



Village of Fox Crossing Board of Trustees
Regular Meeting Minutes
Monday, January 12, 2026 – 6:00 p.m.
Municipal Complex – Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956

1. Call to Order, Pledge of Allegiance, and Roll Call

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:03 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke (via teleconference), Kris Koeppel, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Trustee Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Police Captain Corey Haag, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, Attorney Andrew Rossmeissl and Director Tim Plagenz.

Excused: Engineer Zach Laabs.

Public Attendance: Three individuals were present.

2. Awards / Presentations

a) Ceremonial Oath of Office for Village Police Chief Tim Callan – Village President Dale Youngquist

President Youngquist administered the ceremonial oath of office to Police Chief Tim Callan.

b) Arden Tews Assembly Room Audio/Visual Technology Upgrade Summary – IT Director Tim Plagenz

Director Plagenz provided an overview of the new audio and visual upgrades in the Assembly Room. Village Manager Sturgell also demonstrated the system's capabilities from his desk.

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Special Village Board Meeting – December 15, 2025

b) Regular Village Board Meeting – December 15, 2025

Minutes and Correspondence to Receive

None.

Motion: Trustee Swiertz moved, seconded by Trustee McQuillan, to approve the meeting minutes and accept other departmental minutes and correspondence into the record as presented.

Vote: Motion carried unanimously.

4. Public Comments Addressed to the Village Board

Cynthia Eckholm – 1051 Mayer St

Ms. Eckholm addressed the Board regarding disputes with her neighbor related to the sump pump ordinance. She requested that the Village require her neighbor's compliance with the ordinance.

5. Discussion Items

None.

6. Unfinished Business

None.

7. New Business-Resolutions/Ordinances/Policies

a) 260112-1 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

Motion: Trustee McQuillan moved, seconded by Trustee Koeppe, to approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing as presented.

Discussion: President Youngquist inquired about the borrowing amount and whether the Village is locked into it. Staff explained that the resolution establishes the maximum borrowing amount, and the budget is prepared conservatively, so it is uncommon to encounter issues. If projects exceed the budget as they progress, adjustments could be made by scaling back certain projects or amending the budget.

Vote: Motion carried unanimously.

b) 260112-2 Establish Polling Places for 2026 Elections

Motion: Trustee Hanson moved, seconded by Trustee Swiertz, to establish the polling places for the 2026 elections as presented.

Vote: Motion carried unanimously.

c) 260112-1:ORD An Ordinance to Adopt the Village of Fox Crossing Municipal Code Approved to Date as the General Ordinances for the Village of Fox Crossing First Reading, Second Reading & Adoption

Motion: Trustee Raddatz moved, seconded by Trustee Hanson, to approve the ordinance adopting the Village of Fox Crossing Municipal Code approved to date as the General Ordinances for the Village of Fox Crossing - *First Reading, Second Reading & Adoption*, as presented.

Vote: Motion carried unanimously.

d) 260112-3 Operator License Applicants

Motion: Trustee McQuillan moved, seconded by Trustee Swiertz, to approve the operator license applicants as presented.

Vote: Motion carried unanimously.

e) 260112-4 Expenditures

Motion: Trustee Koeppe moved, seconded by Trustee McQuillan, to approve the expenditures as presented, without exception.

Vote: Motion carried unanimously.

8. Reports

a) Clerk Chantel Jaenke – Announce Candidates for Village Offices for the April 7, 2026 Spring Election Clerk Jaenke announced the candidates for the April 7, 2026 Spring Election:

- Trustee #1 – Michael Van Dyke
- Trustee #3 – Tim Raddatz
- Trustee #5 – Deb Swiertz

She also noted that there will be no Spring Primary in Fox Crossing.

b) Police Chief Tim Callan

- **Police Department Personnel Update:**
Chief Callan provided an update on the department's structure and the new individuals who have assumed positions following recent retirements.
- **K9 Program Update:**
Captain Haag provided an update on the K9 Program and highlighted K9 Hans's career successes. With Captain Haag moving to a new position, Hans will be retiring. He addressed Board questions regarding plans and timing for a new K9, noting that the program is expected to restart later this year. Director Searl reported that approximately \$130,000 was raised for Hans and that ERF funds are available for a new K9 and vehicle.

9. Closed Session

None.

10. Adjourn

Motion: Trustee Hanson moved, seconded by Trustee Koeppe to adjourn at 6:39 p.m.

Vote: Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*