



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, March 9, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. **Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koeppel, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Captain Corey Haag, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, and Attorney Andrew Rossmeissl.

Excused: Police Chief Tim Callan and Engineer Zach Laabs.

Public Attendance: None.

2. **Awards / Presentations**

None.

3. **Minutes to Approve / Minutes and Correspondence to Receive**

Minutes to Approve

Minutes and Correspondence to Receive

- a) Water Main Breaks Report – January 2026
- b) Water Pumpage Report – January 2026

Motion: Trustee Van Dyke, seconded by Trustee Swiertz, to accept correspondence into the record, as presented.

Vote: Motion carried unanimously.

4. **Public Comments Addressed to the Village Board**

No public comments were received.

5. **Discussion Items**

None.

6. **Unfinished Business**

None.

7. **New Business-Resolutions/Ordinances/Policies**

- a) 260309-1 Amend Commitment and Assignment of Fund Balances to Include a 2026 Budget Amendment for the 205 Special Revenue Funds

Motion: Trustee Van Dyke, seconded by Trustee Swiertz to amend the commitment and assignment of fund balances to include a 2026 budget amendment for the 205 Special Revenue Funds, as presented.

Discussion: Director Geiser noted that this amendment allows the funds being collected for this event to be set aside and used specifically for that purpose.

Vote: On roll call vote: 7-0, motion carried.

- b) 260309-2 Reappointment of Zoning Board of Appeals Member – Bill Breider
Motion: Trustee Swiertz, seconded by Trustee Hanson to approve the reappointment of Zoning Board of Appeals Member Bill Breider, as presented.
Vote: Motion carried unanimously.
- c) 260309-3 Reappointment of Village of Fox Crossing Representative to the Fox Cities Transit Commission—Community Development Director George Dearborn
Motion: Trustee McQuillan, seconded by Trustee Swiertz to approve the reappointment of Community Development Director George Dearborn as the Village of Fox Crossing representative to the Fox Cities Transit Commission, as presented.
Vote: Motion carried unanimously.
- d) 260309-4 Temporary Class “B” Retailer’s License – Suburban Athletics, Inc.
Motion: Trustee Van Dyke, seconded by Trustee Koeppe to approve the Temporary Class “B” Retailer’s License for Suburban Athletics, Inc., as presented.
Vote: Motion carried unanimously.
- e) 260223-1:ORD Amend Fox Crossing Municipal Code Chapter §274 for Mobile Food Vendors by Adding Chapter 274-9.5 Fire Code Inspection Requirements *Second Reading & Adoption*
Motion: Trustee Hanson, seconded by Trustee Swiertz to approve the second reading and adoption of an ordinance amending Fox Crossing Municipal Code Chapter §274 for Mobile Food Vendors by adding Chapter 274-9.5 Fire Code Inspection Requirements, as presented.
Vote: Motion carried unanimously.
- f) 260223-2:ORD Amend Fox Crossing Municipal Code Chapter §146 for Alcohol Beverages *Second Reading & Adoption*
Motion: Trustee Van Dyke, seconded by Trustee Swiertz to approve the second reading and adoption of an ordinance amending Fox Crossing Municipal Code Chapter §146 regarding alcohol beverages, as presented.
Vote: Motion carried unanimously.
- g) 260223-3:ORD Amend Fox Crossing Municipal Code Chapter §150 for Special Events and Mechanical Amusement Devices *Second Reading & Adoption*
Motion: Trustee Hanson, seconded by Trustee Swiertz to approve the second reading and adoption of an ordinance amending Fox Crossing Municipal Code Chapter §150 for Special Events and Mechanical Amusement Devices, as presented.
Vote: Motion carried unanimously.
- h) 260223-4:ORD Amend Fox Crossing Municipal Code Chapter §A450 Fines & Penalties *Second Reading & Adoption*
Motion: Trustee McQuillan, seconded by Trustee Hanson to approve the second reading and adoption of an ordinance amending Fox Crossing Municipal Code Chapter §A450 Fines & Penalties, as presented.
Vote: Motion carried unanimously.
- i) 260309-7 Operator License Applicants
Motion: Trustee Van Dyke, seconded by Trustee Hanson to approve the operator license applicants, as presented.

Vote: Motion carried unanimously.

j) 260309-8 Expenditures

Motion: Trustee Koeppe, seconded by Trustee Hanson to approve the expenditures, as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

- a) Village Clerk Chantel Jaenke – Early Voting for the April 7 Spring Election will be held Tuesday, March 24, 2026 through Friday, April 3, 2026; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, April 3, in which Voting will be Open Until 5:00 p.m.

Clerk Jaenke noted that absentee ballots will begin mailing on Tuesday, March 17, to all voters with an absentee application on file for the Spring Election.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Koeppe to adjourn at 6:14 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*