



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, January 26, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. Call to Order, Pledge of Allegiance, and Roll Call

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:00 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke (via teleconference), Kris Koeppe, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Trustee Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, Engineer Zach Laabs, and Attorney Andrew Rossmeissl.

Public Attendance: Fifteen individuals were present.

2. Awards / Presentations

None.

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – January 12, 2026
- b) Regular Village Board Meeting – January 12, 2026

Minutes and Correspondence to Receive

- c) Planning Commission Meeting Minutes – December 3, 2025
- d) Park Commission Meeting Minutes – December 10, 2025
- e) Water Main Breaks Report – December 2025
- f) Water Pumpage Report – December 2025

Motion: Trustee Hanson, seconded by Trustee Swiertz, to approve the meeting minutes and accept other departmental minutes and correspondence into the record as presented.

Vote: Motion carried unanimously.

4. Public Comments Addressed to the Village Board

Kris Robers, 1275 Benjamin Court, expressed concerns regarding privacy and safety for nearby homes with the proposed Schildt Park renovations and noted potential impacts on property values. She suggested moving the walking path closer to the park amenities and expanding the current parking lot to allow larger turnaround space, as an alternative to adding the access point off Benjamin Court. She asked the Board to consider these options and requested that they vote against the current plan.

Linda Dums, 1313 Benjamin Court, stated that while she is not opposed to the park improvements, she does not support the access point at the end of Benjamin Court. She expressed concerns that it is unnecessary, a waste of taxpayer money, would increase traffic in the subdivision, and raise safety issues. She also reiterated the prior speaker's suggestion to expand the current parking lot.

Becky Szymonski, 1340 Martingale Lane, stated that while she does not live on Benjamin Court, she understands the concerns of the homeowners there. She noted that those homeowners purchased their homes on a court, and with the proposed access point, it would no longer function as a court. She also expressed concern that the access point could be used as a shortcut to Cold Spring Road.

Lisa Van Dyke, 1341 Martingale Lane, stated that while there are many positive aspects to the park renovations, she opposes the access point on Benjamin Court and believes the plan could be redesigned. She expressed concern about the potential increase in traffic from adding the access point.

5. Discussion Items

None.

6. Unfinished Business

None.

7. New Business-Resolutions/Ordinances/Policies

a) 260126-1 Resolution to Approve Concept Plan for Schildt Park Renovation Project

Motion: President Youngquist made a motion to approve the Schildt Park Renovation Concept Plan as proposed by the Park Commission, with the amendment that parking spaces be relocated to the south side of the parking lot rather than the north side, wherever reasonably possible, to minimize pedestrian crossings when accessing park amenities. The motion was seconded by Trustee Koeppen.

Discussion: President Youngquist stated that residents' objections to the Schildt Park renovation project had been heard and considered. He expressed his belief that the proposed access point from Benjamin Court to Schildt Park provides a significant benefit to the Village and outweighs concerns raised by nearby residents. He noted that the plans were thoroughly reviewed by Village staff, Commissioners, Board members, and the engineering team, and that residents were informed through public meetings, the Village website, Facebook, and a survey distributed to several thousand email addresses.

Chief Callan stated that Schildt Park is the second busiest park in the Village and reported 84 calls for service over the past three years and 232 calls over the past ten years. He noted that the current layout includes areas not visible from the roadway, and adding amenities without a second access point would increase secluded areas. He stated that a second access point would improve safety by providing alternate routes and exits, reducing congestion, improving patrol efficiency, and enhancing response times for police, fire, and other first responders.

Chief Sweeney noted concerns that without a second access point, EMS and ambulance response times could be extended and that maneuvering emergency vehicles in and out of the park during calls is challenging. He stated that having a second access point would improve access and emergency response.

Trustee McQuillan stated that she lives in the neighborhood and has heard residents' concerns about increased traffic and park users. She acknowledged the challenging calls the police department has handled at the park and expressed trust in their safety assessments. While empathizing with residents who disagreed with the project, she emphasized that community parks support public health and quality of life, and that adding access points benefits the entire community. She stated her support for the plan as developed by the Parks and Recreation Department, Park Commission, and Village engineers.

Trustee Koeppen reiterated Trustee McQuillan's comments, stating support for the Park Commission and noting that their unanimous vote carries weight. He emphasized that the park serves the entire community, not just the neighborhood, and expressed agreement with President Youngquist's amendment.

Trustee Van Dyke stated that he also lives in the neighborhood and commended Director Geiser, the Parks and Recreation staff, and the Park Commission for soliciting input and making some changes. He noted that the pond is a DNR requirement, and that the property was purchased in 2013 for this purpose. He stated that features such as the path and pickleball courts will benefit the community and support increased park participation. While recognizing that a neighborhood entrance makes sense, he also acknowledged concerns about the new access point and traffic. He also expressed appreciation for the amendment to move the parking stalls.

Trustee Hanson stated that the access point at the end of Benjamin Court was included in the original plats. She commended the Parks Department for their work on the project and for engaging with neighbors.

Vote: On roll call vote: 6-1, motion carried.

b) 260126-2 Award Proposal – Schildt Park Playground Equipment Replacement Project

Motion: Trustee Swiertz, seconded by Trustee Raddatz to approve the award proposal for the Schildt Park Playground Equipment Replacement Project, as presented.

Discussion: Director Geiser noted that public input via the survey was very helpful. She answered questions from the Board related to the budgeted amount, explaining that it allows for modifications or adjustments without returning to the Board for approval. She also noted that there will be a better understanding of the project's status once the bids start coming in.

Vote: Motion carried unanimously.

c) 260126-3 Condominium Plat Amendment – Sixth Addendum to Prairie Lake Condominiums

Motion: Trustee Hanson, seconded by Trustee Swiertz to approve the Sixth Addendum to the Prairie Lake Condominiums Plat, as presented.

Vote: Motion carried unanimously.

d) 260126-4 Preliminary Plat – Butterfly Way Development

Motion: Trustee Koeppe, seconded by Trustee Swiertz to approve the Preliminary Plat for the Butterfly Way Development, as presented.

Vote: Motion carried unanimously.

e) 260126-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone a Portion of Vacant Parcel #1210216 Located on Prairie Lake Circle from Planned Development District to R-2 Suburban Low Density District *First Reading*

Motion: Trustee Hanson, seconded by Trustee Koeppe to approve the first reading of an ordinance amending Chapter §435 of the Fox Crossing Municipal Code to rezone a portion of vacant Parcel No. 1210216 located on Prairie Lake Circle from Planned Development District to R-2 Suburban Low Density District, as presented.

Vote: Motion carried unanimously.

f) 260126-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 4425 West Prospect Avenue from R-1 Rural Residential District to I-1 Light Industrial District *First Reading*

Motion: Trustee Hanson, seconded by Trustee Koeppe to approve the first reading of an ordinance amending Chapter §435 of the Fox Crossing Municipal Code to rezone 4425 West Prospect Avenue from R-1 Rural Residential District to I-1 Light Industrial District, as presented.

Vote: Motion carried unanimously.

g) 260126-5 Certified Survey Map – 2025 American Drive and Vacant Parcel #12101450901

Motion: Trustee Hanson, seconded by Trustee Swiertz to approve the Certified Survey Map for 2025 American Drive and Vacant Parcel No. 12101450901, as presented.

Vote: Motion carried unanimously.

h) 260126-6 Change Order #3 & Final – Margeo Neighborhood Utility Improvement Project

Motion: Trustee Koeppe, seconded by Trustee Hanson to approve Change Order #3 and Final for the Margeo Neighborhood Utility Improvement Project, as presented

Vote: Motion carried unanimously.

i) 260126-7 Operator License Applicants

Motion: Trustee Swiertz, seconded by Trustee McQuillan to approve the operator license applicants, as presented.

Vote: Motion carried unanimously.

j) 260126-8 Expenditures

Motion: Trustee Koeppe, seconded by Trustee Raddatz to approve the expenditures as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

None.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson, seconded by Trustee Swiertz to adjourn at 6:50 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC

Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.