

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, June 22, 2026 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

- 1. Call to Order, Pledge of Allegiance and Roll Call**
- 2. Awards/Presentations**
 - a) Annual Audit Report for Fiscal Year 2025 – Kevin Bohren, CPA of KerberRose, SC
- 3. Minutes to Approve/ Minutes and Correspondence to Receive**

Minutes to Approve

 - a) Regular Village Board Meeting – June 8, 2026

Minutes and Correspondence to Receive

 - b) Planning Commission Meeting Minutes – May 6, 2026
 - c) Park Commission Meeting Minutes – May 13, 2026
- 4. Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. Note: The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
- 5. Discussion Items**
- 6. Unfinished Business**
- 7. New Business- Resolutions/Ordinances/Policies**
 - a) 260622-1 Final Plat – Butterfly Way Development
 - b) 260622-2 Certified Survey Map – 1040 & 1050 Appleton Road
 - c) 260622-3 Accept the Electronic Compliance Maintenance Annual Report (eCMAR)
 - d) 260622-4 Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2027
 - e) 260622-5 Designation of July as Parks & Recreation Month in Fox Crossing
 - f) 260622-6 Operator License Applicants
 - g) 260622-7 Expenditures
- 8. Reports**
 - a) Village President Dale Youngquist – 2026 Board of Review will be held on Thursday, June 25, 2026 from 4:00 p.m. to 6:00 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 hours in Advance of Board of Review
- 9. Closed Session**
- 10. Adjourn**

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, June 8, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 5:59 p.m.

The Pledge of Allegiance was recited.

Village Deputy Clerk Alexa Lee conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koeppel, Tim Raddatz, Deb Swiertz and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Deputy Clerk Alexa Lee, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, and Attorney Andrew Rossmeissl.

Excused: Trustee Kate McQuillan, Village Clerk Chantel Jaenke, Engineer Zach Laabs

Public Attendance: Twelve individuals were present.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

a) Special Village Board Meeting – May 18, 2026

b) Regular Village Board Meeting – May 18, 2026

Minutes and Correspondence to Receive

None.

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the meeting minutes into the record as presented.

Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

a) Steve Druckrey, 1921 Jacobsen Rd, expressed concerns about establishing a whistle ban/quiet zone at the railroad intersection of Winchester. He referenced a Post Crescent article he reviewed last year and asked whether the Village has explored grant funding for quiet zones. The Board suggested Director Dearborn or Manager Sturgell follow up with the resident. Mr. Druckrey provided his contact information.

b) Jim Kriha 989 Highland Park Rd, requested clarification on the recent e-bike ordinance, specifically regarding Section G Unsafe Operation, subsection (2) related to towing of persons, vehicles and trailers. He indicated he uses a trailer and transports his grandchildren in it behind his e-bike. He referenced differences in Neenah's e-bike ordinance. He expressed concern of being out of compliance with the Village's ordinance. Attorney Rossmeissl requested Mr. Kriha leave his contact information with the Clerk and explained the inconsistencies among Neenah, Menasha and Fox Crossing's e-bike ordinances. Mr. Kriha provided his contact information.

- c) Susan Erdmann 110 W Wilson Ave, inquired about an ordinance for nuisance lighting in residential areas. She reported her neighbor has an unshielded light causing light trespass and provided photos to the Board. The Board asked her follow up questions and the Board discussed the possibility of a residential lighting ordinance and police enforcement. Director Dearborn noted an ordinance could be drafted but consistency would be challenging. Ms. Erdmann indicated she had contact with the Police Department regarding this issue. Attorney Rossmeissl explained issues with drafting such ordinance and noted without such ordinance, this issue is a civil matter. General discussion ensued. The Board asked Director Dearborn to follow up with Ms. Erdmann. Director Dearborn noted matters like this will be addressed as part of zoning code updates. Ms. Erdmann provided her contact information.

5. **Discussion Items**

None.

6. **Unfinished Business**

None.

7. **New Business-Resolutions/Ordinances/Policies**

- a) 260608-1 Developer Agreement – Shady Lane Estates Subdivision

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to approve the Developer Agreement for Shady Lane Estates Subdivision, as submitted.

Discussion: Director Dearborn provided a general overview of the developer agreement for Shady Lane Estates and it is a standard development agreement for new subdivisions. The Board asked if there is anything unique with the agreement. Director Dearborn indicated there is not and the existing stormwater pond is being utilized.

Vote: Motion carried unanimously.

- b) 260608-2 Award Bid – 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project

Motion: Trustee Van Dyke, seconded by Trustee Koeppe, to award the base bid and wall reconstruction bid for the 2026 Concrete Work Program to Include the Jacobsen Road Overpass Stormwater/Wall Reconstruction Project, as submitted.

Discussion: Director Hoechst reported the project bids came in very favorable, especially for the concrete panel replacement program and requested approval to have additional work done due to the project being under budget. The Board inquired about final project cost. Director Hoechst provided clarification on the total at end of the project and being well within budget. The Board inquired about bidding a second project; Director Searl indicated a secondary project is not an option.

Vote: Motion carried unanimously.

- c) 260608-3 Award Bid – 2026 Crack Seal Program

Motion: Trustee Van Dyke, seconded by Trustee Raddatz, to award the 2026 Crack Sealing Program, as submitted.

Discussion: Director Hoechst reported a slight increase in price per pound compared to last year and a one-time increase was made to catch up on crack sealing in the Village.

Vote: Motion carried unanimously.

- d) 260608-4 Change Order #2 – 2026 Road Resurfacing Program to Include the American Drive Trail Project, the Kippenhan Park Trail Project and Palisades Park Site Improvements Project

Motion: Trustee Swiertz, seconded by Trustee Van Dyke, to approve Change Order No. 2 for the 2026 Road Resurfacing Program to include the American Drive Trail Project, the Kippenhan Park Trail Project and Palisades Park Site Improvements Project, as submitted.

Discussion: Director Hoechst explained the change order was necessary due to an issue with curbing that had to be removed and replaced. He noted the southern section of Northern Road is being removed from the project

to help make up the cost difference. He explained the total at the end of the project will likely increase and provided an estimated net decrease. The Board questioned if streets removed from the project will go to next year's budget and Director Hoechst confirmed. The Board questioned why the road does not match up to the driveways and if mud jacking is an option to address that issue; Director Hoechst provided clarification in response.

Vote: Motion carried unanimously.

e) 260608-5 Change Order #4 & Final – Margeo Neighborhood Utility Improvement Project

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve Change Order No. 4 and Final for the Margeo Neighborhood Utility Improvement Project, as submitted.

Discussion: Director Hoechst provided details regarding the project's delay, noting that excessive rainfall impacted its completion.

Vote: Motion carried unanimously.

f) 260608-6 Approve Memorandum of Agreement Between the Neenah Joint School District and the Village of Fox Crossing in Support of the School Resource Officer (SRO) Program

Motion: Trustee Hanson, seconded by Trustee Swiertz, to approve the Memorandum of Agreement Between the Neenah Joint School District and the Village of Fox Crossing in Support of the School Resource Officer (SRO) Program, as submitted.

Discussion: Chief Callan explained the benefit of the agreement. The Board inquired on the length of contract and if it could be revised in the future to include a second SRO. Chief Callan indicated the secondary SRO could be considered later, but not at this time, and noted payment of overtime cost is now included, unlike the previous agreement.

Vote: Motion carried unanimously.

g) 260608-7 Approve Reinstatement and First Amendment to Water Tower Space Lease Agreement for Tower #1 Located at 1665 University Drive

Motion: Trustee Hanson, seconded by Trustee Koeppe, to approve the Reinstatement and First Amendment to Water Tower Space Lease Agreement for Tower #1 Located at 1665 University Drive, as submitted.

Discussion: Director Dearborn summarized the agreement negotiations. Attorney Rossmeissl noted a minor monetary compromise and indicated the Village still has escalations and the ability to have equipment removed for tower maintenance. The Board questioned previous version of the agreement; Attorney Rossmeissl addressed differences from the previous agreement.

Vote: Motion carried unanimously.

h) 260608-8 Reappointment of Park Commission Member – Suneer Patel

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to reappoint Suneer Patel to the Park Commission, as submitted.

Discussion: Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

i) 260608-9 Reappointment of Park Commission Member – Matthew Werner

Motion: Trustee Swiertz, seconded by Trustee Hanson, to reappoint Matthew Werner to the Park Commission, as presented.

Discussion: Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

j) 260608-10 Appointment of Park Commission Member – Lacie Callan

Motion: Trustee Hanson, seconded by Trustee Swiertz, to appoint Lacie Callan to the Park Commission, as submitted.

Discussion: The Board commented on the previous Park Commission Chair's retirement and the Park Commission vacancy. Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

k) 260608-11 Reappointment of Sustainability Committee Member – Susan Garcia-Franz

Motion: Trustee Swiertz, seconded by Trustee Koeppe, to reappoint Susan Garcia-Franz to the Sustainability Committee, as submitted.

Vote: Motion carried unanimously.

l) 260608-12 Reappointment of Sustainability Committee Member – Megan Horejs

Motion: Trustee Koeppe, seconded by Trustee Van Dyke, to reappoint Megan Horejs to the Sustainability Committee, as submitted.

Vote: Motion carried unanimously.

m) 260608-13 Reappointment of Sustainability Committee Member – Thomas Willecke

Motion: Trustee Hanson, seconded by Trustee Koeppe, to reappoint Thomas Willecke to the Sustainability Committee, as submitted.

Vote: Motion carried unanimously.

n) 260608-14 Appointment of Sustainability Committee Member – Devin Mallo

Motion: Trustee Koeppe, seconded by Trustee Van Dyke, to appoint Devin Mallo to the Sustainability Committee, as submitted.

Discussion: Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

o) 260608-15 Appointment of Sustainability Committee Member – Michelle Mahlik

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to appoint Michelle Mahlik to the Sustainability Committee, as presented.

Discussion: The Board thanked members for stepping up to be on the Committee. Deputy Clerk Lee administered the oath of office.

Vote: Motion carried unanimously.

p) 260608-16 Annual Alcohol Beverage License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to approve the Annual Alcohol Beverage License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the different types and number of each type of alcohol beverage licenses being applied for.

Vote: Motion carried unanimously.

q) 260608-17 Annual Beer Garden License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Swiertz, seconded by Trustee Koeppe, to approve the Annual Beer Garden License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the number of establishments with beer gardens in the Village.

Vote: Motion carried unanimously.

r) 260608-18 Annual Mechanical Amusement License Applications for the Term July 1, 2026 – June 30, 2027

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the Annual Mechanical Amusement License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.

Discussion: The Board noted the number of licenses being applied for.

Vote: Motion carried unanimously.

- s) 260608-19 Annual Cigarette, Electronic Vaping Device, and Tobacco License Applications for the Term July 1, 2026 – June 30, 2027
Motion: Trustee Swiertz, seconded by Trustee Koeppe, to approve the Annual Cigarette, Electronic Vaping Device, and Tobacco License Applications for the Term July 1, 2026 to June 30, 2027, as submitted.
Discussion: The Board noted the number of establishments.
Vote: Motion carried unanimously.
- t) 260608-20 Annual Massage Establishment License Applications for the term July 1, 2026 – June 30, 2027
Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the Annual Massage Establishment License Applications for the term July 1, 2026 to June 30, 2027, as submitted.
Discussion: The Board noted the number of licenses being applied for.
Vote: Motion carried unanimously.
- u) 260608-21 Special Event License for Holidays Pub and Grill Cornhole Tournament held on June 20, 2026
Motion: Trustee Hanson, seconded by Trustee Koeppe, to approve the Special Event License for Holidays Pub and Grill Cornhole Tournament held on June 20, 2026, as submitted.
Vote: Motion carried unanimously.
- v) 260608-22 Operator License Applicants
Motion: Trustee Swiertz, seconded by Trustee Van Dyke, to approve the operator license applicants, as presented.
Discussion: The Board discussed the total number of operator license applicants.
Vote: Motion carried unanimously.
- w) 260608-23 Expenditures
Motion: Trustee Koeppe, seconded by Trustee Van Dyke, to approve the expenditures, as presented, without exception.
Vote: Motion carried unanimously.

8. Reports

- a) Village President Dale Youngquist – 2026 Board of Review will be held on Thursday, June 25, 2026 from 4:00 p.m. to 6:00 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 hours in Advance of Board of Review
- b) Deputy Clerk Alexa Lee – St. Joseph's Food Program Food Drive Donation Bins at Municipal Complex Beginning Monday, June 15, 2026 to Friday, June 26, 2026

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Koeppe to adjourn at 6:54 p.m.
Vote: Motion carried unanimously.

Respectfully submitted,



Alexa Lee
Village Deputy Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, May 6, 2026
at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairperson Jochman at 5:15 p.m.

PRESENT: Chairperson: Mr. Dennis Jochman
 Commissioners: Mr. Morris Cox
 Mr. Tom Young
 Mr. Michael Prince
 Mr. Thomas Willecke

EXCUSED: Ms. Tracy Romzek
 Mr. Michael Scheibe

 Staff: Community Development Director George Dearborn
 Associate Planner Daniel Dieck
 Village Manager Jeff Sturgell

 Others: 1 other present

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – April 15, 2026

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the meeting minutes of April 15, 2026, as presented.

Motion carried 4-0-1 (Mr. Young)

PUBLIC HEARING

NONE

OLD BUSINESS

NONE

NEW BUSINESS

1. **Certified Survey Map (CSM) – Ferda Schmoople Yuckschmuck Invest. – 2495 Northern Rd. – Parcel 12100880201**

Director Dearborn explained that the applicant requested approval to divide the property into two lots. One of the proposed lots contains a new building currently under construction, and the proposal meets all applicable requirements.

Commission members asked clarifying questions regarding the lot split and the multiple addresses shown for the new building. Staff explained that the addresses were assigned in anticipation of multiple tenants occupying the completed building.

MOTION: Mr. Cox, seconded by Mr. Young to approve the CSM with the following conditions:

1. All taxes shall be paid prior to recording.
2. A copy of the recorded CSM shall be provided to the Village.

Motion carried: 5-0-0

OTHER BUSINESS

Development Activity Report

Director Dearborn reported the following:

- No single-family, duplex, multi-family, or commercial permits were issued in April
- Year-to-date totals include:
- 3 single-family permits
- 3 commercial permits
- Total project value so far this year is approximately \$6,940,224.
- For comparison, total project value at the same point last year was approximately \$18.8 million.

Director Dearborn also noted that a new multifamily project has recently begun, and development values are expected to increase as that project progresses.

COMMUNICATIONS

Sustainability Committee

Director Dearborn said the committee did not meet in May but reported the recent recycling event held on April 18. The event collected 15,380 pounds of materials, including televisions and electronics. He noted that the event continues to be successful.

PUBLIC FORUM

During the public forum, a question was raised regarding site work at the northwest corner of Cold Spring Road and American Drive, west of Kwik Trip. Staff confirmed that the work is related to a new multifamily development project.

Additional details shared included:

- The project includes 72 units.
- A groundbreaking ceremony took place the previous week.
- Staff noted that the developer had been evaluating opportunities in the Village for several years before moving forward with the project.

ADJOURN

At 5:57 p.m., **MOTION:** Mr. Young, seconded by Mr. Cox, to adjourn. Motion carried 5-0-0

Respectfully submitted,

Dan Dieck
Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

May 13 , 2026

Park Commissioners Present: Kathy Sylvester, Jordyn Kurer, Suneer Patel, Jean Wollerman, Jill Rasmussen, Jim Beson, Matt Werner

Staff Present: Director Amanda Geiser

Others in Attendance: Lacie Callan

* * * * *

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the April 8, 2026, regular meeting minutes. Commissioner Patel motioned to accept the minutes, seconded by Commissioner Sylvester. Motion carried. The expenditures were reviewed and accepted.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- None

REPORTS

- Park Report:** Accepted as written.
- Recreation Report:** Accepted as written.
- Director Report:** Accepted as given.
- Commissioner Reports:**
 - **Commissioner Wollerman:** Reported that the baby swing at Schildt Park is in bad shape and should be removed.
 - **Commissioner Beson:** As a representative of the volunteer group, he recently spent time with our consultant by providing feedback for the CORP and noted he is happy with the selection of Ayres. He also submitted his official resignation stating he is moving out of Fox Crossing and this would be his last meeting with the Park Commission. He's enjoyed his time on the Commission and wished everyone well.
 - **Commissioner Kurer:** No report.
 - **Commissioner Patel:** No report.
 - **Commissioner Rasmussen:** No report.
 - **Commissioner Sylvester:** No report.
 - **Commissioner Werner:** No report.

OLD BUSINESS

- None

NEW BUSINESS

- A. Kippenhan Park Playground Recommendation:** *Commissioner Sylvester made a motion to recommend to the Fox Crossing Board of Trustees to have Gerber Leisure furnish and install a new playground at Kippenhan Park, by selecting Option #3, in the amount of \$83,940. Commissioner Patel seconded.*

Director Geiser noted staff has been working with Gerber Leisure representatives to provide three design options for the new playground at Kippenhan Park. After reviewing the proposals, the Commission was in favor of moving forward with Option #3.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Wittmann Park Land Use Agreement – River Surge FC:** *Commissioner Patel made a motion to approve the Wittmann Park Land Use Agreement with River Surge Football Club as submitted. Commissioner Kurer seconded.*

Director Geiser reviewed a request made by River Surge FC to use the soccer fields at Wittmann Park. Per club leadership, many of their normal fields are expected to undergo rehabilitation over the next few years. River Surge FC would be required to submit a certificate of liability insurance in advance of using the fields.

The motion was put to a vote and all were in favor, motion carried unanimously.

- C. Adopt-A-Trail Request – Jacobsen Creek Condo Association:** *Commissioner Patel made a motion to approve the Adopt-A-Trail request made by the Jacobsen Creek Condominium Association. Commissioner Rasmussen seconded.*

Director Geiser reviewed a request made by the Jacobsen Creek Condominium Association, in which they are hoping to adopt a portion of the Friendship Trail, between CTH CB and Irish Road.

The motion was put to a vote and all were in favor, motion carried unanimously.

- D. Financial Assistance Request:** *Commissioner Patel made a motion to approve the Financial Assistance Request as submitted. Commissioner Rasmussen seconded the motion.*

Director Geiser reviewed the application that requested assistance for the YEL Macqueen Robotics Camp. Staff is recommending assistance in the form of 50% of the program fees, totaling \$65.

The motion was put to a vote and all were in favor, motion carried unanimously.

- E. Schildt Park Roof Replacement Recommendation:** *Commissioner Sylvester made a motion to recommend to the Fox Crossing Board of Trustees to have Rosenow Customs complete the roof replacement project at Schildt Park in the amount of \$50,577. Commissioner Patel seconded the motion.*

As part of the larger Schildt Park project, staff had budgeted \$75,000 to replace the roof of the pavilion. Director Geiser reviewed proposals received by three contractors to complete scope of work. Rosenow Customs provided the lowest quote. Staff contacted references and confirmed the quality of their work, and therefore recommends the project be awarded to Rosenow Customs.

The motion was put to a vote and all were in favor, motion carried unanimously.

CORRESPONDENCE

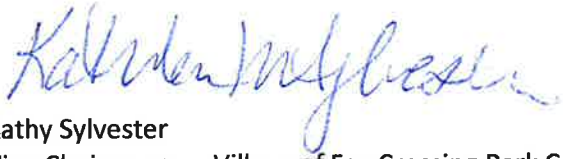
- None

ADJOURNMENT

Commissioner Sylvester motioned, seconded by Commissioner Patel, to adjourn the Park Commission meeting at 6:45PM. Motion carried unanimously.

The next Commission meeting is scheduled for June 10, 2026, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kathy Sylvester". The signature is fluid and cursive, with the first name "Kathy" and last name "Sylvester" clearly distinguishable.

Kathy Sylvester
Vice-Chairperson - Village of Fox Crossing Park Commission

RES #260622-1

FINAL PLAT – BUTTERFLY WAY DEVELOPMENT

WHEREAS, the applicant, Decker Rusch Development, Inc., requests approval of a Final Plat for the Butterfly Way Development in the Village of Fox Crossing; and

WHEREAS, the proposed subdivision would consist of six (6) single-family unit lots; and

WHEREAS, the Village of Fox Crossing Planning Commission held a Public Hearing regarding the Butterfly Way Development at their June 17, 2026 Commission meeting; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their June 17, 2026 meeting and recommended approval of the Final Plat for the Butterfly Way Development with the following conditions:

1. The Developer shall pay a total of \$7,990.02 for Fees in-lieu-of Parkland Dedication (\$1,331.67 per lot for six (6) lots).
2. Any extra water and sewer laterals shall be capped as required by the Public Works Department.
3. All taxes and assessments shall be paid prior to the Village affixing signatures on the Final Plat.
4. The applicant shall provide the Village with a copy of the recorded Final Plat.
5. All additional fees shall be paid with the Building Permits.

Planning Commission: 6 Aye 0 Nay 1 Excused 0 Abstain

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Final Plat with the above conditions.

Adopted this 22nd day of June, 2026

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

PLANNING COMMISSION MEMO

Date: June 2, 2026
To: Village Planning Commission Members
From: George L. Dearborn Jr., AICP Director of Community Development
RE: Agenda Item 1. – Final Plate Butterfly Way

Overview

The applicant is proposing a 6-lot final plat for Butterfly Way Subdivision. This is a large-lot subdivision with public water and sewer already available and direct access to a public road. The lots average about 1 acre each.

The preliminary plat has been approved. The final plat has been delayed due to the need to have documentation that stormwater runoff can be met by use of the existing stormwater pond within the Prairie Lake Condominium development which was designed to meet the stormwater requirements for this area.

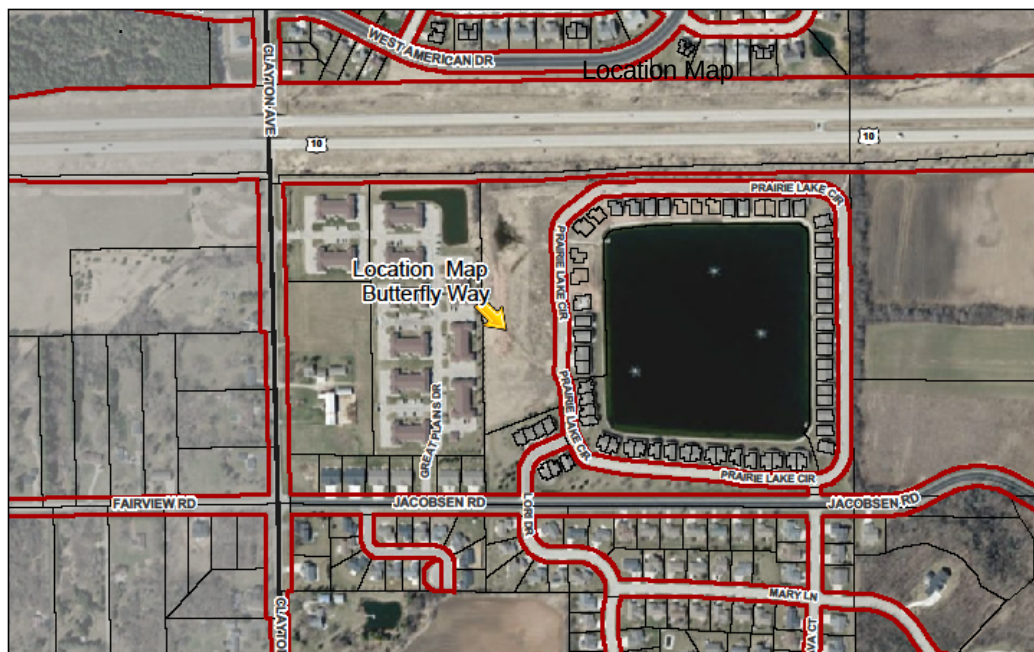
This final plat can now be approved. The homes proposed on these large lots will be at market rate and zoned for single family homes. Since no public improvements are needed for this subdivision, no development agreement is being proposed, and all conditions are noted in the staff recommendations below. Stormwater requirements will be met by use of the existing pond. The current lots also have multiple water and sewer laterals which can provide service to each lot. Some of the unused laterals will have to be properly abandoned. In addition, upfront fees will be required prior to the recording of the final plat including the fees in leu of parkland dedication.

Staff Recommendation

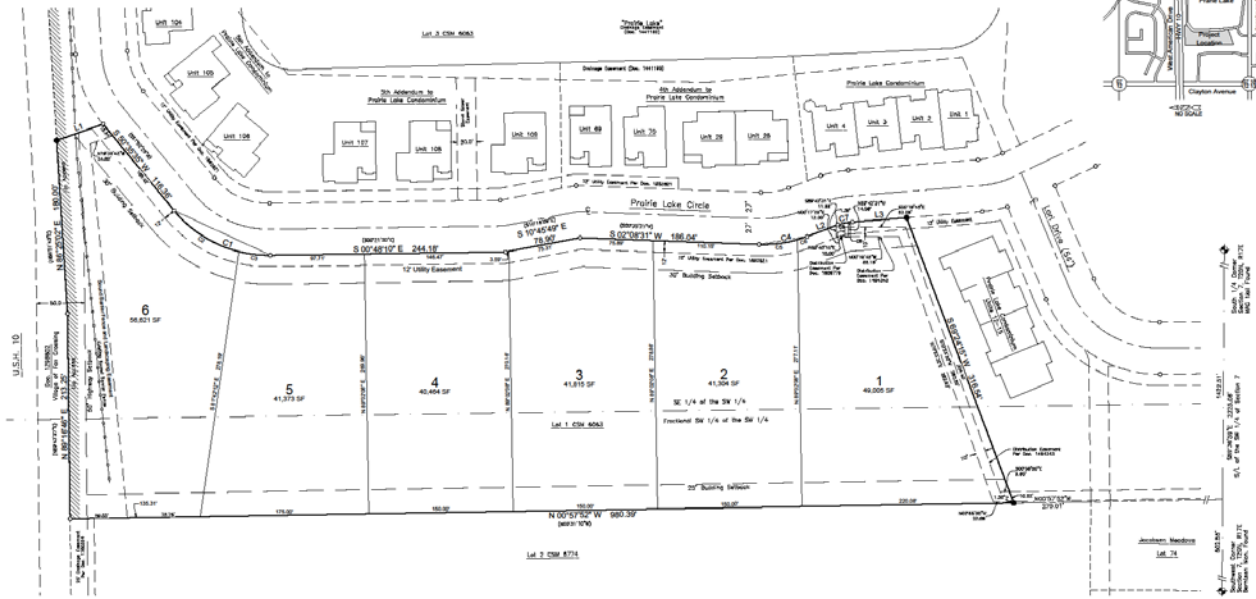
Staff recommends approval with the following conditions:

1. The developer shall pay a total of \$7,990.02 for fees in leu of parkland dedication for the 6 lots which is \$1331.67 per lot
2. Any extra water and sewer laterals shall be capped as required by the public works department.
3. All taxes shall be paid prior to recording
4. A copy of the recorded final plat shall be provided to the Village.
5. All additional fees shall be paid with the building permits.

Fox Crossing GIS Map



Part of Lot 1 of Certified Survey Map No. 6063, being part of the Fractional Southwest 1/4 of the Southwest 1/4 and part of the Southeast 1/4 of the Southwest 1/4 of Section 7, Township 20 North, Range 17 East Village of Fox Crossing, Winnebago County, Wisconsin.



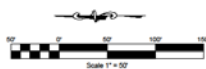
1. All linear measurements have been made to the nearest one hundredth of a foot.
2. All bearings are computed and measured to the nearest second.

- LEGEND**
- 1/2" x 1/8" Steel Rebar @ 4.50/bu L.F. SET
 - All other contents
 - 1/2" x 1/8" Steel Rebar @ 1.50/bu L.F. SET

1/2" x 1/2" Steel Rod @ 4.306/LF SET
 All other corners
 1/2" x 1/2" Steel Rod @ 1.306/LF SET

- ☐ V₂ Rebar Found
☐ Government Corner
☐ No Access
☐ Recorded As
☐ Lot Area in Square Feet

Line	Bearing		Length
L1	N 10°30'42" W		51.54'
L2	N 20°53'15" W	(20293/1070)	36.00'
L3	N 04°30'25" W	(20011/12670)	55.42'



Bearings are referenced to the South line
the Southwest 1/4, Section 7, T20N, R1E
assumed to bear S89°30'54"E. Based on
Winnebago County Coordinate System

Curve	Radius	Chord Direction	Chord Length	Line Angle	Central Angle	Target Bearing in / out
C1	127.00	N 24°02'54" E	110.14	113.82	51°23'04"	N 02°04'10" E S 02°04'10" W
C2	127.00	S 32°18'54" W	76.66	61.03	30°13'14"	S 14°02'12" E S 07°02'30" W
C3	127.00	S 08°17'30" W	53.60	33.67	14°02'02"	
C4	127.00	N 05°02'54" E	50.70 (36.85)	51.00 (36.85)	23°10'04" (23°10'04")	N 20°10'10" E S 02°04'10" W
C5	127.00	N 08°02'54" E	40.24	40.41	18°14'30"	S 10°02'14" E S 02°04'10" W
C6	127.00	S 10°20'54" E	15.64	15.84	4°00'11"	S 20°10'10" E S 02°04'10" W
C7	73.00	N 10°20'54" W	15.49	15.52	12°10'02"	N 02°04'10" E S 02°04'10" W
C8	73.00	N 12°20'54" W	4.55	4.53	3°13'20"	N 02°04'10" E S 02°04'10" W
C9	73.00	N 12°20'54" W	15.66	15.69	8°37'20"	N 02°04'10" E S 02°04'10" W

Caveat

Building zones depicted are based on building setbacks in effect at the time of the survey and should not be relied upon without first obtaining written verification thereof from the Village of Fox Crossing and any other local agencies.

-Additional action is required. This map does NOT transfer ownership of the property or properties shown. Sale or transfer of ownership requires a separate document to be recorded at the Register of Deeds office.

Scott R. Andersen Date
Professional Land Surveyor
No. 5-3169

There are no objections to this plan with respect to Secs. 234.15, 234.16, 234.20 and 234.21(1) and (2).

Certified _____, 20____

Department of Administration

File: 2002.129\mal.dwg
Date: 04/17/2020
Drafted By: scott
Sheet: 1 of 2

**DAVEL ENGINEERING &
ENVIRONMENTAL, INC.**
Civil Engineers and Land Surveyors

1104 Province Terrace, Menasha, WI 54952
Ph: 920-961-1808 Fax: 920-441-0804
www.davidson.com

RES #260622-2

CERTIFIED SURVEY MAP – 1040 & 1050 APPLETON ROAD

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to combine the parcels located at 1040 Appleton Road (parcel #1211175) and 1050 Appleton Road (parcel #1211176) into one (1) parcel; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their June 17, 2026 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 1 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 22nd day of June, 2026

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

Date: June 2, 2026
To: Village Planning Commission Members
From: George L. Dearborn Jr., AICP Director of Community Development
RE: Agenda Item 4. – CSM Appleton Road

Overview

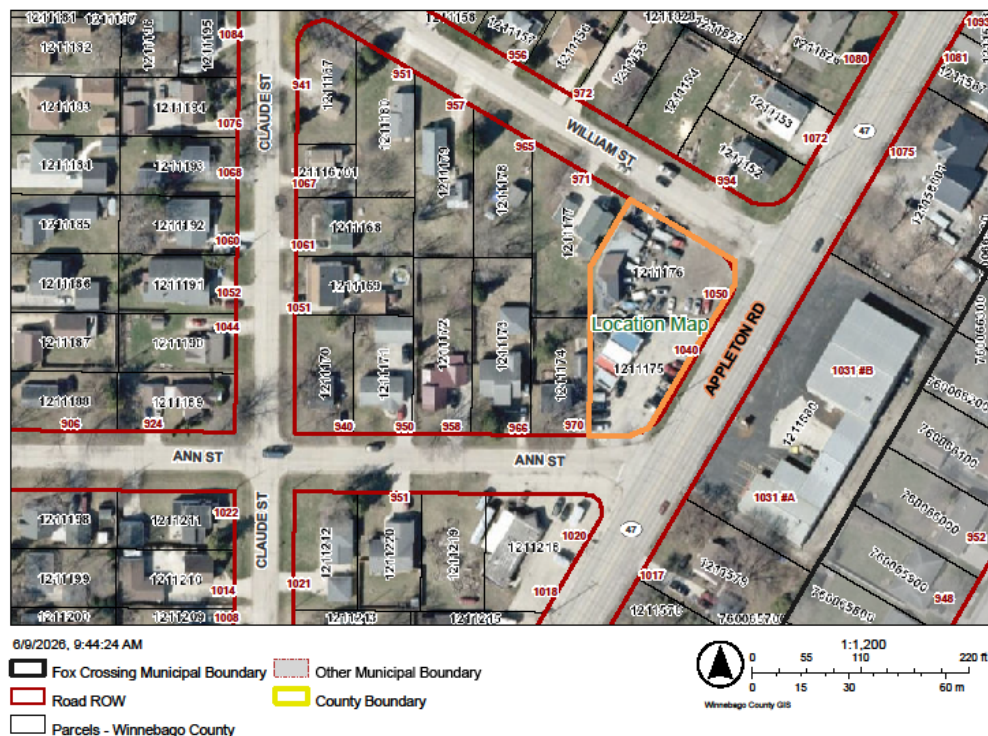
The applicant is proposing a CSM to combine two lots into one lot located at 1040 Appleton Road to allow for the improvement of the property. The current two lots limit the use of the property, and this combination will allow for building and use improvements.

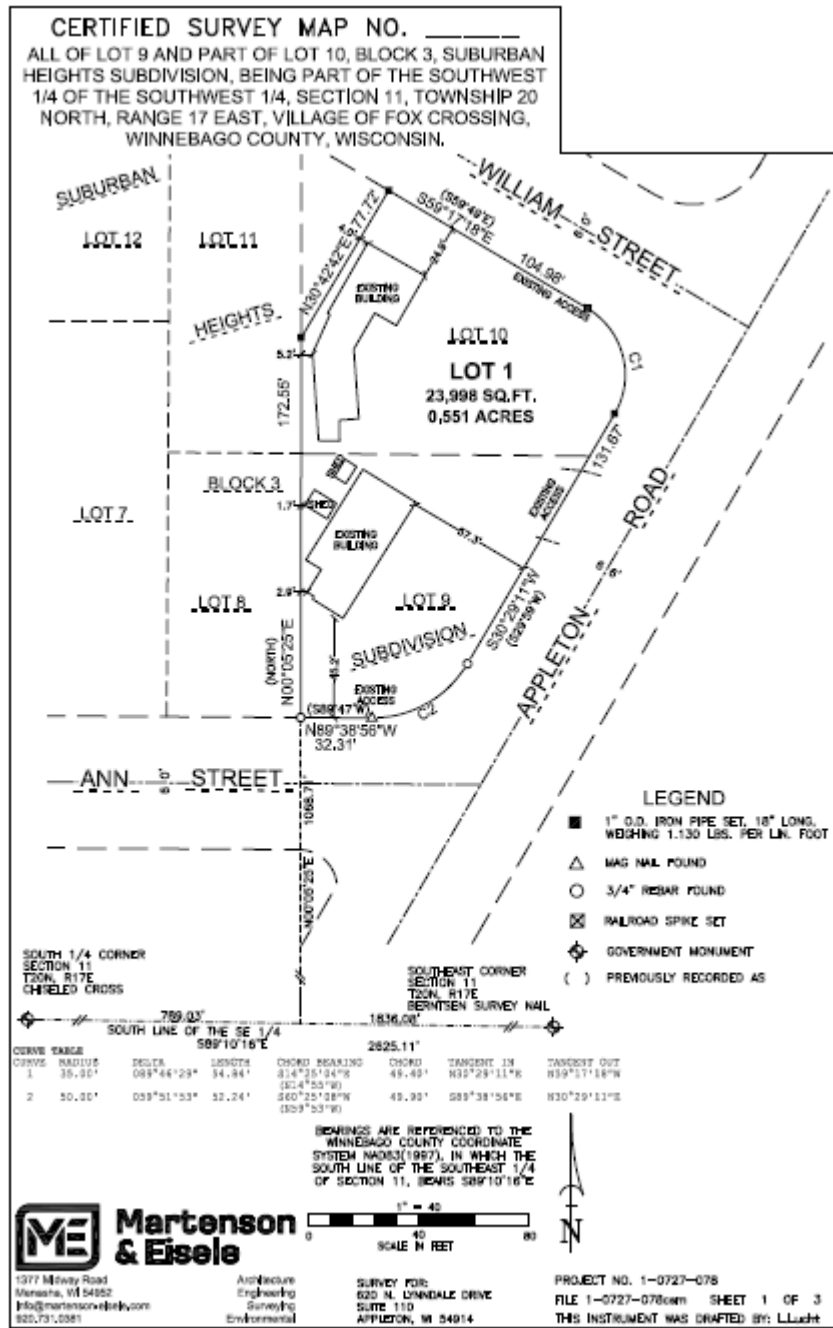
Staff Recommendation

Staff recommends approval of this CSM with the following conditions:

1. All taxes be paid prior to recording
2. A copy of the recorded CSM be provided to the Village.

Location Map
Fox Crossing GIS Map





RES #260622-3

**ACCEPT THE ELECTRONIC COMPLIANCE MAINTENANCE ANNUAL REPORT
(eCMAR)**

WHEREAS, the Department of Natural Resources (DNR) mandates annual electronic reporting of (CMAR) Compliance Maintenance Reports; and

WHEREAS, the Village Board has reviewed the eCMAR report.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the eCMAR report be accepted as written.

Adopted this 22nd day of June, 2026

Requested by: Joe Hoechst, Public Works Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

Compliance Maintenance Annual Report

Fox Crossing Utilities

Last Updated: Reporting For:
6/11/2026 **2025**

Financial Management

1. Provider of Financial Information

Name:

Myra Piergrossi

Telephone:

9207207106

(XXX) XXX-XXXX

E-Mail Address
(optional):

mpiergrossi@foxcrossingwi.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2025

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2025

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 706,605.54

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 706,605.54

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 48,957.94

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 755,563.48

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 755,563.48

0

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Margeo Sewer Project 3,700'	\$736,092	2025
2	Valley Rd - 2024-2025 Project. Reconstructed 6,565 ft of sewer main and reconstructed 57 laterals. Started: Nov, 2024 Completion Date: Sept, 2025	\$1,761,905	2025
3	Silverwood area Sewer Lining Project - 4,400'with tophat lateral connections	\$435,432	2025
4	57 Manholes were Flex Sealed	\$21,840	2025
5	Upgrade SCADA Software and Computers - Estimated total cost will be \$78,000.00 in 2025 (This will be split with Swr 40% and Wtr 60%)	\$78,000	2025
6	Budgeted \$798,395.00 for Caterpillar 500KW standby generator for Utility Office	\$798,398	2025
7	Street Resurfacing Projects - Replace 40 Manhole Castings and Riser Rings	\$25,000	2025
8	Repaired and Replaced 12 Manhole Castings (Fox Crossing Utilities)	\$7,000	2025
9	Budgeted \$95,000 to replace standby generator at Foster Lift Stn (Lft Stn #4)	\$88,000	2026

5. Financial Management General Comments

In order to keep our collection system running efficiently and without major issues, our Village Board budgets for maintenance and replacement of our collection system annually.

ENERGY EFFICIENCY AND USE

6. Collection System

Compliance Maintenance Annual Report

Fox Crossing Utilities

Last Updated: Reporting For:

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6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	23,342	103
February	19,286	110
March	27,841	116
April	45,526	61
May	26,452	53
June	18,350	74
July	19,336	25
August	15,402	23
September	13,730	54
October	15,963	33
November	16,762	54
December	19,458	114
Total	261,448	820
Average	21,787	68

6.1.2 Comments:

We continue to maintain and upgrade our lift stations to keep our energy and maintenance costs manageable.

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☒ Other:

Standby generators

6.2.2 Comments:

Lift stations are checked 3 times a week. Issues found are addressed immediately.

6.3 Has an Energy Study been performed for your pump/lift stations?

☐ No

☒ Yes

Year:

2008

Compliance Maintenance Annual Report

By Whom:	McMahon Associates
Describe and Comment:	An energy study is being scheduled for 2027 with Pieper Power. We upgrade and/or maintain our equipment as needed to keep our lift stations operating as efficiently as possible.
6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
Crane Engineering tests and makes adjustments to our pumping equipment on an annual basis. Because of this, we are able to budget for any repairs and/or replacements of the equipment.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Fox Crossing Utilities

Last Updated: Reporting For:
6/11/2026 2025

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- ☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

1. Continue to assist our customers with non-standard lateral materials or non-working laterals through the Lateral Repair Program.
2. Continue updating the CMOM as needed and conduct annual reviews.
3. Continue televising mains and laterals and make repairs as needed.
4. Install Flex Seal to prevent I&I and preserve MH's.
5. Continue compliance with sand/oil interceptor/grease trap cleaning records.
6. Under the annual Street Resurfacing Program, prior to resurfacing, repair and replace defective MH castings and lids.
7. Continue to maintain and upgrade our GIS programs and mapping with new installs and repairs.
8. Continue to conduct an annual I&I Study to identify areas for repair or replacement.
9. Continue to line and replace mains and laterals per our Capital Improvement Program.
10. Continue to inspect MH's while sewer cleaning and televising.
11. Continue to maintain our lift stations and upgrade as needed.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

- ☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

- ☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Village Sewer Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2025-01-05

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration

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2025

- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☒ Others:

Contractors follow the Village's standard specifications for sewer construction on all projects. We also conduct our own inspections and GPS our projects.

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☒ Sewer System Evaluation Survey (SSES)
- ☒ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	15	% of system/year
Root removal	0	% of system/year
Flow monitoring	10	% of system/year
Smoke testing	0	% of system/year
Sewer line televising		

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	20	% of system/year
Manhole inspections	20	% of system/year
Lift station O&M	8	# per L.S./year
Manhole rehabilitation	5	% of manholes rehabbed
Mainline rehabilitation	5	% of sewer lines rehabbed
Private sewer inspections	15	% of system/year
Private sewer I/I removal	10	% of private services
River or water crossings	0	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
We continued to assist our customers with repairing or replacing their private sewer laterals. We stay proactive with our preventative maintenance in replacing mains and upgrading our lift stations.		
3. Performance Indicators 3.1 Provide the following collection system and flow information for the past year.		
28.96	Total actual amount of precipitation last year in inches	
38.91	Annual average precipitation (for your location)	
125.85	Miles of sanitary sewer	
8	Number of lift stations	
0	Number of lift station failures	
0	Number of sewer pipe failures	
0	Number of basement backup occurrences	
0	Number of complaints	
3.9	Average daily flow in MGD (if available)	
10.0	Peak monthly flow in MGD (if available)	
0	Peak hourly flow in MGD (if available)	
3.2 Performance ratios for the past year:		
0.00	Lift station failures (failures/year)	
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)	
0.00	Sanitary sewer overflows (number/sewer mile/yr)	
0.00	Basement backups (number/sewer mile)	
0.00	Complaints (number/sewer mile)	
2.6	Peaking factor ratio (Peak Monthly:Annual Daily Avg)	
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)	
4. Overflows		

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Fox Crossing Utilities

Last Updated: Reporting For:

6/11/2026

2025

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Due to repairs and maintenance, along with our annual I&I Study and inspections, we continue to see a reduction in our I&I.

5.4 What is being done to address infiltration/inflow in your collection system?

We will continue to be proactive at addressing our I&I within our collection system. We use our mainline and manhole pole camera to assist us in completing these inspections. We will continue with our Sewer Later Program to assist our customers to pay for the replacement of their private laterals.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

- Notes:
- A = Voluntary Range (Response Optional)
 - B = Voluntary Range (Response Optional)
 - C = Recommendation Range (Response Required)
 - D = Action Range (Response Required)
 - F = Action Range (Response Required)

Compliance Maintenance Annual Report

Resolution or Owner's Statement

Name of Governing Body or Owner:	Village of Fox Crossing
Date of Resolution or Action Taken:	2026-06-22
Resolution Number:	
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):
Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00

RES #260622-4

**INTERGOVERNMENTAL AGREEMENT TO SATISFY ELIGIBILITY FOR
RECYCLING CONSOLIDATION GRANT FOR CALENDAR YEAR 2027**

WHEREAS, Act 10 and Act 32 legislation, passed in 2011, amended state statutes and administrative codes governing the State of Wisconsin municipal recycling programs and created a new grant identified as the “Recycling Consolidation Grant”; and

WHEREAS, for the Village of Fox Crossing to qualify for the “Recycling Consolidation Grant” for the grant period January 1, 2027 to December 31, 2027, the Village must enter into an Intergovernmental Agreement with other Responsible Units (RUs) to demonstrate the intent to effectively and efficiently provide for the recycling needs of village citizens; and

WHEREAS, the cities of Menasha and Omro, the villages of Winneconne and Fox Crossing, and the towns of Algoma, Black Wolf, Clayton, Neenah, Nekimi, Omro, Vinland, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit (RU) as defined in Section 287.01(9) of the Wisconsin Statutes, entered into a County/Municipal Recycling Agreement in 1992, to effectively and efficiently process and market recyclable materials; and

WHEREAS, by entering into the attached Intergovernmental Agreement, the Village of Fox Crossing plans to qualify for the Recycling Consolidation Grant for the grant period of January 1, 2027 through December 31, 2027. We will work with the above RUs to distribute and make available to our residents a Tri-County Recycling Guide, to improve the education of our residents and in turn improve the processing and marketing of recyclables in a more cost efficient manner.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves the Intergovernmental Agreement, as attached, in order to qualify for the Recycling Consolidation Grant for the grant period of January 1, 2027 through December 31, 2027.

BE IT FURTHER RESOLVED, the Village of Fox Crossing Board of Trustees authorizes the Village President and the Village Clerk to sign and execute the necessary paperwork.

Adopted this 22nd day of June, 2026

Requested by: Jeffrey Sturgell, Village Manager

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Calendar Year 2027

This agreement is made by and between the Cities of Menasha and Omro, the Villages of Fox Crossing and Winneconne, and Towns of Algoma, Black Wolf, Clayton, Neenah, Nekimi, Omro, Vinland, Winchester, Winneconne, and Wolf River, each of which is a municipal corporation, and each of which is a Responsible Unit as defined in Section 287.01(9) of the Wisconsin Statutes (collectively referred to as the “Responsible Units” or “RUs”) for purposes of implementing efficiencies related to operating an effective recycling program in accordance with ss. 287.11 and 287.24, Wis. Stats., and ch. NR 542, Wis. Admin. Code. This agreement is intended to qualify for the 2027 Wisconsin Recycling Consolidation Grant.

WHEREAS the RUs believe that, by working together in this cooperative agreement, they can more effectively and efficiently provide for the recycling education needs of their citizens; and

WHEREAS the RUs desire to collaborate in an effort to educate about recycling; and

WHEREAS the RUs recognize the importance of educating residents about recycling and their RU responsibility to do so; and

WHEREAS Winnebago County produced the updated Winnebago County Waste & Recycling Guide and the Recycle Right Resource Trunks; and

WHEREAS Winnebago County partnered with Brown and Outagamie Counties, collectively known as Tri-County Recycling, to fund, host, and promote the Waste Wizard Material Search Engine tool and a smartphone recycling app developed by Betterbin; and

WHEREAS the Winnebago County Waste & Recycling Guide, the Waste Wizard Material Search Engine, and the Betterbin smartphone app provide comprehensive information on single-stream recycling guidelines, recycling plastic bags, proper medical sharps disposal, electronics recycling, universal waste recycling, household hazardous waste programs, pharmaceutical drop boxes and waste reduction tips; and

WHEREAS Section 66.0301(2) of the Wisconsin Statutes authorizes cooperation between municipalities and allows municipalities to contract with each other for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS each participating RU will maintain a copy of the other above listed RUs' cooperative agreements on file, given that not all cooperating RUs will be able to sign a single document;

IT IS THEREFORE AGREED THAT the above listed RUs have and will make available to its residents the updated Winnebago County Waste & Recycling Guide, the Recycle Right Resource Trunks, and Tri-County Recycling's Waste Wizard Material Search Engine & Betterbin smartphone app, recognizing additional and consistent education will reduce contamination and improve recycling, thereby enabling the processing and marketing of these recyclables in the most efficient and cost-effective manner possible.

SIGNATURE

TITLE

MUNICIPALITY

DATE

RES #260622-5

DESIGNATION OF JULY AS PARKS AND RECREATION MONTH IN FOX CROSSING

WHEREAS, July is celebrated nationally as Parks and Recreation Month; and

WHEREAS, the Fox Crossing Parks and Recreation Department and Park Commission's mission is to improve the quality of life in the Fox Crossing community by providing top-quality parks, programs, facilities and trails; and

WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the Village of Fox Crossing; and

WHEREAS, parks and recreation generates opportunities for people to come together and experience a sense of community through fun recreational pursuits; and

WHEREAS, our parks and recreation programs are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and

WHEREAS, parks, playgrounds, nature trails, and open spaces make communities attractive and desirable places to live, work, play, and visit, in a manner that contributes to our ongoing economic vitality; and

WHEREAS, parks and recreation areas are fundamental to the environmental well-being of our community; and

WHEREAS, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and enjoy recreation outdoors; and

WHEREAS, the Village of Fox Crossing recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, BE IT RESOLVED by Village of Fox Crossing Board of Trustees that July will be recognized as Parks and Recreation Month in Fox Crossing.

Adopted this 22nd day of June, 2026

Requested by: Park Commission and Amanda Geiser, Director of Parks & Recreation

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

RES #260622-6

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Village Clerk's Office; and

WHEREAS, all applicants either currently hold a valid two-year server license, or have successfully completed the mandatory alcohol awareness training program; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Macy Herman – Approved
Andrea Cachu – Approved
Rebecca Schultz – Approved
Rachel Le-Hunt – Approved
Kayla Wetzel – Approved
Alana Wood – Approved
Chelsea Schroeder – Approved
Virender Singh – Approved

Bryce Leneau – Approved
Kathy Hottenstine – Approved
Dustin Neyhard – Approved
Brooke Fenner – Approved
Jill Burge – Approved
Brian Defferding – Approved
Timothy Skowronski – Approved
Michael Ludwig – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2026 - June 30, 2028.

Adopted this 22nd day of June, 2026

Requested by: Tim Callan, Police Chief & Chantel M. Jaenke, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

RES #260622-7

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,680,429.64

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 506,632.07
Special Revenue Fund	\$ 89,032.61
Debt Fund	\$ -
Capital Projects Fund	\$ 49,942.87
Water Fund	\$ 202,136.08
Sewer Fund	\$ 46,965.11
Stormwater Fund	\$ 18,453.81
Trust & Agency Fund	\$ -
Special Processed Payments	\$ 767,267.09
Total:	<u>\$ 1,680,429.64</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 22nd day of June, 2026.

Requested by: Jeremy Searl, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Chantel M. Jaenke, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: June 16, 2026
For Village Board Meeting of: June 22, 2026

REGULAR PROCESSED CHECKS		AMOUNT
General Fund		\$506,632.07
Special Revenue Funds		\$89,032.61
Debt Fund		\$0.00
Capital Projects Fund		\$49,942.87
Water Fund		\$202,136.08
Sewer Fund		\$46,965.11
Stormwater Fund		\$18,453.81
Trust & Agency Fund		\$0.00
Total Bills for		June 22, 2026
		<u>\$913,162.55</u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE		DEPT. /PURPOSE	AMOUNT
	Village Specials	6/3-6/16/2026	**See Attached Listing**	\$446,842.30
ACH	Employee Benefits Corp	6/1-6/12/2026	Flex Spending Claims	\$2,357.08
ACH	Elavon	6/11/2026	CC Fees	\$337.62
ACH	WI Retirement	6/15/2026	CC Fees	\$91.19
ACH	Paymentus	6/15/2026	CC Fees	\$5,047.33
ACH	North Shore	6/5/2026	Deferred Comp	\$1,350.00
ACH	Empower	6/5/2026	Deferred Comp	\$9,770.56
56984-56989	Payroll	6/4/2026	Payroll	\$6,488.77
ACH	Payroll	6/4/2026	Payroll	\$207,631.63
ACH	Payroll	6/4/2026	Taxes	\$87,350.61
Total Special Processed Payments				<u><u>\$767,267.09</u></u>
GRAND TOTAL				<u><u>\$1,680,429.64</u></u>