



## FOX CROSSING PARKS & RECREATION DEPARTMENT

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### PARK COMMISSION MEETING MINUTES

November 12, 2025

**Park Commissioners Present:** Jim Beson, Jordyn Kurer, Kathy Sylvester, Suneer Patel, Jean Wollerman, Matt Werner, Jill Rasmussen

**Staff Present:** Director Amanda Geiser

\* \* \* \* \*

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

### APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the October 8, 2025, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Patel. Commissioner Rasmussen abstained. Motion carried.

### PUBLIC FORUM

- None

### DISCUSSION/PRESENTATION

- Schildt Park Renovation Project:** The Schildt Park renovation project for 2026 was discussed. Staff desires to host an Open House on December 10 prior to the scheduled Park Commission Meeting. The community will be invited to attend to view the conceptual plan for the renovation/pond project as well as voice their preference in what playground design would be best. Staff and commission members will be in attendance to answer resident's questions.
- Volunteer of the Year Recommendation:** Director Geiser recommended that Rose O'Brien receive the 2025 Volunteer of the Year Award. Rose has volunteered for recreation special events over the years and is always willing to volunteer her time to help events run smoothly. Most recently she assisted with the Howl-O-Ween Treat Trail and Trick-or-Treat Trail events. The Commission agreed with the recommendation and Rose will be invited to the December 10 meeting to receive her award.
- Park Pavilion Rental Summary:** Director Geiser shared the numbers for the 2025 park pavilion rental season. Overall, it was a good year and rental numbers are in line with previous years. It was noted that next year's numbers will most likely look different due to Schildt Park being unavailable for the rental season.

### REPORTS

- Park Report:** Accepted as written.

- Recreation Report:** Accepted as written.

- Director Report:** Accepted as given.

- Commission Reports:**

- **Commissioner Beson:** Wanted to confirm when park staff members trim oak trees that they are not doing so in the warm months. *(Director Geiser reported that staff is aware of the recommendation and only addresses oak trees during the cold weather months.)*

- **Commissioner Kurer:** No report.
- **Commissioner Patel:** No report.
- **Commissioner Rasmussen:** No report.
- **Commissioner Sylvester:** No report.
- **Commissioner Werner:** No report.
- **Commissioner Wollerman:** No report.

#### **OLD BUSINESS**

- None

#### **NEW BUSINESS**

**A. Approval of Policies:** *Commissioner Patel made a motion to approve the updated Parks and Recreation Department Philosophy and Related Policies as submitted. Commissioner Sylvester seconded.*

Director Geiser discussed the changes that were originally noted at the October 8 meeting. The notable changes included: adding verbiage to the memorial/donation category that provides a useful life length to bench and plaque donations, adding a policy related to when facility reservations can be made, and adding a disclaimer that department staff will no longer be on-call for any non-profit rentals that receive a reduced rental rate.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

#### **CORRESPONDENCE**

- **Withheld Security Deposit:** A letter was sent to the renter of the Community Center Robin Room on November 1, 2025, was reviewed.

#### **ADJOURNMENT**

Commissioner Sylvester motioned, seconded by Commissioner Rasmussen, to adjourn the Park Commission meeting at 6:50PM. Motion carried unanimously.

***The next Commission meeting is scheduled for December 10, 2025, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.***

Sincerely,

  
Jim Beson  
Chairperson - Village of Fox Crossing Park Commission