

**Village of Fox Crossing Board of Trustees Regular Meeting**  
**Monday, August 10, 2026 - 6:00 p.m.**  
**Municipal Complex - Arden Tews Assembly Room**  
**2000 Municipal Drive, Neenah WI 54956**  
**Agenda**

- 1. Call to Order, Pledge of Allegiance and Roll Call**
- 2. Awards/Presentations**
- 3. Minutes to Approve/ Minutes and Correspondence to Receive**  
**Minutes to Approve**
  - a) Regular Village Board Meeting – July 27, 2026**Minutes and Correspondence to Receive**
  - b) Water Main Breaks Report – June 2026
  - c) Water Pumpage Report – June 2026
- 4. Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. Note: The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
- 5. Discussion Items**
- 6. Unfinished Business**
- 7. New Business- Resolutions/Ordinances/Policies**
  - a) 260810-1 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing
  - b) 260810-2 Approve Amendment to Licensed Premises Description for Kwik Trip #883
  - c) 260727-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 985 Irish Road (Parcel #1210518) from R-2 Suburban Low Density District to R-3 Suburban Medium Density District *Second Reading & Adoption*
  - d) 260810-3 Operator License Applicants
  - e) 260810-4 Expenditures
- 8. Reports**
  - a) Village Clerk Chantel Jaenke – Partisan Primary Election will be held on Tuesday, August 11, 2026, with Polls Open from 7:00 a.m. to 8:00 p.m.
  - b) Village Manager Jeffrey Sturgell – July 27, 2026 Storm Recovery Report
- 9. Closed Session**
- 10. Adjourn**

*A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.*

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*



Village of Fox Crossing Board of Trustees  
Regular Meeting Minutes  
Monday, July 27, 2026 – 6:00 p.m.  
Municipal Complex – Arden Tews Assembly Room  
2000 Municipal Drive, Neenah WI 54956

---

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Dale Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Deputy Clerk Alexa Lee conducted roll call and recorded the following Village Board members as present: Trustees Michael Van Dyke, Kris Koeppe, Kate McQuillan and President Dale Youngquist.

**Also Present:** Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Director of Finance Jeremy Searl, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, and Attorney Andrew Rossmeissl.

**Excused:** Trustees Tim Raddatz, Deb Swiertz, Barb Hanson, Fire Chief Todd Sweeney, Police Chief Tim Callan, Engineer Lee Reibold, Engineer Zach Laabs, and Village Clerk Chantel Jaenke.

**Public Attendance:** Three individuals were present.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

a) Regular Village Board Meeting – July 13, 2026

Minutes and Correspondence to Receive

b) Planning Commission Meeting Minutes – June 17, 2026

c) Park Commission Meeting Minutes – July 8, 2026

**Motion:** Trustee Van Dyke, seconded by Trustee McQuillan, to approve the meeting minutes and accept other departmental minutes and correspondence into the record, as submitted.

**Vote:** Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

None.

5. **Discussion Items**

President Youngquist requested an update from Director Hoechst regarding the weather event that occurred earlier in the day. Director Hoechst reported a significant weather event took place, assumed to be a tornado, but it would not be confirmed as such until the National Weather Service completes their assessment. Director Hoechst provided an update as to the street crews working to clear roads on the east side, though access is limited due to closures by state troopers. Director Hoechst also provided an update as to the Village's water system status indicating the west side is operating on generators after power loss and west side residents were notified to conserve water and the east side faces a more severe water issue due to power loss and Menasha Utilities sustaining major damage to their water treatment plant. Director Hoechst advised that due to pressure loss on the east side, the east side will be on a boil water advisory until further notice and he will send out a news release after the Board meeting. Director Hoechst expressed appreciation for the streets, utilities, and parks crews.

Manager Sturgell provided an overview of the Emergency Operation Center that was activated at Fire Station #40 after the storm had passed to coordinate response efforts. Manager Sturgell detailed what he had surveyed on the east side regarding damage and debris and the statuses of Fire Station #41, the Community Center and Palisades Park. Manager Sturgell urged residents to remain off the streets and shelter in place due to safety concerns, especially with the power lines that are downed. Manager Sturgell explained that due to the storm's impact on multiple municipalities, that Winnebago County initiated an Emergency Operations Center too, and he noted which Village staff reported to the County and which staff remained at the Village Emergency Operations Center. Manager Sturgell provided updates as to emergency services and contact with Trustee Barb Hanson. Manager Sturgell emphasized the need to resolve the water issues, secure damaged facilities and clear roadways to allow for safe travel. The Board asked Manager Sturgell questions regarding fire truck damage and displaced residents to which Manager Sturgell responded. Brief discussion ensued between the Board and Manager Sturgell regarding contacting the excused Trustees before moving on to the next agenda item.

## 6. Unfinished Business

None.

## 7. New Business-Resolutions/Ordinances/Policies

- a) 260727-1: ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 985 Irish Road (Parcel #1210518) from R-2 Suburban Low Density District to R-3 Suburban Medium Density District  
First Reading

**Motion:** Trustee Van Dyke, seconded by Trustee McQuillan to amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 985 Irish Road, parcel number 1210518, from R-2 Suburban Low Density District to R-3 Suburban Medium Density District *First Reading*, as submitted.

**Discussion:** Director Dearborn gave an overview of the history of the rezoning and development project, noted it complies with the future land use map and was approved by the Planning Commission. General discussion ensued between Trustee Koeppe and Director Dearborn.

**Vote:** Motion carried unanimously.

- b) 260727-1 Certified Survey Map – 1735 & 1745 Brighton Beach Road

**Motion:** Trustee Van Dyke, seconded by Trustee McQuillan, to approve the Certified Survey Map for 1735 & 1745 Brighton Beach Road, as submitted.

**Discussion:** Director Dearborn gave an overview of the proposed changes to the property and that Planning Commission recommended approval of the Certified Survey Map with conditions.

**Vote:** Motion carried unanimously.

- c) 260727-2 2026 Budget Amendment to Provide Funds for the Well #5 Repair Project

**Motion:** Trustee Van Dyke, seconded by Trustee Koeppe, to move the 2026 Budget Amendment to Provide Funds for the Well #5 Repair Project to after the Reports section on the agenda before adjourning.

**Discussion:** President Youngquist questioned whether action on this item can be deferred to obtain the necessary roll call vote from the excused Trustees due to the urgency created by the storm damage. Director Hoechst confirmed urgent action on this item is necessary. Attorney Rossmessl recommended postponing action to allow for time to post public meeting notice and coordinating scheduling the meeting, noting that Board members could attend this future meeting by phone. He also suggested moving the item to the end of the agenda to allow time for an excused Trustee to potentially join the meeting today. President Youngquist requested a motion to move this item to the end of the agenda. The Board asked whether any of the excused Trustees had been reached yet. Manager Sturgell stated he contacted all three Trustees and would continue to try to make contact.

**Vote:** Motion carried unanimously.

d) 260727-3 Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 25, 2026

**Motion:** Trustee Van Dyke, seconded by Trustee McQuillan to approve the Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 25, 2026, as submitted.

**Vote:** Motion carried unanimously.

e) 260727-4 Operator License Applicants

**Motion:** Trustee Van Dyke, seconded by Trustee Koeppe to approve the Operator License Applicants, as submitted.

**Vote:** Motion carried unanimously.

f) 260727-5 Expenditures

**Motion:** Trustee Koeppe, seconded by Trustee Van Dyke to authorize the expenditures, as submitted, without exception.

**Vote:** Motion carried unanimously.

## 8. Reports

a) Police Chief Tim Callan – Police National Night Out Event will be held on Tuesday, August 4, 2026 from 5:00 p.m. to 8:00 p.m., located at O’Hauser Park

Village Manager Sturgell, on behalf of Chief Callan, gave an overview of the Police National Night Out Event and noted that it is a fun event for children and the activities available.

b) Deputy Clerk Alexa Lee – Early Voting for the August 11 Partisan Primary Election will be held on Tuesday, July 28 through Friday, August 7, 2026; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, July 31 on which Voting will be Open Until 11:30 a.m., and Friday, August 7, in which Voting will be Open Until 5:00 p.m.

Deputy Clerk Lee provided information for in-person absentee voting held at the Municipal Complex stating the dates and times that in-person absentee voting is available for the August 11<sup>th</sup> Partisan Primary Election and provided the times that polls are open on Election Day.

## 9. 260727-2 2026 Budget Amendment to Provide Funds for the Well #5 Repair Project

**Motion:** Trustee Van Dyke, seconded by Trustee Koeppe to proceed with the emergency repairs of well #5 in lieu of the planned chemical treatment budgeted for 2026 and if necessary, a budget amendment at a future time, as submitted.

**Discussion:** The Board and Manager Sturgell discussed their attempts to contact the excused Trustees. President Youngquist asked the Clerk’s Office to schedule and ensure need public notice posting requirements to hold a special meeting, assuming the excused Trustees would be unable to attend this meeting. Trustee McQuillan asked if the current meeting could be recessed and if the Board could call in later this evening to continue the meeting. Attorney Rossmeissl advised the current meeting must continue in this capacity. Director Searl stated the project could probably move forward without the budget amendment, though the amendment would still be needed for the other work that needs to be done the remainder of the year, detailing the reasoning for the budget amendment. Director Hoechst added the necessary work due to the storm damage may exceed the current budget, even if other work was removed. President Youngquist asked whether reimbursement was an option. Director Searl clarified statutory requirements for budget amendments. Attorney Rossmeissl stated budget amendments have been retroactively in the past under dire circumstances, the current situation is unique and a special meeting at a future date would be appropriate. Manager Sturgell expressed his support for holding a future special meeting for the budget amendment and indicated if there was a motion to move forward with the well repair without the budget amendment, the Board could approve the well repair component at the current

meeting. Trustee Koeppé questioned the well's operation with the current storm impacts, Director Hoechst provided a response regarding the well operation and associated risk factors. Director Hoechst advised he received notification from utilities that the Village will be working with neighboring municipalities to try and get water fed through the system for now, though the boil advisory will remain in effect to allow for system testing and replenishing the water supply. Trustee Koeppé questioned the cost of bringing in a generator for the well. Director Hoechst confirmed costs would most likely be incurred, and Director Searl stated any costs incurred for protecting Village assets and residents are covered by the Village insurance policy.

**Vote:** On roll call vote: 4-0, motion carried.

**10. Closed Session**

None.

**11. Adjourn**

**Motion:** Trustee Van Dyke, seconded by Trustee Koeppé to adjourn at 6:40 p.m.

**Vote:** Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Alexa Lee".

Alexa Lee  
Village Deputy Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.

## FOX CROSSING UTILITIES

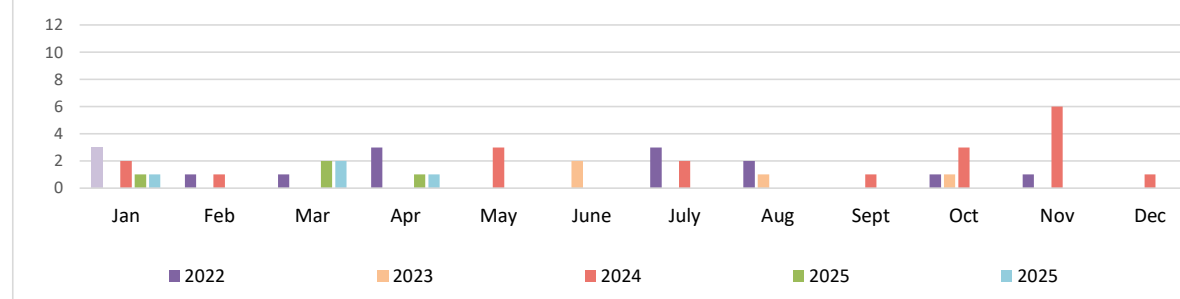
### WATER MAIN BREAK/MISC WATER REPAIR REPORT JUNE, 2026

#### Water Main Breaks

NO WATER MAIN BREAKS FOR JUNE!

**Total water main breaks year to date for 2026 = 4**

**Total water main breaks this time in 2025 = 14**



| YEAR | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-------|
| 2022 | 3   | 1   | 1   | 3   | 0   | 0    | 3    | 2   | 0    | 1   | 1   | 0   | 15    |
| 2023 | 0   | 0   | 0   | 0   | 0   | 2    | 0    | 1   | 0    | 1   | 0   | 0   | 4     |
| 2024 | 2   | 1   | 0   | 0   | 3   | 0    | 2    | 0   | 1    | 3   | 6   | 1   | 19    |
| 2025 | 4   | 1   | 1   | 4   | 3   | 1    | 1    | 1   | 0    | 1   | 0   | 0   | 17    |
| 2026 | 1   | 0   | 2   | 1   | 0   | 0    |      |     |      |     |     |     | 4     |

#### Utility Repairs

|              |                              |                                    |
|--------------|------------------------------|------------------------------------|
| 1 6/3/2026   | 1230 Plank Rd                | Added 1 1/2" water service         |
| 2 6/4/2026   | 1129 Lake Shore Dr           | Service leak                       |
| 3 6/9/2026   | 1326 Shreve Ln               | Added 1" ring to valve             |
| 4 6/9/2026   | 1055 Winchester Rd           | Raised valve box                   |
| 5 6/15/2026  | Princeton @ Scholar Ridge    | Raised valve box                   |
| 6 6/15/2026  | 118 Millbrook Dr             | Replaced valve box lid             |
| 7 6/15/2026  | 2600 American Dr             | 10" fireline break                 |
| 8 6/22/2026  | W Prairie Lake Cir           | Abandon 4 water services           |
| 9 6/18/2026  | 2208 Irish Rd                | Repaired hydrant hit by lawn mower |
| 10 6/23/2026 | W Prairie Lake Cir           | Abandon (2) 8" stubs               |
| 11 6/25/2026 | Winchester Rd & Green Bay Rd | Repaired (3) valve boxes           |
| 12 6/25/2026 | 1620 West American Dr        | 2" live tap                        |
| 13 6/29/2026 | 2517 West American Dr        | 1" live tap                        |

#### Utility Miscellaneous

- 1 CONTINUED VALVE EXERCISING ON WEST SIDE.
- 2 CONTINUED HYDRANT MAINTENANCE ON WEST SIDE.
- 3 COMPLETE FLUSHING ALL DEAD END HYDRANTS.
- 4 CONTINUED WORKING ON EXCHANGING SMALL METERS
- 5 CONTINUED WITH LEAK DETECTION IN PROBLEM AREAS.

# FOX CROSSING UTILITIES

## WASTEWATER REPAIR/MISC REPORT JUNE, 2026

### Wastewater Miscellaneous

|   |                                                |                                                                                                                                                                                                                                                                                                                                                               |
|---|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Lift Station #1 - Brighton Beach Rd            | Monthly maintenance.<br>Cleaned air filters.<br>Mowed grass.                                                                                                                                                                                                                                                                                                  |
| 2 | Lift Station #2 - Lakeshore Dr & Frances St    | Routine maintenance.                                                                                                                                                                                                                                                                                                                                          |
| 3 | Lift Station #3 - Lakeshore Dr                 | Monthly maintenance.                                                                                                                                                                                                                                                                                                                                          |
| 4 | Lift Station #4 - Memorial Dr/Foster St        | Checked seals in both pumps.<br>Monthly maintenance checks.                                                                                                                                                                                                                                                                                                   |
| 5 | Lift Station #5 - Green Patch                  | Routine checks and maintenance.                                                                                                                                                                                                                                                                                                                               |
| 6 | Lift Station #6 - Calumet St                   | Pulled pump 1 and cleaned rags.<br>Monthly routine maintenance.                                                                                                                                                                                                                                                                                               |
| 7 | Lift Station #7 - Stroebe Rd & Harry's Gateway | Routine maintenance and checks.                                                                                                                                                                                                                                                                                                                               |
| 8 | Lift Station #9 - County Rd II (Winchester Rd) | Route maintenance and checks.<br>Mowed grass.<br>Had Pieper Power troubleshoot and repair exhaust fan electrical.                                                                                                                                                                                                                                             |
| 9 | Miscellaneous:                                 | Continued sewer cleaning.<br>Replaced several manhole castings where we paved.<br>Checked velocity on Clayton sewer meters.<br>Helped Water Department with hydroexcavating.<br>Televised some sewer on east and west side checking for leaks and buildup.<br>Performed sewer and water install inspections.<br>Ran backup generator.<br>Vactor was serviced. |

# FOX CROSSING UTILITIES PUMPAGE REPORT

**MONTH: JUNE, 2026**

|             | Total water purchased & pumped from wells |                            |                                     |                          |                           |                            |                            |                            |                          |                                    |                                        |
|-------------|-------------------------------------------|----------------------------|-------------------------------------|--------------------------|---------------------------|----------------------------|----------------------------|----------------------------|--------------------------|------------------------------------|----------------------------------------|
|             | EAST SIDE                                 |                            |                                     |                          | WEST SIDE                 |                            |                            |                            |                          | TOTAL<br><br>PUMPED<br><br>X 1,000 | Compare<br>to same<br>month in<br>2025 |
|             | DEEP<br>WELL #5<br>X 1,000                | DEEP<br>WELL #7<br>X 1,000 | PURCHASED<br>CTY/MENASHA<br>X 1,000 | TOTAL<br>EAST<br>X 1,000 | DEEP<br>WELL #3<br>X 1000 | DEEP<br>WELL #4<br>X 1,000 | DEEP<br>WELL #6<br>X 1,000 | DEEP<br>WELL #8<br>X 1,000 | TOTAL<br>WEST<br>X 1,000 |                                    |                                        |
| TOTAL       | -                                         | 15,789                     | 10,098                              | 25,887                   | 11,428                    | 12,326                     | -                          | 23,295                     | 47,049                   | 72,936                             | 82,562                                 |
| AVERAGE/DAY | -                                         | 526                        | 337                                 | 863                      | 381                       | 411                        | -                          | 777                        | 1,569                    | 2,432                              | 2,752                                  |
| MAXIMUM/DAY | -                                         | 554                        | 514                                 | 1,068                    | 864                       | 886                        | -                          | 994                        | 1,972                    | 3,040                              | 3,312                                  |
| MINIMUM/DAY | -                                         | 478                        | 261                                 | 764                      | -                         | -                          | -                          | 570                        | 1,280                    | 2,044                              | 2,197                                  |

|             | SERVICE PUMPAGE (Water pumped to distribution system) |          |           |                 |                   |                       |                               |
|-------------|-------------------------------------------------------|----------|-----------|-----------------|-------------------|-----------------------|-------------------------------|
|             | EAST SIDE                                             |          | WEST SIDE |                 |                   | TOTAL SERVICE PUMPAGE | Compare to same month in 2025 |
|             | PLANT #2                                              | PLANT #3 | PLANT #4  | TOTAL WEST SIDE | TOTAL EAST & WEST |                       |                               |
|             | X 1,000                                               | X 1,000  | X 1,000   | X 1,000         | X 1,000           |                       |                               |
| TOTAL       | 23,601                                                | 23,708   | 22,633    | 46,341          | 69,942            | 79,282                |                               |
| AVERAGE/DAY | 787                                                   | 790      | 754       | 1,544           | 2,331             | 2,643                 |                               |
| MAXIMUM/DAY | 912                                                   | 1,178    | 931       | 2,109           | 2,770             | 3,142                 |                               |
| MINIMUM/DAY | 690                                                   | 469      | 561       | 1,030           | 2,014             | 2,131                 |                               |

| WATER LEVEL READINGS     |    |      |                         |      |    |      |
|--------------------------|----|------|-------------------------|------|----|------|
| EAST SIDE<br>DEEP WELLS  |    |      | WEST SIDE<br>DEEP WELLS |      |    |      |
| #5                       | #7 |      | #3                      | #4   | #6 | #8   |
| AVERAGE<br>STATIC        | -  | -    | 58'                     | 59'  | -  | 45'  |
| AVERAGE<br>PUMPING LEVEL | -  | 365' | 156'                    | 156' | -  | 210' |

| East Side System Purchased Water |  |     |              |  |     |
|----------------------------------|--|-----|--------------|--|-----|
| Month 2026                       |  | 39% | Month 2025   |  | 46% |
| Year-to-Date                     |  | 48% | Year-to-Date |  | 43% |
|                                  |  |     | Month, 2024  |  | 47% |
|                                  |  |     | Year-to-Date |  | 45% |



RES #260810-1

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES  
FROM PROCEEDS OF BORROWING**

WHEREAS, the Village of Fox Crossing, Winnebago County, Wisconsin (the "Municipality") plans to assist in the undertaking of the NMSC Wastewater Treatment Facility Tertiary Filter Addition and Modifications Project (the "Project"); and

WHEREAS, the Municipality expects to finance the Project, in part, on a long-term basis by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to June of 2027, the Municipality, or a related municipality, must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance money from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Municipality, that:

Section 1. Expenditure of Funds. The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$4,000,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the Village Municipal Complex within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19 and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted this 10<sup>th</sup> day of August, 2026.

*Requested by: Chantel M. Jaenke, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

---

Dale A. Youngquist, Village President

---

Attest: Chantel M. Jaenke, Village Clerk

RES #260810-2

**APPROVE AMENDMENT TO LICENSED PREMISES DESCRIPTION FOR KWIK TRIP #883**

WHEREAS, Kwik Trip #883, located at 1400 West American Dive, is the holder of a valid Class “A” / “Class A” Retail License issued by the Village of Fox Crossing; and

WHEREAS, Kwik Trip #883 has submitted a request to amend the description of the licensed premises from “One-story frame construction with storage in lockable walk-in cooler and in cabinet behind sales counter” to “One-story frame construction in lockable walk-in cooler, on sales floor and behind sales counter,” as reflected in the revised premises description and floor plan provided with the request; and

WHEREAS, the Village of Fox Crossing Board of Trustees has reviewed the request, revised licensed premises description, and supporting documents submitted by the licensee; and

WHEREAS, the proposed amendment to the licensed premises description involves remodeling and an addition to the existing premises, and approval of the amended premises is subject to satisfactory inspections and approvals by the Fire Department, Building Department, Community Development Department, and Winnebago County Health Department, as applicable; and

WHEREAS, the Village of Fox Crossing Board of Trustees finds that the requested amendment to the licensed premises description is appropriate and consistent with applicable Wisconsin alcohol beverage licensing requirements and local ordinances.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves the amendment to the licensed premises description for Kwik Trip #883 as submitted.

BE IT FURTHER RESOLVED that approval of the amended licensed premises is contingent upon satisfactory completion of all required inspections and approvals by the Fire Department, Building Department, Community Development Department, and Winnebago County Health Department, as applicable, prior to use of the amended premises for alcohol beverage licensed activities.

BE IT FURTHER RESOLVED that the Municipal Clerk is authorized and directed to update the municipal alcohol beverage license records and complete any required notifications or filings with the Wisconsin Department of Revenue.

Adopted this 10<sup>th</sup> day of August, 2026.

*Requested by: Chantel M. Jaenke, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

---

Dale A. Youngquist, Village President

---

Attest: Chantel M. Jaenke, Village Clerk



Legal

PHONE 608-781-8988

FAX 608-793-6120

VIA CERTIFIED MAIL

9489 0178 9820 3050 0330 47

1626 Oak St., P.O. Box 2107  
La Crosse, WI 54602

[www.kwiktrip.com](http://www.kwiktrip.com)

July 8, 2026

Village Clerk  
Village of Fox Crossing  
2000 Municipal Dr.  
Neenah, WI 54956-5663

RE: Store Addition/Remodel  
Kwik Trip 883  
1400 W. American Dr.

Dear Village Clerk:

Kwik Trip is going to complete an addition and remodel the Kwik Trip #883 store. Construction is to begin September 18, 2026 and be completed February 18, 2027. Please note that the store will be closed for business for 16 weeks from November 2, 2026 through February 17, 2027.

Enclosed please find a copy of the current and revised floor plans for your records. As a result of the project the liquor premise description will change as follows: **One-story frame construction in lockable walk-in cooler, on sales floor and behind sales counter.**

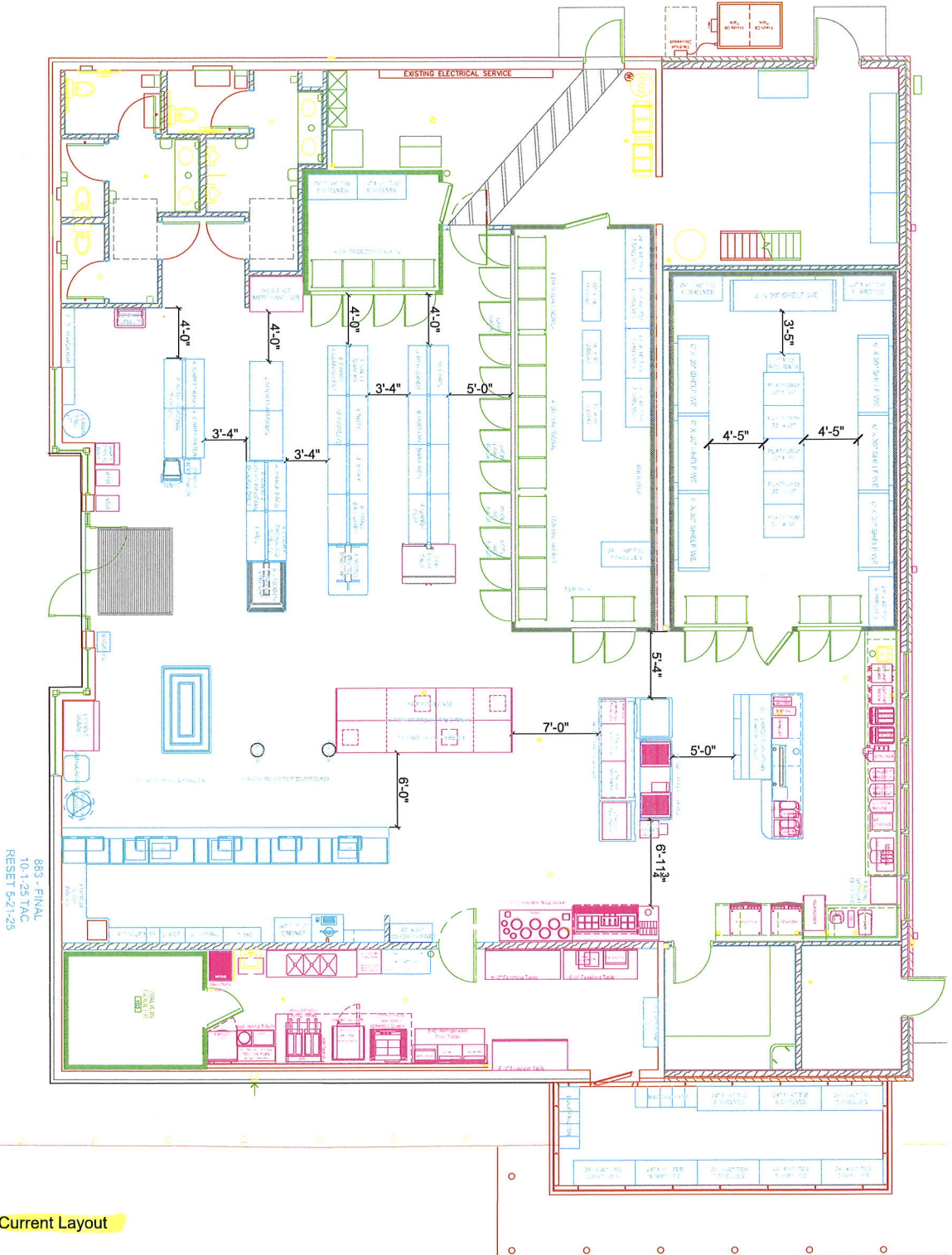
If you require anything further, please contact me at (608) 793-6262 or DHafner@kwiktrip.com. Thank you in advance for your assistance with this matter.

Yours truly,

Deanna Hafner  
Licensing Agent

Enclosures

# FLOOR PLAN



|                                                                                             |  |                                                                                                                                  |
|---------------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------------------------------------------------|
| <b>Kwik Trip</b><br><b>STORES</b><br><b>STORES</b>                                          |  | <b>Kwik Trip, Inc.</b><br>P.O. BOX 2107<br>1625 OAK STREET<br>LAWRENCE, KS 66044-2107<br>PH (913) 711-6668<br>FAX (913) 711-6660 |
| PRODUCT LAYOUT<br>CONVENIENCE STORE #STORE#<br>CATEGORY MANAGEMENT<br>STREET<br>CITY, STATE |  |                                                                                                                                  |
| 883                                                                                         |  |                                                                                                                                  |



883 PRELIMINARY  
6-23-26 JAC  
REMODEL  
8 COMPARTMENT

**KWIK TRIP, Inc.**  
P.O. BOX 2107  
1626 OAK STREET  
LA CROSSE WI 54602-2107  
PH (608) 781-8988  
FAX (908) 781-8980

STREET  
CITY, STATE[illegible]

ORD #260727-1:ORD *Second Reading & Adoption*  
**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §435 ZONING**  
**ORDINANCE – REZONE 985 IRISH ROAD (PARCEL #1210518) FROM R-2**  
**SUBURBAN LOW DENSITY DISTRICT TO R-3 SUBURBAN MEDIUM DENSITY**  
**DISTRICT**

*The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:*

Part I. Chapter §435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning 985 Irish Road (parcel #1210518) from R-2 Suburban Low Density District to R-3 Suburban Medium Density District as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: July 27, 2026

Date Adopted: \_\_\_\_\_

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk

# ATTACHMENT 1: Proposed Zoning Map Amendment





# PLANNING COMMISSION MEMO

**Date:** June 3, 2026  
**To:** Village Planning Commission Members  
**From:** George L. Dearborn Jr., AICP Director of Community Development  
**RE:** Agenda Item 1 – Rezoning from R-2 Suburban Low Density to R-3 Medium Density

## Overview

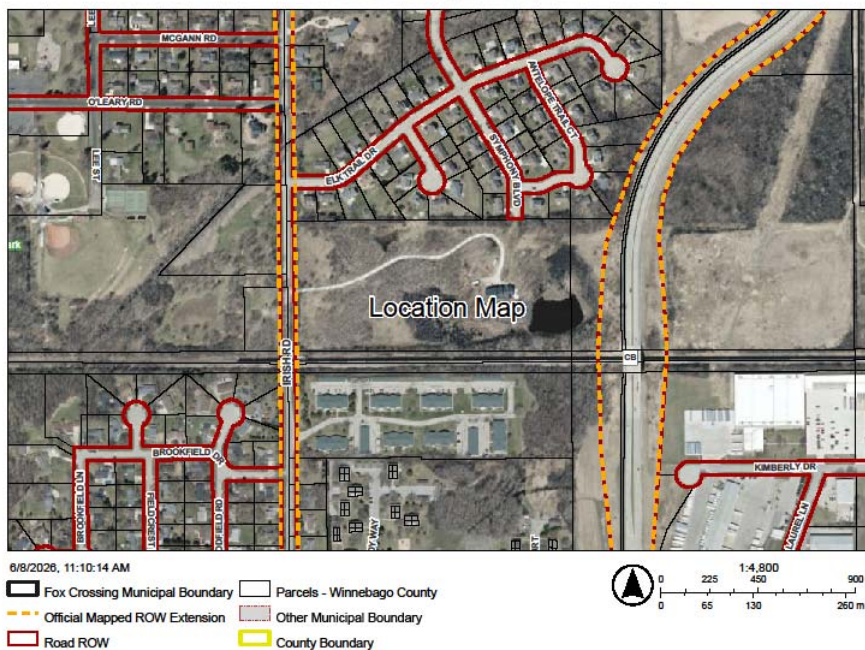
The applicant is now proceeding with the proposed rezoning from its current zoning of R-2 low density to R-3 median density for the creation of lots that will allow duplexes. He requested that this be delayed from the last meeting. A Public hearing was held and adjourned to this month. This land is currently shown on the future land use map as medium density residential which is appropriate for R-3 zoning. The preliminary plat is still delayed following a meeting with the developer.

## Staff Recommendation

Staff recommends approval of this rezoning since it complies with the current future land use map which is part of the Villages adopted comprehensive plan.

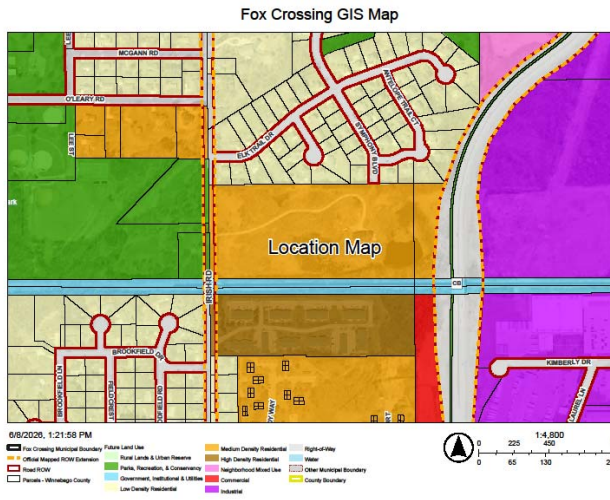
### Location Map

Fox Crossing GIS Map

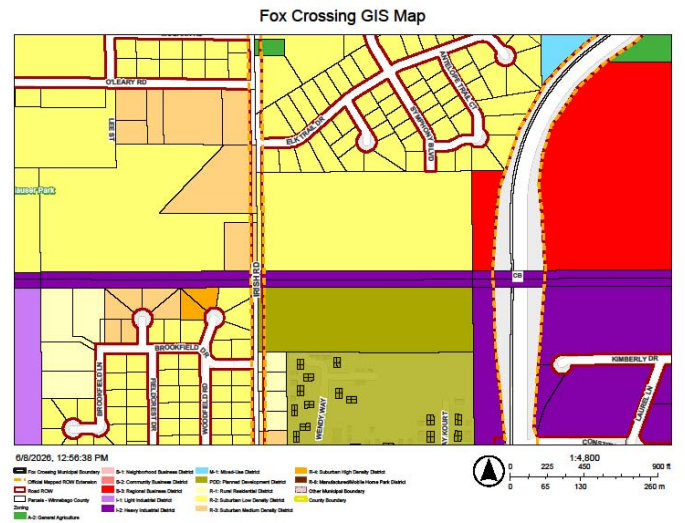




## Future Land Use Map

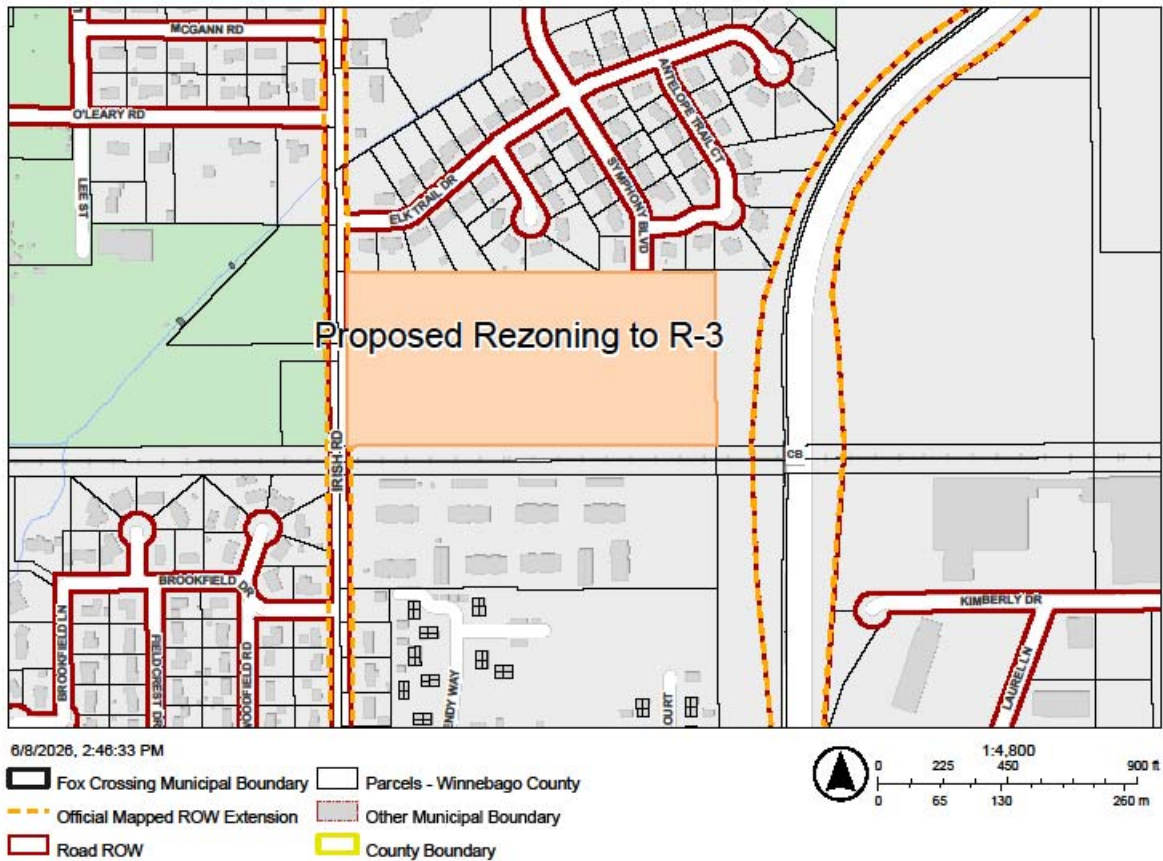


## Current Zoning



## Proposed Zoning

### Fox Crossing GIS Map



RES #260810-3

**OPERATOR LICENSE APPLICANTS**

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Village Clerk's Office; and

WHEREAS, all applicants either currently hold a valid two-year server license, or have successfully completed the mandatory alcohol awareness training program; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Alesha Neu – Approved

Olivia Scherer – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2026 - June 30, 2028.

Adopted this 10<sup>th</sup> day of August, 2026

*Requested by: Tim Callan, Police Chief & Chantel M. Jaenke, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

---

Dale A. Youngquist, Village President

---

Attest: Chantel M. Jaenke, Village Clerk

RES #260810-4

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$5,127,151.50

WHEREAS, the disbursements are categorized below & the detail is attached:

|                            |                        |
|----------------------------|------------------------|
| Pending:                   |                        |
| General Fund               | \$ 4,497,242.06        |
| Special Revenue Fund       | \$ 100.45              |
| Debt Fund                  | \$ -                   |
| Capital Projects Fund      | \$ 133,501.69          |
| Water Fund                 | \$ 28,601.57           |
| Sewer Fund                 | \$ 20,670.46           |
| Stormwater Fund            | \$ 15,349.94           |
| Trust & Agency Fund        | \$ -                   |
| Special Processed Payments | \$ 431,685.33          |
| Total:                     | <u>\$ 5,127,151.50</u> |

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 10th day of August, 2026.

*Requested by: Jeremy Searl, Finance Director*  
*Submitted by: Dale A. Youngquist, Village President*

---

Dale A. Youngquist, Village President

---

Attest: Chantel M. Jaenke, Village Clerk

VILLAGE OF FOX CROSSING  
2000 Municipal Drive  
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: August 4, 2026  
For Village Board Meeting of: August 10, 2026

REGULAR PROCESSED CHECKS

|                                 | AMOUNT                |
|---------------------------------|-----------------------|
| General Fund                    | \$4,497,242.06        |
| Special Revenue Funds           | \$100.45              |
| Debt Fund                       | \$0.00                |
| Capital Projects Fund           | \$133,501.69          |
| Water Fund                      | \$28,601.57           |
| Sewer Fund                      | \$20,670.46           |
| Stormwater Fund                 | \$15,349.94           |
| Trust & Agency Fund             | \$0.00                |
| Total Bills for August 10, 2026 | <u>\$4,695,466.17</u> |

SPECIAL PROCESSED PAYMENTS

| CHECK #                          | PAYEE                  |               | DEPT. /PURPOSE           | AMOUNT                       |
|----------------------------------|------------------------|---------------|--------------------------|------------------------------|
|                                  | Village Specials       | 7/22-8/4/2026 | **See Attached Listing** | \$95,922.74                  |
| ACH                              | Employee Benefits Corp | 7/23--7/30/26 | Flex Spending Claims     | \$2,664.47                   |
| ACH                              | Empower                | 8/3/2026      | Deferred Comp            | \$10,300.10                  |
| ACH                              | North Shore            | 8/3/2026      | Deferred Comp            | \$1,250.00                   |
| 57558-57561                      | Payroll                | 7/30/2026     | Payroll                  | \$1,472.45                   |
| ACH                              | Payroll                | 7/30/2026     | Payroll                  | \$228,981.25                 |
| ACH                              | Payroll                | 7/30/2026     | Taxes                    | \$91,094.32                  |
| Total Special Processed Payments |                        |               |                          | <u>\$431,685.33</u>          |
| GRAND TOTAL                      |                        |               |                          | <u><u>\$5,127,151.50</u></u> |