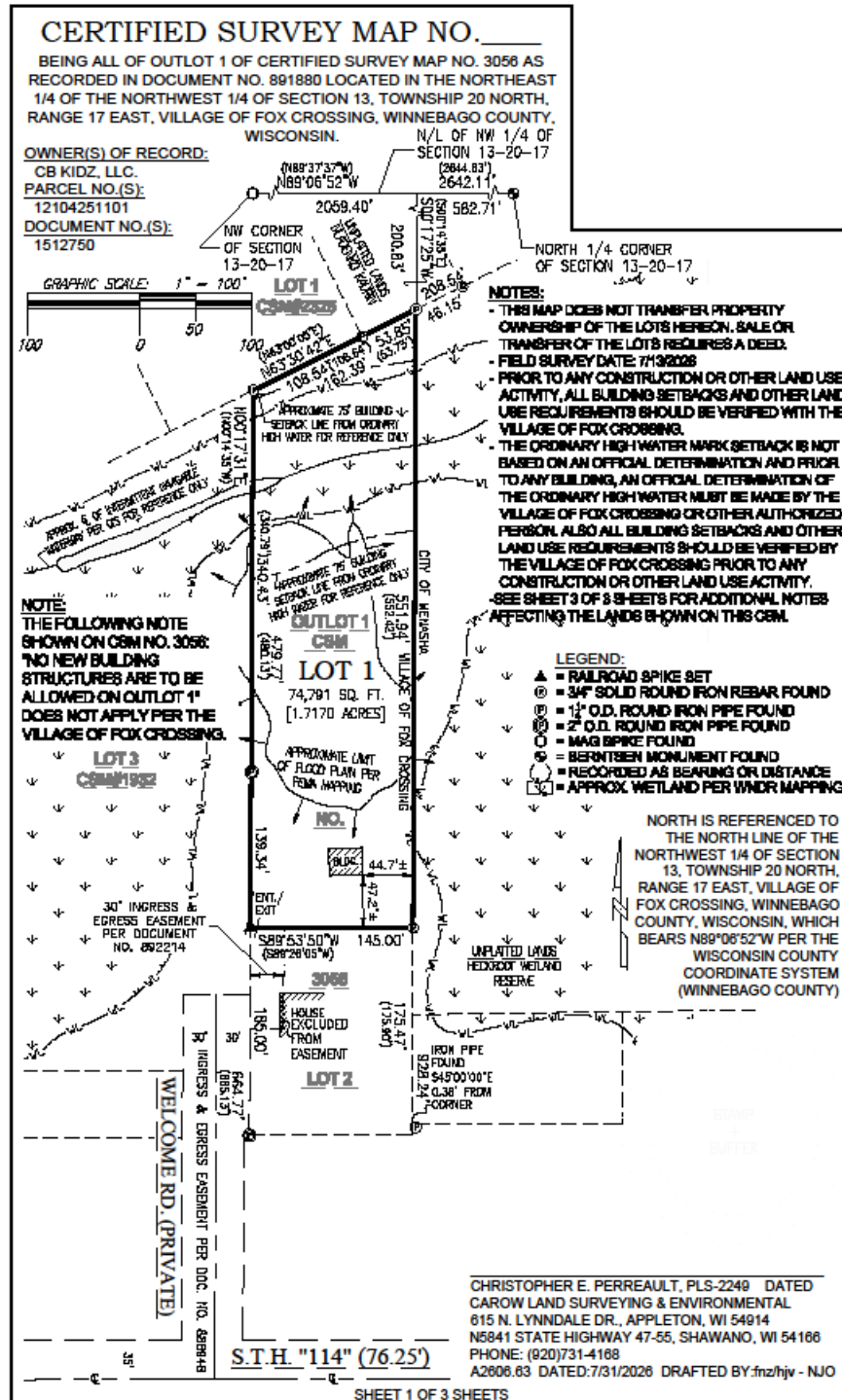
Staff recommend approval of this CSM if the following conditions:

1. A 60-foot road and utility easement be extended to the current outlot is recommended. I have been informed that a 30 wide public utility easement has been obtained but we do not have verification of that yet. I anticipate that it will be presented at the August Planning Commission meeting with a revised CSM.
2. Public water and sewer shall be extended to this current outlot
3. All required setbacks shall be required for any new construction on lot 1
4. All taxes shall be paid for both lots.
5. A recorded copy of the CSM shall be provided to the Community Development Department.

Location Map
Fox Crossing GIS Map



Proposed CSM



RES #260824-2

CHANGE ORDER #1 – 2026 CONCRETE WORK PROGRAM TO INCLUDE THE JACOBSEN ROAD OVERPASS STORMWATER/WALL RECONSTRUCTION PROJECT

WHEREAS, on June 8, 2025, Sommers Construction Co., Inc., was awarded the 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project contract in the amount of \$159,364.35; and

WHEREAS, Change Order #1 consists of an increase in the amount of \$13,575.54 for the following items:

Additional Concrete Panels Added to Project	<u>\$13,575.54</u>
Total:	\$13,575.54

WHEREAS, it is the recommendation of Engineer Lee Reibold and Public Works Director Joe Hoechst to approve Change Order #1 to Sommers Construction Co., Inc., for a total increase of \$13,575.54, resulting in an adjusted contract amount of \$172,939.89.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project contract, for a total increase of \$13,575.54, resulting in an adjusted contract amount of \$172,939.89, for **Sommers Construction Co., Inc., W7841 Smith Street, Shiocton, Wisconsin.**

Adopted this 24th day of August, 2026

Requested by: Joe Hoechst, Public Works Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk



August 20, 2026

Sommers Construction Co., Inc.
W7841 Smith Street
Shiocton, WI 54170

Re: Village of Fox Crossing
2026 Concrete Pavement Repair Program
Change Order #1
McM. No. F0057-09-26-00136-D

Enclosed herewith is Change Order #1 for the above referenced project. This change is an increase to the Contract in the amount of \$13,575.54. The current Contract Price is \$172,939.89.

Please review and sign in the space provided. Return the signed change order to our office. We will obtain the Owner's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold", written over a horizontal line.

Lee R. Reibold, P.E.
Associate / Sr Municipal & Civil Engineer

LRR:car

Enclosure: Change Order #1

ENGINEERS ARCHITECTS

1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

CHANGE ORDER

Contract No.	F0057-09-26-00136-D
Project File No.	F0057-09-26-00136-D
Change Order No.	One (1)
Issue Date:	August 20, 2026
Project:	Village of Fox Crossing 2026 Concrete Pavement Repair Program

	(Item Description)	(Price)
1.1	Additional Concrete Panel Replacements per the Attached Spreadsheet	+ \$13,575.54
	TOTAL	+ \$13,575.54

	CONTRACT PRICE	TIME
Prior To This Change Order	\$159,364.35	- days
Adjustments Per This Change Order	+\$13,575.54	0 days
Current Contract Status	\$172,939.89	- days

Authorized:
VILLAGE OF FOX CROSSING
Wisconsin

By: _____
Date: _____

- Execute And Return To ENGINEER For Distribution**

Village of Fox Crossing
2026 Concrete Pavement Repair Program
Certificate for Payment #1 Summary
McM No. F0057-09-26-00136-D

A. Miscellaneous Concrete Panel Replacements

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Cost	Payment Certificate #1		Difference	
							Qty	Total Cost	Qty	Total Cost
1	Removing concrete pavement	204.0100	650	S.Y.	\$14.45	\$ 9,392.50	754.56	\$ 10,903.33	104.56	\$ 1,510.83
2	Base aggregate dense 1 1/4-inch	305.0120	35	TONS	\$0.01	\$ 0.35	0	\$ -	(35)	\$ (0.35)
3	Concrete curb & gutter 30-inch Type D		200	L.F.	\$34.00	\$ 6,800.00	207.5	\$ 7,055.00	7.5	\$ 255.00
4	Concrete pavement 9-inch Reinforced	415.0090	400	S.Y.	\$81.45	\$ 32,580.00	696.92	\$ 56,763.86	296.92	\$ 24,183.86
5	Concrete pavement HES 9-inch Reinforced	415.1090	200	S.Y.	\$86.00	\$ 17,200.00	0.00	\$ -	(200)	\$ (17,200.00)
6	Drilled tie bars (36" spacing)	416.0610	330	EACH	\$7.75	\$ 2,557.50	227	\$ 1,759.25	(103)	\$ (798.25)
7	Drilled dowel bars (15" spacing)	416.0620	720	EACH	\$15.15	\$ 10,908.00	1,008	\$ 15,271.20	288	\$ 4,363.20
8	Dowel bars		100	L.F.	\$12.00	\$ 1,200.00	145	\$ 1,740.00	45	\$ 540.00
9	Manhole adjustment		2	EACH	\$800.00	\$ 1,600.00	3	\$ 2,400.00	1	\$ 800.00
10	Inlet adjustment		2	EACH	\$700.00	\$ 1,400.00	2	\$ 1,400.00	0	\$ -
11	Sawing concrete	690.0250	1,700	L.F.	\$2.25	\$ 3,825.00	1,665	\$ 3,746.25	(35)	\$ (78.75)
Total A =							\$ 87,463.35	\$ 101,038.89	\$ 13,575.54	

B. Jacobsen Road Retaining Wall Replacement

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Cost	Payment Certificate #1		Difference	
							Qty	Total Cost	Qty	Total Cost
1	Remove existing storm sewer	204.0245	17	L.F.	\$13.00	\$ 221.00	0	\$ -		\$ -
2	Remove existing inlet	204.0215	1	EACH	\$1,200.00	\$ 1,200.00	0	\$ -		\$ -
3	Remove existing chain link fence		34	L.F.	\$15.00	\$ 510.00	0	\$ -		\$ -
4	Remove existing concrete retaining wall		1	L.S.	\$6,000.00	\$ 6,000.00	0	\$ -		\$ -
5	Remove existing asphalt pavement		460	S.F.	\$2.50	\$ 1,150.00	0	\$ -		\$ -
6	Inlet		1	EACH	\$3,200.00	\$ 3,200.00	0	\$ -		\$ -
7	Retaining Wall		1	L.S.	\$49,500.00	\$ 49,500.00	0	\$ -		\$ -
8	6-inch concrete pavement		460	S.F.	\$15.00	\$ 6,900.00	0	\$ -		\$ -
9	Chain link fence		34	L.F.	\$50.00	\$ 1,700.00	0	\$ -		\$ -
10	Lawn Turf Restoration		25	S.Y.	\$38.00	\$ 950.00	0	\$ -		\$ -
11	Silt Fence		40	L.F.	\$8.00	\$ 320.00	0	\$ -		\$ -
12	Inlet Protection		2	EACH	\$125.00	\$ 250.00	0	\$ -		\$ -
Total B =							\$ 71,901.00	\$ -	\$ -	
Total A & B =							\$ 159,364.35	\$ 101,038.89	\$ 13,575.54	

Completed to Date	\$ 101,038.89
Retainage 2.5%	\$ 2,525.97
Subtotal	\$ 98,512.92
Previous Application	\$ -
Amount Due this Application	\$ 98,512.92

RES #260824-3

**2026 BUDGET AMENDMENT TO PROVIDE FUNDS FOR THE POLICE
DEPARTMENT K9 UNIT**

WHEREAS, in January 2026, former Police Chief Scott Blashka decided to retire the Village's K9 dog Hans due to Hans' age and physical ability; and

WHEREAS, current Police Chief Tim Callan requests approval to purchase a replacement K9 dog, and send the new K9 handler, Officer Nathan Jack, to K9 handler training in New Mexico during the September training session; and

WHEREAS, the Police Department requests a budget amendment in the amount of \$32,300 to purchase the new dog and send Officer Jack to K9 training; and

WHEREAS, the Police Department plans to utilize the current K9 vehicle over the course of the next year until a replacement vehicle can be budgeted for and purchased in 2027.

NOW, THEREFORE BE IT RESOLVED by the Village Board of Trustees that the 2026 Village of Fox Crossing Budget is amended, as attached, to provide \$32,300 in funds for the purchase of a new K9 dog and send Officer Nathan Jack to K9 training in New Mexico for the September training session.

Adopted this 24th day of August, 2026

Requested by: Tim Callan, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

FOX CROSSING 2026 BUDGET AMENDMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	ADJUSTMENT NEEDED	ADJUSTED BUDGET	COMMENTS
General Fund - 101					
Expenditures / Transfers to:					
101-5200-610.03-90	K9 Supplies & Expenses (Prj: PDK92)	7,415	2,000		K9 supplies and care items
	K9 Supplies & Expenses (Prj: PDK92)		9,500	18,915	miles/meals/lodging for K9 handler to attend training
	Police Subtotal:	7,415	11,500	18,915	
	Total General Fund Expenditure Adjustments		11,500		
Offset From Revenues / (Expenditures) / Transfers from:					
101-5200-491.02-05	Transfer from SRF / K9 donations	-	11,500	11,500	
	Net Offsets & Funding Sources	-	11,500	11,500	
	Total General Fund Offsets & Funding Sources		11,500		
SRF Donations & Contributions Fund - 205					
Expenditures / Transfers to:					
205-5200-610.09-10	Transfer to General Fund	13,720	11,500	25,220	transfer for incidental K9 costs and handler miles/meals/lodging costs
205-5200-610.09-42	Transfer to Equipment Replacement Fund	-	8,164	8,164	additional funding for cost of new canine
	SRF Donations Fund Expenditure Total	13,720	19,664	33,384	Offset with Fund Balance
Offset From Fund Balance:					
205-5200-492.08-00	Transfer from Assigned Fund Balance	-	19,664	19,664	
	SRF Donations Fund Offsets & Funding Sources	-	19,664	19,664	
Equipment Replacement Fund - 402					
Expenditures / Transfers to:					
402-5200-610.08-54	PD Capital Outlay: Other (Prj: PDK92)	31,383	14,000		purchase Police K9
	PD Capital Outlay: Other (Prj: PDK92)		6,800	52,183	training Police K9 handler
	ERF Capital Outlay Total	31,383	20,800	52,183	
Offset From Revenues / (Expenditures) / Transfers from:					
402-5200-491.02-05	Transfer from SRF / K9 donations	-	8,164	8,164	use K9 donation funds for new K9 purchase and training
402-5200-492.02-00	Transfer from Designated Fund Balance	29,218	12,636	41,854	use ERF funds for K9 purchase and training
	ERF Capital Outlay Offsets & Funding Sources	29,218	20,800	50,018	
GRAND TOTAL ROLLOVERS AND ADJUSTMENTS			51,964		

RES #260824-4

2026 PROCLAMATION FOR CRASH RESPONDER SAFETY WEEK

WHEREAS, each year, Crash Responder Safety Week is set aside to recognize the often lifesaving work of our crash responders. This year's theme is "Move Over or Slow Down, Lives Are on the Line"; and

WHEREAS, all drivers on Wisconsin roadways have a responsibility to follow the laws (Move Over or Slow Down law- Stat. 346.072 and Wisconsin Act 115 – Banning Cell Phone Use in an Emergency Response Area) and take every precaution necessary to reduce the risk of secondary crashes; and

WHEREAS, in 2025, in Wisconsin emergency responders responded to over 128,000 traffic crashes. Of those, 2,068 crashes occurred in work zones, resulting in 620 injuries and 7 fatalities; and

WHEREAS, in 2025 a total of 36 first responders across the United States have been lost due to struck-by-incidents on our roadways; and

WHEREAS, our first responders play a key role in keeping our roadways and communities safe; let's do our part to keep them safe as well; and

WHEREAS, this week, the Village of Fox Crossing joins the Wisconsin Department of Transportation recognizing the need for public awareness and acknowledgment that we are all responsible for preventing secondary crashes that endanger the lives of our dedicated emergency personnel.

NOW THEREFORE BE IT RESOLVED, the Village of Fox Crossing does hereby proclaim the week of November 2 through November 6, 2026, to be CRASH RESPONDER SAFETY WEEK.

Adopted this 24th day of August, 2026

Requested by: Tim Callan, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

RES #260824-5

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Village Clerk's Office; and

WHEREAS, all applicants either currently hold a valid two-year server license, or have successfully completed the mandatory alcohol awareness training program; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Heather Fitzgerald – Approved
Grace Freimuth – Approved
Brenda Schmulke – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2026 - June 30, 2028.

Adopted this 24th day of August, 2026

Requested by: Tim Callan, Police Chief & Chantel M. Jaenke, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

RES #260824-6

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$3,451,743.59

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 270,464.02
Special Revenue Fund	\$ 1,923,588.09
Debt Fund	\$ -
Capital Projects Fund	\$ 152,305.33
Water Fund	\$ 44,495.71
Sewer Fund	\$ 13,386.40
Stormwater Fund	\$ 27,977.18
Trust & Agency Fund	\$ -
Special Processed Payments	\$ 1,019,526.86
Total:	<u>\$ 3,451,743.59</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 24th day of August, 2026.

Requested by: *Jeremy Searl, Finance Director*
Submitted by: *Dale A. Youngquist, Village President*

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: August 18, 2026
For Village Board Meeting of: August 24, 2026

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$270,464.02
Special Revenue Funds	\$1,923,588.09
Debt Fund	\$0.00
Capital Projects Fund	\$152,305.33
Water Fund	\$44,495.71
Sewer Fund	\$13,386.40
Stormwater Fund	\$27,977.18
Trust & Agency Fund	\$0.00
Total Bills for	\$2,432,216.73

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE		DEPT. /PURPOSE	AMOUNT
	Village Specials	8/5-8/18/26	**See Attached Listing**	\$316,433.91
ACH	Employee Benefits Corp	8/4-8/18/26	Flex Spending Claims	\$2,482.13
ACH	ETF	8/5/2026	Medical Ins	\$190,445.64
ACH	PayTrac	8/12/2026	CC Fees	\$161.16
ACH	Elavon	8/12/2026	CC Fees	\$305.17
ACH	Paymentus	8/18/2026	CC Fees	\$2,581.18
ACH	WI Retirement	8/18/2026	Retirement	\$155,567.24
57716-57723	Payroll	8/13/2026	Payroll	\$570.59
ACH	Payroll	8/13/2026	Payroll	\$249,252.74
ACH	Payroll	8/13/2026	Taxes	\$101,727.10
Total Special Processed Payments				\$1,019,526.86
GRAND TOTAL				\$3,451,743.59