Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, June 22, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. Call to Order, Pledge of Allegiance, and Roll Call

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koeppe, Tim Raddatz, Kate McQuillan, and Deb Swiertz.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Zach Laabs, Engineer Lee Reibold, and Attorney Andrew Rossmeissl.

Excused: Trustee Barb Hanson
Public Attendance: Eleven individuals were present.

2. Awards / Presentations

a) Annual Audit Report for Fiscal Year 2025 – Kevin Bohren, CPA of KerberRose, SC

Director Searl thanked Village staff for their hard work and assistance throughout the audit process. He then introduced Kevin Bohren, CPA, of KerberRose, SC, to present the Village's Fiscal Year 2025 Annual Audit Report.

Mr. Bohren provided an overview of the audit results, reporting that the Village received an unmodified opinion on its financial statements and an unmodified opinion on internal controls, indicating no significant issues were identified. He also noted that the Village's 2024 financial statements were submitted to the Government Finance Officers Association (GFOA) and received the Certificate of Achievement for Excellence in Financial Reporting. The Village plans to submit the 2025 financial statements for the same recognition.

Mr. Bohren reviewed the Village's financial position, highlighting that the General Fund balance increased by approximately $37,000 to $9.5 million. Governmental funds totaled approximately $29.7 million, an increase of about $600,000 from the prior year. He also reviewed the Village's long-term debt, noting total outstanding obligations of approximately $17 million, an increase of about $3 million. He stated that the Village remains well below its legal debt limit of approximately $145 million, leaving a remaining debt capacity of approximately $116 million if additional borrowing were necessary.

Mr. Bohren also reviewed the proprietary funds, reporting increases in the Water Utility of approximately $541,000, the Stormwater Utility of approximately $1.8 million, and the Sewer Utility of approximately $800,000. He noted that all utility funds remain in a strong financial position and reviewed each utility's operating income.

Mr. Bohren concluded by thanking Village staff for their cooperation and timely assistance in providing the information necessary to complete the audit.

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – June 8, 2026

Minutes and Correspondence to Receive

b) Planning Commission Meeting Minutes – May 6, 2026

c) Park Commission Meeting Minutes – May 13, 2026

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the meeting minutes and accept other departmental minutes and correspondence into the record as presented.
Vote: Motion carried unanimously.

4. Public Comments Addressed to the Village Board

Connor Kane, 979 Solar Parkway, spoke in support of installing sidewalks along Kaufman Street, noting that he had previously been struck by a vehicle in that area. He also requested that the Village consider installing a concrete pad at the bus stop on Kaufman Street, stating that the current conditions make it difficult for bus drivers to see passengers waiting at the stop.

5. Discussion Items

None.

6. Unfinished Business

None.

7. New Business-Resolutions/Ordinances/Policies

a) 260622-1 Final Plat – Butterfly Way Development

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve the Final Plat for the Butterfly Way Development, as presented.
Discussion: Director Dearborn provided an overview of the proposed final plat and noted that the Planning Commission recommended approval.
Vote: Motion carried unanimously.

b) 260622-2 Certified Survey Map – 1040 & 1050 Appleton Road

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the Certified Survey Map for 1040 and 1050 Appleton Road, as presented.
Discussion: Director Dearborn provided an overview of the proposed Certified Survey Map and noted that the Planning Commission recommended approval.
Vote: Motion carried unanimously.

c) 260622-3 Accept the Electronic Compliance Maintenance Annual Report (eCMAR)

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to accept the Electronic Compliance Maintenance Annual Report (eCMAR), as presented.
Discussion: Director Hoechst provided an overview of the annual Compliance Maintenance Report submitted to the Wisconsin Department of Natural Resources (DNR). He explained that the report includes the Wastewater Utility's 2025 financial information and operational data. He noted that the Village received a score of 4.0, the highest score possible.
Vote: Motion carried unanimously.

d) 260622-4 Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2027

Motion: Trustee Swiertz, seconded by Trustee McQuillan, to approve the Intergovernmental Agreement to satisfy eligibility requirements for the 2027 Recycling Consolidation Grant, as presented.

Discussion: Manager Sturgell provided an overview of the agreement, explaining that Winnebago County coordinates the annual Recycling Consolidation Grant program on behalf of participating municipalities to promote recycling efforts. He noted that the grant is funded by the State of Wisconsin and that the Village receives approximately $59,000 annually to help offset the cost of recycling collection. He further explained that each participating municipality must approve the agreement, after which Winnebago County submits the grant application on behalf of all participating communities.
Vote: Motion carried unanimously.

e) <u>260622-5 Designation of July as Parks & Recreation Month in Fox Crossing</u>
Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve the designation of July as Parks and Recreation Month in Fox Crossing, as presented.
Discussion: Director Geiser noted that July is the busiest month for the Parks and Recreation Department. She highlighted several upcoming events and projects taking place throughout the month and thanked the department staff for their continued hard work and dedication.
Vote: Motion carried unanimously.

f) <u>260622-6 Operator License Applicants</u>
Motion: Trustee Swiertz, seconded by Trustee McQuillan, to approve the Operator License Applicants, as presented.
Vote: Motion carried unanimously.

g) <u>260622-7 Expenditures</u>
Motion: Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures, as presented, without exception.
Vote: Motion carried unanimously.

8. <u>Reports</u>

a) Village President Dale Youngquist – 2026 Board of Review will be held on Thursday, June 25, 2026 from 4:00 p.m. to 6:00 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 hours in Advance of Board of Review

9. <u>Closed Session</u>

None.

10. <u>Adjourn</u>

Motion: Trustee Swiertz, seconded by Trustee Koeppe to adjourn at 6:26 p.m.
Vote: Motion carried unanimously.

Respectfully submitted,

Chantel M Jaenke

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*