

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, November 24, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koepp, Timothy Raddatz, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, Director of Information Technology Tim Plagenz, and Attorney Andrew Rossmeissl. There were three attendees.

2. Awards / Presentations

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Regular Village Board Meeting – November 10, 2025

Minutes and Correspondence to Receive

- a) Park Commission Meeting Minutes – October 8, 2025
- b) Planning Commission Meeting Minutes – October 15, 2025

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

4. Public Comments Addressed to the Village Board

5. Discussion Items

6. Unfinished Business

7. New Business-Resolutions/Ordinances/Policies

- a) 251124-1 Adopt the 2026 Village Budget and Associated Tax Levy

MOTION: Trustee Van Dyke, seconded by Trustee Koepp to approve as submitted. On roll call vote, motion carried 7-0.

- b) 251124-2 Final Plat – Horizon Crossing Subdivision

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Director Dearborn stated the Planning Commission recommended this for approval. Motion carried via voice vote.

- c) 251124-3 2025 Budget Amendment for Emergency Backup Generator for Plant #4 & Utility Offices on American Drive

MOTION: Trustee Van Dyke, seconded by Trustee Koepp to approve as submitted. On roll call vote, motion carried 7-0.

- d) 251124-4 Reappoint Community Development Director George Dearborn to the Exhibition Center Advisory Committee of the Appleton Redevelopment Authority
MOTION: Trustee McQuillan, seconded by Trustee Van Dyke to approve as submitted. Motion carried via voice vote.
- e) 251124-5 Operator License Applicants
MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.
- f) 251124-6 Expenditures
MOTION: Trustee Koeppen, seconded by Trustee McQuillan to approve the expenditures submitted without exception. Motion carried via voice vote.

8. Reports

- a) Fire Chief Todd Sweeney – Santa Rides Again on the Santa Float December 8 through December 12, 2025
Chief Sweeney announced that the Santa Float will begin on December 8th and run through December 12th, beginning each evening at 5:30 p.m. The float will travel through the west side of the Village on Monday and Tuesday. On Wednesday, it will cover the west side east of Highway 41, and on Thursday and Friday, it will proceed through the east side of the Village. Chief Sweeney advised that Santa's route may be tracked in real time via the Fox Crossing's Facebook page.
- b) Clerk Chantel Jaenke – Circulation of Nomination Papers for the Spring Election begins December 1, 2025 through January 6, 2026 at 5:00 p.m.
Clerk Jaenke announced that the circulation of nomination papers for the April 7, 2026, Spring Election will begin on Monday, December 1, 2025, and are due by Tuesday, January 6, 2026, at 5:00 p.m. Nomination packets are available at the Clerk's Office. There will be three Trustee positions on the ballot this spring:
 - Village Trustee #1 – Incumbent Michael VanDyke
 - Village Trustee #3 – Incumbent Timothy Raddatz
 - Village Trustee #5 – Incumbent Deb Swiertz
- c) Village President Dale Youngquist – Thanksgiving Wishes
President Youngquist and Board Members wished the staff and residents a Happy Thanksgiving!

9. Closed Session

10. Adjourn

At 6:11 p.m., **MOTION:** Trustee Swiertz, seconded by Trustee McQuillan to adjourn. Motion carried via voice vote.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.