

**Village of Fox Crossing Board of Trustees Regular Meeting**  
**Monday, January 26, 2026 - 6:00 p.m.**  
**Municipal Complex - Arden Tews Assembly Room**  
**2000 Municipal Drive, Neenah WI 54956**  
**Agenda**

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Minutes to Approve/ Minutes and Correspondence to Receive**  
**Minutes to Approve**
  - a) Special Village Board Meeting – January 12, 2026
  - b) Regular Village Board Meeting – January 12, 2026**Minutes and Correspondence to Receive**
  - c) Planning Commission Meeting Minutes – December 3, 2025
  - d) Park Commission Meeting Minutes – December 10, 2025
  - e) Water Main Breaks Report – December 2025
  - f) Water Pumpage Report – December 2025
4. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. *Note:* The Board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
5. **Discussion Items**
6. **Unfinished Business**
7. **New Business- Resolutions/Ordinances/Policies**
  - a) 260126-1 Resolution to Approve Concept Plan for Schildt Park Renovation Project
  - b) 260126-2 Award Proposal – Schildt Park Playground Equipment Replacement Project
  - c) 260126-3 Condominium Plat Amendment – Sixth Addendum to Prairie Lake Condominiums
  - d) 260126-4 Preliminary Plat – Butterfly Way Development
  - e) 260126-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone a Portion of Vacant Parcel #1210216 Located on Prairie Lake Circle from Planned Development District to R-2 Suburban Low Density District *First Reading*
  - f) 260126-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 4425 West Prospect Avenue from R-1 Rural Residential District to I-1 Light Industrial District *First Reading*
  - g) 260126-5 Certified Survey Map – 2025 American Drive and Vacant Parcel #12101450901
  - h) 260126-6 Change Order #3 & Final – Margeo Neighborhood Utility Improvement Project
  - i) 260126-7 Operator License Applicants
  - j) 260126-8 Expenditures
8. **Reports**
9. **Closed Session**
10. **Adjourn**

***A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.***

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*



Village of Fox Crossing Board of Trustees  
Special Meeting Minutes  
Monday, January 12, 2026 – 5:30 p.m.  
Municipal Complex – Arden Tews Assembly Room  
2000 Municipal Drive, Neenah WI 54956

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1. **Call to Order**

The special meeting of the Village Board of Trustees was called to order by President Youngquist at 5:30 p.m.

Village Clerk Chantel Jaenke recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke (via teleconference), Kris Koeppel, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Barb Hanson.

**Also Present:** Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Director of Public Works Joe Hoechst, and Director Tim Plagenz.

**Public Attendance:** None.

2. **Public Hearing on the Fox Crossing Water Supply Service Area Plan**

a) Summary of Fox Crossing Water Supply Service Area Plan – Public Works Director Joe Hoechst

**Discussion:** Director Hoechst provided an in-depth presentation on the Fox Crossing Water Supply Service Area Plan, outlining how the Village plans to supply water to its customers during the designated planning period. He also addressed questions from the Board regarding the water supply demand, upcoming projects, and projected customers.

b) Public Comment

No public comments were received.

3. **Adjourn**

**Motion:** Trustee Swiertz moved, seconded by Trustee Hanson, to adjourn at 5:58 p.m.

**Vote:** Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC  
Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.



Village of Fox Crossing Board of Trustees  
Regular Meeting Minutes  
Monday, January 12, 2026 – 6:00 p.m.  
Municipal Complex – Arden Tews Assembly Room  
2000 Municipal Drive, Neenah WI 54956

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**1. Call to Order, Pledge of Allegiance, and Roll Call**

The meeting of the Village Board of Trustees was called to order by President Youngquist at 6:03 p.m.

The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke conducted roll call and recorded the following Village Board members as present: President Dale Youngquist and Trustees Michael Van Dyke (via teleconference), Kris Koeppel, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Trustee Barb Hanson.

**Also Present:** Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Tim Callan, Police Captain Corey Haag, Director of Parks & Recreation Amanda Geiser, Director of Public Works Joe Hoechst, Engineer Lee Reibold, Attorney Andrew Rossmeissl and Director Tim Plagenz.

**Excused:** Engineer Zach Laabs.

**Public Attendance:** Three individuals were present.

**2. Awards / Presentations**

a) Ceremonial Oath of Office for Village Police Chief Tim Callan – Village President Dale Youngquist

President Youngquist administered the ceremonial oath of office to Police Chief Tim Callan.

b) Arden Tews Assembly Room Audio/Visual Technology Upgrade Summary – IT Director Tim Plagenz

Director Plagenz provided an overview of the new audio and visual upgrades in the Assembly Room. Village Manager Sturgell also demonstrated the system's capabilities from his desk.

**3. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

a) Special Village Board Meeting – December 15, 2025

b) Regular Village Board Meeting – December 15, 2025

**Minutes and Correspondence to Receive**

None.

**Motion:** Trustee Swiertz moved, seconded by Trustee McQuillan, to approve the meeting minutes and accept other departmental minutes and correspondence into the record as presented.

**Vote:** Motion carried unanimously.

**4. Public Comments Addressed to the Village Board**

Cynthia Eckholm – 1051 Mayer St

Ms. Eckholm addressed the Board regarding disputes with her neighbor related to the sump pump ordinance. She requested that the Village require her neighbor's compliance with the ordinance.

**5. Discussion Items**

None.

## 6. Unfinished Business

None.

## 7. New Business-Resolutions/Ordinances/Policies

a) 260112-1 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

**Motion:** Trustee McQuillan moved, seconded by Trustee Koeppe, to approve the Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing as presented.

**Discussion:** President Youngquist inquired about the borrowing amount and whether the Village is locked into it. Staff explained that the resolution establishes the maximum borrowing amount, and the budget is prepared conservatively, so it is uncommon to encounter issues. If projects exceed the budget as they progress, adjustments could be made by scaling back certain projects or amending the budget.

**Vote:** Motion carried unanimously.

b) 260112-2 Establish Polling Places for 2026 Elections

**Motion:** Trustee Hanson moved, seconded by Trustee Swiertz, to establish the polling places for the 2026 elections as presented.

**Vote:** Motion carried unanimously.

c) 260112-1:ORD An Ordinance to Adopt the Village of Fox Crossing Municipal Code Approved to Date as the General Ordinances for the Village of Fox Crossing First Reading, Second Reading & Adoption

**Motion:** Trustee Raddatz moved, seconded by Trustee Hanson, to approve the ordinance adopting the Village of Fox Crossing Municipal Code approved to date as the General Ordinances for the Village of Fox Crossing - *First Reading, Second Reading & Adoption*, as presented.

**Vote:** Motion carried unanimously.

d) 260112-3 Operator License Applicants

**Motion:** Trustee McQuillan moved, seconded by Trustee Swiertz, to approve the operator license applicants as presented.

**Vote:** Motion carried unanimously.

e) 260112-4 Expenditures

**Motion:** Trustee Koeppe moved, seconded by Trustee McQuillan, to approve the expenditures as presented, without exception.

**Vote:** Motion carried unanimously.

## 8. Reports

a) Clerk Chantel Jaenke – Announce Candidates for Village Offices for the April 7, 2026 Spring Election

Clerk Jaenke announced the candidates for the April 7, 2026 Spring Election:

- Trustee #1 – Michael Van Dyke
- Trustee #3 – Tim Raddatz
- Trustee #5 – Deb Swiertz

She also noted that there will be no Spring Primary in Fox Crossing.

b) Police Chief Tim Callan

- **Police Department Personnel Update:**  
Chief Callan provided an update on the department's structure and the new individuals who have assumed positions following recent retirements.
- **K9 Program Update:**  
Captain Haag provided an update on the K9 Program and highlighted K9 Hans's career successes. With Captain Haag moving to a new position, Hans will be retiring. He addressed Board questions regarding plans and timing for a new K9, noting that the program is expected to restart later this year. Director Searl reported that approximately \$130,000 was raised for Hans and that ERF funds are available for a new K9 and vehicle.

9. Closed Session

None.

10. Adjourn

**Motion:** Trustee Hanson moved, seconded by Trustee Koeppe to adjourn at 6:39 p.m.

**Vote:** Motion carried unanimously.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC  
Village Clerk

**Note:** *These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.*

VILLAGE OF FOX CROSSING  
PLANNING COMMISSION MEETING  
Municipal Complex – Arden Tews Assembly Room  
Wednesday, December 3, 2025  
at 5:15 PM  
Minutes

**CALL TO ORDER**

The Planning Commission meeting was called to order by Chairperson Jochman at 5:15 p.m.

PRESENT: Chairperson: Mr. Dennis Jochman  
Commissioners: Mr. Morris Cox  
Mr. Thomas Willecke  
Mr. Michael Prince  
Ms. Tracy Romzek

EXCUSED: Mr. Michael Scheibe  
Mr. Tom Young

Staff: Community Development Director George Dearborn  
Associate Planner Daniel Dieck  
Village Manager Jeff Sturgell  
Village Board of Trustee Kris Koeppe

Others: 10 others present

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES** – November 19, 2025

**MOTION:** Mr. Cox, seconded by Mr. Prince to approve the meeting minutes of November 19, 2025, as presented.

Motion carried 5-0-0

Chairperson Jochman recused himself of the Public Hearing for the Final Plat – Shady Lane Estates, due to prior involvement.

**MOTION:** Ms. Romzek, seconded by Mr. Prince to appoint Mr. Willecke as temporary vice chair for the public hearing and related business. Motion carried 3-0-2 (Mr. Jochman, Mr. Willecke abstained)

**PUBLIC HEARING**

1. **Public Hearing – Final Plat – Shady Lane Estates – north side of Shady Lane, west of Coldspring Road – Parcel 121017404**

**MOTION:** Mr. Cox, seconded by Ms. Romzek to open the public hearing.  
Motion carried 4-0-1 (Mr. Jochman abstained)

Director Dearborn presented the final plat for Shady Lane Estates, a single-family residential subdivision consistent with surrounding R-2 low-density zoning and the Future Land Use Map.

Typical lot sizes approximately 11,500-12,000 square feet; minimum dwelling size per code is 900 square feet (actual homes expected to be larger). Public water and sewer required.

Staff recommended the following conditions for approval:

1. Development Agreement finalized and all applicable fees paid.
2. Storm sewer serving the site to be rerouted along the public right-of-way to the Village-owned regional detention pond for ease of maintenance.
3. All taxes paid prior to recording.
4. A copy of the recorded plat be provided to the Village.

*Ms. Jane Van Dinter – 1171 Sandpoint Ridge, Neenah*

She questioned whether 69 homes constitute low density and inquired regarding housing types and features, and whether basements are required or not.

Director Dearborn noted this subdivision is consistent with the adjacent subdivision and zoning; basements are not required by code; builder choice subject to market and soil conditions.

*Mr. Clinton Peters – 2100 Deer Prairie Drive, Neenah*

Inquired regarding the regulations for blasting voicing concerns for the impacts on existing foundations and asked about the timeline for the agreement and construction.

Director Dearborn said the final plat will need to go the Village Board for approval and addressed his concerns regarding blasting. The extent of any blasting is unknown and varies by lot; mechanical rock ripping may also be feasible in some areas.

*Ms. Nancy Biese – 1141 Sandpoint Ridge, Neenah*

Asked for clarification regarding the developer/owner of the subdivision.

Director Dearborn indicated a for-profit LLC with investors associated with McMahon Engineering were the owners/developers.

*Mr. Scott Thomson – 1247 E. Shady Lane, Neenah*

Question regarding out lot 2; noted that he liked the 10-foot public dedication for access to the park; asked if the development would affect the Shady Lane road reconstruction timeline.

Director Dearborn noted that out lot 2 is a subsequent action item to convey a small parcel to an adjacent landowner. The subdivision would not impact the Shady Lane reconstruction timeline.

**MOTION:** Ms. Romzek, seconded by Mr. Prince to close the public hearing. Motion carried 4-0-1 (Mr. Jochman abstained)

**OLD BUSINESS**

None

**NEW BUSINESS**

1. **Final Plat – Shady Lane Estates – north side of Shady Lane, west of Coldspring Road – Parcel 121017404**

**MOTION:** A motion was made by Mr. Cox to postpone indefinitely the use of a PDD on the Plat. The motion was not seconded and therefore did not proceed.

**MOTION:** A motion was made by Mr. Cox to deny the final plat. The motion was not seconded and therefore did not proceed.

A general discussion ensued regarding potential blasting for basements, utility work and possible impacts to foundations.

Manager Sturgell informed the group that blasting is regulated by the State of Wisconsin and blasters must meet seismic/vibration limits and conduct pre-blast documentation when access is granted. The Village cannot regulate blasting or select blasters; enforcement is by the state.

**MOTION:** Ms. Romzek, seconded by Mr. Prince to approve the Shady Lane Estates Final Plat with the following conditions:

1. Development Agreement be approved and all fees be paid.
2. Storm sewer rerouted along public right-of-way to the regional pond.
3. All taxes paid prior to recording.

Mr. Willecke amended the motion, seconded by Ms. Romzek to include a fourth (4) condition:

4. A copy of the recorded plat be provided to the Village.

Motion carried 3-0-2 (Mr. Jochman and Mr. Cox abstained)

Mr. Willecke, Temporary Vice Chair, passed the Chair back to Mr. Jochman to conduct the remainder of the meeting.

## **2. Certified Survey Map (CSM) – Daniel Magolski – 1251 Allison Drive – Parcel 1215816, and part of Parcel 121017404**

Director Dearborn said this is a request by an adjacent landowner to purchase a small portion of land and combine it into his property.

**MOTION:** Mr. Cox, seconded by Mr. Willecke to approve the CSM with the following conditions:

1. All taxes are paid prior to recording.
2. Copy of the recorded CSM provided to the Village.
3. Contingent upon Village Board approval and recording of the related final plat prior to CSM recording.

Motion carried 5-0-0

## **OTHER BUSINESS**

### **Development Activity Report**

Director Dearborn provided an overview of the development activities, noting that 15 single-family permits were issued year-to-date (17 in 2024 YTD); one duplex and 3 commercial permits. Construction valuation exceeds \$60 million (approx. \$33 million in prior year), he also noted a shortage of available subdivision lots within the Village.

## **COMMUNICATIONS**

### **Sustainability Committee**

Director Dearborn reported the Committee did not meet in December.

## **PUBLIC FORUM**

### **Ms. Jane Van Dinter – 1171 Sandpoint Ridge, Neenah**

Question regarding HOA responsibility for out lot 1 and 2 of the Final Plat of Shady Lane Estates: If an out lot remains common, an HOA limited to the subdivision would manage maintenance.



**ADJOURN**

At 6:21 p.m., **MOTION:** Ms. Romzek, seconded by Mr. Willecke to adjourn.

Motion carried 5-0-0

Respectfully submitted,

Dan Dieck  
Associate Planner

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.



## FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663  
Phone (920) 720-7108 Fax (920) 720-7113  
[www.foxcrossingwi.gov](http://www.foxcrossingwi.gov) | [parkrec@foxcrossingwi.gov](mailto:parkrec@foxcrossingwi.gov)

### PARK COMMISSION MEETING MINUTES

December 10, 2025

**Park Commissioners Present:** Jim Beson, Jordyn Kurer, Kathy Sylvester, Jean Wollerman, Matt Werner, Jill Rasmussen (Virtually)

**Excused:** Suneer Patel

**Staff Present:** Director Amanda Geiser, Village Manager Jeffrey Sturgell

**Others in Attendance:** Trustee Kate McQuillan, Rose O'Brien, Alison Galley, Linda Dums, Kris Robers, John Spielbauer, Eric Cleven, Mark Cleven, Bethanie Gengler, John Gregorius, Tom Geracie

\* \* \* \* \*

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the November 12, 2025, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Kurer. Motion carried.

### PUBLIC FORUM

- John Gregorius – resident of Benjamin Court, spoke in regards to the Schildt Park project. He does not favor the new connection into the park. It will change the nature and safety of the neighborhood. Cars frequently fail to stop at the corner of Benjamin Ct. and Old Buggy Dr. Families who live on Benjamin Court with small kids will be put at risk. Please reconsider the new road.
- Linda Dums – resident of Benjamin Court, spoke in regards to the Schildt Park project. She echoes Mr. Gregorius' concerns. She is a big fan of the park and programs. Her kids have done park programs over the years and this community is home to them. She is passionate about the street and the subdivision, including the safety of the entire subdivision. The increased traffic will be enough to be a hazard and the Village should consider other alternatives. Suggested to find a way to keep maintenance access but park users should use Cold Spring for vehicle access to the park.
- Kris Robers – resident of Benjamin Court, spoke in regards to the Schildt Park project. She lives on the end of the cul-de-sac. She noted she can't say a lot more than what was already said, echoing the safety concerns. She is thankful the berm was removed from the plans. It comes down to the through road and the safety. The park used by a wide variety of age groups. Most traffic will be from outside of the neighborhood. She noted she loves the new paved path and the neighborhood will appreciate it.
- Tom Geracie – resident of Benjamin Court, spoke in regards to the Schildt Park project. He echoes fellow neighbor's concerns. There doesn't need to be a road there. There isn't a lot of traffic on the road and people moved to this street because of the lack of traffic. He is supportive of what is being planned for the park but feels a through road is not the answer. The 4-way stop at Old Buggy Dr. and Benjamin Ct. is already dangerous. Adding a road through makes it that much more dangerous. He asked what will be done to make intersections safe if this goes through.
- Alison Galley – resident of Benjamin Court, spoke in regards to the Schildt Park project. She lives right at the 4-way stop which is already dangerous. Adding a road through makes it that much more dangerous. She does not feel anyone in the neighborhood wants this. Adding a road endangers everyone. She asked what will be done to make intersections safe if this goes through. She suggested a survey be sent out to the entire neighborhood.

## **DISCUSSION/PRESENTATION**

- A. Volunteer of the Year Award – Rose O'Brien:** Director Geiser presented the 2025 Volunteer of the Year Award to Rose O'Brien. Rose was recognized for her long-time involvement in special events offered throughout the year, specifically at Fritsch Park. Due to Rose's ongoing commitment, positive attitude, and overall support of the department, the Commission noted she was very deserving of this award.
- B. Schildt Park:** Chairperson Beson opened the discussion regarding the Schildt Park project.

Commissioner Beson spoke that he doesn't feel the new entrance will generate very much traffic as there is no incentive to use Benjamin Ct. to get somewhere other than the park. If this was a direct connection to Shady Lane it would be more of an issue. He doesn't feel it will be used very often but it could generate more traffic that neighbors are accustomed to. He referenced previous comments that it will become a speedway and does not believe that will happen. He reminded everyone it is not a through street or a road.

Commissioner Wollerman asked if it were to be eliminated, where would the turnaround be. Director Geiser indicated staff would have to explore alternative turnaround options.

Commissioner Beson believes a dead-end in the park would be a magnet for trouble. Having a through driveway would allow police officers to go through easier.

Commissioner Kurer noted that traffic is not necessarily a bad thing. Cars and regular activity in parks have been shown to reduce people hanging out in the park after hours. In her professional experience it has worked having through access and Grand Chute would not design a future park to have no through access. Having only a turnaround is inviting people to sit on a dead-end. She does understand the concerns about increased vehicle traffic.

Commissioner Sylvester believes by removing the through access, the current cul-de-sac would become a parking area and would become more of a problem that residents may realize. She noted her experience with traffic near O'Hauser Park, indicating the main road to the park is still off O'Leary, even though there are additional surrounding streets leading to the park. She believes people will use the cul-de-sac to get close to what is on that side of the park. Unfortunately, the people that fly though and are speeding on streets are the local neighbors.

Commissioner Beson echoed that park visitors will park wherever is closest to their desired activity. It is difficult to project into the future what the traffic flow will be but doesn't foresee the traffic increase on Benjamin Ct. being significant.

Commissioner Wollerman questioned the distance between the parking lot and sledding hill versus parking on the cul-de-sac and sledding hill, nothing she may need to go to the park to look.

Commissioner Kurer noted that putting in a speed table would disincentivize people from using the park entrance as a pathway to Cold Spring Road. She noted that Schildt Park is a community park, and a community park's intention is to serve a wider radius of people, beyond the local neighborhood. Future home buyers may prefer this access.

Commissioner Wollerman discussed the increase of park amenities for people will add an increased need for parking and removing that section of parking lot will not save a significant amount of money. She asked if no access drive is put into the plan, then what is the solution.

Commissioner Werner does not believe people going from point A to point B will not use that parking area to get to and from Cold Spring Rd. He believes the only people using the access area will be park visitors.

Commissioner Beson indicated there has been sufficient discussion and thanked residents for coming. A decision is not going to be made now and the information discussed tonight will be taken into consideration.

Director Geiser reported that while a decision has not been made, there is a desire to finalize the plans so the Village can get the project out to bid. She indicated getting them out to bid early in the year results in more favorable project costs and ensures the project will get done in a timely manner as the entire park will be closed for the majority of 2026. While we are not making a decision tonight, we will be looking to come to some sort of resolution soon. Residents who signed in will be updated on the project status.

#### **REPORTS**

- A. **Park Report:** Accepted as written.
- B. **Recreation Report:** Accepted as written.
- C. **Director Report:** Accepted as given.
- D. **Commission Reports:**
  - **Commissioner Beson:** The Breakfast with Santa event was a blast. Thought it went very well.
  - **Commissioner Kurer:** No report.
  - **Commissioner Patel:** Excused
  - **Commissioner Rasmussen:** No report.
  - **Commissioner Sylvester:** No report.
  - **Commissioner Werner:** No report.
  - **Commissioner Wollerman:** No report.

#### **OLD BUSINESS**

- None

#### **NEW BUSINESS**

- A. **Approval of Palisades Park Land Use Agreement – Appleton Little League:** *Commissioner Sylvester made a motion to approve the land use agreement as submitted. Commissioner Kurer seconded.*

This will be a two-year agreement, beginning January of 2026 and ending December of 2027.

*The motion was put to a vote and all were in favor, motion carried unanimously*

#### **CORRESPONDENCE**


- None

#### **ADJOURNMENT**

Commissioner Sylvester motioned, seconded by Commissioner Kurer, to adjourn the Park Commission meeting at 6:50PM. Motion carried unanimously.

***The next Commission meeting is scheduled for January 14, 2026, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.***

Sincerely,

 1/14/2025

Jim Beson

Chairperson - Village of Fox Crossing Park Commission

# FOX CROSSING UTILITIES

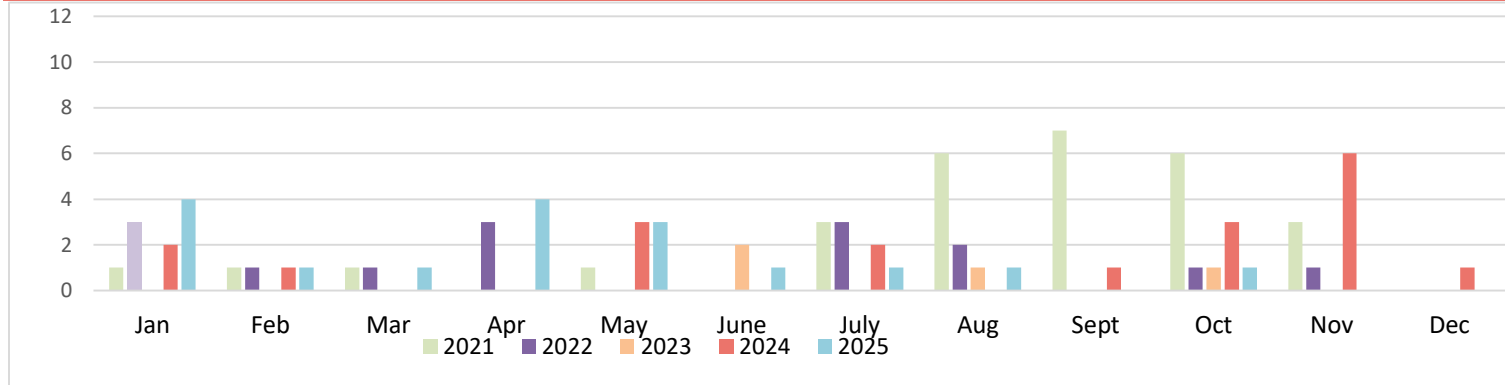
## WATER MAIN BREAK/MISC WATER REPAIR REPORT DECEMBER, 2025

### Water Main Breaks

NO MAIN BREAKS THIS MONTH!

**Total water main breaks year to date for 2025 = 17**

**Total water main breaks this time in 2024 = 19**



YEAR	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	1	1	1	0	1	0	3	6	7	6	3	0	29
2022	3	1	1	3	0	0	3	2	0	1	1	0	15
2023	0	0	0	0	0	2	0	1	0	1	0	0	4
2024	2	1	0	0	3	0	2	0	1	3	6	1	19
2025	4	1	1	4	3	1	1	1	0	1	0	0	17

### Utility Repairs

- 12/3/2025
- 12/3/2025
- 12/3/2025

1151 Valley Rd  
8399 St Norbert Dr  
Forest Glen Rd @ Hidden Creek Rd

Service leak  
Repaired stop box  
Repaired valve box

### Utility Miscellaneous

- CONTINUED PUMPING HYDRANTS FOR WINTER.
- CONTINUED WORKING ON EXCHANGING SMALL METERS.
- CONTINUED WITH LEAK DETECTION IN PROBLEM AREAS.
- CONTINUED WORKING ON MOVING END POINTS FOR METERS THAT ARE NOT READING FROM ANTENNAS.

## FOX CROSSING UTILITIES

### WASTEWATER REPAIR/MISC REPORT DECEMBER, 2025

#### Wastewater Miscellaneous

1	Lift Station #1 - Brighton Beach Rd	<i>Cleaned the dry well and control room. Installed new touch screen. Routine maintenance.</i>
2	Lift Station #2 - Lakeshore Dr & Frances St	<i>Monthly checks. Routine maintenance.</i>
3	Lift Station #3 - Lakeshore Dr	<i>Monthly checks. Routine maintenance.</i>
4	Lift Station #4 - Memorial Dr/Foster St	<i>Cleaned the dry well and control room Routine monthly checks.</i>
5	Lift Station #5 - Green Patch	<i>Checked floats and adjusted radar.</i>
6	Lift Station #6 - Calumet St	<i>Cleaned dry well. Cleaned check valves. Routine monthly checks.</i>
7	Lift Station #7 - Stroebe Rd & Harry's Gateway	<i>Routine monthly checks and maintenance.</i>
8	Lift Station #9 - County Rd II (Winchester Rd)	<i>Finished cleaning check valves. Cleaned control room. Central Temp replaced upstairs thermostat.</i>
9	Miscellaneous:	<i>Inspected some manholes. Started cleaning and organizing the shop. Assisted Midwest Meter on adjusting the Raven Eye flow meters. Performed some sewer and water inspections. Assisted Water Department in hydrant replacement.</i>

# FOX CROSSING UTILITIES PUMPAGE REPORT

MONTH: DECEMBER, 2025

Total water purchased & pumped from wells											
EAST SIDE					WEST SIDE					TOTAL PUMPED X 1,000	Compare to same month in 2024
DEEP WELL #5 X 1,000	DEEP WELL #7 X 1,000	PURCHASED CTY/MENASHA X 1,000	TOTAL EAST X 1,000		DEEP WELL #3 X 1000	DEEP WELL #4 X 1,000	DEEP WELL #6 X 1,000	DEEP WELL #8 X 1,000	TOTAL WEST X 1,000		
TOTAL	-	15,623	13,299	28,922	-	20,169	21	21,451	41,641	70,563	65,355
AVERAGE/DAY	-	504	429	933	-	651	1	692	1,344	2,277	2,107
MAXIMUM/DAY	-	598	579	1,082	-	772	21	934	1,572	2,654	2,589
MINIMUM/DAY	-	419	358	871	-	488	-	503	1,071	1,942	1,821

SERVICE PUMPAGE (Water pumped to distribution system)								TOTAL SERVICE PUMPAGE TOTAL EAST & WEST X 1,000	Compare to same month in 2024
EAST SIDE				WEST SIDE					
PLANT #2 X 1,000				PLANT #3 X 1,000	PLANT #4 X 1,000	TOTAL WEST SIDE X 1,000			
TOTAL	26,492			20,107	20,966	41,073		67,565	62,176
AVERAGE/DAY	855			649	676	1,325		2,180	2,006
MAXIMUM/DAY	943			808	864	1,672		2,448	2,386
MINIMUM/DAY	764			454	494	948		1,942	1,679

WATER LEVEL READINGS						
EAST SIDE DEEP WELLS			WEST SIDE DEEP WELLS			
#5	#7		#3	#4	#6	#8
AVERAGE STATIC	-	-	-	57'	58'	45'
AVERAGE PUMPING LEVEL	-	351'	-	154'	191'	209'

East Side System Purchased Water					
Month 2025		46%	Month 2024		40%
Year-to-Date		44%	Year-to-Date		45%
			Month, 2023		44%
			Year-to-Date		44%

**RES #260126-1 - AMENDED**  
**RESOLUTION TO APPROVE CONCEPT PLAN FOR SCHILDT PARK RENOVATION**  
**PROJECT**

WHEREAS, in the 2026 Village of Fox Crossing Budget, the Village provided funds for the Schildt Park Renovation Project (to include playground equipment replacement) and the Schildt Park Stormwater Construction Project; and

WHEREAS, information regarding the Schildt Park Renovation Project has been posted on the Fox Crossing Website page since November 25, 2025; and

WHEREAS, the Parks & Recreation Department held an informational Open House regarding the concept plan for the Schildt Park Renovation project on December 10, 2025, to provide information to the residents regarding the project and receive public comment from the public; and

WHEREAS, the concept plan for the Schildt Park Renovation Project was discussed by the Park Commission at the December 10, 2025 Park Commission meeting; and

WHEREAS, on December 17, 2025, the Parks & Recreation Department distributed an informational e-mail and playground survey regarding the Schildt Park Renovation Project to approximately 7,400 park users on the Parks & Recreation Department's e-mail list (includes both resident and non-resident users) to provide information and solicit public comment on the proposed park improvement and playground equipment replacement; and

WHEREAS, the Park Commission reviewed the proposed concept plan for the Schildt Park Renovation Project at their January 14, 2026 Commission meeting and voted 7-0 to recommend approval of the concept plan (as attached).

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the Board hereby approves the Schildt Park Renovation Concept Plan as proposed by the Park Commission, as amended by the Board to relocate parking spaces to the south side of the parking lot rather than the north side wherever reasonably possible, to minimize pedestrian crossings of the parking lot when accessing park amenities.

BE IT FURTHER RESOLVED, that the Village Board directs Parks & Recreation Director Amanda Geiser to prepare and solicit a bid specification for the project for a potential bid award in Spring 2026.

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: Fox Crossing Park Commission*  
*Amanda Geiser, Parks & Recreation Director*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk



# Schildt Park Concept



BENJAMIN CT

ALEX CT

COLD SPRING RD



RES #260126-2

**AWARD PROPOSAL – SCHILDT PARK PLAYGROUND EQUIPMENT REPLACEMENT PROJECT**

WHEREAS, the Village received three (3) proposals from Gerber Leisure Products, Inc. (the Wisconsin representatives of Landscape Structures, Inc. brand of equipment) for the Schildt Park Playground Equipment Replacement Project through the cooperative purchasing program known as Sourcewell:

Schildt Park Option #1	\$403,325.00
Schildt Park Option #2	\$396,884.00
Schildt Park Option #3	\$398,068.00

; and

WHEREAS, it is the recommendation Parks & Recreation Director Amanda Geiser to award the proposal to Gerber Leisure Products, Inc. (Option 3) in the amount of \$398,068.00; and

WHEREAS, the Park Commission reviewed this item at their January 14, 2026 Commission meeting and voted to recommend the proposal for the Schildt Park Playground Equipment Replacement project be awarded to Gerber Leisure Products, Inc. (Option 3) in the amount of \$398,068.00; and

WHEREAS, Finance Director Jeremy Searl has contacted the Wisconsin Department of Administration (DOA) and received information and a checklist regarding the requirements of the competitive bidding/proposal process and has determined that Sourcewell meets the requirements set by the DOA; and

WHEREAS, Parks & Recreation Director Amanda Geiser requests flexibility to adjust the final project amount up to a maximum allowable amount of \$415,000 to potentially exchange pieces of equipment or make other on-site modifications.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the proposal for the Schildt Park Playground Equipment Replacement project to **Gerber Leisure Products, Inc. (Option 3), P.O Box 42, Mount Horeb, Wisconsin**, for the total amount of **\$398,068.00**.

BE IT FURTHER RESOLVED, that the Village Board authorizes Director Geiser to adjust the final project amount up to a maximum allowable amount of \$415,000 to exchange pieces of equipment or make other on-site modifications.

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: Amanda Geiser, Parks & Recreation Director*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk



## QUOTE

DATE:	12/5/2025
QUOTE Name:	Schildt Park Option Three
Valid Until:	30 days

Customer
Amanda Geiser Director of Parks & Recreation Village of Fox Crossing 2000 Municipal Drive - Neenah, WI 54956 AGeiser@foxcrossingwi.gov

Gerber Leisure Products, Inc.  
PO Box 42  
Mount Horeb, WI 53572  
Phone: 800-236-7758

Prepared by: Meghan Barrett / meghan@gerberleisure.com

DESCRIPTION	QTY	PRICE	AMOUNT
<b>New Landscape Structures play equipment, per attached 2D, 3Ds &amp; Component List</b>	1	202650	202,650.00
8% discount on equipment, through Sourcewell	1	-16212	-16,212.00
Freight to installer	1	1400	1,400.00
<b>Professional installation of above listed equipment</b> *includes digging footing holes, assembly of equipment, concrete for footings *does not include excavation, site prep/leveling, surfacing, installation of surfacing	1	68495	68,495.00
<b>Poured-in-Place Rubber Surfacing, delivered &amp; installed-6,430 Sq Ft</b> *includes fall protecting rubber, 50/50 color/black top coat, 7-year warranty *Please note -The Poured-in-Place Surfacing will take a minimum of 72 hours to cure. During this time, the site needs to be guarded and/or fenced up to ensure nothing touches the surfacing during the curing process. If you do not have access to an on-site guard or fence, this can be provided for an additional cost	1	117760	117,760.00
<b>6" aggregate sub-base delivered &amp; installed- 6,430 Sq Ft</b>	1	16075	16,075.00
<b>Concrete for 10" border ribbon x4"thickness, includes cable- 178 Linnear Ft</b>	1	3325	3,325.00
<b>Concrete for Sidewalk/slab- 4" thickness, 5' width- 312 Sq t</b> - includes wire mesh 6x6"	1	4575	4,575.00
<b>Village of Fox Crossings to complete:</b>			
<b>Excavation, site prep/leveling- 6,430 Sq Ft</b> *includes removal of woodchips and PIP rubber, debris, etc. from site, digging down 9" to accomodate new stone and PIP surfacing, site leveling, removal of spoils *Includes removal of existing concrete border *Existing concrete pathway to remain			
<b>Removal of existing playground equipment</b> *includes removal of existing concrete footers under surfacing.			
<i>If existing woodchips depth is greater than 9" from finished grade, village to bring site up to 9" below grade. Otherwise, we can add more stone to our quote above to accomodate depths greater than 9".</i>			
<i>*Site restoration for surrounding grass not included in quote, but we can add this later on if needed</i>			
<i>The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided</i>			

### TERMS AND CONDITIONS

- All invoices will be sent via QuickBooks. A 3% CC fee will be applied to any CC payments.
  - Full payment of materials is due to place the order (N/A if using Sourcewell) **\$0.00**
  - Customer will be billed for applicable installation services and surfacing materials/services at start of work
  - Additional agreed upon services will be billed upon completion of the project
  - Final payment will be due within 30 days of invoice date, a late fee of 3% per month will be added to any late payments
  - Please mail or email signed price quote to the address above
- Customer Acceptance (sign below):

x \_\_\_\_\_  
Print Name:

Subtotal	\$398,068.00
Taxable	\$0.00
Tax rate	0.000%
Tax due	\$0.00
Other	\$0.00
<b>TOTAL Due</b>	<b>\$398,068.00</b>

If you have any questions about this price quote, please contact: Meghan Barrett at 608-514-6323 / meghan@gerberleisure.com

**Thank You For Your Business!**

RES #260126-3

**CONDOMINIUM PLAT AMENDMENT – SIXTH ADDENDUM TO PRAIRIE LAKE  
CONDOMINIUMS**

WHEREAS, the applicant, Decker Rusch Development LLC, is requesting a sixth (6<sup>th</sup>) addendum to the Prairie Lake Condominium plat; and

WHEREAS, staff finds that this condominium plat addendum complies with the Village of Fox Crossing's Chapter §419 Land Division Ordinance; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their January 21, 2026 meeting, and recommended approval of the condominium plat with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the condominium plat.
2. The applicant shall provide the Village with a copy of the recorded plat

Planning Commission:   5   Aye   0   Nay   2   Excused   0   Abstain

NOW, THEREFORE BE IT RESOLVED the Village of Fox Crossing Board of Trustees hereby recommends approval of the condominium plat addendum with the above conditions.

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: George Dearborn, AICP, Director of Community Development*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

# MEMO

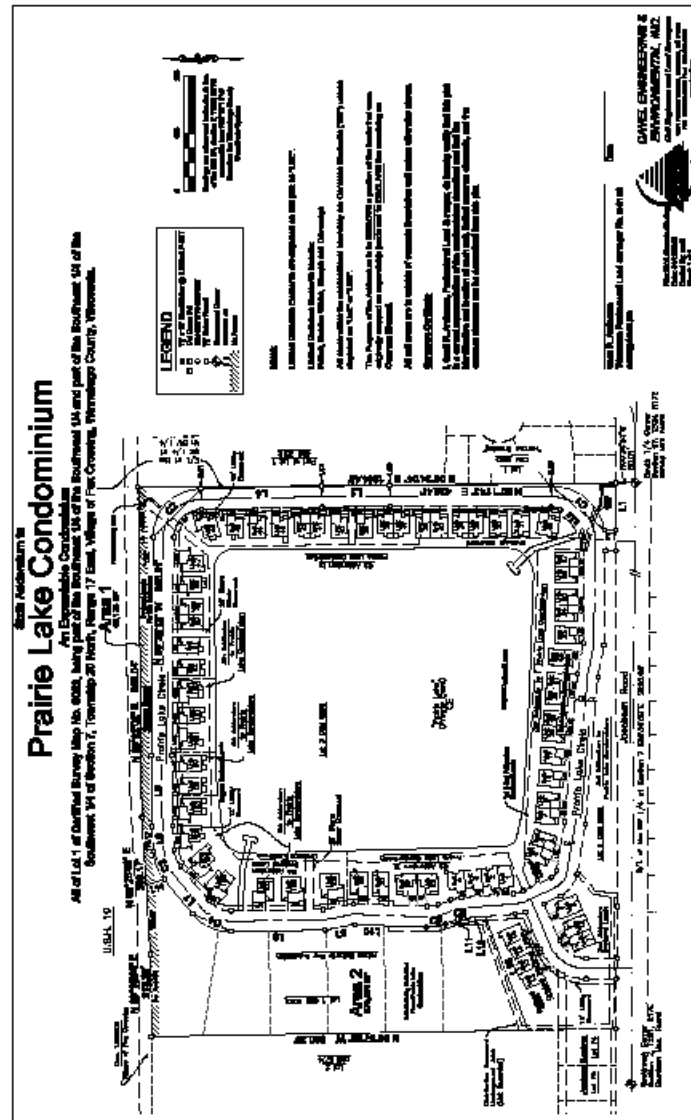
**Date:** January 14, 2026

**To:** Village Planning Commission Members

**From:** Community Development Department Staff

**RE:** New Business Item 1 -Prairie Lake Condominium Plat Amendment

The current condominium plat for Prairie Lake Condominium has been amended a number of times since its original adoption. Due to the proposed preliminary plat for the 6-lot subdivision for Butterfly Way the Condominium Plat needs to again be amended to clarify the section of the current condominium that is shown on the attached map. Thus, the proposed preliminary plat for Butterfly Way does not include the section shown on the map below which is now only a part of the condominium plat.



### Staff Recommendation

Staff recommends the approval of this condominium amendment. This amendment will allow for the approval of the preliminary plat which is on this same agenda that was postponed from the November 2025 meeting. In addition, the rezoning for the Butterfly Way subdivision can also be acted upon at this same meeting.

.

RES #260126-4

**PRELIMINARY PLAT – BUTTERFLY WAY SUBDIVISION**

WHEREAS, the applicant has applied for approval of a six (6) lot preliminary plat for the Butterfly Way Subdivision located on Prairie Lake Circle (parcel #1210216); and

WHEREAS, staff finds that this preliminary plat complies with the Village of Fox Crossing's Chapter §419 Land Division Ordinance and with the Village of Fox Crossing Comprehensive Plan; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their November 19, 2025, and January 21, 2026 meetings and recommended approval of the preliminary plat with the following conditions:

1. Approval of the 6<sup>th</sup> Amendment to the Prairie Lake Circle Condominium Plat.
2. A Developer Agreement shall be executed with the Village Board.
3. A Final Plat shall be recorded prior to land sales and home construction

Planning Commission:      5     Aye     0     Nay     2   Excused     0     Abstain; and

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the preliminary plat with the above conditions.

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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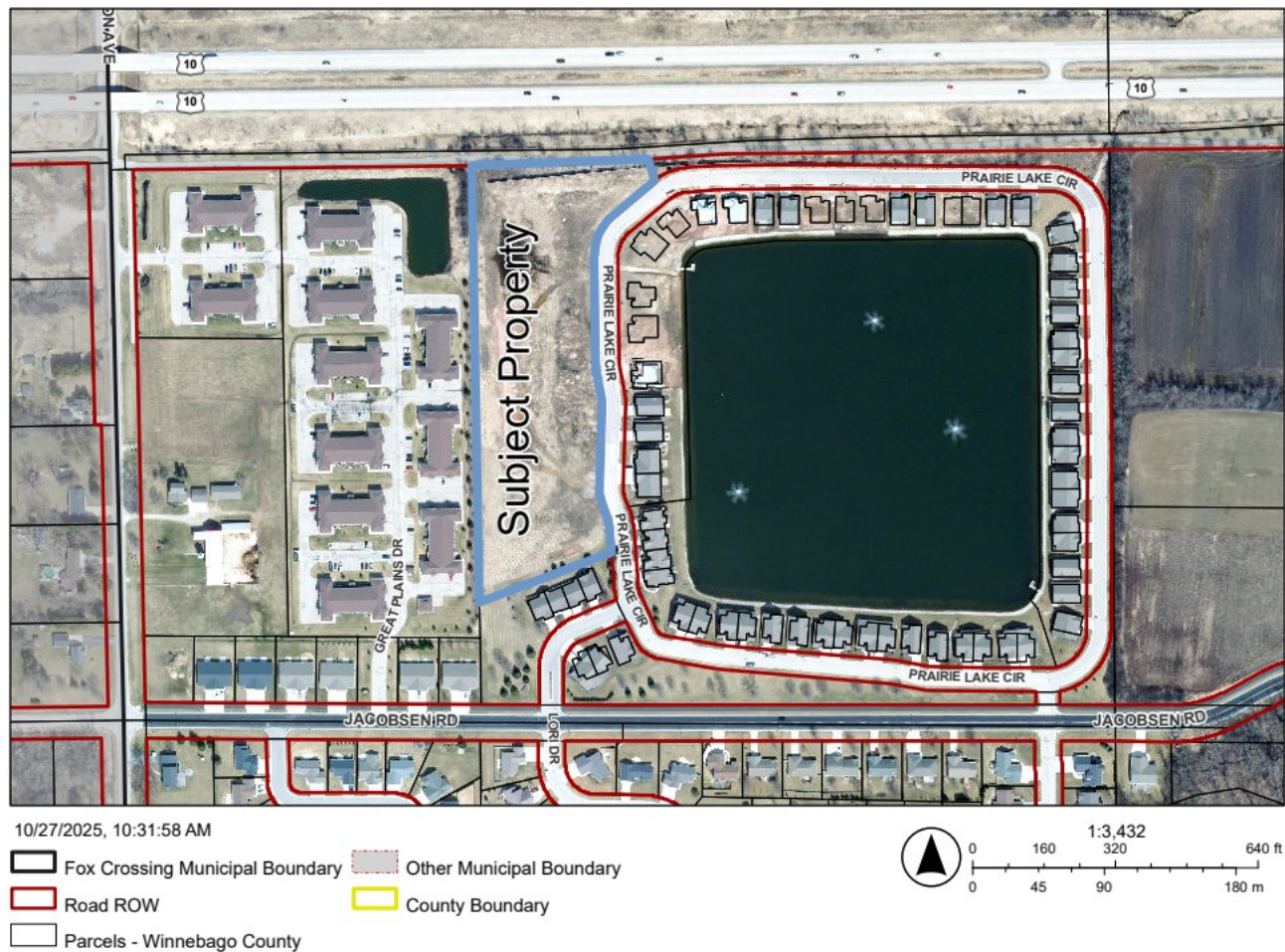
Attest: Chantel M. Jaenke, Village Clerk

# MEMO

**Date:** January 14, 2026  
**To:** Village Planning Commission Members  
**From:** Community Development Department Staff  
**RE:** Old Business Item 1 - Preliminary Plat Butterfly Way

The preliminary plat for Butterfly Way was postponed from the November 2025 Planning Commission Meeting to address conflicting zoning and issues of the PUD that incorporated this land with the condominium. On this same agenda, the applicant is requesting a rezoning from PUD to R-2 Suburban Low-Density District. A location map and a preliminary plat is attached.

Fox Crossing GIS Map







ORD #260126-1:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §435 ZONING**

**ORDINANCE – REZONE A PORTION OF VACANT PARCEL #1210216 LOCATED ON PRAIRIE LAKE CIRCLE FROM PLANNED DEVELOPMENT DISTRICT TO R-2 SUBURBAN LOW DENSITY DISTRICT**

*The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:*

Part I. Chapter §435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning a portion of vacant parcel #1210216 located on Prairie Lake Circle from Planned Development District to R-2 Suburban Low Density District as shown in Attachment 1.

Part II. Approval of the rezoning is contingent upon the following:

1. Approval and recording of the 6<sup>th</sup> Addendum to the Prairie Lake Condominium Plat.

Part III. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part IV. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: January 26, 2026

Date Adopted: \_\_\_\_\_

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk

**REZONE FROM  
PLANNED  
DEVELOPMENT  
DISTRICT TO  
R-2 SUBURBAN  
LOW DENSITY  
DISTRICT**

PRAIRIE LAKE CIR

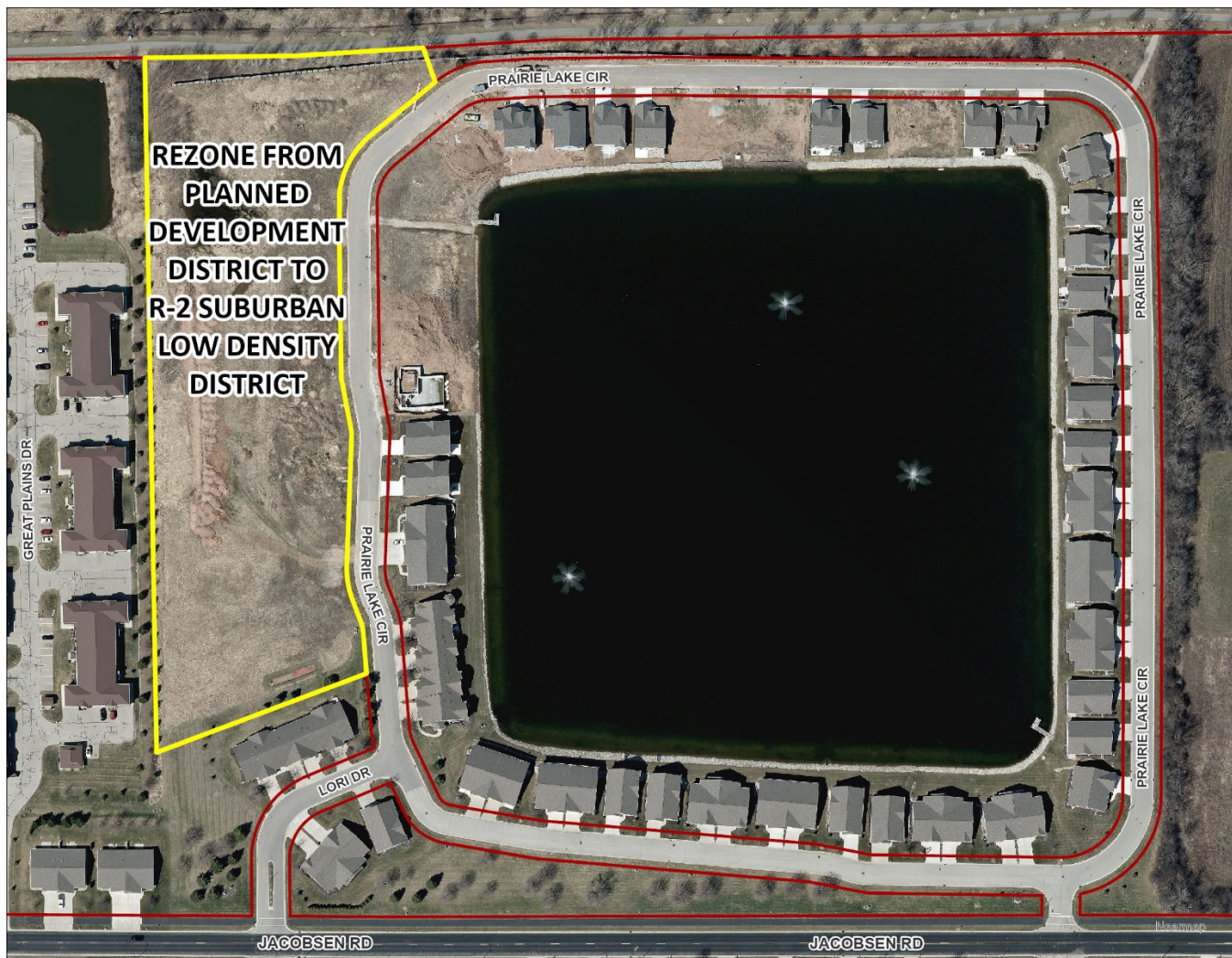
JACOBSEN RD

LORI DR

GREAT PLAINS DR

PRAIRIE LAKE CIR

PRAIRIE LAKE CIR





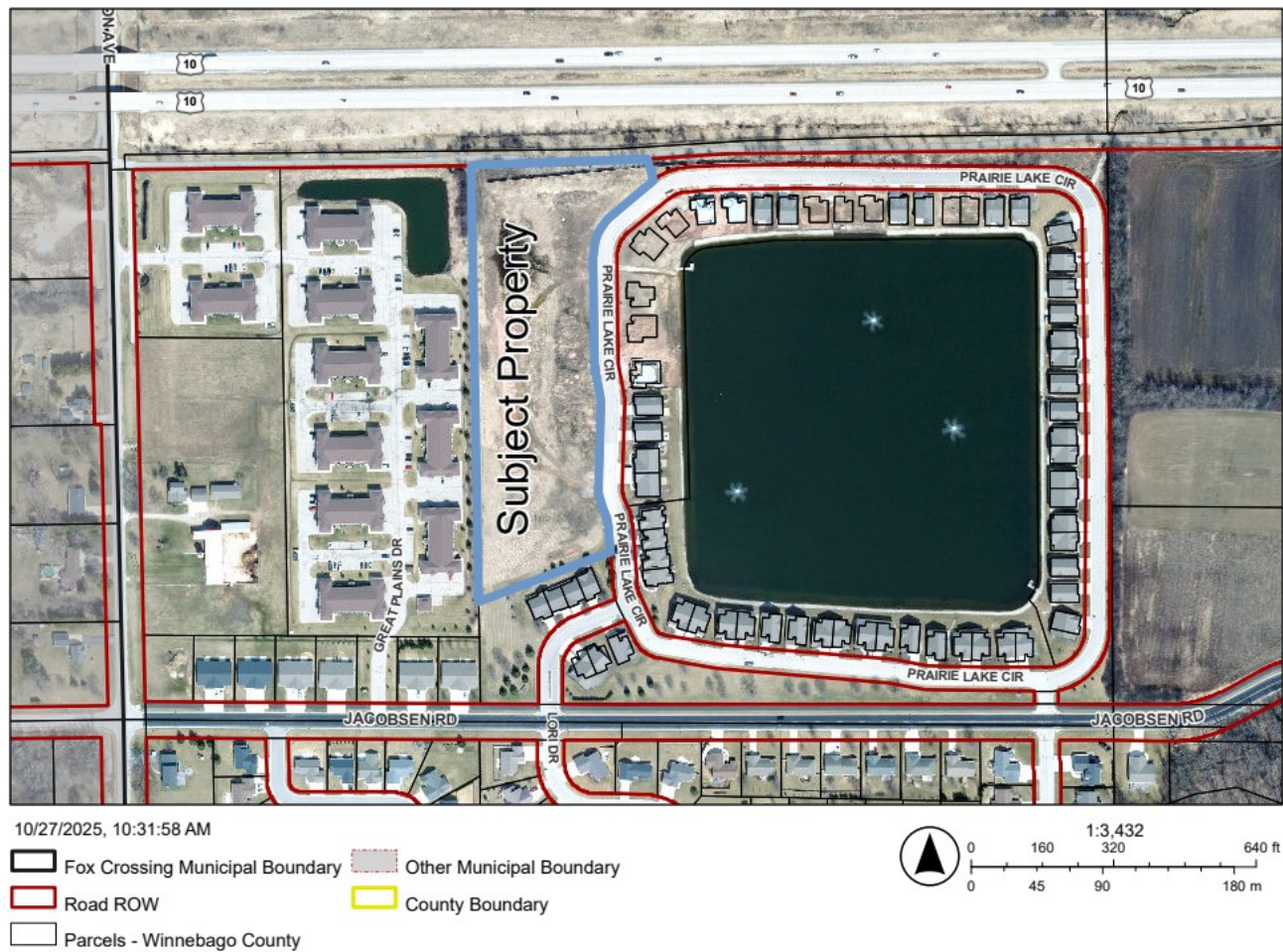
# MEMO

**Date:** January 14, 2026  
**To:** Village Planning Commission Members  
**From:** Community Development Department Staff  
**RE:** New Business Item 3 – Zoning Change PUD to R-2 Decker

This proposed zoning change from PUD to R-2 for the parcel proposed for Butterfly Way is requested by the developer to address the issue of the original proposed use of this property which was part of Prairie Lake Condominium. The residents in attendance at the original preliminary plat meeting in November of last year were opposed to this project as they understood that another plan had been approved already for more condominiums in this same area.

This rezoning is intended to address this issue. The Village's adopted future land use map shows this area as medium density, and the R-2 is an allowed zoning designation. The developer desires to create a 6-lot subdivision with individual lots outside of the condominium development.

Fox Crossing GIS Map





ORD #260126-2:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §435 ZONING  
ORDINANCE – REZONE 4425 WEST PROSPECT AVENUE FROM R-1 RURAL  
RESIDENTIAL DISTRICT TO I-1 LIGHT INDUSTRIAL DISTRICT**

*The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:*

Part I. Chapter §435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning 4425 West Prospect Avenue (parcel #121011601) from R-1 Rural Residential District to I-1 Light Industrial District as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: January 26, 2026

Date Adopted: \_\_\_\_\_

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk



ATTACHMENT 1: Proposed Zoning Map Amendment



**Date:** January 14, 2026  
**To:** Village Planning Commission Members  
**From:** Community Development Department Staff  
**RE:** New Business Item 2 – Zoning Change 4425 W Prospect

The applicant is currently pursuing the demolition of the current home on the property.



Staff recommends approval of this rezoning. It corresponds to the Villages adopted future land use map.



RES #260126-5

**CERTIFIED SURVEY MAP – 2025 AMERICAN DRIVE & VACANT PARCEL  
#12101450901**

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to combine the parcel located at 2025 American Drive (parcel #121014505) and vacant parcel #12101450901 into one (1) parcel; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their January 21, 2026 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission:   5   Aye   0   Nay   2   Excused   0   Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk

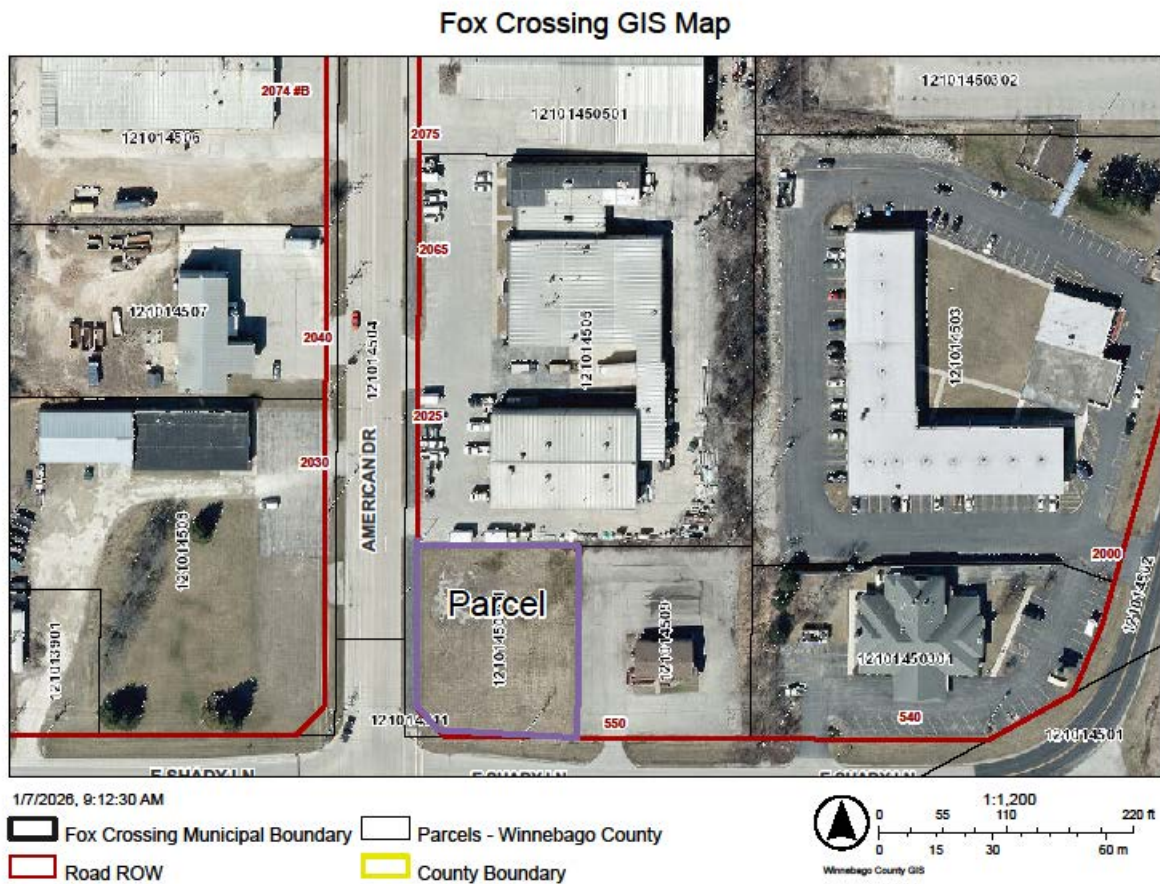
# MEMO

**Date:** January 14, 2026  
**To:** Village Planning Commission Members  
**From:** Community Development Department Staff  
**RE:** New Business Item 4 – Certified Survey Map – John Ross

## Overview

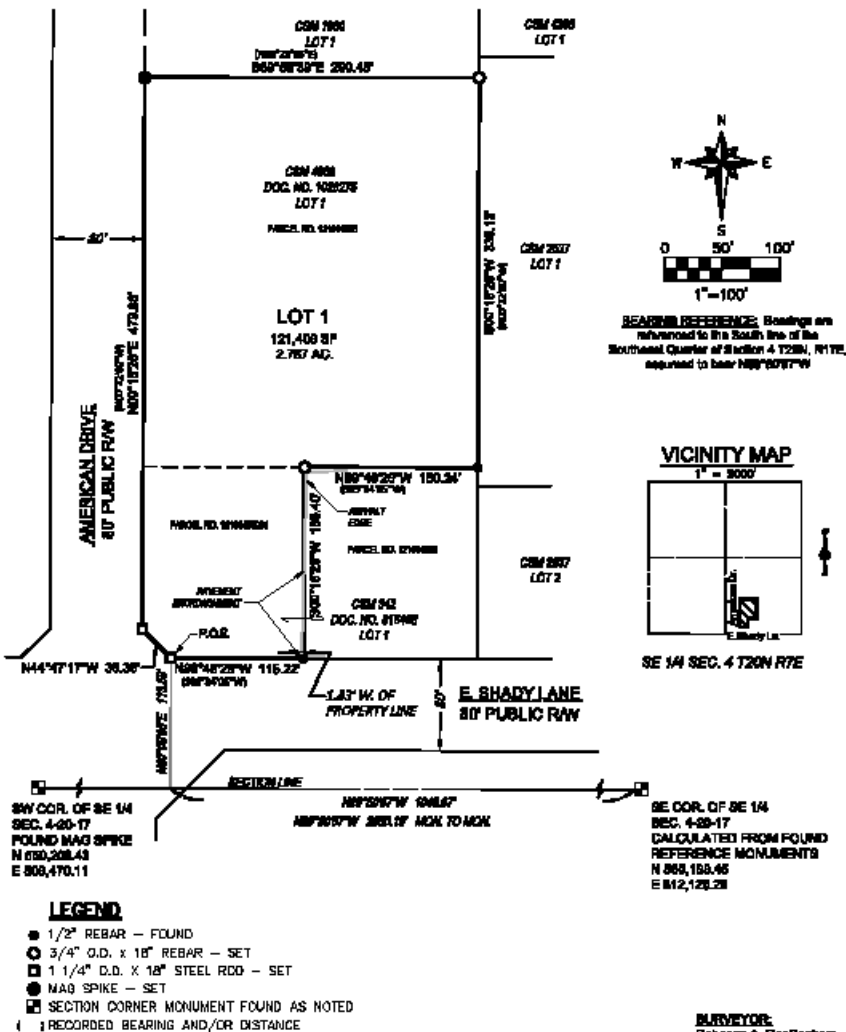
This Certified Survey Map, (CSM) combines the property to the north with the parcel to the south for outside storage. All parcels that are part of this CSM are zoned I-2 Heavy Industrial District which allows outside storage with appropriate screening.

A location map and a copy of the CSM is attached to this memo.



**CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

ALL OF LOT 1 OF CERTIFIED SURVEY MAP 4068, DOCUMENT NO. 1028275 AND THE WEST 150.24 FEET OF CERTIFIED SURVEY MAP 342 DOCUMENT NO. 518468, ALL BEING PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 4, TOWNSHIP 20 NORTH, RANGE 17 EAST, VILLAGE OF FOX CROSSING, WINNEBAGO COUNTY, WISCONSIN.



THIS INSTRUMENT WAS DRAFTED BY REBECCA A. DESROCHERS

SHEET 1 OF 8

Staff recommends approval of this CSM with the following conditions:

1. All taxes are paid prior to recording.
2. A copy of the recorded CSM be provided to the Village.

RES #260126-6

**CHANGE ORDER #3 & FINAL – MARGEO NEIGHBORHOOD UTILITY  
IMPROVEMENT PROJECT**

WHEREAS, on March 24, 2025, DeGroot, Inc. was awarded the Margeo Neighborhood Utility Improvement Project contract in the amount of \$3,211,378.96, and with a final construction completion date of October 31, 2025; and

WHEREAS, on March 24, 2025, the Village Board approved Change Order #1 for a net decrease of \$146,280.56 to remove a portion of the utility project to reduce overall costs for the project; and

WHEREAS, on October 27, 2025, the Village Board approved Change Order #2 to provide for a nineteen (19) day final construction completion date extension from October 31, 2025 to November 19, 2025; and

WHEREAS, Change Order #3 consists of a total net decrease in the amount of \$189,035.63 for the following items:

Final Quantity Adjustments	<u>\$189,035.63</u>
Total:	\$189,035.63

WHEREAS, it is the recommendation of Engineer Zachary Laabs and Public Works Director Joe Hoechst to approve Change Order #3 & Final to DeGroot, Inc., for a total decrease of \$189,035.63, resulting in an adjusted contract amount of \$2,876,062.77.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #3 & Final for the Margeo Neighborhood Utility Improvement Project contract, for a net decrease of \$189,035.63, resulting in an adjusted contract amount of \$2,876,062.77, for **DeGroot, Inc., 4201 Champion Road, Green Bay, Wisconsin.**

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: Joe Hoechst, Public Works Director*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk



January 19, 2026

Village of Fox Crossing  
Attn: Joe Hoechst, DPW  
2000 Municipal Drive  
Neenah, WI 54956

Re: Fox Crossing Utilities  
Margeo Area Utility Construction  
Change Order #3  
McM. No. F0058-09-24-00562

Dear Joe:

Enclosed herewith is Change Order #3 for the above referenced project. This change is a decrease in the Contract in the amount of \$189,035.63. The current Contract Price is \$2,876,062.77.

Please review and sign in the space provided. Return signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

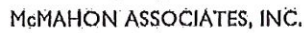
McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "ZRL", is written over the printed name of Zachary R. Laabs.

Zachary R. Laabs  
Municipal & Civil Engineer

ZRL:car

Enclosure: Change Order #3



TELEPHONE: 920.751.4200  
FAX: 920.751.4284



## Final Quantities

VILLAGE OF FOX CROSSING | FOX CROSSING UTILITIES  
MARGEO AREA UTILITY CONSTRUCTION  
Bondow Dr., Margeo Dr., Oakview Dr., Beverly Ct., and Woodfield Rd  
Contract No. F0058-09-24-00562

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

DE GROOT, INC.  
4201 Champion Road  
Green Bay, WI 54311

### MARGEO AREA UTILITY | BASE BID - SANITARY SEWER

Item	Description	Qty	Unit
1.	Sanitary Sewer Bypass	1	L.S.
2.	8 Inch Sanitary Sewer	3,700	L.F.
3.	4 Foot Diameter Sanitary Manhole	144.03	V.F.
4.	4" x 8" Wye	63	Ea.
5.	4 Inch Schedule 40 PVC Sanitary Lateral	1,000	L.F.
6.	4 Inch Sanitary Cleanout	10	Ea.
7.	Snake Bite Box and Tracer Wire	20	Ea.
8.	Abandon Sanitary Manhole	1	Ea.
9.	Post-Construction Mainline Clean and Televising	1	L.S.

SUB-TOTAL (Items 1. through 9., inclusive)

Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$15,655.00	\$15,655.00	1.00	\$15,655.00
\$133.08	\$492,396.00	3,643.00	\$484,810.44
\$813.26	\$117,133.84	143.84	\$116,979.31
\$809.83	\$51,019.29	63.00	\$51,019.29
\$95.35	\$95,350.00	666.90	\$63,588.92
\$440.36	\$4,403.60	0.00	\$0.00
\$106.05	\$2,121.00	0.00	\$0.00
\$1,010.00	\$1,010.00	0.00	\$0.00
\$4,040.00	\$4,040.00	1.00	\$4,040.00
\$783,128.73		\$736,092.96	

### MARGEO AREA UTILITY | BASE BID - WATER MAIN

Item	Description	Qty	Unit
10.	4 Inch Water Main	30	L.F.
11.	6 Inch Certa-Lok Hydrant Lead	205	L.F.
12.	6 Inch Water Main	350	L.F.
13.	8 Inch Water Main	3,800	L.F.
14.	12 Inch Water Main	100.00	L.F.
15.	16 Inch Water Main	60	L.F.
16.	4 Inch Valve	2	Ea.
17.	6 Inch Valve	10	Ea.
18.	8 Inch Valve	14	Ea.
19.	12 Inch Valve	1	Ea.
20.	16 Inch Valve	2	Ea.
21.	Hydrant (7.5' Bury)	7	Ea.
22.	Hydrant (8' Bury)	2	Ea.
23.	1-1/4 Inch SDR 9 PE Water Lateral	2,250	L.F.
24.	1 Inch Water Service Saddle with 1" x 1-1/4" Corporation Stop	64	Ea.
25.	1" x 1-1/4" Curb Stop, Curb Box, and Rod	64	Ea.
26.	3/4" x 1" A.Y. McDonald Curb Stop Reducing Adapter	64	Ea.
27.	Temporary Water Service	1	L.S.
28.	Salvage Existing Hydrant, Auxiliary Valve	10	Ea.

E1 Cut In new 16" Tee at Margeo Drive and County Road II

SUB-TOTAL (Items 10. through 28., inclusive)

Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$93.86	\$2,815.80	17.00	\$1,595.62
\$93.51	\$19,169.55	197.00	\$18,421.48
\$88.27	\$30,894.50	352.00	\$31,071.04
\$119.65	\$454,670.00	3,777.50	\$451,977.87
\$140.14	\$14,014.00	12.00	\$1,681.68
\$271.75	\$16,305.00	58.50	\$15,897.37
\$2,175.54	\$4,351.08	2.00	\$4,351.08
\$2,597.72	\$25,977.20	10.00	\$25,977.20
\$3,383.50	\$47,369.00	14.00	\$47,369.00
\$5,545.91	\$5,545.91	1.00	\$5,545.91
\$13,212.32	\$26,424.64	2.00	\$26,424.64
\$7,311.39	\$51,179.73	7.00	\$51,179.73
\$7,414.41	\$14,828.82	2.00	\$14,828.82
\$65.98	\$148,455.00	2,183.50	\$144,067.33
\$1,140.07	\$72,964.48	61.00	\$69,544.27
\$403.77	\$25,841.28	61.00	\$24,629.97
\$96.96	\$6,205.44	0.00	\$0.00
\$27,775.00	\$27,775.00	1.00	\$27,775.00
\$883.75	\$8,837.50	10.00	\$8,837.50
\$9,385.57	\$0.00	1.00	\$9,385.57
\$1,003,628.93		\$980,561.08	

### MARGEO AREA UTILITY | BASE BID - STORM SEWER

Item	Description	Qty	Unit
29.	24 Inch Storm Sewer	1,050	L.F.
30.	30 Inch Storm Sewer	350	L.F.
31.	42 Inch Storm Sewer	1,400	L.F.
32.	24" x 38" HERCP Storm Sewer	200	L.F.
33.	34" x 53" HERCP Storm Sewer	541.00	L.F.
34.	48 Inch Diameter Storm Sewer Manhole	9.81	V.F.
35.	60 Inch Diameter Storm Sewer Manhole	8.3	V.F.
36.	72 Inch Diameter Storm Sewer Manhole	14.91	V.F.
37.	84 Inch Diameter Storm Sewer Manhole	20.25	V.F.
38.	96 Inch Diameter Storm Sewer Manhole	14.82	V.F.
39.	Open Grate Casting - Neenah Foundry No. R-4342	8	Ea.
40.	Closed Grate Casting - Neenah Foundry No. R-1550-B	3	Ea.
41.	12 Inch Nyloplast Inline Drain with Cast Iron Grate	3.00	Ea.
42.	4 Inch Storm Sewer Lateral	500	L.F.
43.	Storm Sewer Lateral Cleanout	15	Ea.
44.	Connection to Existing Storm Sewer Lateral	15	Ea.
45.	15 Inch CMP Culvert	440.00	L.F.
46.	18 Inch CMP Culvert	160	L.F.
47.	29" x 42" CMP Culvert	100	L.F.
48.	15 Inch Metal Apron Endwall	30	Ea.
49.	18 Inch Metal Apron Endwall	8	Ea.
50.	29" x 42" Metal Apron Endwall	6	Ea.

SUB-TOTAL (Items 29. through 50., inclusive)

Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$110.74	\$116,277.00	803.00	\$88,924.22
\$184.21	\$64,473.50	0.00	\$0.00
\$246.66	\$345,324.00	1,369.50	\$337,800.87
\$194.82	\$38,964.00	196.00	\$38,184.72
\$260.59	\$140,979.19	540.50	\$140,848.90
\$906.78	\$8,895.51	5.14	\$4,660.85
\$1,450.55	\$12,039.57	8.54	\$12,387.70
\$1,306.30	\$19,476.93	7.92	\$10,345.90
\$1,785.40	\$36,154.35	9.33	\$16,657.78
\$2,055.26	\$30,458.95	14.21	\$29,205.24
\$911.02	\$7,288.16	7.00	\$6,377.14
\$529.24	\$1,587.72	1.00	\$529.24
\$2,151.30	\$6,453.90	3.00	\$6,453.90
\$62.50	\$31,250.00	0.00	\$0.00
\$427.23	\$6,408.45	0.00	\$0.00
\$454.50	\$6,817.50	0.00	\$0.00
\$74.41	\$32,740.40	415.00	\$30,880.15
\$75.48	\$12,076.80	120.00	\$9,057.60
\$187.60	\$18,760.00	97.00	\$18,197.20
\$206.04	\$6,181.20	28.00	\$5,769.12
\$243.41	\$1,947.28	6.00	\$1,460.46
\$671.65	\$4,029.90	6.00	\$4,029.90
\$948,584.31		\$761,770.88	

## Final Quantities

VILLAGE OF FOX CROSSING | FOX CROSSING UTILITIES  
MARGEO AREA UTILITY CONSTRUCTION  
Bondow Dr., Margeo Dr., Oakview Dr., Beverly Ct., and Woodfield Rd  
Contract No. F0058-09-24-00562

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

DE GROOT, INC.  
4201 Champlin Road  
Green Bay, WI 54311

### MARGEO AREA UTILITY | BASE BID - MISCELLANEOUS / RESTORATION

Item	Description	Qty	Unit
51.	Mobilization, Bonding, Insurance	1	L.S.
52.	Traffic Control	1	L.S.
53.	Inlet Protection	15	Ea.
54.	Ditch Checks	18	Ea.
55.	Utility Trench Rock Excavation	2,300.00	C.Y.
56.	Remove Tree	100.00	ID
57.	Pulverize and Fine Grade Existing Asphalt Pavement	12,200.00	S.Y.
58.	Excavation Below Subgrade Including Geogrid and 3 Inch Breaker	200.00	C.Y.
59.	2-1/4 Inch HMA Pavement, Lower Layer (3 LT 58-28 S)	12,501.00	S.Y.
60.	1-3/4 Inch HMA Pavement, Upper Layer (4 LT 58-28 S)	300.00	S.Y.
61.	Asphalt Driveway, 3 Inch (4 LT 58-28 S)	1,300	S.Y.
62.	Asphalt Quality Control Testing	1	L.S.
63.	Concrete Driveway, 6 Inch	4,779.00	S.F.
64.	Fill Ditch with Clean Native Material	150	C.Y.
65.	Ditch Grading	2,000	L.F.
66.	Lawn Restoration (Estimated 7,500 S.Y.)	1	L.S.
E2	Steel Reinforcement for Concrete Driveway	0	S.F.
E3	Concrete Curb & Gutter	0	L.F.

SUB-TOTAL (Items 51. through 66., Inclusive)

TOTAL CONTRACT

Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$18,180.00	\$18,180.00	1.00	\$18,180.00
\$6,363.00	\$6,363.00	1.00	\$6,363.00
\$126.25	\$1,893.75	10.00	\$1,262.50
\$65.65	\$1,181.70	18.00	\$1,181.70
\$32.34	\$74,382.00	1,167.00	\$37,740.78
\$50.50	\$5,050.00	84.00	\$4,242.00
\$2.23	\$27,206.00	12,056.00	\$26,884.88
\$60.60	\$12,120.00	0.00	\$0.00
\$9.97	\$124,634.97	12,056.00	\$120,198.32
\$11.19	\$3,357.00	100.00	\$1,119.00
\$27.05	\$35,165.00	2,063.00	\$55,804.15
\$2,020.00	\$2,020.00	1.00	\$2,020.00
\$11.33	\$54,146.07	825.00	\$9,347.25
\$15.15	\$2,272.50	154.00	\$2,333.10
\$12.12	\$24,240.00	1,557.00	\$18,870.84
\$83,830.00	\$83,830.00	1.00	\$83,830.00
\$1.40	\$0.00	198.45	\$277.83
\$65.00	\$0.00	60.50	\$3,932.50
\$476,041.99		\$393,587.85	
\$3,211,378.96		\$2,872,012.77	

### CHANGE ORDER #1

Item	Description	Qty	Unit
1.1	Bid Item 29 - 24 Inch Storm Sewer	-242	L.F.
	Bid Item 30 - 30 Inch Storm Sewer	-341	L.F.
	Bid Item 31 - 42 Inch Storm Sewer	-24	L.F.
	Bid Item 34 - 48 Inch Diameter Storm Sewer Manhole	-4.00	V.F.
	Bid Item 36 - 72 Inch Diameter Storm Sewer Manhole	-7.24	V.F.
	Bid Item 37 - 84 Inch Diameter Storm Sewer Manhole	-10.63	V.F.
	Bid Item 39 - Open Grate Casting - Neenah Foundry No. R-4342	-1.0	Ea.
	Bid Item 40 - Closed Grate Casting - Neenah Foundry No. R-1550-B	-2.00	Ea.
	Bid Item 45 - 15 Inch CMP Culvert	-29.00	L.F.
	Bid Item 46 - 18 Inch CMP Culvert	-41.00	L.F.
	Bid Item 48 - 15 Inch Metal Apron Endwall	-2	Ea.
	Bid Item 49 - 18 Inch Metal Apron Endwall	-2	Ea.
	Bid Item 59 - 2-1/4 Inch HMA Pavement, Lower Layer (3 LT 58-28 S)	-654.00	S.Y.
	Bid Item 60 - 1-3/4 Inch HMA Pavement, Upper Layer (4 LT 58-28 S)	-300	S.Y.
	Bid Item 61 - Asphalt Driveway, 3 Inch (4 LT 58-28 S)	-63	S.Y.
	Bid Item 65 - Ditch Grading	-250	L.F.
1.2	Furnish and Install 42" Non Watertight Cap on 42" HDPE Storm Sewer	1	L.S.

CHANGE ORDER #1 TOTAL

CHANGE ORDER #2 - Time Extension

TOTAL CONTRACT

Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$110.74	-\$26,799.08	0.0	\$0.00
\$184.21	-\$62,815.61	0.0	\$0.00
\$246.66	-\$5,919.84	0.0	\$0.00
\$906.78	-\$3,627.12	0.0	\$0.00
\$1,306.30	-\$9,457.61	0.0	\$0.00
\$1,785.40	-\$18,978.80	0.0	\$0.00
\$911.02	-\$911.02	0.0	\$0.00
\$529.24	-\$1,058.48	0.0	\$0.00
\$74.41	-\$2,157.89	0.0	\$0.00
\$75.48	-\$3,094.68	0.0	\$0.00
\$206.04	-\$412.08	0.0	\$0.00
\$243.41	-\$486.82	0.0	\$0.00
\$9.97	-\$6,520.38	0.0	\$0.00
\$11.19	-\$3,357.00	0.0	\$0.00
\$27.05	-\$1,704.15	0.0	\$0.00
\$12.12	-\$3,030.00	0.0	\$0.00
\$4,050.00	\$4,050.00	1.0	\$4,050.00
-\$146,280.56		\$4,050.00	
\$3,065,098.40		\$2,876,062.77	



RES #260126-7

**OPERATOR LICENSE APPLICANTS**

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Macy Herman – Approved

Lila Daul – Approved

Tyson Secor - Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2024 - June 30, 2026.

Adopted this 26<sup>th</sup> day of January, 2026

*Requested by: Tim Callan, Police Chief*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

RES #260126-8

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling:     \$11,816,776.59

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 176,342.47
Special Revenue Fund	\$ 24,033.23
Debt Fund	\$ -
Capital Projects Fund	\$ 51,471.69
Water Fund	\$ 167,271.13
Sewer Fund	\$ 29,883.79
Stormwater Fund	\$ 28,995.93
Trust & Agency Fund	\$ 16,698.04
Special Processed Payments	\$ 11,322,080.31
Total:	<u><u>\$ 11,816,776.59</u></u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 26th day of January, 2026.

*Requested by:*                    *Jeremy Searl, Finance Director*  
*Submitted by:*                *Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

**VILLAGE OF FOX CROSSING**  
**2000 Municipal Drive**  
**Neenah, WI 54956**

**EXPENDITURE SUMMARY**

For Accounts Payable Period Ending: January 20, 2026  
For Village Board Meeting of: January 26, 2026

<b>REGULAR PROCESSED CHECKS</b>	<b>AMOUNT</b>
General Fund	\$176,342.47
Special Revenue Funds	\$24,033.23
Debt Fund	\$0.00
Capital Projects Fund	\$51,471.69
Water Fund	\$167,271.13
Sewer Fund	\$29,883.79
Stormwater Fund	\$28,995.93
Trust & Agency Fund	\$16,698.04
	<hr/>
Total Bills for	January 26, 2026
	<u><u>\$494,696.28</u></u>

**SPECIAL PROCESSED PAYMENTS**

<b>CHECK #</b>	<b>PAYEE</b>		<b>DEPT. /PURPOSE</b>	<b>AMOUNT</b>
	Village Specials	1/7-1/20/2026	**See Attached Listing**	\$10,716,954.53
ACH	Employee Benefits Corp	1/6-1/16/2026	Flex Spending Claims	\$2,121.60
ACH	Elavon	1/9/2026	CC Fees	\$253.60
ACH	Paymentus	1/16/2026	CC Fees	\$3,168.67
ACH	ETF	1/16/2026	Medical Ins	\$180,746.70
ACH	North Shore	1/16/2026	Deferred Comp	\$1,500.00
ACH	WDC	1/16/2026	Deferred Comp	\$9,470.08
ACH	ETF	1/16/2026	Retirement	\$116,851.20
ACH	WI DOT	1/8/2026	Suspension Fees	\$24.00
55889-55892	Payroll	1/15/2026	Payroll	\$275.59
ACH	Payroll	1/15/2026	Payroll	\$205,849.57
ACH	Payroll	1/15/2026	Taxes	\$84,864.77
				<hr/>
<b>Total Special Processed Payments</b>				<u><u>\$11,322,080.31</u></u>
 <b>GRAND TOTAL</b>				 <u><u>\$11,816,776.59</u></u>