



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, February 9, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. Call to Order, Pledge of Allegiance, and Roll Call

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke, Kris Koeppel, Tim Raddatz, and Trustee Barb Hanson.

Excused: Trustees Kate McQuillan, and Deb Swiertz

Also Present: Village Manager Jeffrey Sturgell (via teleconference), Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst (via teleconference), Engineer Lee Reibold, Director of IT Tim Plagenz (via teleconference), and Attorney Andrew Rossmeissl.

Excused: Engineer Zach Laabs

Public Attendance: One individual was present.

2. Awards / Presentations

a) Update on the Neenah-Menasha Regional Wastewater Treatment Plant Upgrade Project – Paul Much, President of Midwest Contract Operations, Inc (MCO)

Mr. Much provided background on phosphorus standards mandated by the Wisconsin Department of Natural Resources. While the treatment plant initially met these requirements, additional measures were needed to maintain compliance. He outlined several options that were considered and explained that, after other alternatives proved unsuccessful, the Neenah-Menasha Sewerage Commission approved the purchase and installation of a disc filter system at an estimated cost of \$24 million. Mr. Much also reviewed financing for the project, noting that costs will be allocated to communities based on usage, with Fox Crossing responsible for approximately 15–16% of the loan.

b) Recognition of Village of Fox Crossing Adult School Crossing Guards – Police Chief Tim Callan

Chief Callan recognized five current crossing guards and expressed appreciation for their dedication to keeping children safe, often while placing themselves in harm's way and working in all weather conditions.

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – January 26, 2026
- b) Regular Village Board Meeting – January 26, 2026

Minutes and Correspondence to Receive

None.

Motion: Trustee Van Dyke, seconded by Trustee Hanson, to approve the meeting minutes and accept other departmental minutes and correspondence into the record as presented.

Vote: Motion carried unanimously.

4. Public Comments Addressed to the Village Board

There were no public comments.

5. Discussion Items

None.

6. Unfinished Business

None.

7. New Business-Resolutions/Ordinances/Policies**a) 260209-1 Proclamation by the Village of Fox Crossing for Wisconsin Adult School Crossing Guard Recognition Week**

Motion: Trustee Van Dyke, seconded by Trustee Hanson to approve the Proclamation by the Village of Fox Crossing for Wisconsin Adult School Crossing Guard Recognition Week as February 16 - 20, 2026, as presented.

Vote: Motion carried unanimously.

b) 260209-2 Approve Intergovernmental Equipment Sharing Agreement Between Area Fire Departments

Motion: Trustee Van Dyke, seconded by Trustee Raddatz to approve the Intergovernmental Equipment Sharing Agreement Between Area Fire Departments, as presented.

Vote: Motion carried unanimously.

c) 260126-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone a Portion of Vacant Parcel #1210216 Located on Prairie Lake Circle from Planned Development District to R-2 Suburban Low Density District *Second Reading & Adoption*

Motion: Trustee Van Dyke, seconded by Trustee Koeppel to approve the Second Reading & Adoption of an ordinance amending Chapter §435 of the Fox Crossing Municipal Code to rezone a portion of vacant Parcel No. 1210216 located on Prairie Lake Circle from Planned Development District to R-2 Suburban Low Density District, as presented.

Vote: Motion carried unanimously.

d) 260126-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 4425 West Prospect Avenue from R-1 Rural Residential District to I-1 Light Industrial District *Second Reading & Adoption*

Motion: Trustee Hanson, seconded by Trustee Van Dyke to approve the Second Reading & Adoption of an ordinance amending Chapter §435 of the Fox Crossing Municipal Code to rezone 4425 West Prospect Avenue from R-1 Rural Residential District to I-1 Light Industrial District, as presented.

Vote: Motion carried unanimously.

e) 260209-3 Final Acceptance of Water Mains Located in Scholar Ridge Phase 2

Motion: Trustee Van Dyke, seconded by Trustee Raddatz to approve the final acceptance of water mains located in Scholar Ridge Phase 2, as presented.

Vote: Motion carried unanimously.

f) 260209-4 Operator License Applicants

Motion: Trustee Van Dyke, seconded by Trustee Hanson to approve the operator license applicants, as presented.

Vote: Motion carried unanimously.

g) 260209-5 Expenditures

Motion: Trustee Koeppe, seconded by Trustee Van Dyke to approve the expenditures as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

Trustee Kris Koeppe – Fox Crossing Sustainable Practices Procurement Policy Update

Trustee Koeppe provided an overview of the proposed changes to the Procurement Policy, originally approved by the Board in September 2011. Legal counsel was asked whether the revisions require Board approval. Counsel advised that Board approval is not necessary, as the policy is not codified in the municipal code.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Van Dyke to adjourn at 6:23 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*