



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

May 13 , 2026

Park Commissioners Present: Kathy Sylvester, Jordyn Kurer, Suneer Patel, Jean Wollerman, Jill Rasmussen, Jim Beson, Matt Werner

Staff Present: Director Amanda Geiser

Others in Attendance: Lacie Callan

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The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the April 8, 2026, regular meeting minutes. Commissioner Patel motioned to accept the minutes, seconded by Commissioner Sylvester. Motion carried. The expenditures were reviewed and accepted.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- None

REPORTS

- Park Report:** Accepted as written.
- Recreation Report:** Accepted as written.
- Director Report:** Accepted as given.
- Commissioner Reports:**
 - **Commissioner Wollerman:** Reported that the baby swing at Schildt Park is in bad shape and should be removed.
 - **Commissioner Beson:** As a representative of the volunteer group, he recently spent time with our consultant by providing feedback for the CORP and noted he is happy with the selection of Ayres. He also submitted his official resignation stating he is moving out of Fox Crossing and this would be his last meeting with the Park Commission. He's enjoyed his time on the Commission and wished everyone well.
 - **Commissioner Kurer:** No report.
 - **Commissioner Patel:** No report.
 - **Commissioner Rasmussen:** No report.
 - **Commissioner Sylvester:** No report.
 - **Commissioner Werner:** No report.

OLD BUSINESS

- None

NEW BUSINESS

- A. Kippenhan Park Playground Recommendation:** *Commissioner Sylvester made a motion to recommend to the Fox Crossing Board of Trustees to have Gerber Leisure furnish and install a new playground at Kippenhan Park, by selecting Option #3, in the amount of \$83,940. Commissioner Patel seconded.*

Director Geiser noted staff has been working with Gerber Leisure representatives to provide three design options for the new playground at Kippenhan Park. After reviewing the proposals, the Commission was in favor of moving forward with Option #3.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Wittmann Park Land Use Agreement – River Surge FC:** *Commissioner Patel made a motion to approve the Wittmann Park Land Use Agreement with River Surge Football Club as submitted. Commissioner Kurer seconded.*

Director Geiser reviewed a request made by River Surge FC to use the soccer fields at Wittmann Park. Per club leadership, many of their normal fields are expected to undergo rehabilitation over the next few years. River Surge FC would be required to submit a certificate of liability insurance in advance of using the fields.

The motion was put to a vote and all were in favor, motion carried unanimously.

- C. Adopt-A-Trail Request – Jacobsen Creek Condo Association:** *Commissioner Patel made a motion to approve the Adopt-A-Trail request made by the Jacobsen Creek Condominium Association. Commissioner Rasmussen seconded.*

Director Geiser reviewed a request made by the Jacobsen Creek Condominium Association, in which they are hoping to adopt a portion of the Friendship Trail, between CTH CB and Irish Road.

The motion was put to a vote and all were in favor, motion carried unanimously.

- D. Financial Assistance Request:** *Commissioner Patel made a motion to approve the Financial Assistance Request as submitted. Commissioner Rasmussen seconded the motion.*

Director Geiser reviewed the application that requested assistance for the YEL Macqueen Robotics Camp. Staff is recommending assistance in the form of 50% of the program fees, totaling \$65.

The motion was put to a vote and all were in favor, motion carried unanimously.

- E. Schildt Park Roof Replacement Recommendation:** *Commissioner Sylvester made a motion to recommend to the Fox Crossing Board of Trustees to have Rosenow Customs complete the roof replacement project at Schildt Park in the amount of \$50,577. Commissioner Patel seconded the motion.*

As part of the larger Schildt Park project, staff had budgeted \$75,000 to replace the roof of the pavilion. Director Geiser reviewed proposals received by three contractors to complete scope of work. Rosenow Customs provided the lowest quote. Staff contacted references and confirmed the quality of their work, and therefore recommends the project be awarded to Rosenow Customs.

The motion was put to a vote and all were in favor, motion carried unanimously.

CORRESPONDENCE

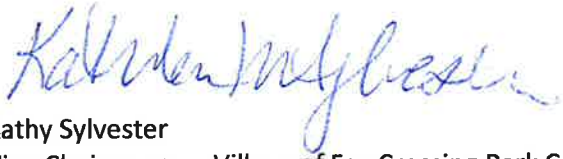
- None

ADJOURNMENT

Commissioner Sylvester motioned, seconded by Commissioner Patel, to adjourn the Park Commission meeting at 6:45PM. Motion carried unanimously.

The next Commission meeting is scheduled for June 10, 2026, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kathy Sylvester". The signature is fluid and cursive, with the first name "Kathy" and last name "Sylvester" clearly distinguishable.

Kathy Sylvester
Vice-Chairperson - Village of Fox Crossing Park Commission

