



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, March 23, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke (via teleconference), Kris Koeppel, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, Engineer Zach Laabs, and Attorney Andrew Rossmeissl.

Public Attendance: Twenty-two individuals were present.

2. **Awards / Presentations**

a) Introduction and Oath of Office of Fox Crossing Police Officers Danielle Jo Burns & Isaiah Coblentz – Police Chief Tim Callan

Chief Callan introduced Officers Burns and Coblentz and welcomed them to the Police Department. Clerk Jaenke administered the Oath of Office to both officers.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

- a) Special Village Board Meeting – March 2, 2026
- b) Regular Village Board Meeting – February 23, 2026 and March 9, 2026

Minutes and Correspondence to Receive

- a) Planning Commission Meeting Minutes – January 21, 2026
- b) Park Commission Meeting Minutes – February 11, 2026

Motion: Trustee Swiertz, seconded by Trustee McQuillan, to approve the meeting minutes and accept other departmental minutes and correspondence into the record as presented.

Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

No public comments were received.

5. **Discussion Items**

None.

6. **Unfinished Business**

None.

7. **New Business-Resolutions/Ordinances/Policies**

- a) 260323-1 Appointment of Police & Fire Commission Member – Bill Wernimont

Motion: Trustee Swiertz, seconded by Trustee Hanson, to appoint Bill Wernimont to the Police and Fire Commission, as presented.

Discussion: President Youngquist introduced Mr. Wernimont and highlighted his background and experience. Village President Youngquist and Police and Fire Commission President Bob Masiak administered the Oath of Office.

Vote: Motion carried unanimously.

b) 260323-2 Certified Survey Map – 1150 Valley Road

Motion: Trustee Swiertz, seconded by Trustee Hanson, to approve the Certified Survey Map for 1150 Valley Road, as presented.

Vote: Motion carried unanimously.

c) 260323-3 Award Bid – Schildt Park Renovation Project and Schildt Stormwater Pond Construction Project to Include Authorization for Direct Purchase of Pre-Built Pedestrian Bridge Structure

Motion: Trustee Swiertz, seconded by Trustee Hanson, to award the bid for the Schildt Park Renovation Project and the Schildt Stormwater Pond Construction Project, including authorization for the direct purchase of the pre-built pedestrian bridge structure, as presented.

Vote: Motion carried unanimously.

d) 260323-1:ORD Amend Fox Crossing Municipal Code Chapter §270 Massage and Reflexology *First Reading*

Motion: Trustee Hanson, seconded by Trustee Swiertz, to approve the first reading of the amendment to Fox Crossing Municipal Code Chapter §270 Massage and Reflexology, as presented.

Discussion: Staff reviewed the updates and provided the reasoning for the amended ordinance.

Vote: Motion carried unanimously.

e) 260323-2:ORD Amend Fox Crossing Municipal Code Chapter §A450 Fines & Penalties *First Reading*

Motion: Trustee McQuillan, seconded by Trustee Hanson, to approve the first reading of the amendment to Fox Crossing Municipal Code Chapter §A450 Fines & Penalties, as presented.

Vote: Motion carried unanimously.

f) 260323-4 Operator License Applicants

Motion: Trustee Swiertz, seconded by Trustee Hanson to approve the operator license applicants, as presented.

Vote: Motion carried unanimously.

g) 260323-5 Expenditures

Motion: Trustee Koepp, seconded by Trustee McQuillan to approve the expenditures, as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

- a) Village President Dale Youngquist – Open Book will be held In Person on Monday, May 18, 2026, from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., and Tuesday, May 19, 2026, from 9:00 a.m. to 3:00 p.m.; the 2026 Board of Review will be held on Thursday, June 25, 2026 from 4:00 p.m. to 6:00 p.m.
- b) Trustee Kris Koepp – Spring Electronic Recycling Event will be held on Saturday, April 18, 2026 from 8:00 a.m. to Noon at the Municipal Complex
- c) Public Works Director Joe Hoechst – Municipal Separate Storm Sewer System (MS-4) Report

Discussion: Director Hoechst provided an overview of the Municipal Separate Storm Sewer System (MS-4) Report and answered questions from the Board.

- d) Village Clerk Chantel Jaenke – Early Voting for the April 7 Spring Election will be held Tuesday, March 24, 2026 through Friday, April 3, 2026; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, April 3, in which Voting will be Open Until 5:00 p.m.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Koeppe to adjourn at 6:39 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*