

Village of Fox Crossing Board of Trustees Regular Meeting  
Monday, December 15, 2025 - 6:00 p.m.  
Municipal Complex - Arden Tews Assembly Room  
2000 Municipal Drive, Neenah WI 54956  
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
  - a) Retirement Presentation for Police Chief Scott Blashka, Lieutenant Gary Cutler, and Lieutenant Rick Leneau – Village Manager Jeffrey Sturgell
3. Minutes to Approve/ Minutes and Correspondence to Receive  
Minutes to Approve
  - a) 2026 Budget Public Hearing – November 24, 2025
  - b) Regular Village Board Meeting – November 24, 2025Minutes and Correspondence to Receive
  - c) Park Commission Meeting Minutes – November 12, 2025
  - d) Planning Commission Meeting Minutes – November 19, 2025
4. Public Comments Addressed to the Village Board. Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or **“electioneering” will be permitted.** Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. Note: The Board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
5. Discussion Items
6. Unfinished Business
7. New Business- Resolutions/Ordinances/Policies
  - a) 251215-1 Final Plat – Shady Lane Estates Subdivision
  - b) 251215-2 Certified Survey Map – Vacant Parcel #121017404 Located on East Shady Lane & 1251 Allison Drive
  - c) 251215-3 Change Order #2 & Final – Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project
  - d) 251215-4 Change Order #2 & Final – Clayton Avenue Utility Extension Project to Include the Larsen Road Sanitary Sewer Main Improvement Project
  - e) 251215-5 Change Order #2 & Final – Margeo Stormwater Pond Construction Project
  - f) 251215-6 Change Order #1 & Final – Silverwood/Shreve Neighborhood Sanitary Sewer Lining Project
  - g) 251215-7 Change Order #2 & Final – 2025 Road Resurfacing Program to Include the Mayer Neighborhood Wedge & Overlay Project, the East Shady Lane Wedge & Overlay Project, the Ehlers Road Wedge & Overlay Project, and the American Drive Trail Repaving Project
  - h) 251215-8 Change Order #1 & Final – 2025 Concrete Work Program
  - i) 251215-9 Amend Village of Fox Crossing Employee Handbook, Chapter 10-3.1 Regular Overtime, Chapter 10-3.4 Police Lieutenant Additional Compensation, Chapter 11-5.2 Funeral Leave Procedures, Chapter 11-13.4.6 Vacation General Provisions for Police Lieutenants, Chapter 14-4.1 Retirement Gifts, and Adding Chapter 10-3.6 Call-In Pay, Chapter 10-3.7 Compensatory Time Off, and Chapter 11-13.4.10 Vacation General Provisions for Vacation Cancellation
  - j) 251215-10 Approve Village of Fox Crossing Land and Facility Lease Agreement with the Paper Valley Soccer Club, Inc. for 2026-2035
  - k) 251215-11 2026 Intermunicipal Agreement Between the City of Appleton and the Village of Fox Crossing to Provide for Cost-Sharing of Transit Services for the Elderly
  - l) 251215-12 Issue Annual Secondhand Dealer Licenses – January 1 through December 31, 2026
  - m) 251215-13 Appoint Election Inspectors for 2026-2027 Elections
  - n) 251215-14 Operator License Applicants
  - o) 251215-15 Expenditures

**A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.**

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

8. Reports

a) Village President Dale Youngquist

- Village Offices Closed December 24, 25, & 31, 2025 and January 1, 2026, in Observance of Holidays
- Last Day for in-Person Tax Collection in 2025 at the Municipal Complex Finance Office is Tuesday, December 30, 2025; Community First Credit Union will Collect Taxes in Lobby from 8:30 a.m. to 5:00 p.m. on December 31, 2025
- Christmas and Holiday Wishes

9. Closed Session

10. Adjourn

**Village of Fox Crossing  
Special Meeting of the Board of Trustees – Public Budget Workshop  
Municipal Complex – Arden Tews Assembly Room  
Monday, November 24, 2025 - 5:00 pm**

**Minutes**

**1. Call to Order & Pledge of Allegiance**

President Dale Youngquist called the workshop to order at 5:00 p.m. Village Clerk Chantel Jaenke noted those present including: President Youngquist, Trustee Michael Van Dyke, Trustee Kris Koeppe, Trustee Timothy Raddatz, Trustee Kate McQuillan, Trustee Deb Swiertz, Trustee Barbara Hanson, and Village Manager Jeffrey Sturgell, Finance Director Jeremy Searl, Community Development Director George Dearborn, Fire Chief Todd Sweeney, Police Chief Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, and Director of Information Technology Tim Plagenz. There were two attendees.

**2. Introduction of Village Board Members and Village Staff**

President Youngquist introduced the Village Board and Staff attending the meeting. He thanked the Department Heads, specifically the Finance Director and Village Manager for their long hours to put together the 2026 budget.

**3. Review of the Proposed 2026 Budget of the Village of Fox Crossing**

Director Searl provided a high-level overview of the Village's 2026 budget, which was developed collaboratively over the course of four budget workshops involving the Village Board and Department Heads.

**Tax Rates and Levy**

Director Searl reported that the estimated gross tax rate for the Neenah School District was \$13.71 while Menasha School District was estimated at \$17.71. The primary difference between the two districts was attributed to referendums impacts, with Menasha adding \$5.81 to the mill rate and Neenah adding \$1.31. The Village is approximately 28% of the tax bill in Neenah School District and about 21% of the tax bill in Menasha School District. The overall levy increase was reported at 4.02%, which included a \$55,048 increase on the TIF levy and a \$369,622 increase between the general fund and debt service. He stated that the new net construction amounted to \$67,520, which was deemed insufficient to offset current inflationary pressures. As a result, additional funds were allocated to the debt service portion of the levy in order to achieve budgetary balance.

**Budget Highlights**

Director Searl noted that state aids had increased by approximately \$49,000 in shared revenues and \$43,000 in transportation aid. The Fire Department also received an additional \$12,500 in fire dues funding. Payroll and benefits were discussed, with no new positions being added. Health insurance increased by less than 3%, and the overall payroll and benefits levy impact was approximately 5.6%.

Renovation work has recently started at the Municipal Complex including carpet and tile replacements, which came in under budget. As a result, the Board has approved the use of the remaining funds to proceed with bathroom updates. Additional improvements to the Municipal Complex in 2026 include an AV/audio system upgrade for the Assembly Room, the replacement of a rooftop air conditioning unit, and updates to IT hardware. Director Searl also made note of the new paging and audio systems that were approved by the Board for the fire stations.

Roads and infrastructure were also discussed. The Board approved a onetime increase of \$150,000 for the crack seal program and an ongoing increase of \$10,000 to the road maintenance budget. Director Searl also reviewed the garbage and recycling programs, with about \$100,000 spent in 2025 to purchase new carts, residents can continue to exchange old garbage and recycling carts without a fee. Leaf collection improvements for 2026 were also reviewed. The purchase of a third, single person, leaf vacuum truck for leaf collection was approved, funded through the sale of equipment and existing savings, without requiring any rate increases.

Director Searl highlighted the largest capital project planned for next year, which falls under the Parks and Recreation budget. This project involves the expansion of Schildt Park and will include the addition of pickleball courts, shelters, trails, and new playground equipment. Playground equipment at Kippenhan Park is also scheduled to be replaced. Additionally, a small disc golf shelter will be constructed at O’Hauser Park, funded by revenue generated from disc golf fees.

Director Searl explained that fund transfers to the Equipment Replacement Fund (ERF) were frozen at 2025 levels. This decision was made due to higher interest rates within the fund and existing pressures on the general fund. As a result, the 2026 transfer amount will remain the same as in 2025. Additionally, it was noted that an extra \$84,000 in funding will be necessary to meet projected equipment replacement needs. The general fund balance of \$552,275 was allocated for IT upgrades, additional election related expenses for the upcoming Gubernatorial election, Municipal Complex updates, improvements to the fire departments paging and audio systems, the comprehensive outdoor recreation plan, and rezoning work.

It was reported that Moody’s reaffirmed the Village’s Aa2 rating for general obligation debt and Aa3 for utility revenue bonds. The release and conference with Moody’s was described as having gone very well, with particular emphasis placed on the Village’s strong fund balance. The Village’s fund balance ordinance requires maintaining between 20% and 30% of the annual budget. At the end of 2024, the Village was at approximately 27%, and projections for the end of 2025 show a balance of roughly 27.6%. The amount budgeted for next year is \$552,275, which is the lowest level in several years, but it is anticipated that the fund balance will increase in the following year, moving closer to 30% target rather than declining.

#### Village Assessed Value

Director Searl reported that assessed property values increased by approximately \$159 million from 2024 to 2025, representing a 5.81% overall increase. The largest increase was manufacturing at 8.5%, followed by residential growth at 8%. For comparison, last year’s increase was 13.8% overall. Although the tax levy increased by 4.0%, assessed property values rose at a higher rate of 5.8%. As a result, the mill rate decreased by approximately 1.7%.

It was explained that assessed values are important because they determine how taxes are distributed among individual properties. Equalized values, which are set by the state, are also important because they allow comparisons across municipalities and ensure fairness in how counties, school districts, and technical colleges allocate taxes. In Fox Crossing, equalized values closely match assessed values due to annual assessments that keep property values aligned with current market rates.

The impact of these changes was illustrated with examples. A \$200,000 home that increased in value by 8% to \$216,000 would see its local tax share rise from \$771 to approximately \$819, an increase of about \$50 annually. Most homes in the \$200,000 to \$300,000 range will see increases between \$50 and \$75, depending on how their property values changed relative to the average. Charts presented during the hearing showed that for a \$200,000 home, the municipal portion of the tax bill is \$758.42. The largest shares of this amount go to public safety, with police and fire

services receiving the highest allocations, followed by infrastructure projects such as roadwork and debt service for major equipment like the fire department's ladder truck.

Director Searl also noted that the equalized tax rate of \$3.87 is significantly lower than neighboring communities. For example, the City of Neenah's rate is \$6.46, which is about 67% higher. This demonstrates that Fox Crossing remains more affordable in an equalized basis while still maintaining strong public safety and infrastructure priorities.

### Debt

Director Searl reviewed the Village's debt position. He noted that Wisconsin law limits municipal debt to 5% of equalized value, which would allow Fox Crossing up to \$144 million in debt. The Village's current general obligation debt is just under \$30 million, representing only about 1% of the equalized value. He noted the utility debt, primarily related to stormwater projects, makes up the largest share of outstanding obligations. Although debt has increased in recent years due to infrastructure investments, the Village has also paid down significant amounts, and overall debt levels are considered well managed.

### Capital Projects

Director Searl summarized upcoming capital projects, highlighting the Valley Road resurfacing and stormwater improvements as the largest initiative. This project will be funded primarily by the state and administered through the county. The Village's share of costs will be limited to its portion of the project, which is expected to be completed next year.

### Stormwater Utility

Director Searl provided an overview of the stormwater utility budget. The Equivalent Residential Unit (ERU) rate will remain unchanged at \$160 per year. This rate was increased by \$10 in both 2024 and 2025, but no further increase is planned for 2026. Settlement funds were used for portions of the last two major pond projects, but overall expenses are expected to remain flat in 2026 and begin to decrease in 2027. While borrowing may be necessary in 2026, the fund is considered strong enough to absorb those costs without raising rates.

Schildt Pond was identified as the last deficiency pond from the original utility plan, and its completion will provide greater flexibility in scheduling future projects. One major repair project planned for next year is Rocket Pond, with \$75,000 allocated in the budget. Other significant projects include Schildt Park and Valley Road improvements, while smaller stormwater projects will continue as part of regular operations. In recent years, the utility completed Margeo Pond in 2025, Jacobson Road urbanization in 2024, Church Pond and Sandpoint Pond in 2023, and Rocket Pond in 2022. Many of these projects were supported by settlement funds, though general obligation debt was also issued to finance them.

The utility is funding \$478,000 in depreciation, which will help extend the life of the ponds and reduce the need for borrowing in the future, particularly for maintenance. Personnel costs are increasing by 5.9%, consistent with the general fund. Director Searl noted that even though the ERU rate of \$160 is higher than neighboring communities, the larger unit size makes the cost per square foot more comparable, especially for commercial and manufacturing properties.

### Sewer Utility

Director Searl reviewed sewer utility and noted no rate increases is planned for 2026, following the 0% increase in 2025. The last adjustment was a 3% increase before that. Operating expenses are projected to rise modestly at 1.69%, while debt service payments remain flat through 2025, 2026, and 2027, with no new borrowing planned in 2026. This aligns with directives to plan a year without new debt. All expenses are being covered directly by rates, with no reliance on fund balance, depreciation reserves, or settlement funds, leaving the utility in a healthy position.

Personnel costs are increasing by 5.6% consistent with the general fund, and the treatment plant pass-through rose by about \$60,000. Other expenses fluctuate but are overall lower, partly due to non-recurring maintenance projects from 2025. Settlement funds are not being used in 2026; the balance at the end of 2024 was just over \$2.5 million, with some of those funds applied to the Plank Road project, which is still open. Depreciation is partially funded at \$190,000, about one-quarter of the full requirement, which still strengthens the utility's financial outlook.

The Neenah-Menasha Sewer Commission is evaluating major updates to the treatment plant as required by the DNR. While discussions continue, the earliest expenses from this project are expected in 2027, with more significant impacts likely in 2028. These upgrades will almost certainly require future rate increases, though the timing and scale remain uncertain. Director Searl noted that the Village's sewer rates compared to neighboring communities fall near the middle of the range based on a quarterly estimate for 17,000 gallons of residential consumption, which is considered a higher end average benchmark.

#### Water Utility

Finally, Director Searl discussed water utility. A simplified rate case has been filed with the Public Service Commission for a 3% increase in volume rates beginning March 1, 2026. This follows a 1.9% increase in 2024 and a full rate case in 2023 that resulted in a 21% increase. The case was designed for a 6% rate of return, but actual returns have been much lower. A full rate case is expected to be filed in 2026, with implementation anticipated in 2027.

Director Searl reviewed the operating costs of water utility, which total approximately \$140,000. Personnel costs increased by about 5.5%, consistent with other finds, while contracted services and utilities rose by 7% and operating supplies by 11%. These increases were offset by several major maintenance projects in 2025, keeping the overall operating increase to about 3%. Purchase water costs are expected to rise by \$80,000 due to forecasted higher consumption. Salt volumes are increasing, but pricing has dropped significantly, which will continue to benefit the utility. A scheduled zeolite replacement project is scheduled for 2026 with an estimated cost of approximately \$150,000. This project will continue the long-term effort to reduce salt usage.

Debt services were also reviewed. A generator project funded in 2025 is underway, with installation expected early next year. Debt payments will increase by about \$135,000 in 2026 and another \$60,000 in 2027, even without new borrowing. Director Searl noted that the water and sewer utilities are funded primarily through revenue bonds, which require a minimum debt coverage ratio of 1.25. Actual results for 2024 were 2.0, well above the minimum, and forecasts for 2025 and 2026 are set at 1.5, with expectations that actual results will exceed the 1.5. Director Searl noted the comparisons of quarterly water rates for neighboring communities which shows Fox Crossing's water rates in the middle range.

#### **4. Public Comment**

##### Doug Greif – 982 Easy Street

Mr. Greif questioned whether the Village has sufficient capacity to meet future water utility demands as the community continues to grow. In response, Director Hoechst stated that he is currently conducting an analysis with the DNR. The study will evaluate the capacity of the Village's wells to determine if existing infrastructure can adequately support current and projected water needs, or if alternative water sources should be considered.

#### **5. Close the Public Hearing**

**MOTION:** Trustee Hanson, seconded by Trustee Swiertz to close the Public Hearing. Motion carried.

At 5:48 p.m., President Youngquist adjourned the Public Hearing of the Proposed 2026 Budget.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC  
Village Clerk

***Note:*** *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*

**VILLAGE OF FOX CROSSING  
BOARD OF TRUSTEES REGULAR MEETING  
Municipal Complex – Arden Tews Assembly Room  
Monday, November 24, 2025**

**Minutes**

**1. Call to Order, Pledge of Allegiance, and Roll Call**

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Chantel Jaenke took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Timothy Raddatz, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, Director of Information Technology Tim Plagenz, and Attorney Andrew Rossmeissl. There were three attendees.

**2. Awards / Presentations**

**3. Minutes to Approve / Minutes and Correspondence to Receive**

**Minutes to Approve**

- a) Regular Village Board Meeting – November 10, 2025

**Minutes and Correspondence to Receive**

- a) Park Commission Meeting Minutes – October 8, 2025
- b) Planning Commission Meeting Minutes – October 15, 2025

**MOTION:** Trustee Van Dyke, seconded by Trustee Swiertz to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

**4. Public Comments Addressed to the Village Board**

**5. Discussion Items**

**6. Unfinished Business**

**7. New Business-Resolutions/Ordinances/Policies**

- a) 251124-1 Adopt the 2026 Village Budget and Associated Tax Levy

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. On roll call vote, motion carried 7-0.

- b) 251124-2 Final Plat – Horizon Crossing Subdivision

**MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Director Dearborn stated the Planning Commission recommended this for approval. Motion carried via voice vote.

- c) 251124-3 2025 Budget Amendment for Emergency Backup Generator for Plant #4 & Utility Offices on American Drive

**MOTION:** Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. On roll call vote, motion carried 7-0.



- d) 251124-4 Reappoint Community Development Director George Dearborn to the Exhibition Center Advisory Committee of the Appleton Redevelopment Authority  
**MOTION:** Trustee McQuillan, seconded by Trustee Van Dyke to approve as submitted. Motion carried via voice vote.
- e) 251124-5 Operator License Applicants  
**MOTION:** Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.
- f) 251124-6 Expenditures  
**MOTION:** Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures submitted without exception. Motion carried via voice vote.

## 8. Reports

- a) Fire Chief Todd Sweeney – Santa Rides Again on the Santa Float December 8 through December 12, 2025  
Chief Sweeney announced that the Santa Float will begin on December 8<sup>th</sup> and run through December 12<sup>th</sup>, beginning each evening at 5:30 p.m. The float will travel through the west side of the Village on Monday and Tuesday. On Wednesday, it will cover the west side east of Highway 41, and on Thursday and Friday, it will proceed through the east side of the Village. Chief Sweeney advised that Santa's route may be tracked in real time via the Fox Crossing's Facebook page.
- b) Clerk Chantel Jaenke – Circulation of Nomination Papers for the Spring Election begins December 1, 2025 through January 6, 2026 at 5:00 p.m.  
Clerk Jaenke announced that the circulation of nomination papers for the April 7, 2026, Spring Election will begin on Monday, December 1, 2025, and are due by Tuesday, January 6, 2026, at 5:00 p.m. Nomination packets are available at the Clerk's Office. There will be three Trustee positions on the ballot this spring:  
  
Village Trustee #1 – Incumbent Michael VanDyke  
Village Trustee #3 – Incumbent Timothy Raddatz  
Village Trustee #5 – Incumbent Deb Swiertz
- c) Village President Dale Youngquist – Thanksgiving Wishes  
President Youngquist and Board Members wished the staff and residents a Happy Thanksgiving!

## 9. Closed Session

## 10. Adjourn

At 6:11 p.m., **MOTION:** Trustee Swiertz, seconded by Trustee McQuillan to adjourn. Motion carried via voice vote.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC  
Village Clerk

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive    Neenah, WI 54956-5663  
Phone (920) 720-7108    Fax (920) 720-7113  
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

November 12, 2025

**Park Commissioners Present:** Jim Beson, Jordyn Kurer, Kathy Sylvester, Suneer Patel, Jean Wollerman, Matt Werner, Jill Rasmussen  
**Staff Present:** Director Amanda Geiser

\* \* \* \* \*

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the October 8, 2025, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Patel. Commissioner Rasmussen abstained. Motion carried.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- A. **Schildt Park Renovation Project:** The Schildt Park renovation project for 2026 was discussed. Staff desires to host an Open House on December 10 prior to the scheduled Park Commission Meeting. The community will be invited to attend to view the conceptual plan for the renovation/pond project as well as voice their preference in what playground design would be best. Staff and commission members will be in attendance to answer resident’s questions.
- B. **Volunteer of the Year Recommendation:** Director Geiser recommended that Rose O’Brien receive the 2025 Volunteer of the Year Award. Rose has volunteered for recreation special events over the years and is always willing to volunteer her time to help events run smoothly. Most recently she assisted with the Howl-O-Ween Treat Trail and Trick-or-Treat Trail events. The Commission agreed with the recommendation and Rose will be invited to the December 10 meeting to receive her award.
- C. **Park Pavilion Rental Summary:** Director Geiser shared the numbers for the 2025 park pavilion rental season. Overall, it was a good year and rental numbers are in line with previous years. It was noted that next year’s numbers will most likely look different due to Schildt Park being unavailable for the rental season.

REPORTS

- A. **Park Report:** Accepted as written.
- B. **Recreation Report:** Accepted as written.
- C. **Director Report:** Accepted as given.
- D. **Commission Reports:**
  - **Commissioner Beson:** Wanted to confirm when park staff members trim oak trees that they are not doing so in the warm months. *(Director Geiser reported that staff is aware of the recommendation and only addresses oak trees during the cold weather months.)*

- **Commissioner Kurer:** No report.
- **Commissioner Patel:** No report.
- **Commissioner Rasmussen:** No report.
- **Commissioner Sylvester:** No report.
- **Commissioner Werner:** No report.
- **Commissioner Wollerman:** No report.

#### **OLD BUSINESS**

- None

#### **NEW BUSINESS**

- A. Approval of Policies:** *Commissioner Patel made a motion to approve the updated Parks and Recreation Department Philosophy and Related Policies as submitted. Commissioner Sylvester seconded.*

Director Geiser discussed the changes that were originally noted at the October 8 meeting. The notable changes included: adding verbiage to the memorial/donation category that provides a useful life length to bench and plaque donations, adding a policy related to when facility reservations can be made, and adding a disclaimer that department staff will no longer be on-call for any non-profit rentals that receive a reduced rental rate.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

#### **CORRESPONDENCE**

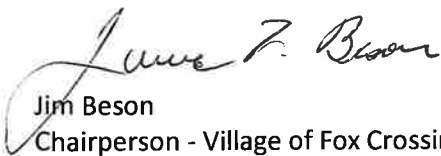
- **Withheld Security Deposit:** A letter was sent to the renter of the Community Center Robin Room on November 1, 2025, was reviewed.

#### **ADJOURNMENT**

Commissioner Sylvester motioned, seconded by Commissioner Rasmussen, to adjourn the Park Commission meeting at 6:50PM. Motion carried unanimously.

***The next Commission meeting is scheduled for December 10, 2025, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.***

Sincerely,



Jim Beson  
Chairperson - Village of Fox Crossing Park Commission

VILLAGE OF FOX CROSSING  
PLANNING COMMISSION MEETING  
Municipal Complex – Arden Tews Assembly Room  
Wednesday, November 19, 2025  
at 5:15 PM  
Minutes

**CALL TO ORDER**

The Planning Commission meeting was called to order by Chairperson Jochman at 5:15 p.m.

PRESENT:     Chairperson:         Mr. Dennis Jochman  
                 Commissioners:       Mr. Morris Cox  
   Mr. Thomas Willecke  
   Mr. Michael Prince  
   Mr. Tom Young  
   Ms. Tracy Romzek  
   Mr. Michael Scheibe

EXCUSED:                                 None

                 Staff:                         Community Development Director George Dearborn  
   Associate Planner Daniel Dieck  
   Village Manager Jeff Sturgell  
   Village President Dale Youngquist

                 Others:                         13 others present

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES** – October 15, 2025

**MOTION:** Mr. Cox, seconded by Mr. Young to approve the meeting minutes of October 15, 2025, with one correction, New Business, item #2 motion second by Mr. Prince.

Motion carried 7-0-0

**PUBLIC HEARING**

1. Public Hearing – Conditional Use Permit (CUP) Short term vehicle storage - IAA Acquisition Corp. (IAAI) - Bachman Enterprises LLC and Black Creek Lime Stone Company – 4807 W Prospect Ave and 2591 S Casaloma Dr, Appleton, WI 54914 - Parcels 1210120, 1210125, 121012001, 121012002, 12101250101, 121012501, 121012502, 12101150101

**MOTION:** Mr. Willecke, seconded by Mr. Cox to open the public hearing.  
Motion carried 7-0-0

Director Dearborn stated the use is limited to short term storage of insurance damaged vehicles prior to off-site auction. No repair work or parts removal; not a salvage yard. Solid perimeter fencing is required by the current code. Site plan and stormwater review to be completed at staff level.

Mr. Jochman called for public input: No public comments.

**MOTION:** Mr. Cox, seconded by Mr. Willecke to close the public hearing. Motion carried 7-0-0

**2. Public Hearing – Preliminary Plat – Butterfly Way – West side of Prairie Lake Circle - Parcel 1210216**

**MOTION:** Mr. Young, seconded by Mr. Willecke to open the public hearing. Motion carried 7-0-0.

*Ms. Laura Zahringer – 1409 Prairie Lake Cir., Neenah*

Ms. Zahringer stated she is speaking as a resident and for the Prairie Lake Condominium Association. Ms. Zahringer raised the following concerns:

- Incongruence between the approved Prairie Lake Condominium CSM and the Butterfly Way CSM depiction of expandable lands and fencing limits; asked whether amendments to the Prairie Lake CSM and condominium declaration would be required for consistency.
- Clarification that the six proposed Butterfly Way lots should not be part of the Prairie Lake HOA (no lake access, snow removal, landscaping, or other HOA amenities).
- Desire for coordinated building covenants (e.g., exterior color palettes) with the surrounding area.

Director Dearborn addressed the issues raised by clarifying the item before the Commission is a preliminary plat (not a CSM). The area is presently within an existing condominium Planned Development; any removal from the condominium/HOA or changes to covenants and declarations would be private legal actions by the developer/owners, with recording at Winnebago County. Zoning/design controls for house styles/colors are not regulated by the Village; such standards would be via private covenants.

**MOTION:** Mr. Cox, seconded by Mr. Willecke to close the public hearing. Motion Carried 7-0-0

**OLD BUSINESS**

**1. Final Plat – Horizon Crossing (Revised) – North side of Jacobsen Road West of Irish Road – Parcel 121021901**

Director Dearborn provided a brief update stating the development agreement was approved by the Village Board. There are a few revisions: addition of two cul-de-sacs; stormwater to be conveyed to Church Pond (no internal pond).

**MOTION:** Mr. Young, seconded by Ms. Romzek to approve the Final Plat with the following conditions:

1. Development agreement be approved and all fees paid by the developer.
2. All taxes paid prior to recording.
3. A copy of the recorded plat provided to the Village.

Motion carried: 7-0-0

**NEW BUSINESS**

**1. Conditional Use Permit (CUP) Short term vehicle storage - IAA Acquisition Corp. (IAAI) - Bachman Enterprises LLC and Black Creek Lime Stone Company – 4807 W Prospect Ave and 2591 S Casaloma Dr, Appleton, WI 54914 - Parcels 1210120, 1210125, 121012001, 121012002, 12101250101, 121012501, 121012502, 12101150101**

There was a brief discussion among Commissioners; noting that existing adjacent vehicle storage fencing is not solid and the Village cannot require a solid fence in this area because it predated the current ordinance.

Mr. Devin Winter, Excel Engineering

Mr. Winter introduced himself as the project engineer and while not required for off-site areas, stated the plan will add fence slats and landscaping in good faith to address Planning Commission concerns; staff will review details through site plan.

**MOTION:** Mr. Young, seconded by Mr. Cox to approve the Conditional Use Permit (CUP) with the following conditions:

1. Setbacks: Outdoor storage/activity areas at least 40 ft from properties in residential districts and 20 ft from properties in commercial or mixed use districts.
2. Fencing: A 6 ft solid perimeter fence, subject to staff approval, around the vehicle storage area.
3. Fence Plan: Applicant to submit a fence plan with construction materials and specifications as part of site plan review.
4. Use Limitation: Vehicles stored only for a limited period; no vehicle salvage; site shall not operate as a "salvage yard" per zoning code.
5. Site/Drainage Plans: Site plan and stormwater/drainage plan to be submitted for staff level Site Plan Review Committee approval.

Motion carried 7-0-0

**2. Preliminary Plat – Butterfly Way – West side of Prairie Lake Circle - Parcel 1210216**

Director Dearborn said the parcel is currently within a condominium Planned Development District; if the developer intends to disassociate the six lots from the condominium/HOA and proceed as standard single-family lots, the appropriate path would be to seek removal from the PDD and rezone (likely to R-2 Single-Family), followed by a clean final platting process.

Mr. Mike Gibbons, 1359 Prairie Lake Cir., Neenah

Mr. Gibbons indicated the developer's intent is to remove the property from the existing condominium/HOA and proceed with large single-family homes governed by private covenants (no HOA amenity access).

Mr. Scott Anderson, Davel Engineering Inc.

Mr. Anderson introduced himself as the project engineer for the subdivision plat and felt that the developer would be fine with postponing action to provide time to work through the concerns before moving forward with the plat.

**MOTION:** Mr. Cox, seconded by Ms. Romzek to postpone action on the preliminary plat to the January 2026 meeting to allow the applicant time to:

- Pursue removal of the subject lands from the existing condominium Planned Development/association; and
- Apply for rezoning (anticipated to R-2 Single-Family).
- Note: The November 19 public hearing for this item has already been held.

Motion carried 7-0-0

**OTHER BUSINESS**

**Development Activity Report**

Director Dearborn provided an overview of the development activities, noting the estimated total construction value: approximately \$58 million (compared to approximately \$30 million for the same period last year).

## **COMMUNICATIONS**

### **Sustainability Committee**

Director Dearborn reported the electronics recycling event was successful; two events are planned for next year. Community gardens season concluded; applications are not posted online to avoid payment-processing issues with mailed checks.

Director Dearborn noted the Next Planning Commission meeting: Wednesday, December 3, 2025 two items anticipated; short turnaround.

## **PUBLIC FORUM**

None

## **ADJOURN**

At 6:02 p.m., **MOTION:** Mr. Scheibe, seconded by Mr. Willecke to adjourn.

Motion carried 7-0-0

Respectfully submitted,

Dan Dieck  
Associate Planner

**Note:** These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.

RES #251215-1

**FINAL PLAT – SHADY LANE ESTATES SUBDIVISION**

WHEREAS, the applicant, JMV Investments, LLC, is requesting approval of a Final Plat for the Shady Lane Estates Subdivision in the Village of Fox Crossing; and

WHEREAS, the proposed subdivision would consist of 69 single-family unit lots; and

WHEREAS, the Village of Fox Crossing Planning Commission held a Public Hearing regarding the Shady Lane Estates Subdivision at their December 3, 2025 Commission meeting; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their December 3, 2025 meeting and recommended approval of the Final Plat for the Shady Lane Estates Subdivision with the following conditions:

1. A Developer Agreement shall be approved, all fees paid by the Developer, and a Letter of Credit put in place prior to the recording of the Final Plat.
2. The storm sewer shown in Attachment 1 shows the outfall from this proposed subdivision running between lots 67 and 68 with no storm sewer easement. The storm sewer should be rerouted as shown in Attachment 2, or other route as approved by the Village.
3. All taxes and assessments shall be paid prior to the Village affixing signatures on the Final Plat.
4. The applicant shall provide the Village with a copy of the recorded Final Plat.

Planning Commission:   3   Aye   0   Nay   2   Excused   2   Abstain

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Final Plat with the above conditions.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

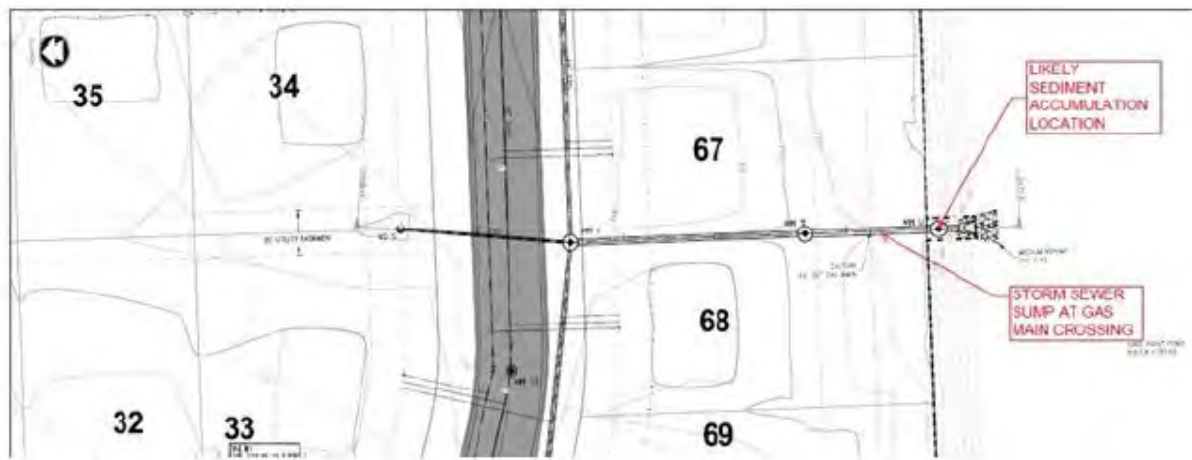
\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk



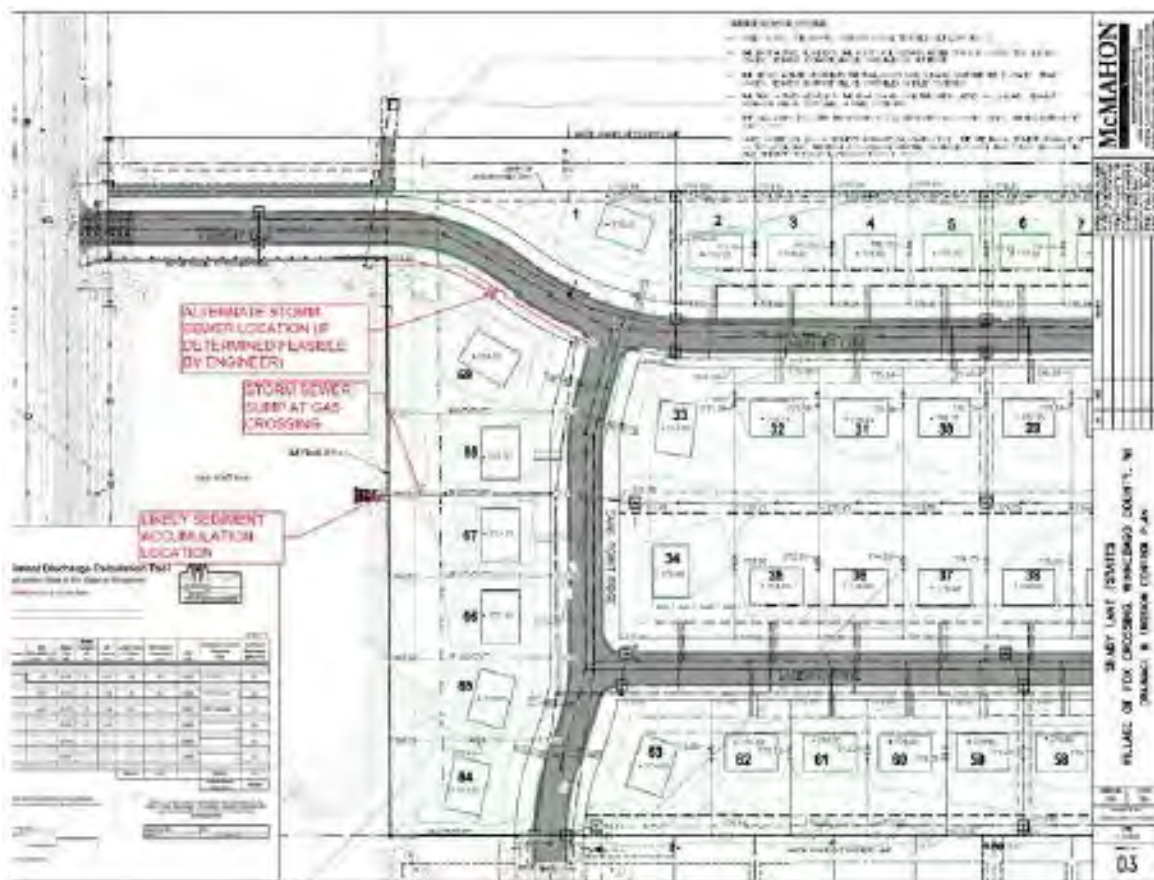
## Attachment 1

## Storm Sewer Outfall Through Lots 67 and 68 without Easement



## Attachment 2

## Shows Alternative Following Street Right-of-Way



# MEMO

**Date:** November 25, 2025  
**To:** Village Planning Commission Members  
**From:** Community Development Department Staff  
**RE:** New Business Item 1 – Final Plat - Shady Lane Estates Subdivision

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## Overview

This final plat for Shady Lane Estates Subdivision follows a long delay from the original preliminary plat due to issues with stormwater and design but this final plat remains the same as the original preliminary plat.

A location map and a copy of the final plat are also attached to this memo.



ALL OF LOT 2 OF CERTIFIED SURVEY MAP NO. 7691, RECORDED AS DOCUMENT NO. 1835674, LOCATED IN THE SOUTHEAST 1/4 AND THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 5, TOWNSHIP 20 NORTH, RANGE 17 EAST, VILLAGE OF FOX CROSSING, WINNEBAGO COUNTY, WISCONSIN



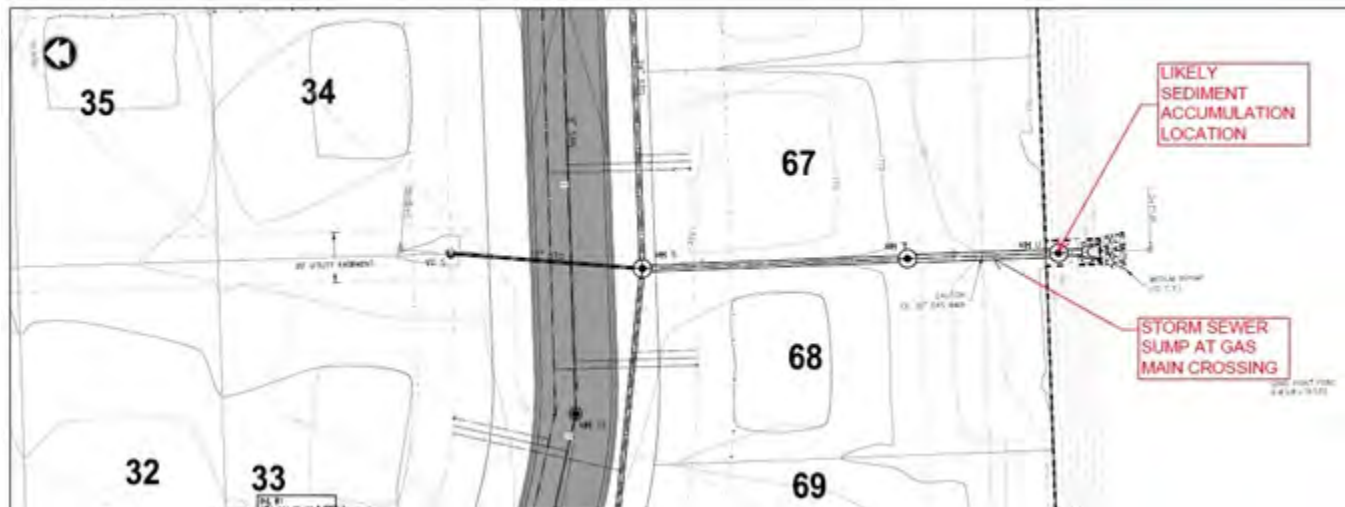
1. The development agreement has been approved but all fees need to be paid by the developer, and a letter of credit needs to be in place prior to recording
2. The storm sewer as shown in attachment 1 shows the outfall from this proposed subdivision running between lots 67 and 68 with no storm sewer easement. As per our Public Works Director Joe Hoechst, the lack of an easement would not provide public access and since the storm sewer would be located below the high-pressure gas line it would also allow the accumulation of sediment that would need to be removed periodically. Thus, as per attachment 2 the shown alternate routing is the required alternative. If that alternative is not possible than staff recommends postponement of this final plat until the issue is addressed to the Village's satisfaction.
3. All taxes are paid prior to recording.



4. A copy of the recorded plat be provided to the Village.

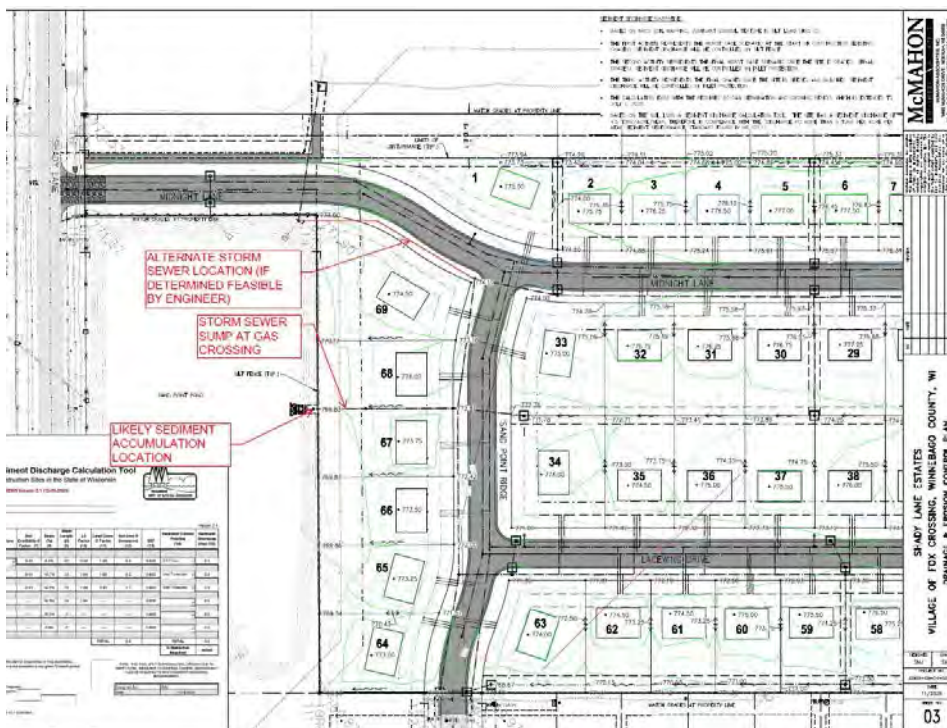
### Attachment 1

#### Storm Sewer Out Fall Through Lots 67 and 68 without Easement



### Attachment 2

#### Shows Alternative Following Street Right of Way



RES #251215-2

**CERTIFIED SURVEY MAP – VACANT PARCEL #121017404 LOCATED ON EAST SHADY LANE & 1251 ALLISON DRIVE**

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to combine a portion of vacant parcel #121017404 located at East Shady Lane with 1251 Allison Drive; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their December 3, 2025 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. The Final Plat of Shady Lane Estates shall be approved and recorded prior to the recording of the CSM.
2. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
3. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission:   5   Aye   0   Nay   2   Excused   0   Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk

# MEMO

**Date:** November 25, 2025  
**To:** Village Planning Commission Members  
**From:** Community Development Department Staff  
**RE:** New Business Item 2 – Certified Survey Map (CSM) - Allison Dr.

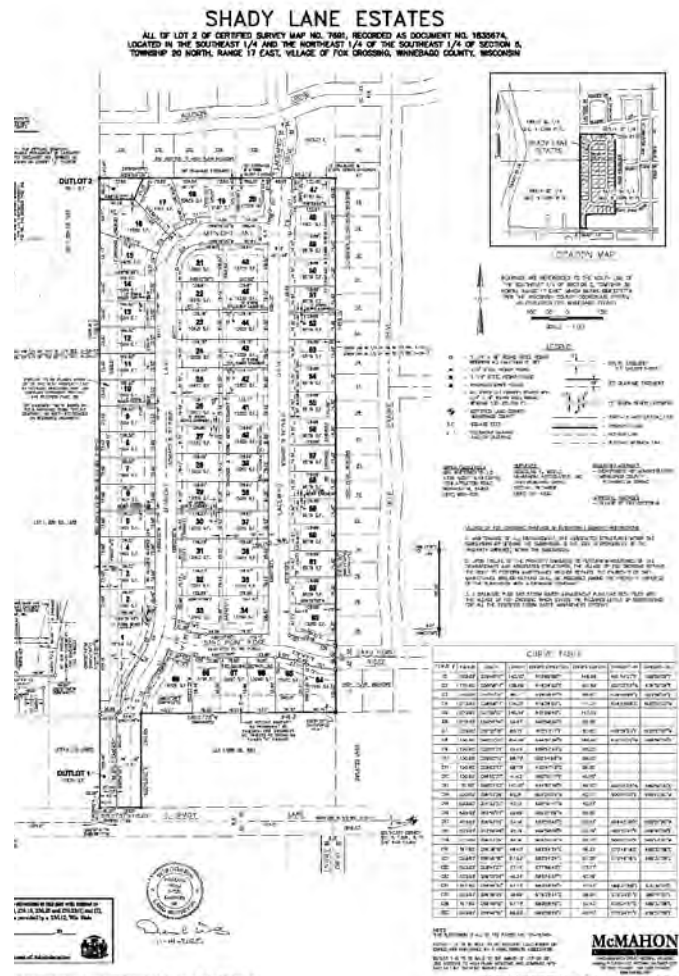
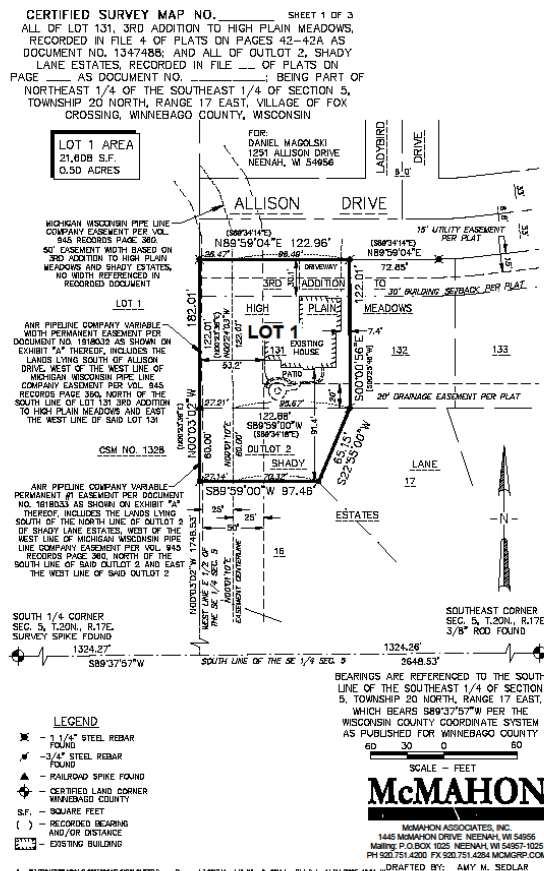
## Overview

This certified survey map (CSM) creates a parcel to allow the adjacent parcel owner on Allison Drive to purchase the lot and combine it with his. Staff have no problem with this proposal

## Staff Recommendation

Staff now recommend approval of this CSM with the following conditions:

1. All taxes are paid prior to recording.
2. A copy of the recorded CSM be provided to the Village.



RES #251215-3

**CHANGE ORDER #2 & FINAL – WINCHESTER ROAD FROM THE RAILROAD TRACKS TO NORTH LAKE STREET RECONSTRUCTION PROJECT**

WHEREAS, on April 7, 2025, Northeast Asphalt, Inc. was awarded the Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project contract in the amount of \$605,716.97, and with a final construction completion date of September 15, 2025; and

WHEREAS, on July 28, 2025, Change Order #1 was approved which consisted of a seven (7) day final construction completion date extension from September 15, 2025 to September 22, 2025; and

WHEREAS, Change Order #2 & Final consists of a decrease in the amount of \$33,614.53 for the following items:

Installation of 2,800 square yards of Geogrid (\$2.42 per square yard)	\$ 6,776.00
Add 60 linear feet of 24-inch Storm Sewer (\$174.66 per foot)	\$10,479.60
Add two (2) 24-inch Flared End Sections (\$2,020.64 each)	\$ 4,041.28
Final Quantity Adjustments	<u>(\$54,911.41)</u>
Total:	(\$33,614.53)

WHEREAS, it is the recommendation of Engineer Lee Reibold and Public Works Director Joe Hoechst to approve Change Order #2 & Final to Northeast Asphalt, Inc., for a total decrease of \$33,614.53, resulting in an adjusted contract amount of \$572,102.44.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #2 & Final for the Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project contract, for a total decrease of \$33,614.53, resulting in an adjusted contract amount of \$572,102.44, for **Northeast Asphalt, Inc., W6380 Design Drive, Greenville, Wisconsin.**

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Joe Hoechst, Public Works Director*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk



November 21, 2025

Village of Fox Crossing  
2000 Municipal Drive  
Neenah, WI 54956

Re: Village of Fox Crossing  
Winchester Road Reconstruction  
Change Order #2  
McM. No. F0057-09-21-00749

Enclosed herewith is Change Order #2 for the above referenced project. This Change Order is a decrease in the contract amount of \$33,614.53 for a new contract amount of \$572,102.44.

Please review and sign in the space provided. Return signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

*Lee Reibold* /car

Lee R. Reibold, P.E.  
Associate / Senior Municipal & Civil Engineer

LRR:car

Enclosure: Change Order #2





1445 McMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025  
TELEPHONE: 920.751.4200  
FAX: 920.751.4284

## CHANGE ORDER

NORTHEAST ASPHALT, INC.  
W6380 Design Drive  
Greenville, WI 54942

Contract No.	F0057-09-21-00749
Project File No.	F0057-09-21-00749
Change Order No.	Two (2)
Issue Date:	November 19, 2025
Project:	Village of Fox Crossing Winchester Road Reconstruction

**You Are Directed To Make The Changes Noted Below In The Subject Contract:**

	(Item Description)	(Price)
2.1	Geogrid 2,800 sq. yds. @ \$2.42 per S.Y.....ADD	+ \$6,776.00
2.2	24-Inch RCP Storm Sewer 60 lin. ft. @ \$174.66 per L.F.....ADD	+ \$10,479.60
2.3	24-Inch RCP Flared End Section 2 each @ \$2,020.64 per Ea.....ADD	+ \$4,041.28
2.4	Final Quantity Adjustment, Bid vs. As-Constructed per Attached Spreadsheet .....DEDUCT	- \$54,911.41
	<b>TOTAL</b>	<b>- \$33,614.53</b>


**The Changes Result In The Following Adjustments:**

	CONTRACT PRICE	COMPLETION DATE
Prior To This Change Order	\$605,716.97	-
Adjustments Per This Change Order	-\$33,614.53	0 days
Current Contract Status	<b>\$572,102.44</b>	-

Recommended:  
**McMAHON ASSOCIATES, INC.**  
Neenah, Wisconsin

Accepted:  
**NORTHEAST ASPHALT, INC.**  
Greenville, Wisconsin

Authorized:  
**VILLAGE OF FOX CROSSING**  
Winnebago County, Wisconsin

By:   
Date: 11/19/2025

Signed by:  
By:   
Date: 11/20/2025 10:27 AM CST

By: \_\_\_\_\_  
Date: \_\_\_\_\_

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

**Execute And Return To ENGINEER For Distribution**

Village of Fox Crossing  
Winchester Road (CN Railroad to N Lake St)  
Street Reconstruction  
McM No. F0057-09-21-00749

					FINAL Contract		Difference		
Item	Description	Quantity	Unit	Unit Cost	Total Cost	Quantity	Total	Quantity	Total
1	Removing Curb and Gutter	2,250	L.F.	\$2.60	\$ 5,850.00	2,250	\$ 5,850.00	0	\$ -
2	Removing Concrete Pavement (driveway aprons)	2,400	S.F.	\$1.50	\$ 3,600.00	2,400	\$ 3,600.00	0	\$ -
3	Removing Inlets	6	EACH	\$459.09	\$ 2,754.54	6	\$ 2,754.54	0	\$ -
4	Removing Manholes	4	EACH	\$510.09	\$ 2,040.36	4	\$ 2,040.36	0	\$ -
5	Removing Storm Sewer 4" through 21"	42	L.F.	\$25.50	\$ 1,071.00	42	\$ 1,071.00	0	\$ -
6	Remove and Reinstall Mailboxes (2)	1	L.S.	\$650.00	\$ 650.00	0	\$ -	(1)	\$ (650.00)
7	12-inch RCP Storm Sewer	86	L.F.	\$104.80	\$ 9,012.80	87	\$ 9,117.60	1	\$ 104.80
8	15-inch RCP Storm Sewer	320	L.F.	\$92.68	\$ 29,657.60	318	\$ 29,472.24	(2)	\$ (185.36)
9	18-inch RCP Storm Sewer	433	L.F.	\$93.43	\$ 40,455.19	433	\$ 40,455.19	0	\$ -
10	30-inch RCP Storm Sewer	60	L.F.	\$183.58	\$ 11,014.80	0	\$ -	(60)	\$ (11,014.80)
11	30-inch RCP Flared End Section	2	EACH	\$2,101.74	\$ 4,203.48	0	\$ -	(2)	\$ (4,203.48)
12	48-inch Diameter Storm Sewer Manhole	12.65	V.F.	\$1,248.97	\$ 15,799.47	13.05	\$ 16,299.06	0.40	\$ 499.59
13	60-inch Diameter Storm Sewer Manhole	4.15	V.F.	\$1,702.76	\$ 7,066.45	4.10	\$ 6,981.32	(0.05)	\$ (85.14)
14	Catch Basin	6	EACH	\$2,957.79	\$ 17,746.74	6	\$ 17,746.74	0	\$ -
15	4-inch Geotextile Wrapped Underdrain	300	L.F.	\$35.10	\$ 10,530.00	300	\$ 10,530.00	0	\$ -
16	Adjusting Water Valves	6	EACH	\$204.04	\$ 1,224.24	6	\$ 1,224.24	0	\$ -
17	1" SDR9 PE Water Lateral	210	L.F.	\$62.37	\$ 13,097.70	208	\$ 12,972.96	(2)	\$ (124.74)
18	1" Curb Stop & Stop Box	4	EACH	\$874.23	\$ 3,496.92	4	\$ 3,496.92	0	\$ -
19	Abandon Existing Water Service to Winchester Rd	1	EACH	\$3,529.00	\$ 3,529.00	1	\$ 3,529.00	0	\$ -
20	Replace Water Valve Operation Nuts	6	EACH	\$2,014.87	\$ 12,089.22	6	\$ 12,089.22	0	\$ -
21	Reconstruct Sanitary Sewer Manhole	3	EACH	\$3,103.25	\$ 9,309.75	4	\$ 12,413.00	1	\$ 3,103.25
22	Utility Trench Compaction Certification	1	L.S.	\$3,570.71	\$ 3,570.71	1	\$ 3,570.71	0	\$ -
23	Earthwork Common, WDOT Item 205.0100	4,200	C.Y.	\$14.75	\$ 61,950.00	4,666.67	\$ 68,833.38	466.67	\$ 6,883.38
24	Base Aggregate Dense, 1 1/4-inch	3,300	TONS	\$16.00	\$ 52,800.00	1,796.21	\$ 28,739.36	(1,503.79)	\$ (24,060.64)
25	Base Aggregate Dense, 3-inch	3,300	TONS	\$14.90	\$ 49,170.00	3,592.42	\$ 53,527.06	292.42	\$ 4,357.06
26	Concrete Curb & Gutter, 30-inch Barrier	2,240	L.F.	\$15.45	\$ 34,608.00	2,279.5	\$ 35,218.28	39.5	\$ 610.28
27	Concrete Curb & Gutter, 30-inch Barrier HES	100	L.F.	\$44.00	\$ 4,400.00	0	\$ -	(100)	\$ (4,400.00)
28	Preparation of Foundation for Asphaltic Paving, WDOT Item 211.0101	1	L.S.	\$21,500.00	\$ 21,500.00	1	\$ 21,500.00	0	\$ -
29	3-inch HMA Pavement, 3 MT 58-28 S	975	TONS	\$61.00	\$ 59,475.00	784.74	\$ 47,869.14	(190.26)	\$ (11,605.86)
30	2-inch HMA Pavement, 4 MT 58-28 S	650	TONS	\$70.00	\$ 45,500.00	583	\$ 40,810.00	(67)	\$ (4,690.00)
31	Concrete driveway, 7-inch	1,200	S.F.	\$7.25	\$ 8,700.00	2,198	\$ 15,935.50	998	\$ 7,235.50
32	Concrete driveway, 7-inch HES	1,200	S.F.	\$8.00	\$ 9,600.00	0	\$ -	(1,200)	\$ (9,600.00)
33	Concrete driveway, 6-inch	150	S.F.	\$7.00	\$ 1,050.00	211	\$ 1,473.50	60.5	\$ 423.50
34	HMA driveway pavement	50	TONS	\$160.00	\$ 8,000.00	52	\$ 8,256.00	1.6	\$ 256.00
35	Base Aggregate Dense, 1 1/4-inch for driveways	300	TONS	\$15.25	\$ 4,575.00	300	\$ 4,575.00	0	\$ -
36	Dust Control Surface Treatment	6,100	S.Y.	\$0.25	\$ 1,525.00	0	\$ -	(6,100)	\$ (1,525.00)
37	Topsoil Placement & Preparation for Seeding	2,800	S.Y.	\$5.92	\$ 16,576.00	2,050	\$ 12,136.00	(750)	\$ (4,440.00)
38	Mobilization Erosion Control WDOT Item 628.1905	5	EACH	\$152.00	\$ 760.00	2	\$ 304.00	(3)	\$ (456.00)
39	Mobilization Emergency Erosion Control WDOT Item 628.1910	5	EACH	\$152.00	\$ 760.00	0	\$ -	(5)	\$ (760.00)
40	Erosion Mat, Class I, Type B	50	S.Y.	\$3.20	\$ 160.00	45	\$ 144.00	(5)	\$ (16.00)
41	Inlet Protection	6	EACH	\$54.00	\$ 324.00	6	\$ 324.00	0	\$ -
42	Temporary Ditch Checks	2	EACH	\$82.00	\$ 164.00	2	\$ 164.00	0	\$ -
43	Tracking Pad	2	EACH	\$660.00	\$ 1,320.00	2	\$ 1,320.00	0	\$ -
44	Marking Line Epoxy 4 Inch, WDOT Item 646.1020	4,800	L.F.	\$1.10	\$ 5,280.00	4,630	\$ 5,093.00	(170)	\$ (187.00)
45	Marking Railroad Crossing Epoxy, WDOT Item 646.5320	1	EACH	\$1,500.00	\$ 1,500.00	1	\$ 1,500.00	0	\$ -
46	Marking Stop Line Epoxy 18 Inch, WDOT Item 646.6120	44	L.F.	\$20.00	\$ 880.00	44	\$ 880.00	0	\$ -
47	Marking Curb Epoxy, WDOT Item 646.8120	100	L.F.	\$9.00	\$ 900.00	96	\$ 864.00	(4)	\$ (36.00)
48	Sawing Asphalt	220	L.F.	\$3.50	\$ 770.00	143	\$ 498.75	(77.5)	\$ (271.25)
49	Sawing Concrete	100	L.F.	\$3.50	\$ 350.00	79	\$ 276.50	(21)	\$ (73.50)
50	Traffic Control-Two (2) Electronic Message Boards	14	DAYS	\$75.00	\$ 1,050.00	14	\$ 1,050.00	0	\$ -
51	Traffic Control Winchester Road	1	L.S.	\$1,250.00	\$ 1,250.00	1	\$ 1,250.00	0	\$ -
52	Traffic Control Signing & Barricades including Detour Signs	1	L.S.	\$550.00	\$ 550.00	1	\$ 550.00	0	\$ -
53	Railroad Access Permit/Coordination	1	L.S.	\$2,500.00	\$ 2,500.00	1	\$ 2,500.00	0	\$ -

Total Base Bid Items = \$ 605,716.97 \$ 550,805.56 \$ (54,911.41)

Change Order Items:

Item	Description	Quantity	Unit	Unit Cost	Total Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
2.1	Geogrid		S.Y.	\$2.42		2,800	\$ 6,776.00	2,800	\$ 6,776.00
2.2	24-inch RCP Storm Sewer		L.F.	\$174.66		60	\$ 10,479.60	60	\$ 10,479.60
2.3	24-inch RCP Flared End Section		EACH	\$2,020.64		2	\$ 4,041.28	2	\$ 4,041.28

Total Change Order Items = \$ - \$ 21,296.88 \$ 21,296.88

Total Construction = \$ 605,716.97 \$ 572,102.44 \$ (33,614.53)

RES #251215-4

**CHANGE ORDER #2 & FINAL – CLAYTON AVENUE UTILITY EXTENSION  
PROJECT TO INCLUDE THE LARSEN ROAD SANITARY SEWER MAIN  
IMPROVEMENT PROJECT**

WHEREAS, on March 10, 2025, Jossart Brothers, Inc. was awarded the Clayton Avenue Utility Extension Project to Include the Larsen Road Sanitary Sewer Main Improvement Project contract in the amount of \$1,445,914.90; and

WHEREAS, on September 22, 2025, Change Order #1 was approved reflecting a net increase of \$10,200.00, due to the addition of top soil and E-mat for the intersection of Rocket Way & Larsen Road as part of the Larsen Road Sanitary Sewer Main Improvement project; and

WHEREAS, Change Order #2 & Final consists of a net increase of \$3,912.70 for the following items:

Final Quantity Adjustments Clayton Avenue Utility Extension	\$ 9,338.70
Final Quantity Adjustments Larsen Road Sanitary Sewer Main	<del>(\$ 5,426.00)</del>
Total:	\$ 3,912.70

WHEREAS, the increase of \$3,912.70 from Change Order #2 items, results in a new total contract price of \$1,460,027.60; and

WHEREAS, it is the recommendation of Engineer Zachary Laabs and Public Works Director Joe Hoechst to approve Change Order #2 & Final to Jossart Brothers, Inc., for a total increase in the amount of \$3,912.70, resulting in a new contract amount of \$1,460,027.60.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #2 & Final for the Clayton Avenue Utility Extension Project to Include the Larsen Road Sanitary Sewer Main Improvement Project contract, for a total increase in the amount of \$3,912.70 to **Jossart Brothers, Inc., 1682 Swan Road, De Pere, Wisconsin**, for an adjusted contract amount of \$1,460,027.60.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Joe Hoechst, Public Works Director*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk



December 2, 2025

Village of Fox Crossing  
Attn: Joe Hoechst, DPW  
2000 Municipal Drive  
Neenah, WI 54956

Re: Fox Crossing Utilities  
2025 Water Main & Sanitary Sewer Extension  
Change Order #2  
McM. No. F0058-09-24-00565

Dear Joe:

Enclosed herewith is Change Order #2 for the above referenced project. This change is an increase in the Contract in the amount of \$3,912.70. The current Contract Price is \$1,460,027.60.

Please review and sign in the space provided. Return signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "ZRL" or "Zachary R. Laabs".

Zachary R. Laabs  
Municipal & Civil Engineer

ZRL:car

Enclosure: Change Order #2



1445 MCMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

# CHANGE ORDER

Contract No.	F0057-09-24-00565
Project File No.	F0058-09-24-00565
Change Order No.	Two (2)
Issue Date:	December 1, 2025
Project:	Fox Crossing Utilities 2025 Water Main & Sanitary Sewer Extension

	(Item Description)	(Price)
2.1	See Attached Final Quantities Spreadsheet	+ \$3,912.70
	<b>TOTAL</b>	<b>+ \$3,912.70</b>

	CONTRACT PRICE	TIME
Prior To This Change Order	\$1,456,114.90	- days
Adjustments Per This Change Order	+ \$3,912.70	0 days
Current Contract Status	<b>\$1,460,027.60</b>	- days

Authorized:  
**VILLAGE OF FOX CROSSING**  
Fox Crossing Utilities

By: \_\_\_\_\_  
Date: \_\_\_\_\_

- Four (4) Copies Should Accompany This Change Order  
**Execute And Return To ENGINEER For Distribution**

## FINAL QUANTITIES

VILLAGE OF FOX CROSSING | FOX CROSSING UTILITIES  
2025 WATER MAIN & SANITARY SEWER EXTENSION  
Clayton Avenue & Larsen Road  
Contract No. F0058-09-24-00565

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

### BASE BID - Water Main | CLAYTON AVENUE; STA: 10+30 TO STA: 30\_60

Item	Description	Qty	Unit
1.	12 Inch C909 Water Main	1,980	L.F.
2.	Special Backfill - Water Main	1,980	L.F.
3.	6 Inch Hydrant Lead	84	L.F.
4.	6 Inch C909 Water Main	22	L.F.
5.	12 Inch Valve	4	Ea.
6.	6 Inch Valve	5	Ea.
7.	Hydrant	4	Ea.
8.	1-1/4 Inch Poly Water Service	90	L.F.
9.	1-1/4 Inch Water Service Set	4	Ea.
10.	4 Inch Rigid Styrofoam Insulation	40	L.F.

SUB-TOTAL (Items 1. through 10., Inclusive)

### BASE BID - Sanitary Sewer | CLAYTON AVENUE; STA: 10+30 TO STA: 30\_60

Item	Description	Qty	Unit
11.	10 Inch Sanitary Sewer (SDR 26)	760	L.F.
12.	10 Inch Sanitary Sewer (SDR 35)	1,270	L.F.
13.	8 Inch Sanitary Sewer (SDR 26)	33	L.F.
14.	Special Backfill - Sanitary	2,050	L.F.
15.	4 Foot Diameter Sanitary Manhole	93.87	V.F.
16.	6" x 10" Wye	1	Ea.
17.	4" x 10" Wye	4	Ea.
18.	6 Inch Sanitary Laterals	33	L.F.
19.	4 Inch Sanitary Laterals	132	L.F.
20.	Snake Bite Box and Tracer Wire	5	Ea.
21.	Post-Construction Mainline Clean and Televising	1	L.S.

SUB-TOTAL (Items 11. through 21., Inclusive)

### BASE BID - Miscellaneous / Restoration | CLAYTON AVENUE; STA: 10+30 TO STA: 30\_60

Item	Description	Qty	Unit
22.	Mobilization - Utility Construction	1	L.S.
23.	Mobilization - Asphalt Paving	1	L.S.
24.	Traffic Control	1	L.S.
25.	Erosion Control	1	L.S.
26.	Install Temporary Cofferdam with Bypass Pumping for Culvert Replacement	1	L.S.
27.	48" x 76" HERCP Storm Sewer	40	L.F.
28.	48" x 76" HERCP Endwall	2	Ea.
29.	Medium Rip Rap	60	TON
30.	Remove Existing Asphalt and Compact Base	5,100	S.Y.
31.	2-1/2 Inch HMA Pavement 3 LT 58-28S (Binder)	5,100	S.Y.
32.	1-3/4 Inch HMA Pavement 4 LT 58-28S (Surface)	70	S.Y.
33.	Contractor Asphalt Quality Control Testing	1	L.S.
34.	Base Aggregate Dense, 3/4 Inch for Shouldering	100	TON
35.	3 Inch Topsoil, Seed and E-Mat (Est. 2,100 S.Y.)	1	L.S.
36.	Pavement Marking - White Stop Bar	1	Ea.
37.	Pavement Marking - Yellow Center Line	1,500	L.F.

SUB-TOTAL (Items 22. through 37., Inclusive)

TOTAL (Items 1. through 37., Inclusive)

### SUPPLEMENTAL BID A - Water Main - CLAYTON AVENUE | STA: 30+60 TO STA: 38+50

Item	Description	Qty	Unit
A-1	12 Inch C909 Water Main	790	L.F.
A-2	Special Backfill	790	L.F.
A-3	6 Inch Hydrant Lead	42	L.F.
A-4	12 Inch Valve	2	Ea.
A-5	6 Inch Valve	2.00	Ea.
A-6	Hydrant	2	Ea.
A-7	1-1/4 Inch Poly Water Service	22	L.F.
A-8	1-1/4 Inch Water Service Set	1	Ea.

SUB-TOTAL (Items A-1 through A-8, Inclusive)

Current Contract		Final Quantities	
Unit Price	Total	Qty	Total
\$95.00	\$188,100.00	1,980.0	\$188,100.00
\$33.00	\$65,340.00	1,980.0	\$65,340.00
\$65.00	\$5,460.00	84.0	\$5,460.00
\$60.00	\$1,320.00	22.0	\$1,320.00
\$5,700.00	\$22,800.00	4.0	\$22,800.00
\$2,450.00	\$12,250.00	5.0	\$12,250.00
\$6,700.00	\$26,800.00	4.0	\$26,800.00
\$72.00	\$6,480.00	66.0	\$4,752.00
\$600.00	\$2,400.00	3.0	\$1,800.00
\$13.00	\$520.00	40.0	\$520.00

\$331,470.00	\$329,142.00
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Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$120.00	\$91,200.00	760.0	\$91,200.00
\$115.00	\$146,050.00	1,270.0	\$146,050.00
\$110.00	\$3,630.00	200.0	\$22,000.00
\$80.00	\$164,000.00	2,050.0	\$164,000.00
\$410.00	\$38,486.70	109.0	\$44,690.00
\$500.00	\$500.00	0.0	\$0.00
\$450.00	\$1,800.00	3.0	\$1,350.00
\$86.00	\$2,838.00	0.0	\$0.00
\$84.00	\$11,088.00	99.0	\$8,316.00
\$75.00	\$375.00	3.0	\$225.00
\$5,000.00	\$5,000.00	1.0	\$5,000.00

\$464,967.70	\$482,831.00
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Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$12,500.00	\$12,500.00	1.0	\$12,500.00
\$2,500.00	\$2,500.00	1.0	\$2,500.00
\$5,000.00	\$5,000.00	1.0	\$5,000.00
\$1,500.00	\$1,500.00	1.0	\$1,500.00
\$3,500.00	\$3,500.00	1.0	\$3,500.00
\$495.00	\$19,800.00	40.0	\$19,800.00
\$5,200.00	\$10,400.00	2.0	\$10,400.00
\$50.00	\$3,000.00	30.0	\$1,500.00
\$1.75	\$8,925.00	7,488.0	\$13,104.00
\$11.50	\$58,650.00	5,100.0	\$58,650.00
\$17.40	\$1,218.00	66.0	\$1,148.40
\$1,685.00	\$1,685.00	1.0	\$1,685.00
\$25.00	\$2,500.00	0.0	\$0.00
\$15,500.00	\$15,500.00	1.0	\$15,500.00
\$500.00	\$500.00	0.0	\$0.00
\$3.35	\$5,025.00	0.0	\$0.00

\$152,203.00	\$146,787.40
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\$948,640.70	\$958,760.40
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Bid Quantities		Final Quantities	
Unit Price	Total	Qty	Total
\$95.00	\$75,050.00	780.0	\$74,100.00
\$33.00	\$26,070.00	780.0	\$25,740.00
\$65.00	\$2,730.00	42.0	\$2,730.00
\$5,700.00	\$11,400.00	2.0	\$11,400.00
\$2,450.00	\$4,900.00	2.0	\$4,900.00
\$6,700.00	\$13,400.00	2.0	\$13,400.00
\$72.00	\$1,584.00	22.0	\$1,584.00
\$600.00	\$600.00	1.0	\$600.00

\$135,734.00	\$134,454.00
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## FINAL QUANTITIES

VILLAGE OF FOX CROSSING | FOX CROSSING UTILITIES  
2025 WATER MAIN & SANITARY SEWER EXTENSION  
Clayton Avenue & Larsen Road  
Contract No. F0058-09-24-00565

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
1682 Swan Road  
De Pere, WI 54115

### SUPPLEMENTAL BID A - Sanitary Sewer - CLAYTON AVENUE | STA: 30+60 TO STA: 38+50

Item	Description	Qty	Unit
A-9	10 Inch Sanitary Sewer (SDR 35)	790	L.F.
A-10	Special Backfill - Sanitary	790	L.F.
A-11	4 Foot Diameter Sanitary Manhole	32.63	V.F.
A-12	4" x 10" Wye	1	Ea.
A-13	4 Inch Sanitary Laterals	33.00	L.F.
A-14	Snake Bite Box and Tracer Wire	1	Ea.
A-15	Post-Construction Mainline Clean and Televising	1	L.S.

SUB-TOTAL (Items A-9 through A-15, Inclusive)

Bid Quantities	
Unit Price	Total
\$77.00	\$60,830.00
\$65.00	\$51,350.00
\$440.00	\$14,357.20
\$450.00	\$450.00
\$84.00	\$2,772.00
\$75.00	\$75.00
\$2,000.00	\$2,000.00

Final Quantities	
Qty	Total
786.00	\$60,522.00
786.00	\$51,090.00
32.63	\$14,357.20
1.00	\$450.00
33.00	\$2,772.00
1.00	\$75.00
1.00	\$2,000.00

\$131,834.20

\$131,266.20

### SUPPLEMENTAL BID A - Miscellaneous / Restoration - CLAYTON AVENUE | STA: 30+60 TO STA: 38+50

Item	Description	Qty	Unit
A-16	Erosion Control	1	L.S.
A-17	2-1/2 Inch HMA Pavement 3 LT 58-28S (Binder)	2,050	S.Y.
A-18	Base Aggregate Dense, 3/4 Inch for Shouldering	40.00	TON
A-19	3 Inch Topsoil, Seed and E-Mat (Est. 900 S.Y.)	1	L.S.
A-20	Pavement Marking - Yellow Center Line	700	L.F.

SUB-TOTAL (Items A-16 through A-20, Inclusive)

TOTAL SUPPLEMENTAL BID A (Items A-1 through A-20, Inclusive)

Bid Quantities	
Unit Price	Total
\$300.00	\$300.00
\$11.50	\$23,575.00
\$25.00	\$1,000.00
\$6,600.00	\$6,600.00
\$2.60	\$1,820.00

Final Quantities	
Qty	Total
1.0	\$300.00
2,388.0	\$27,462.00
0.0	\$0.00
1.0	\$6,600.00
0.0	\$0.00

\$33,295.00

\$34,362.00

\$300,863.20

\$300,082.20

### SUPPLEMENTAL BID B - ROCKET WAY & LARSEN ROAD

Item	Description	Qty	Unit
B-1	Mobilization	1	L.S.
B-2	Traffic Control	1	L.S.
B-3	Erosion Control	1	L.S.
B-4	12 Inch Sanitary Sewer (SDR 35)	1,370	L.F.
B-5	Special Backfill	1,065.00	L.F.
B-6	4 Foot Diameter Sanitary Manhole	54.4	V.F.
B-7	Temporary Adjustment Rings	3	V.F.
B-8	Final Manhole Rim Adjustment	4	Ea.
B-9	Trench Compaction / Certification (Est. 14 Tests)	1	L.S.
B-10	Post-Construction Mainline Clean and Televising	1	L.S.
B-11	1 Inch Temporary Asphalt Patch	50	TON

CO 1 Rocket Way & Larsen Road Restoration (Estimated 1,400 S.Y.) 1 L.S.

TOTAL SUPPLEMENTAL BID B (Items B-1 through B-11, Inclusive)

TOTAL CONTRACT

Bid Quantities	
Unit Price	Total
\$8,500.00	\$8,500.00
\$1,500.00	\$1,500.00
\$1,000.00	\$1,000.00
\$75.00	\$102,750.00
\$35.00	\$37,275.00
\$565.00	\$30,736.00
\$600.00	\$1,800.00
\$600.00	\$2,400.00
\$4,200.00	\$4,200.00
\$3,000.00	\$3,000.00
\$65.00	\$3,250.00

Final Quantities	
Qty	Total
1.0	\$8,500.00
1.0	\$1,500.00
1.0	\$1,000.00
1,344.0	\$100,800.00
1,065.0	\$37,275.00
54.0	\$30,510.00
3.0	\$1,800.00
4.0	\$2,400.00
1.0	\$4,200.00
1.0	\$3,000.00
0.0	\$0.00

\$10,200.00 \$10,200.00

1.0 \$10,200.00

\$206,611.00

\$201,185.00

\$1,456,114.90

\$1,460,027.60

RES #251215-5

**CHANGE ORDER #2 & FINAL – MARGEO STORMWATER POND CONSTRUCTION PROJECT**

WHEREAS, on March 24, 2025, MCC, Inc. was awarded the Margeo Stormwater Pond Construction Project contract in the amount of \$793,138.09, and with a final construction completion date of September 26, 2025; and

WHEREAS, on September 22, 2025, Change Order #1 was approved for a twenty-one (21) day final construction completion date extension from September 26, 2025 to October 17, 2025; and

WHEREAS, Change Order #2 & Final consists of a net decrease in the amount of \$3,896.82 for the following items:

Final Quantity Adjustments	<u>(\$3,896.82)</u>
Total:	(\$3,896.82)

WHEREAS, it is the recommendation of Engineer Zachary Laabs and Public Works Director Joe Hoechst to approve Change Order #2 & Final to MCC, Inc., for a net decrease in the amount of \$3,896.82, resulting in an adjusted contract amount of \$789,241.27.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #2 & Final for the Margeo Stormwater Pond Construction Project contract, for a net decrease in the amount of \$3,896.82, resulting in an adjusted contract amount of \$789,241.27, for **MCC, Inc., 2600 N. Roemer Road, Appleton, Wisconsin.**

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Joe Hoechst, Public Works Director*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk





December 3, 2025

Village of Fox Crossing  
Attn: Joe Hoechst, DPW  
2000 Municipal Drive  
Neenah, WI 54056

Re: Fox Crossing Utilities  
Margeo Pond  
Change Order #2  
McM. No. F0057-09-20-00507

Dear Joe:

Enclosed herewith is Change Order #2 for the above referenced project. This change is a decrease in the Contract in the amount of \$3,896.82. The current Contract Price is \$789,241.27.

Please review and sign in the space provided. Return the signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to be "ZL" followed by a flourish.

Zachary R. Laabs  
Municipal & Civil Engineer

ZRL:car

Enclosure: Change Order #2

**ENGINEERS / ARCHITECTS**

1445 MCMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

# CHANGE ORDER

Contract No.	<u>F0057-09-20-00507</u>
Project File No.	<u>F0057-09-20-00507</u>
Change Order No.	<u>Two (2)</u>
Issue Date:	<u>December 1, 2025</u>
Project:	<u>Fox Crossing Utilities</u> <u>Margeo Pond</u>

You Are Directed To make The Changes Noted Below In The Subject Contract:		
	(Item Description)	(Price)
2.1	See Attached Final Quantities Spreadsheet	- \$3,896.82
	TOTAL	- \$3,896.82

	CONTRACT PRICE	TIME
Prior To This Change Order	\$793,138.09	- days
Adjustments Per This Change Order	- \$3,896.82	0 days
Current Contract Status	\$789,241.27	- days

Authorized:  
**VILLAGE OF FOX CROSSING**  
Fox Crossing Utilities, Wisconsin

By: \_\_\_\_\_  
Date: \_\_\_\_\_

- Four (4) Copies Should Accompany This Change Order  
**Execute And Return To ENGINEER For Distribution**

# FINAL QUANTITIES - MARGEO POND

VILLAGE OF FOX CROSSING | FOX CROSSING UTILITIES  
MARGEO POND  
McM. No. F0057-09-20-00507

Engineer: McMAHON ASSOCIATES, INC.  
1445 McMahon Drive  
PO Box 1025  
Neenah, WI 54956 / 54957-1025

MCC, INC.  
2600 N. Roemer Road  
PO Box 1137  
Appleton, WI 54912-1137

Item	Description	Qty	Unit
1.	Dust Control	1	L.S.
2.	Street Sweeping	1	L.S.
3.	Traffic Control	1	L.S.
4.	Dewatering	1	L.S.
5.	Clearing and Grubbing	1	L.S.
6.	Common Excavation	1	L.S.
7.	Rock Excavation (Pond)	18,158	C.Y.
8.	Rock Blasting	20,922	C.Y.
9.	Clay Liner Aggregate Layer	1	L.S.
10.	Clay Liner (4' Thick)	1	L.S.
11.	Geotechnical Engineer	8,404	S.Y.
12.	Venting Trench with 6 Inch Perforated Pipe	1	L.S.
13.	Connector Venting Trench with 6 Inch Perforated Pipe	1,158	L.F.
14.	4 Inch Galvanized Vent	30	L.F.
15.	34" x 53" RCP, Class III Storm Sewer	2	Ea.
16.	24" x 38" RCP, Class III Storm Sewer	40	L.F.
17.	24 Inch RCP, Class III Storm Sewer	40	L.F.
18.	18 inch RCP, Class III Storm Sewer	56	L.F.
19.	34" x 53" RCP Apron Endwall with Trash Guard	55	L.F.
20.	24" x 38" RCP Apron Endwall with Trash Guard	1	Ea.
21.	24 Inch RCP Apron Endwall with Trash Guard	1	Ea.
22.	18 Inch RCP Apron Endwall	2	Ea.
23.	Pond Outlet Structure with Trash Racks	1	Ea.
24.	Storm Manhole (4' Diameter)	1	Ea.
25.	Medium Rip Rap with Type HR Fabric	10.25	V.F.
26.	Tracking Pad	36	C.Y.
27.	Ditch Check	1	Ea.
28.	Silt Fence	1	Ea.
29.	Turf Reinforcement Mat (WisDOT Class III, Type B)	1,568	L.F.
30.	Erosion Mat (WisDOT Class I, Type B)	155	S.Y.
31.	Temporary Stabilization for Pond Prairie Area (Temporary Seed and Mulch)	155	S.Y.
32.	Grass Restoration (Approx. 1,600 S.Y.)	1.10	Ac.
		1.0	L.S.

TOTAL (Items 1. through 32., Inclusive)

Bid Quantities	
Unit Price	Total
\$2,500.00	\$2,500.00
\$2,500.00	\$2,500.00
\$1,500.00	\$1,500.00
\$6,080.00	\$6,080.00
\$10,500.00	\$10,500.00
\$8.20	\$148,895.60
\$12.00	\$251,064.00
\$140,000.00	\$140,000.00
\$14,000.00	\$14,000.00
\$11.00	\$92,444.00
\$9,250.00	\$9,250.00
\$26.55	\$30,744.90
\$26.55	\$796.50
\$2,498.00	\$4,996.00
\$254.47	\$10,178.80
\$174.50	\$6,980.00
\$82.50	\$4,620.00
\$63.00	\$3,465.00
\$4,514.00	\$4,514.00
\$3,010.75	\$3,010.75
\$2,191.75	\$4,383.50
\$1,418.50	\$1,418.50
\$16,019.00	\$16,019.00
\$863.00	\$8,845.75
\$45.23	\$1,628.28
\$973.56	\$973.56
\$88.00	\$88.00
\$2.15	\$3,371.20
\$12.00	\$1,860.00
\$1.65	\$255.75
\$3,050.00	\$3,355.00
\$2,900.00	\$2,900.00

\$793,138.09

Final Quantities	
Qty	Total
1.00	\$2,500.00
1.00	\$2,500.00
1.00	\$1,500.00
1.00	\$6,080.00
1.00	\$10,500.00
19,183.48	\$157,304.54
19,896.52	\$238,758.24
1.00	\$140,000.00
1.00	\$14,000.00
8,404.00	\$92,444.00
1.00	\$9,250.00
1,158.00	\$30,744.90
30.00	\$796.50
2.00	\$4,996.00
40.00	\$10,178.80
40.00	\$6,980.00
56.00	\$4,620.00
55.00	\$3,465.00
1.00	\$4,514.00
1.00	\$3,010.75
2.00	\$4,383.50
1.00	\$1,418.50
1.00	\$16,019.00
10.25	\$8,845.75
36.00	\$1,628.28
1.00	\$973.56
1.00	\$88.00
1,568.00	\$3,371.20
155.00	\$1,860.00
155.00	\$255.75
1.10	\$3,355.00
1.00	\$2,900.00

\$789,241.27

RES #251215-6

**CHANGE ORDER #1 & FINAL – SILVERWOOD/SHREVE NEIGHBORHOOD  
SANITARY SEWER LINING PROJECT**

WHEREAS, on May 5, 2025, Visu-Sewer, LLC, was awarded the Silverwood/Shreve Neighborhood Sanitary Sewer Lining Project contract in the amount of \$435,422.00; and

WHEREAS, Change Order #1 & Final consists of a decrease in the amount of \$15,548.85 for the following items:

Final Quantity Adjustments	<u>(\$15,548.85)</u>
Total:	(\$15,548.85)

WHEREAS, it is the recommendation of Engineer Zach Laabs and Public Works Director Joe Hoechst to approve Change Order #1 & Final to Visu-Sewer, LLC, for a total decrease of \$15,548.85, resulting in an adjusted contract amount of \$419,873.15.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 & Final for the Silverwood/Shreve Neighborhood Sanitary Sewer Lining Project contract, for a total decrease of \$15,548.85, resulting in an adjusted contract amount of \$419,873.15, for **Visu-Sewer, LLC, W230 N4855 Betker Drive, Pewaukee, Wisconsin.**

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Joe Hoechst, Public Works Director*

*Submitted by: Dale A. Youngquist, Village President*

---

Dale A. Youngquist, Village President

---

Attest: Chantel M. Jaenke, Village Clerk



December 1, 2025

Village of Fox Crossing  
Attn: Joe Hoechst, DPW  
2000 Municipal Drive  
Neenah, WI 54956

Re: Fox Crossing Utilities  
Silverwood Area Sanitary Lining  
Change Order #1  
McM. No. F0058-09-25-00278

Dear Joe:

Enclosed herewith is Change Order #1 for the above referenced project. This change is a decrease in the Contract in the amount of \$15,548.85. The current Contract Price is \$419,873.15.

Please review and sign in the space provided. Return the signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

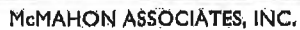
McMahon Associates, Inc.

*Zach Laabs* /car

Zachary R. Laabs  
Municipal & Civil Engineer

ZRL:car

Enclosure: Change Order #1



## CHANGE ORDER

Contract No.	F0058-09-25-00278
Project File No.	F0058-09-25-00278
Change Order No.	One (1)
Issue Date:	November 21, 2025
Project:	Fox Crossing Utilities Silverwood Area Sanitary Lining

	(Item Description)	(Price)
1.1	See Attached Final Quantities Spreadsheet	- \$15,548.85
	<b>TOTAL</b>	<b>- \$15,548.85</b>

	CONTRACT PRICE	TIME
Prior To This Change Order	\$435,422.00	- days
Adjustments Per This Change Order	- \$15,548.85	0 days
Current Contract Status	\$419,873.15	- days

Authorized:  
**VILLAGE OF FOX CROSSING**  
Fox Crossing Utilities

By: \_\_\_\_\_  
Date: \_\_\_\_\_

- ### Execute And Return To ENGINEER For Distribution

## FINAL QUANTITIES

**FOX CROSSING UTILITIES**  
**SILVERWOOD AREA SANITARY LINING**  
 McM. No. F0058-09-25-00278

**Engineer:** McMAHON ASSOCIATES, INC.  
 1445 McMahon Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

VISU-SEWER, LLC  
 W230 N4855 Betker Drive  
 PO Box 804  
 Pewaukee, WI 53072

McMahon

Item	Description	Qty	Unit
1.	Mobilization / Bonding / Insurance	1	L.S.
2.	Traffic Control	1	L.S.
3.	Bypass Pumping	1	L.S.
4.	Grout Active Leaks in Sanitary Main	500	GAL
5.	Grout Cracks in Bottom Section of Sanitary Manhole W:0577	1	L.S.
6.	10 Inch CIPP Sanitary Lined	920	L.F.
7.	8 Inch CIPP Sanitary Lined	3,500	L.F.
8.	Reinstate Existing Sanitary Lateral	86	Ea.
9.	Lateral Top Hat CIPP Connection at Main	86	Ea.
10.	4 Inch CIPP Sanitary Lateral Spot Repair - 1425 Ridgeway Drive (0+28 from main)	1	L.S.
11.	4 Inch CIPP Sanitary Lateral Spot Repair - 1425 Ridgeway Drive (0+35 from main)	1	L.S.
12.	4 Inch CIPP Sanitary Lateral Spot Repair - 1426 Shreve Lane (0+05 from main)	1	L.S.
13.	4 Inch CIPP Sanitary Lateral Spot Repair - 540 Silverwood Lane (0+01 from main)	1	L.S.
14.	4 Inch CIPP Sanitary Lateral Spot Repair - 555 Silverwood Lane (0+01 from main)	1	L.S.
15.	4 Inch CIPP Sanitary Lateral Spot Repair - 1293 Liberty Court (0+04 from main)	1	L.S.
16.	4 Inch CIPP Sanitary Lateral Spot Repair - 465 Pleasant Court (0+47 from main)	1	L.S.
17.	4 Inch CIPP Sanitary Lateral Spot Repair - 527 Pleasant Court (0+64 from main)	1	L.S.
18.	Post-Construction Lateral Televising	7	Ea.
19.	Post-Construction Mainline Clean and Televising	1	L.S.

**TOTAL (Items 1. through 19., Inclusive)**

Bid Quantities	
Unit Price	Total
\$24,650.00	\$24,650.00
\$500.00	\$500.00
\$500.00	\$500.00
\$25.00	\$12,500.00
\$957.00	\$957.00
\$35.00	\$32,200.00
\$33.35	\$116,725.00
\$100.00	\$8,600.00
\$2,475.00	\$212,850.00
\$2,025.00	\$2,025.00
\$890.00	\$890.00
\$2,025.00	\$2,025.00
\$4,270.00	\$4,270.00
\$4,270.00	\$4,270.00
\$2,025.00	\$2,025.00
\$2,025.00	\$2,025.00
\$2,025.00	\$2,025.00
\$2,025.00	\$2,025.00
\$55.00	\$385.00
\$6,000.00	\$6,000.00

**\$435,422.00**

Final Quantities	
Qty	Total
1.00	\$24,650.00
1.00	\$500.00
1.00	\$500.00
0.00	\$0.00
1.00	\$957.00
919.00	\$32,165.00
3,669.00	\$122,361.15
86.00	\$8,600.00
86.00	\$212,850.00
1.00	\$2,025.00
1.00	\$890.00
1.00	\$2,025.00
0.00	\$0.00
0.00	\$0.00
1.00	\$2,025.00
1.00	\$2,025.00
1.00	\$2,025.00
5.00	\$275.00
1.00	\$6,000.00

**\$419,873.15**

RES #251215-7

**CHANGE ORDER #2 & FINAL – 2025 ROAD RESURFACING PROGRAM TO INCLUDE THE MAYER NEIGHBORHOOD WEDGE & OVERLAY PROJECT, THE EAST SHADY LANE WEDGE & OVERLAY PROJECT, THE EHLERS ROAD WEDGE & OVERLAY PROJECT AND THE AMERICAN DRIVE TRAIL REPAVING PROJECT**

WHEREAS, on March 24, 2025, MCC, Inc. was awarded the 2025 Road Resurfacing Program to Include the Mayer Neighborhood Wedge & Overlay Project, the East Shady Lane Wedge & Overlay Project, the Ehlers Road Wedge & Overlay Project, and the American Drive Trail Repaving Project; and

WHEREAS, on May 19, 2025, Change Order #1 for the project was approved resulting in an increase of \$228,317.15 for adding the installation of the Mayer Street Storm Sewer project; adding the repaving of the Cold Spring Trail (W. American Drive to Jacobsen Road), the Friendship Trail (CHT CB to Cold Spring Road), and the West American Drive Trail (East Shady Lane to Copperhead Drive); and changing the types and quantity of concrete for the trail projects; and

WHEREAS, Change Order #2 & Final consists of an overall decrease in the amount of \$164,831.91 for the following items:

Additional Concrete Removal and Paving Work for Curb and Driveways	\$ 14,856.85
Add Municipal Complex Parking Lot Repaving (near the Street Garage)	\$104,007.25
Remove Repaving of W. Palisades Drive	(\$ 56,980.00)
Remove Repaving of Annex Lane	(\$ 17,720.75)
Remove Repaving of W. American Drive Trail (E Shady Ln to Copperhead)	(\$ 60,666.40)
Final Quantity Adjustments	<u>(\$148,328.86)</u>
Total:	(\$164,831.91)

WHEREAS, it is the recommendation of Engineer Lee Reibold and Public Works Director Joe Hoechst to approve Change Order #2 & Final to MCC, Inc., for a total decrease of \$164,831.91 resulting in an adjusted contract amount of \$1,335,050.99.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #2 & Final for the 2025 Road Resurfacing Program to Include the Mayer Neighborhood Wedge & Overlay Project, the East Shady Lane Wedge & Overlay Project, the Ehlers Road Wedge & Overlay Project, and the American Drive Trail Repaving Project contract, for a total decrease of \$164,831.91, resulting in an adjusted contract amount of \$1,335,050.99, for **MCC, Inc., 2600 N. Roemer Road, Appleton, Wisconsin.**

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Joe Hoechst, Public Works Director*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk





December 11, 2025

Village of Fox Crossing  
Attn: Joe Hoechst, DPW  
2000 Municipal Drive  
Neenah, WI 54956

Re: Village of Fox Crossing  
2025 Asphalt Street Resurfacing Program  
Change Order #2  
McM. No. F0057-09-25-00136-C

Dear Joe:

Enclosed herewith is Change Order #2 for the above referenced project. This change is a decrease in the Contract in the amount of \$164,831.91. The current Contract Price is \$1335,050.99.

Please review and sign in the space provided. **Return signed copy to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to be "L. Reibold".

Lee R. Reibold, P.E.  
Associate / Senior Municipal & Civil Engineer

LRR:car

Enclosure: Change Order #2

# McMAHON

ENGINEERS ARCHITECTS

McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200  
FAX: 920.751.4284

## CHANGE ORDER

MCC, INC.  
2600 N. Roemer Road  
P.O. Box 1137  
Appleton, WI

Contract No. F0057-09-25-00136-C  
Project File No. F0057-09-25-00136.02  
Change Order No. Two (2)  
Issue Date: December 10, 2025  
Project: Village of Fox Crossing-2025 Asphalt  
Street Resurfacing Program

### You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
2.1	ADD Concrete Pavement Removal, 157.44 Sq Yds @ \$15.25 per S.Y.	+ \$2,400.96
2.2	ADD 6-Inch Concrete Pavement, 157.44 Sq. Yds. @ \$64.30 per S.Y.	+ \$10,123.39
2.3	ADD Miscellaneous 30-Inch Curb & Gutter Replacement, 50 Lin Ft @ \$46.65 per L.F.	+ \$2,332.50
2.4	ADD Remove Existing Asphalt @ Municipal Garage, 3,845 Sq. Yds. @ \$6.12 per S.Y.	+ \$23,531.40
2.5	ADD Fine Grading Aggregate Base @ Municipal Garage, 3,845 Sq. Yds. @ \$2.13 per S.Y.	+ \$8,189.85
2.6	ADD 4-inch HMA Pavement @ Municipal Garage, 3,845 Sq. Yds. @ \$18.80 per S.Y.	+ \$72,286.00
2.7	REMOVE Bid Items K1 – K11 for W. Palisades Drive	- \$56,980.00
2.7	REMOVE Bid Items L1 – L11 for Annex Lane	- \$17,720.75
2.8	REMOVE CO#1 Item 1.4 W. American Drive Trail Paving	- \$60,666.40
2.9	Final Quantity Adjustments, Bid vs. As-Constructed per Attached Spreadsheet	- \$148,328.86
	<b>TOTAL</b>	<b>- \$164,831.91</b>

### The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	\$1,499,882.90	- days
Adjustments Per This Change Order	- \$164,831.91	0 days
Current Contract Status	\$1,335,050.99	- days

Recommended:

McMAHON ASSOCIATES, INC.  
Neenah, Wisconsin

Accepted:

MCC, INC.  
Appleton, Wisconsin

Authorized:

VILLAGE OF FOX CROSSING  
Winnebago County, Wisconsin

By: 

Date: 12/10/2025

By: 

Date: 12/10/2025

By: \_\_\_\_\_

Date: \_\_\_\_\_

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four (4) Copies Should Accompany This Change Order  
**Execute And Return To ENGINEER For Distribution**

2025 Base Bid:

A. E. Shady Lane (Olde Buggy Ln to Cold Spring Rd)-W&O

1,750 Lin Ft

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	HMA pavement wedging	300	TONS	\$ 71.60	\$ 21,480.00	211.61	\$ 15,151.28	-88.39	\$ (6,328.72)
2	1.5-inch HMA pavement, 5 LT 58-28 S overlay	420	TONS	\$ 71.55	\$ 30,051.00	656.22	\$ 46,952.54	236.22	\$ 16,901.54
3	Asphalt Mill Joint for Driveways & Intersections	250	L.F.	\$ 3.80	\$ 950.00	250	\$ 950.00	0	\$ -
4	HMA driveway pavement overlay	120	S.Y.	\$ 7.45	\$ 894.00	100	\$ 745.00	-20	\$ (149.00)
5	Pavement marking 4-inch epoxy	3,500	L.F.	\$ 1.85	\$ 6,475.00	3,500	\$ 6,475.00	0	\$ -
6	Contractor Quality Control Testing	1	L.S.	\$ 2,640.00	\$ 2,640.00	1	\$ 2,640.00	0	\$ -
					\$ 62,490.00		\$ 72,913.82		\$ 10,423.82

B. Mayer Street (William St to Appleton Rd)-W&O

1,585 Lin Ft

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	HMA pavement wedging	270	TONS	\$ 71.95	\$ 19,426.50	339.74	\$ 24,444.29	69.74	\$ 5,017.79
2	1.5-inch HMA pavement, 5 LT 58-28 S overlay	400	TONS	\$ 71.50	\$ 28,600.00	542.62	\$ 38,797.33	142.62	\$ 10,197.33
3	Asphalt Mill Joint for Driveways & Intersections	1,050	L.F.	\$ 3.80	\$ 3,990.00	1,050	\$ 3,990.00	0	\$ -
4	HMA driveway pavement overlay	950	S.Y.	\$ 7.45	\$ 7,077.50	700	\$ 5,215.00	-250	\$ (1,862.50)
5	Manhole reconstruction	4	EACH	\$ 500.00	\$ 2,000.00	0	\$ -	-4	\$ (2,000.00)
6	Contractor Quality Control Testing	1	L.S.	\$ 2,160.00	\$ 2,160.00	1	\$ 2,160.00	0	\$ -
					\$ 63,254.00		\$ 74,606.62		\$ 11,352.62

C. William Street-W&O

925 Lin Ft

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	HMA pavement wedging	160	TONS	\$ 72.10	\$ 11,536.00	110	\$ 7,931.00	-50	\$ (3,605.00)
2	1.5-inch HMA pavement, 5 LT 58-28 S overlay	235	TONS	\$ 71.60	\$ 16,826.00	215.48	\$ 15,428.37	-19.52	\$ (1,397.63)
3	Asphalt Mill Joint for Driveways & Intersections	250	L.F.	\$ 3.80	\$ 950.00	250	\$ 950.00	0	\$ -
4	HMA driveway pavement overlay	220	S.Y.	\$ 7.45	\$ 1,639.00	150	\$ 1,117.50	-70	\$ (521.50)
5	Contractor Quality Control Testing	1	L.S.	\$ 2,160.00	\$ 2,160.00	1	\$ 2,160.00	0	\$ -
					\$ 33,111.00		\$ 27,586.87		\$ (5,524.13)

D. Claude Street-W&O

975 Lin Ft

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	HMA pavement wedging	165	TONS	\$ 72.00	\$ 11,880.00	129	\$ 9,288.00	-36	\$ (2,592.00)
2	1.5-inch HMA pavement, 5 LT 58-28 S overlay	250	TONS	\$ 71.55	\$ 17,887.50	237.78	\$ 17,013.16	-12.22	\$ (874.34)
3	Asphalt Mill Joint for Driveways & Intersections	350	L.F.	\$ 3.80	\$ 1,330.00	350	\$ 1,330.00	0	\$ -
4	HMA driveway pavement overlay	310	S.Y.	\$ 7.45	\$ 2,309.50	250	\$ 1,862.50	-60	\$ (447.00)
5	Manhole reconstruction	2	EACH	\$ 500.00	\$ 1,000.00	0	\$ -	-2	\$ (1,000.00)
6	Contractor Quality Control Testing	1	L.S.	\$ 2,160.00	\$ 2,160.00	1	\$ 2,160.00	0	\$ -
					\$ 36,567.00		\$ 31,653.66		\$ (4,913.34)

E. Ann Street-W&O

675 Lin Ft

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	HMA pavement wedging	115	TONS	\$ 71.60	\$ 8,234.00	88	\$ 6,300.80	-27	\$ (1,933.20)
2	1.5-inch HMA pavement, 5 LT 58-28 S overlay	170	TONS	\$ 71.50	\$ 12,155.00	173.04	\$ 12,372.36	3.04	\$ 217.36
3	Asphalt Mill Joint for Driveways & Intersections	340	L.F.	\$ 3.80	\$ 1,292.00	340	\$ 1,292.00	0	\$ -
4	HMA driveway pavement overlay	170	S.Y.	\$ 7.45	\$ 1,266.50	170	\$ 1,266.50	0	\$ -
5	Manhole reconstruction	1	EACH	\$ 500.00	\$ 500.00	0	\$ -	-1	\$ (500.00)
6	Contractor Quality Control Testing	1	L.S.	\$ 2,160.00	\$ 2,160.00	1	\$ 2,160.00	0	\$ -
					\$ 25,607.50		\$ 23,391.66		\$ (2,215.84)

Subtotal (Items B through E) = \$ 158,539.50

\$ 157,238.81

\$ (1,300.69)

F. Millbrook Drive

3,158 Lin Ft + 85' Dia cul-de-sac

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	9,500	S.Y.	\$ 0.40	\$ 3,800.00	9,500	\$ 3,800.00	0	\$ -
2	Excavation Below Subgrade (EBS)	1,250	C.Y.	\$ 14.60	\$ 18,250.00	88	\$ 1,284.80	-1,162	\$ (16,965.20)
3	Base Aggregate Dense 3-inch for EBS areas	1,250	TONS	\$ 14.90	\$ 18,625.00	60	\$ 894.00	-1,190	\$ (17,731.00)
4	Type 1 Geogrid for EBS areas	1,900	S.Y.	\$ 1.65	\$ 3,135.00	176	\$ 290.40	-1,724	\$ (2,844.60)
5	Fine grading & compaction of road base	9,500	S.Y.	\$ 1.25	\$ 11,875.00	9,500	\$ 11,875.00	0	\$ -
6	Miscellaneous 30" mountable curb & gutter replacen	1,400	L.F.	\$ 46.65	\$ 65,310.00	1,119	\$ 52,201.35	-281	\$ (13,108.65)
7	1 3/4-inch HMA pavement, 3 LT 58-28 S	1,000	TONS	\$ 62.15	\$ 62,150.00	1,038.82	\$ 64,562.66	38.82	\$ 2,412.66
8	1 3/4-inch HMA pavement, 4 LT 58-28 S	1,000	TONS	\$ 66.60	\$ 66,600.00	843.37	\$ 56,168.44	-156.63	\$ (10,431.56)
9	Catch Basin reconstruction	11	EACH	\$ 545.00	\$ 5,995.00	0	\$ -	-11	\$ (5,995.00)
10	Manhole reconstruction	16	EACH	\$ 500.00	\$ 8,000.00	15	\$ 7,500.00	-1	\$ (500.00)
11	Contractor Quality Control Testing	1	L.S.	\$ 2,910.00	\$ 2,910.00	1	\$ 2,910.00	0	\$ -
					\$ 266,650.00		\$ 201,486.65		\$ (65,163.35)

G. Eagle Drive

1,300 Lin Ft

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	3,640	S.Y.	\$ 0.40	\$ 1,456.00	3,640	\$ 1,456.00	0	\$ -
2	Excavation Below Subgrade (EBS)	450	C.Y.	\$ 14.55	\$ 6,547.50	35	\$ 509.25	-415	\$ (6,038.25)
3	Base Aggregate Dense 3-inch for EBS areas	450	TONS	\$ 14.85	\$ 6,682.50	21	\$ 311.85	-429	\$ (6,370.65)
4	Type 1 Geogrid for EBS areas	700	S.Y.	\$ 1.65	\$ 1,155.00	70	\$ 115.50	-630	\$ (1,039.50)
5	Fine grading & compaction of road base	3,640	S.Y.	\$ 1.25	\$ 4,550.00	3,640	\$ 4,550.00	0	\$ -
6	Miscellaneous mountable 30" curb & gutter replacen	600	L.F.	\$ 46.65	\$ 27,990.00	574	\$ 26,777.10	-26	\$ (1,212.90)
7	1 3/4-inch HMA pavement, 3 LT 58-28 S	385	TONS	\$ 62.20	\$ 23,947.00	303.57	\$ 18,882.05	-81.43	\$ (5,064.95)
8	1 3/4-inch HMA pavement, 4 LT 58-28 S	385	TONS	\$ 66.60	\$ 25,641.00	302.49	\$ 20,145.83	-82.51	\$ (5,495.17)
9	Catch Basin reconstruction	7	EACH	\$ 545.00	\$ 3,815.00	0	\$ -	-7	\$ (3,815.00)
10	Manhole reconstruction	4	EACH	\$ 500.00	\$ 2,000.00	5	\$ 2,500.00	1	\$ 500.00
11	Contractor Quality Control Testing	1	L.S.	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	0	\$ -
					\$ 106,284.00		\$ 77,747.58		\$ (28,536.42)

H. Oxwood Drive		570 Lin Ft							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	2,500	S.Y.	\$ 0.40	\$ 1,000.00	2,500	\$ 1,000.00	0	\$ -
2	Excavation Below Subgrade (EBS)	325	C.Y.	\$ 14.60	\$ 4,745.00	0	\$ -	-325	\$ (4,745.00)
3	Base Aggregate Dense 3-inch for EBS areas	325	TONS	\$ 14.90	\$ 4,842.50	0	\$ -	-325	\$ (4,842.50)
4	Type 1 Geogrid for EBS areas	500	S.Y.	\$ 1.65	\$ 825.00	0	\$ -	-500	\$ (825.00)
5	Fine grading & compaction of road base	2,500	S.Y.	\$ 1.25	\$ 3,125.00	2,500	\$ 3,125.00	0	\$ -
6	Miscellaneous mountable 30" curb & gutter replacen	250	L.F.	\$ 46.65	\$ 11,662.50	299.50	\$ 13,971.68	49.50	\$ 2,309.18
7	1 3/4-inch HMA pavement, 3 LT 58-28 S	265	TONS	\$ 62.20	\$ 16,483.00	173.61	\$ 10,798.54	-91.39	\$ (5,684.46)
8	1 3/4-inch HMA pavement, 4 LT 58-28 S	265	TONS	\$ 66.60	\$ 17,649.00	151.18	\$ 10,068.59	-113.82	\$ (7,580.41)
9	Catch Basin reconstruction	2	EACH	\$ 545.00	\$ 1,090.00	0	\$ -	-2	\$ (1,090.00)
10	Manhole reconstruction	2	EACH	\$ 500.00	\$ 1,000.00	2	\$ 1,000.00	0	\$ -
11	Contractor Quality Control Testing	1	L.S.	\$ 2,200.00	\$ 2,200.00	1	\$ 2,200.00	0	\$ -
					\$ 64,622.00		\$ 42,163.81		\$ (22,458.20)

I. Cricket Court		381 Lin Ft + 85' dia cul-de-sac							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	1,730	S.Y.	\$ 0.40	\$ 692.00	1,730	\$ 692.00	0	\$ -
2	Excavation Below Subgrade (EBS)	230	C.Y.	\$ 14.75	\$ 3,392.50	0	\$ -	-230	\$ (3,392.50)
3	Base Aggregate Dense 3-inch for EBS areas	230	TONS	\$ 14.75	\$ 3,392.50	0	\$ -	-230	\$ (3,392.50)
4	Type 1 Geogrid for EBS areas	350	S.Y.	\$ 1.65	\$ 577.50	0	\$ -	-350	\$ (577.50)
5	Fine grading & compaction of road base	1,730	S.Y.	\$ 1.25	\$ 2,162.50	1,730	\$ 2,162.50	0	\$ -
6	Miscellaneous mountable 30" curb & gutter replacen	250	L.F.	\$ 46.70	\$ 11,675.00	134	\$ 6,257.80	-116	\$ (5,417.20)
7	1 3/4-inch HMA pavement, 3 LT 58-28 S	180	TONS	\$ 62.25	\$ 11,205.00	194.76	\$ 12,123.81	14.76	\$ 918.81
8	1 3/4-inch HMA pavement, 4 LT 58-28 S	180	TONS	\$ 66.65	\$ 11,997.00	194.61	\$ 12,970.76	14.61	\$ 973.76
9	Catch Basin reconstruction	4	EACH	\$ 545.00	\$ 2,180.00	0	\$ -	-4	\$ (2,180.00)
10	Manhole reconstruction	2	EACH	\$ 500.00	\$ 1,000.00	2	\$ 1,000.00	0	\$ -
11	Contractor Quality Control Testing	1	L.S.	\$ 2,200.00	\$ 2,200.00	1	\$ 2,200.00	0	\$ -
					\$ 50,474.00		\$ 37,406.87		\$ (13,067.13)

Subtotal (Items F through I) = \$ 488,030.00 \$ 358,804.91 \$ (129,225.10)

J. Pages Point Road		460 Lin Ft + 85' dia cul-de-sac							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	2,160	S.Y.	\$ 0.40	\$ 864.00	2,160	\$ 864.00	0	\$ -
2	Excavation Below Subgrade (EBS)	290	C.Y.	\$ 14.60	\$ 4,234.00	0	\$ -	-290	\$ (4,234.00)
3	Base Aggregate Dense 3-inch for EBS areas	290	TONS	\$ 14.90	\$ 4,321.00	0	\$ -	-290	\$ (4,321.00)
4	Type 1 Geogrid for EBS areas	430	S.Y.	\$ 1.65	\$ 709.50	0	\$ -	-430	\$ (709.50)
5	Miscellaneous 30" curb & gutter replacement	300	L.F.	\$ 46.70	\$ 14,010.00	508	\$ 23,723.60	208	\$ 9,713.60
6	Fine grading & compaction of road base	2,160	S.Y.	\$ 1.25	\$ 2,700.00	2,160	\$ 2,700.00	0	\$ -
7	1 3/4-inch HMA pavement, 3 LT 58-28 S	225	TONS	\$ 62.20	\$ 13,995.00	195.49	\$ 12,159.48	-29.51	\$ (1,835.52)
8	1 3/4-inch HMA pavement, 4 LT 58-28 S	225	TONS	\$ 66.65	\$ 14,996.25	259.80	\$ 17,315.67	34.80	\$ 2,319.42
9	Sawing asphalt (WisDOT Item No. 690.0150)	40	L.F.	\$ 1.50	\$ 60.00	40	\$ 60.00	0	\$ -
10	Catch Basin reconstruction	4	EACH	\$ 500.00	\$ 2,000.00	0	\$ -	-4	\$ (2,000.00)
11	Manhole reconstruction	5	EACH	\$ 500.00	\$ 2,500.00	5	\$ 2,500.00	0	\$ -
12	Contractor Quality Control Testing	1	L.S.	\$ 2,400.00	\$ 2,400.00	1	\$ 2,400.00	0	\$ -
					\$ 62,789.75		\$ 61,722.75		\$ (1,067.00)

K. W. Palisades Drive(Palisades Dr to Annex Ln)		885 Lin Ft							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	2,400	S.Y.	\$ 0.40	\$ 960.00	0	\$ -	-2,400	\$ (960.00)
2	Excavation Below Subgrade (EBS)	300	C.Y.	\$ 14.65	\$ 4,395.00	0	\$ -	-300	\$ (4,395.00)
3	Base Aggregate Dense 3-inch for EBS areas	300	TONS	\$ 14.90	\$ 4,470.00	0	\$ -	-300	\$ (4,470.00)
4	Type 1 Geogrid for EBS areas	450	S.Y.	\$ 1.65	\$ 742.50	0	\$ -	-450	\$ (742.50)
5	Fine grading & compaction of road base	2,800	S.Y.	\$ 1.25	\$ 3,500.00	0	\$ -	-2,800	\$ (3,500.00)
6	1 3/4-inch HMA pavement, 3 LT 58-28 S	250	TONS	\$ 62.15	\$ 15,537.50	0	\$ -	-250	\$ (15,537.50)
7	1 3/4-inch HMA pavement, 4 LT 58-28 S	250	TONS	\$ 66.65	\$ 16,662.50	0	\$ -	-250	\$ (16,662.50)
8	Sawing asphalt (WisDOT Item No. 690.0150)	350	L.F.	\$ 1.50	\$ 525.00	0	\$ -	-350	\$ (525.00)
9	3-inch HMA driveway pavement	250	S.Y.	\$ 23.25	\$ 5,812.50	0	\$ -	-250	\$ (5,812.50)
10	Manhole reconstruction	4	EACH	\$ 500.00	\$ 2,000.00	0	\$ -	-4	\$ (2,000.00)
11	Contractor Quality Control Testing	1	L.S.	\$ 2,375.00	\$ 2,375.00	0	\$ -	-1	\$ (2,375.00)
					\$ 56,980.00		\$ -		\$ (56,980.00)

L. Annex Lane		400 Lin Ft							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	650	S.Y.	\$ 0.40	\$ 260.00	0	\$ -	-650	\$ (260.00)
2	Excavation Below Subgrade (EBS)	100	C.Y.	\$ 14.60	\$ 1,460.00	0	\$ -	-100	\$ (1,460.00)
3	Base Aggregate Dense 3-inch for EBS areas	100	TONS	\$ 14.90	\$ 1,490.00	0	\$ -	-100	\$ (1,490.00)
4	Type 1 Geogrid for EBS areas	130	S.Y.	\$ 1.65	\$ 214.50	0	\$ -	-130	\$ (214.50)
5	Fine grading & compaction of road base	800	S.Y.	\$ 1.25	\$ 1,000.00	0	\$ -	-800	\$ (1,000.00)
6	1 3/4-inch HMA pavement, 3 LT 58-28 S	75	TONS	\$ 62.15	\$ 4,661.25	0	\$ -	-75	\$ (4,661.25)
7	1 3/4-inch HMA pavement, 4 LT 58-28 S	75	TONS	\$ 66.50	\$ 4,987.50	0	\$ -	-75	\$ (4,987.50)
8	Sawing asphalt (WisDOT Item No. 690.0150)	120	L.F.	\$ 1.50	\$ 180.00	0	\$ -	-120	\$ (180.00)
9	3-inch HMA driveway pavement	30	S.Y.	\$ 23.25	\$ 697.50	0	\$ -	-30	\$ (697.50)
10	Manhole reconstruction	1	EACH	\$ 500.00	\$ 500.00	0	\$ -	-1	\$ (500.00)
11	Contractor Quality Control Testing	1	L.S.	\$ 2,270.00	\$ 2,270.00	0	\$ -	-1	\$ (2,270.00)
					\$ 17,720.75		\$ -		\$ (17,720.75)

Subtotal (Items J through L) = \$ 137,490.50 \$ 61,722.75 \$ (75,767.75)

Subtotal (Items A through L) = \$ 846,550.00 \$ 650,680.29 \$ (195,869.72)

M. American Drive Trail (CTH BB to E Shady Ln) - Asphalt		5,230 Lin Ft							
Item	Description	Quantity	Unit	Unit Cost	Total Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Remove existing asphalt pavement	5,350	S.Y.	\$ 2.70	\$ 14,445.00	5,350	\$ 14,445.00	0	\$ -
2	Remove existing concrete pavement	510	S.Y.	\$ 5.40	\$ 2,754.00	0.0	\$ -	-510.0	\$ (2,754.00)
3	Fine Grading and Compaction of Aggregate Base	7,000	S.Y.	\$ 1.50	\$ 10,500.00	7,000	\$ 10,500.00	0	\$ -
4	3-inch HMA Pavement, 4LT 58-28S (10' width)	900	TONS	\$ 64.90	\$ 58,410.00	816.06	\$ 52,962.29	-83.94	\$ (5,447.71)
5	6-inch Concrete Sidewalk	1,600	S.Y.	\$ 64.30	\$ 102,880.00	0.00	\$ -	-1,600.00	\$ (102,880.00)
6	Turf Restoration	5,800	S.Y.	\$ 6.90	\$ 40,020.00	5,800	\$ 40,020.00	0	\$ -
					\$ 229,009.00		\$ 117,927.29		\$ (111,081.71)
Total Contract (Items A through M) =							\$ 768,607.58		\$ (306,951.43)

Supplemental Bid's:

S-1 Ehlers Road (RR to Haase St)-W&O		1,700 Lin Ft							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	HMA pavement wedging	275	TONS	\$ 71.50	\$ 19,662.50	304.03	\$ 21,738.15	29.03	\$ 2,075.65
2	1.5-inch HMA pavement, 5 LT 58-28 S overlay	410	TONS	\$ 71.50	\$ 29,315.00	457.38	\$ 32,702.67	47.38	\$ 3,387.67
3	Asphalt Mill Joint for Driveways & Intersections	600	L.F.	\$ 3.80	\$ 2,280.00	600	\$ 2,280.00	0	\$ -
4	HMA driveway pavement overlay	300	S.Y.	\$ 7.45	\$ 2,235.00	250	\$ 1,862.50	-50	\$ (372.50)
5	Pavement marking 4-inch epoxy	3,400	L.F.	\$ 1.85	\$ 6,290.00	3,400	\$ 6,290.00	0	\$ -
6	Manhole reconstruction	3	EACH	\$ 500.00	\$ 1,500.00	0	\$ -	-3	\$ (1,500.00)
7	Contractor Quality Control Testing	1	L.S.	\$ 4,100.00	\$ 4,100.00	1	\$ 4,100.00	0	\$ -
					\$ 65,382.50		\$ 68,973.32		\$ 3,590.82

S-2 Olde Midway Road (Lakeshore Dr to Racine Rd)		895 Lin Ft							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	2,450	S.Y.	\$ 0.40	\$ 980.00	2,450	\$ 980.00	0	\$ -
2	Excavation Below Subgrade (EBS)	325	C.Y.	\$ 14.55	\$ 4,728.75	0	\$ -	-325	\$ (4,728.75)
3	Base Aggregate Dense 3-inch for EBS areas	325	TONS	\$ 14.55	\$ 4,728.75	0	\$ -	-325	\$ (4,728.75)
4	Type 1 Geogrid for EBS areas	490	S.Y.	\$ 1.65	\$ 808.50	0	\$ -	-490	\$ (808.50)
5	Fine grading & compaction of road base	2,900	S.Y.	\$ 1.25	\$ 3,625.00	2,900	\$ 3,625.00	0	\$ -
6	1 3/4-inch HMA pavement, 3 LT 58-28 S	260	TONS	\$ 62.15	\$ 16,159.00	306.69	\$ 19,060.78	46.69	\$ 2,901.78
7	1 3/4-inch HMA pavement, 4 LT 58-28 S	260	TONS	\$ 62.45	\$ 16,237.00	325.10	\$ 20,302.50	65.10	\$ 4,065.50
8	Sawing asphalt (WisDOT Item No. 690.0150)	320	L.F.	\$ 1.50	\$ 480.00	320	\$ 480.00	0	\$ -
9	3-inch HMA driveway pavement	70	S.Y.	\$ 23.25	\$ 1,627.50	70	\$ 1,627.50	0	\$ -
10	Manhole reconstruction	6	EACH	\$ 500.00	\$ 3,000.00	0	\$ -	-6	\$ (3,000.00)
11	Contractor Quality Control Testing	1	L.S.	\$ 2,900.00	\$ 2,900.00	1	\$ 2,900.00	0	\$ -
					\$ 55,274.50		\$ 48,975.78		\$ (6,298.72)

S-3 Wittmann Drive (Wittmann Park Ln to Appleton Rd)		825 Lin Ft							
Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1	Pulverize existing asphalt pavement	2,700	S.Y.	\$ 0.40	\$ 1,080.00	2,700	\$ 1,080.00	0	\$ -
2	Excavation Below Subgrade (EBS)	350	C.Y.	\$ 14.55	\$ 5,092.50	0	\$ -	-350	\$ (5,092.50)
3	Base Aggregate Dense 3-inch for EBS areas	350	TONS	\$ 14.85	\$ 5,197.50	0	\$ -	-350	\$ (5,197.50)
4	Type 1 Geogrid for EBS areas	540	S.Y.	\$ 1.70	\$ 918.00	0	\$ -	-540	\$ (918.00)
5	Fine grading & compaction of road base	2,700	S.Y.	\$ 1.25	\$ 3,375.00	2,700	\$ 3,375.00	0	\$ -
6	Miscellaneous 30" curb & gutter replacement	375	L.F.	\$ 46.65	\$ 17,493.75	142	\$ 6,624.30	-233	\$ (10,869.45)
7	1 3/4-inch HMA pavement, 3 LT 58-28 S	285	TONS	\$ 62.20	\$ 17,727.00	217.59	\$ 13,534.10	-67.41	\$ (4,192.90)
8	1 3/4-inch HMA pavement, 4 LT 58-28 S	285	TONS	\$ 66.60	\$ 18,981.00	260.53	\$ 17,351.30	-24.47	\$ (1,629.70)
9	Sawing asphalt (WisDOT Item No. 690.0150)	100	L.F.	\$ 1.50	\$ 150.00	100	\$ 150.00	0	\$ -
10	Catch Basin reconstruction	3	EACH	\$ 545.00	\$ 1,635.00	0	\$ -	-3	\$ (1,635.00)
11	Manhole reconstruction	2	EACH	\$ 500.00	\$ 1,000.00	2	\$ 1,000.00	0	\$ -
12	Contractor Quality Control Testing	1	L.S.	\$ 2,700.00	\$ 2,700.00	1	\$ 2,700.00	0	\$ -
					\$ 75,349.75		\$ 45,814.70		\$ (29,535.05)
Base Bid Total =							\$ 932,371.38		\$ (339,194.38)

Change Order Items:

Item	Description	Bid Qty	Unit	Unit Cost	Total Bid Cost	FINAL Contract		Difference	
						Quantity	Total	Quantity	Total
1.1	ADD Mayer Street Storm Sewer (\$61,124.95)								
	Remove, Salvage & Reinstall Small Pipe Culvert	3	EACH	\$ 765.00	\$ 2,295.00	4	\$ 3,060.00	4	\$ 3,060.00
	12-inch Storm Sewer	428	L.F.	\$ 82.40	\$ 35,267.20	428	\$ 35,267.20	428	\$ 35,267.20
	36-inch Diameter Storm Sewer Yard Drain	2	EACH	\$ 3,050.00	\$ 6,100.00	2	\$ 6,100.00	2	\$ 6,100.00
	48-inch Diameter Storm Sewer Manhole	1	EACH	\$ 4,795.00	\$ 4,795.00	1	\$ 4,795.00	1	\$ 4,795.00
	Re-Ditching	425	L.F.	\$ 8.95	\$ 3,803.75	425	\$ 3,803.75	425	\$ 3,803.75
	Placement of Topsoil and Pre for Seeding	710	L.F.	\$ 8.10	\$ 5,751.00	710	\$ 5,751.00	710	\$ 5,751.00
	Remove Concrete Pav't incl, sawcutting	693	S.F.	\$ 0.65	\$ 450.45	693	\$ 450.45	693	\$ 450.45
	3-inch HMA Pavement Restoration	1,133	S.F.	\$ 2.35	\$ 2,662.55	1,133	\$ 2,662.55	1,133	\$ 2,662.55
1.2	ADD Cold Spring Rd Trail Paving (\$49,644.20)								
	Remove Existing Asphalt Pavement	1,820	S.Y.	\$ 3.31	\$ 6,024.20	278.72	\$ 922.56	278.72	\$ 922.56
	Fine Grading & Compaction of Aggregate Base	2,200	S.Y.	\$ 1.46	\$ 3,212.00	2,200	\$ 3,212.00	2,200	\$ 3,212.00
	3-inch HMA Pavement, 4 LT 58-28S	340	TONS	\$ 76.95	\$ 26,163.00	278.72	\$ 21,447.50	278.72	\$ 21,447.50
	Turf Restoration	1,850	S.Y.	\$ 7.70	\$ 14,245.00	1,850	\$ 14,245.00	1,850	\$ 14,245.00
1.3	ADD Friendship Trail Paving (\$73,829.60)								
	Remove Existing Asphalt Pavement	2,780	S.Y.	\$ 3.08	\$ 8,562.40	2,780	\$ 8,562.40	2,780	\$ 8,562.40
	Fine Grading & Compaction of Aggregate Base	3,340	S.Y.	\$ 1.39	\$ 4,642.60	3,340	\$ 4,642.60	3,340	\$ 4,642.60
	3-inch HMA Pavement, 4 LT 58-28S	500	TONS	\$ 76.38	\$ 38,190.00	512.29	\$ 39,128.71	512.29	\$ 39,128.71
	Turf Restoration	2,780	S.Y.	\$ 8.07	\$ 22,434.60	2,780	\$ 22,434.60	2,780	\$ 22,434.60
1.4	ADD W. American Drive Trail Paving (\$60,666.40)				\$ 60,666.40				\$ -
1.5	Base Bid M-American Dr Trail Revisions:								
	Remove existing concrete pavement	460	S.Y.	\$ 15.25	\$ 7,015.00	677.72	\$ 10,335.22	677.72	\$ 10,335.22
	6-inch Concrete Pavement (H.E.S.)	880	S.Y.	\$ 64.20	\$ 56,496.00	1,128.67	\$ 72,460.61	1,128.67	\$ 72,460.61
	8-inch Reinforced Concrete Pavement (H.E.S.)	380	S.Y.	\$ 66.25	\$ 25,175.00	370.33	\$ 24,534.36	370.33	\$ 24,534.36
	DEDUCT Items M-2 and M-5				\$ (105,634.00)				
2.1	Concrete Pav't Removal-Millbrook & Pages Point	157.44	S.Y.	\$ 15.25	\$ 2,400.96	157.44	\$ 2,400.96	157.44	\$ 2,400.96
2.2	6-inch Concrete Pav't-Millbrook & Pages Point	157.44	S.Y.	\$ 64.30	\$ 10,123.39	157.44	\$ 10,123.39	157.44	\$ 10,123.39
2.3	Miscellaneous 30" curb & gutter replacement	50	L.F.	\$ 46.65	\$ 2,332.50	50.00	\$ 2,332.50	50.00	\$ 2,332.50
2.4	Remove existing asphalt-Municipal Garage	3,845	S.Y.	\$ 6.12	\$ 23,531.40	3,845	\$ 23,531.40	3,845	\$ 23,531.40
2.5	Fine Grading Aggregate-Municipal Garage	3,845	S.Y.	\$ 2.13	\$ 8,189.85	3,845	\$ 8,189.85	3,845	\$ 8,189.85
2.6	4-inch HMA Pavement-Municipal Garage	3,845	S.Y.	\$ 18.80	\$ 72,286.00	3,845	\$ 72,286.00	3,845	\$ 72,286.00
					\$ 347,181.25		\$ 402,679.62		\$ 402,679.62
Total Contract =					\$ 1,618,747.00		\$ 1,335,050.99		\$ 63,485.24

RES #251215-8

**CHANGE ORDER #1 & FINAL – 2025 CONCRETE WORK PROGRAM**

WHEREAS, on June 9, 2025, Vinton Construction Co., was awarded the 2025 Concrete Work Program contract in the amount of \$166,789.50; and

WHEREAS, Change Order #1 & Final consists of an increase in the amount of \$12,270.28 for the following items:

Final Quantity Adjustments		<u>\$12,270.28</u>
	Total:	\$12,270.28

WHEREAS, it is the recommendation of Engineer Lee Reibold and Public Works Director Joe Hoechst to approve Change Order #1 & Final to Vinton Construction Co., for a total increase of \$12,270.28, resulting in an adjusted contract amount of \$179,059.78.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 & Final for the 2025 Concrete Work Program contract, for a total increase of \$12,270.28, resulting in an adjusted contract amount of \$179,059.78, for **Vinton Construction Co., 1322 33<sup>rd</sup> Street, P.O. Box 137, Two Rivers, Wisconsin.**

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Joe Hoechst, Public Works Director*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk



December 9, 2025

Village of Fox Crossing  
Attn: Joe Hoechst, DPW  
2000 Municipal Drive  
Neenah, WI 54956

Re: Village of Fox Crossing  
2025 Concrete Pavement Repair Program  
Change Order #1  
McM. No. F0057-09-25-00136-D

Enclosed herewith is Change Order #1 for the above referenced project. This change is an increase in the Contract in the amount of \$12,270.28. The current Contract Price is \$179,059.78.

Please review and sign in the space provided. Return signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.  
Associate / Sr. Municipal & Civil Engineer

LRR:car

Enclosure: Change Order #1





1445 MCMAHON DRIVE P.O. BOX 1025  
NEENAH, WI 54956 NEENAH, WI 54957-1025

## CHANGE ORDER

Contract No.	F0057-09-25-00136-D
Project File No.	F0057-09-25-00136.03
Change Order No.	One (1)
Issue Date:	November 18, 2025
Project:	Village of Fox Crossing-2025 Concrete Pavement Repair Program

	(Item Description)	(Price)
1.1	Final Quantity Adjustment (Bid vs. As-Constructed per Attached Spreadsheet)	+ \$12,270.28
	<b>TOTAL</b>	<b>+ \$12,270.28</b>

	CONTRACT PRICE	TIME
Prior To This Change Order	\$166,789.50	- days
Adjustments Per This Change Order	+ \$12,270.28	0 days
Current Contract Status	<b>\$179,059.78</b>	- days

Authorized:  
**VILLAGE OF FOX CROSSING**  
Winnebago County, Wisconsin

By: \_\_\_\_\_  
Date: \_\_\_\_\_

- Four (4) Copies Should Accompany This Change Order  
**Execute And Return To ENGINEER For Distribution**

Village of Fox Crossing  
2025 Concrete Pavement Repair Program  
Miscellaneous Concrete Pavement Panel Replacements  
McM No. F0057-09-25-00136-D

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Cost	FINAL Contract	
							Quantity	Cost
1	Removing concrete pavement	204.0100	850	S.Y.	\$57.65	\$ 49,002.50	933.25	\$ 53,801.86
2	Base aggregate dense 1 1/4-inch	305.0120	50	TONS	\$20.00	\$ 1,000.00	50	\$ 1,000.00
3	Concrete curb & gutter 30-inch Type D		200	L.F.	\$40.00	\$ 8,000.00	452	\$ 18,080.00
4	Concrete pavement 9-inch Reinforced	415.0090	600	S.Y.	\$87.19	\$ 52,314.00	807.7	\$ 70,423.36
5	Concrete pavement HES 9-inch Reinforced	415.1090	200	S.Y.	\$90.19	\$ 18,038.00	0	\$ -
6	Drilled tie bars (36" spacing)	416.0610	400	EACH	\$9.00	\$ 3,600.00	236	\$ 2,124.00
7	Drilled dowel bars (15" spacing)	416.0620	900	EACH	\$16.50	\$ 14,850.00	339	\$ 5,593.50
8	Dowel bars		100	L.F.	\$8.00	\$ 800.00	200	\$ 1,600.00
9	Manhole adjustment		3	EACH	\$650.00	\$ 1,950.00	3	\$ 1,950.00
10	Inlet adjustment		2	EACH	\$650.00	\$ 1,300.00	2	\$ 1,300.00
11	Sawing concrete	690.0250	2,000	L.F.	\$2.75	\$ 5,500.00	1,391	\$ 3,825.25
12	Conduit Loop Detector	652.0800	480	L.F.	\$6.00	\$ 2,880.00	479	\$ 2,874.00
13	Loop Detector Lead in Cable	655.0700	200	L.F.	\$4.00	\$ 800.00	1,910	\$ 7,640.00
14	Loop Detector Wire	655.0800	1250	L.F.	\$0.90	\$ 1,125.00	1,382	\$ 1,243.80
15	Marking Line Epoxy 8 Inch	646.3020	140	L.F.	\$3.50	\$ 490.00	532	\$ 1,862.00
16	Marking Arrow Epoxy	646.5020	6	EACH	\$350.00	\$ 2,100.00	6	\$ 2,100.00
17	Marking Stop Line Epoxy 18 Inch	646.6120	80	L.F.	\$24.00	\$ 1,920.00	87	\$ 2,088.00
18	Marking Crosswalk Epoxy Transverse Line,6 Inch	646.7420	80	L.F.	\$14.00	\$ 1,120.00	111	\$ 1,554.00
Total = \$ 166,789.50							\$ 179,059.78	

RES #251215-9

**AMEND VILLAGE OF FOX CROSSING EMPLOYEE HANDBOOK, CHAPTER 10-3.1 REGULAR OVERTIME, CHAPTER 10-3.4 POLICE LIEUTENANT ADDITIONAL COMPENSATION, CHAPTER 11-5.2 FUNERAL LEAVE PROCEDURES, CHAPTER 11-13.4.6 VACATION GENERAL PROVISIONS FOR POLICE LIEUTENANTS, CHAPTER 14-4.1 RETIREMENT GIFTS, AND ADDING CHAPTER 10-3.6 CALL-IN PAY, CHAPTER 10-3.7 COMPENSATORY TIME OFF, AND CHAPTER 11-13.4.10 VACATION GENERAL PROVISIONS FOR VACATION CANCELLATION**

WHEREAS, on August 14, 2023, the Village Board approved Resolution #230814-1, which adopted the revised Village of Fox Crossing Employee Handbook; and

WHEREAS, the Employee Handbook needs to be amended from time to time to maintain appropriate policies and benefits regarding Village employees; and

WHEREAS, the Village Manager recommends amending the following Chapters of the Village of Fox Crossing Employee Handbook, as attached:

Chapter 10-3.1 Regular Overtime

Chapter 10-3.4 Police Lieutenant Additional Compensation

Chapter 11-5.2 Funeral Leave Procedures

Chapter 11-13.4.6 Vacation General Provisions for Police Lieutenants

Chapter 10-3.6 Call-In Pay (Adding to Employee Handbook)

Chapter 10-3.7 Compensatory Time Off (Adding to Employee Handbook)

Chapter 13-4.10 Vacation General Provisions for Vacation Cancellation (Adding to Employee Handbook)

Chapter 14-4.1 Retirement Gifts

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby approves the Village of Fox Crossing Employee Handbook amendments, as attached.

BE IT FURTHER RESOLVED, the amendments will go into effect on January 1, 2026.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Jeffrey Sturgell, Village Manager*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk

BACKUP RES #251215-9  
Amendments indicated in red.

#### *10-3.1 Regular Overtime*

Non-exempt employees who are required or permitted to work overtime will be compensated at the rate of one and one-half times (1.5) their regular straight time hourly wage for all time worked in excess of 40 hours each week, unless otherwise required by law.

Approved time off counts as regular work hours when calculating overtime. For example, an employee is scheduled to work Monday through Friday, 8 hours per day. The employee takes 8 vacation hours on Monday and works 12 hours on Thursday. Eligible hours for overtime calculation is 44 hours (8 vacation and 36 hours worked). Employee is paid 40 hours at their regular straight time hourly rate and 4 hours at the one and one-half times (1.5) their regular straight time hourly rate. The Department Head may dismiss the employee up to 4 hours early on Friday to minimize or eliminate the payment of overtime.

For purposes of calculating overtime for non-exempt employees, the workweek begins at 12:00 a.m. on Monday and ends 168 hours later at 12:00 a.m. on the following Monday.

Although non-exempt employees will be paid for all overtime hours worked, unauthorized overtime may result in disciplinary action up to and including termination.

#### *10-3.4 Police Lieutenant Additional Compensation*

Police Lieutenants that have been scheduled to fill a patrol shift that has been vacated by the absence of a Lieutenant will be compensated at a rate of one and one half (1.5) times their base pay for actual hours worked.

If a Police Lieutenant is scheduled to appear in court other than their regularly scheduled workday, they will be compensated for a minimum of three (3) hours at the rate of time and one-half. When a Police Lieutenant is subpoenaed to testify virtually, and chooses to do so from home, the Lieutenant will receive time and one-half the regular rate of pay for the time the Lieutenant was testifying, or, if less than one hour, will receive a minimum of one (1) hour. **(Res#240506-2)**

If a Police Lieutenant is scheduled to appear in court other than their regularly scheduled workday and the subpoena is canceled, the Lieutenant will receive one (1) hour straight time if the cancellation is less than 24 hours before the appearance date/time.

Police Lieutenants that have been scheduled to work assignments related to grant programs, including but not limited to, the Seatbelt Enforcement Grant or Operating While Intoxicated (OWI) Grant, will be provided a stipend approved by Resolution of the Village Board.

Police Lieutenants that have been scheduled to work a patrol officer shift shall be compensated at a stipend rate listed on the Village Additional Compensation Pay Schedule.

Police Lieutenants holiday pay calculations are outlined in Section 11-7.4.

Police Lieutenants working 12-hour shifts receive one (1) "O-Day" per month, **and 18 hours of Kelly time** per calendar year. ~~If a Police Lieutenant separates from employment with the Village or does not work the full year due to injury, illness or a leave of absence, Kelly time used but not accrued (based on earnings of 1/12 per month) will be deducted from the Lieutenant's last payroll period or other leave bank.~~

**The Police Chief, the Police Captain, and Police Lieutenants on Special Assignment shall receive five (5) "Administrative" days per calendar year.**

### 10-3.6 Call-In Pay

Management reserves the right to alter the workday schedule, i.e. shift start time by the end of the previous shift, or 4:30 p.m. the day before if it is a non-workday (i.e. weekend or Village observed holiday), with no additional compensation. In the event that the schedule is made after the times previously listed, call-in pay will be earned subject to the hours and pay as noted on the Additional Compensation Pay Schedule.

Non-exempt employees who are called into work on a scheduled vacation day will be compensated for 2 hours of call-in pay, regardless of when the schedule change was announced.

#### Call-In Calculation Example 1:

An employee's work schedule is Monday through Friday 6:00 a.m. to 2:00 p.m., 8 hours per day. The employee is called at 3:00 p.m. on Sunday to report to work at 4:00 a.m. on Monday. The employee does not qualify for call-in pay.

#### Call-In Calculation Example 2:

An employee's work schedule is Monday through Friday, 8 hours per day. The employee has a scheduled vacation day on Tuesday; however, the employee is called in to work on Tuesday morning and works 12 hours. The vacation day is canceled (refer to section 11-13.4). The hours worked from Monday to Thursday plus the first 4 hours worked on Friday total 40 hours and will be paid at the employee's regular straight time hourly wage. The remaining 4 work hours on Friday are paid at the rate of one and one-half (1.5) times the employee's regular straight time hourly wage. In this example, the employee receives 2 hours of call-in pay.

#### Call-In Calculation Example 3:

An employee's work schedule is Monday through Friday 6:00 a.m. to 2:00 p.m., 8 hours per day. The employee has scheduled vacation on Monday and Tuesday. The employee is called on Monday during the day to come in and work on Tuesday. The employee's vacation for Tuesday is canceled (refer to section 11-13.4). The employee works a regular 8-hour day on Tuesday and works 8 hours per day for the remainder of the week. There is no overtime earned as the employee worked 32 hours and used 8 hours of approved paid time off. With Tuesday's vacation time canceled, the employee receives 2 hours of call-in pay.

#### Call-In Calculation Example 4:

An employee's work schedule is Monday through Friday 6:00 a.m. to 2:00 p.m., 8 hours per day. The employee has scheduled vacation on Monday and Tuesday. The employee is called in at noon on Tuesday (after 6 hours of vacation) and asked to work immediately, the remaining 2 vacation hours are canceled (refer to section 11-13.4). The employee works 8 hours on Tuesday and 8 hours per day the rest of the week. The employee is paid for 14 hours of paid time off (8 hours on Monday and 6 hours on Tuesday), 26 hours of regular time (8 hours Tuesday through Thursday and the first 2 hours on Friday), and 6 hours overtime (the remaining work hours on Friday). If the employee is authorized to leave early and end their shift at 10:00 a.m. on Friday, the overtime would be reduced to 2 hours. In this example, the employee receives 2 hours of call-in pay.

Note: The employee also has the option to cancel the full vacation day on Tuesday (instead of just the 2 vacation hours) and reschedule the 8 vacation hours at a later date.

### 10-3.7 Compensatory Time Off

Nonexempt full-time employees may elect time off, referred to as “compensatory time”, in lieu of monetary compensation for overtime worked under the following conditions:

1. Employees may accumulate up to a maximum of 24 hours in a calendar year. The 24 maximum is a hard cap and not “refillable”. For example, if an employee earns and then utilizes four (4) hours of compensatory time in January, the employee can only earn twenty (20) more hours for the rest of the year.
2. Compensatory time must be at the rate of one and one-half hours for each hour worked in excess of 40 hours, just as the monetary rate for overtime is calculated at the rate of not less than one and one-half times the regular straight-time rate of pay.
  - a. At no time will compensatory time be earned at a rate greater than time and one half (1.5). For example, snow plowing on a Sunday (Section 10-3.5) or work on an actual holiday (Section 11-7.4), is paid two times (2) the hourly rate. If an employee elects compensatory time, only time and one-half (1.5) hours will be added to the accumulated compensatory time total, and the other 0.5 hours will be forfeited.
3. All authorized paid leaves, with the exception of Compensatory Time Off (CTO), shall be considered as time worked.
4. Employees who earn overtime will be paid with monetary compensation for their overtime at the time of the next respective pay period unless the employee voluntarily requests compensatory time on their time sheet during the week the overtime occurred.
5. Eligible employees may accumulate and use compensatory time from January 1 – November 15.
6. Employees should submit their request to use compensatory time on the Absence Request/Report Form which shall be subject to approval by the employee's supervisor.
7. All compensatory time (accumulation and use) shall be maintained in written and/or digital form by the payroll clerk. It is the employee’s responsibility to make the appropriate entries on their timecard, and it is the supervisor’s responsibility to approve entries on the timecard.
8. FLSA and Non-FLSA earned compensatory time shall be tracked separately by the payroll clerk. FLSA compensatory time shall be utilized/paid out before Non-FLSA compensatory time.
9. Any unused compensatory time is paid out in December at the straight-time rate of pay in effect when the payment is made. Compensatory time is not earned or available for use between November 16 and December 31.
10. Upon termination, employees shall be paid for unused compensatory time at the rate in effect when the payment is made.

## **11-5. Funeral Leave**

### *11-5.2 Procedures*

An employee who wishes to take time off due to the death of an immediate family member should notify their Department Head as soon as possible. If ~~an~~ the employee leaves work early on the day the employee is notified of the death, that day will not count as funeral leave and the employee will be compensated for their remaining scheduled work hours.

Full-time employees will receive funeral pay at the rate of eight (8) hours per day of straight time. Part-time employees' funeral leave is based on scheduled hours and days worked, and will receive pay on a pro rata basis of full-time employee benefits as outlined in *Section 11-1 Benefits Overview*.



#### 11-13.4 General Provisions

1. With the exception of the year of hire, vacation credits are earned in one year and are available for use in the following year. During the year of hire, the vacation benefits provided are prorated, and are available for immediate use.
2. All vacation not used in the year in which it is available for use shall be considered forfeited. No vacation shall be allowed to be accumulated and/or carried over from one year to the next. Exceptions to this provision may be granted by the Village Manager. However, maximum vacation allowed within any calendar year shall not exceed 125% of annual earned vacation hours.
3. In the event that a holiday occurs during a vacation week, the vacation hours for that day shall be scheduled to be taken on another day during that year.
4. No vacation time may be used in less than quarter hour (15 minute) increments.
5. Various leaves of absence without pay in excess of thirty days and occurring during an earning year will reduce vacation availability during the following year on a pro rata basis.
6. For ~~Police Patrol~~ Lieutenants only: ~~Police Patrol~~ Lieutenants will pick vacations ~~shall be selected by seniority in grade, against the Sergeant assigned to their rotation. The Lieutenant will pick first in the first round. All Vacation vacation or other benefit time off selections after the initial vacation selection period will be on a first request, first granted basis. time will be taken in eight (8) hour increments. Vacation will be requested in three (3) full consecutive workdays with the exception of 72 hours of vacation time that may be used in single days or one-hour increments starting with four (4) hours and above. The above procedure is tied to the side letter of agreement regarding Sergeants in the current labor agreement.~~
7. Compensation shall be granted to any employee who is terminated or otherwise leaves the employment of the Village of Fox Crossing, for non-disciplinary reasons, for all unused vacation time earned up to the date of separation, figured on an accrual of hours worked. However, employees terminated or otherwise leaving employment of the Village within the first 6 months of employment shall have vacation benefits prorated based on the following formula:

1/6 of the vacation benefit received for each month of completed service minus any vacation time used between their date of hire and their last day of work. In the event the employee has used more vacation than they were entitled, based on this formula, the employee shall have an amount equal to the paid but unearned vacation deducted from their final pay (unless the employee leaves employment as a result of a physician certified disability).
8. In the event an employee or family member becomes ill during an employee's vacation, the employee will not be allowed to substitute sick leave for vacation unless the need for sick leave commences prior to the start of the approved vacation.
9. Requesting Vacation: Each Department Head will establish standards for their Departments as to the method of employees requesting vacation, the number of employees authorized

vacation at the same time, and how scheduling priority is set based on the work requirements of the Department. The Department Head will approve or not approve vacation requests based upon the work requirements within their Department.

10. If an employee's previously scheduled vacation day (or any portion of it) is canceled due to a business need, the employee will reschedule the vacation hours for a later date with management approval. For call-in related information, refer to Section 10-3.6 Call In.

*Vacation Cancellation Calculation Example:*

*An employee is scheduled to work from 8:00 a.m. to noon and approved to use 4 hours of vacation to leave at noon. The employee ends up working until 1:00 p.m. In this situation, the employee has worked 5 hours and now used 3 hours of vacation. One hour of vacation is canceled and can be used by the employee at another time.*

#### 14-4.1 Voluntary Terminations

Employees who decide to voluntarily leave the Village of Fox Crossing should provide a written notification to his or her Department Head at least two (2) weeks prior to departure. Salaried, exempt employees should provide a written notification with four (4) weeks advance notice. The written notice should indicate the reason for leaving, the employee's last day of work, and must be signed by the employee. Professional courtesy is recognized under these circumstances as employees who provide proper notice as outlined above will be eligible for a pay out of all earned and accrued vacation credits up to the employee's last day on the job. Failure to provide minimum written notice to the Village will result in forfeiture of payment of these vacation credits. Unless the notice period exceeds the timeframes listed above, time off during the notice period should be limited as this is the time to train and transfer job responsibilities to those assigned.

Except for vacation benefits earned which shall be addressed in accordance with Section 11-13, employees who terminate employment during their trial and training period shall be ineligible for benefit pay out upon termination. Employees are ineligible to use vacation, sick or holiday time off during the notice period.

Employees retiring for the purposes of establishing eligibility for annuity payment under the Wisconsin Retirement System (WRS) and/or Social Security (including disability retirement annuity benefits), shall be eligible for a pay out of all earned and accrued vacation credits. Such payments shall be made at the rate of pay in effect as of the employee's last day of work on the job. In addition, accrued sick time for these same retiring employees may be eligible for the Village's Post-Employment Health Reimbursement Arrangement (HRA) Plan outlined in *Section 11-12 Sick Leave* of this handbook.

Persons retiring with the Village of Fox Crossing and meet the WRS eligibility shall be recognized upon retirement. The allotted amount for ~~with~~ a gift ~~or reward of~~ is \$75.00. The Department Head should contact the Finance Director to discuss how the money is spent to avoid taxation to the employee, *if desired. For example, gifts such as cash or gift cards are always taxable to the retiring employee. Food items for a celebratory lunch are non-taxable.*

*Department Heads may circulate a celebratory card throughout the organization and accept employees' donations to pass along to the retiring employee. These donations are not from the Village of Fox Crossing, and therefore the donations would not be taxable to the employee.*

Upon request, employees who voluntarily terminate their employment may be provided with a letter of recommendation from their Supervisor or Department Head.

RES #251215-10

**APPROVE VILLAGE OF FOX CROSSING LAND AND FACILITY LEASE AGREEMENT  
WITH THE PAPER VALLEY SOCCER CLUB, INC. FOR 2026-2035**

WHEREAS, the Village of Fox Crossing owns a ten (10) acre property located at 1251 Earl Street (parcels #1210352 & #121035201) which was historically leased to the Menasha Soccer Club, Inc. (from 1998 – 2022, Resolution #980427-10), and later leased to the Wisconsin United Football Club, Inc. (from 2022 – 2025, Resolution #220523-4); and

WHEREAS, in May 2025, the Village temporarily leased the property to the Paper Valley Soccer Club, Inc. (otherwise known as Neenah Soccer Club, Resolution #250505-5) for the 2025 season; and

WHEREAS, earlier this year, the Parks & Recreation Department and Park Commission solicited for proposals from youth sports organizations for a potential long-term lease of the property to be utilized for youth sports; and

WHEREAS, the Village received two (2) proposals, one (1) from Menasha Youth Sports and one (1) from the Paper Valley Soccer Club, Inc. (Neenah Soccer Club); and

WHEREAS, the Park Commission reviewed the proposals at their October 8, 2025, Commission meeting and voted to recommend that a ten (10) year lease of the property be awarded to the Paper Valley Soccer Club, Inc., for the purposes of promoting youth soccer.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby approve the Land Use and Facility Agreement with the Paper Valley Soccer Club, Inc. for a ten (10) year lease of the ten (10) acre property (parcels #1210352 & #121035201) located at 1251 Earl Street Road, as attached.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Amanda Geiser, Director of Parks & Recreation  
Park Commission*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

**Village of Fox Crossing  
Land and Facility Lease Agreement with The Paper Valley Soccer Club, Inc.  
2026-2035**

This lease agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2025 by and between the Village of Fox Crossing, hereinafter called "Village", and The Paper Valley Soccer Club, Inc. dba Neenah Soccer Club, hereinafter called the "Lessee".

1. Subject to the terms and conditions hereinafter set forth, the Village hereby leases to the Lessee, and the Lessee hereby accepts as and for a lease, in an "as is" condition, the parcel of land and associated buildings, equipment, and facilities, known as the Earl Street Athletic Complex, located at 1251 Earl Street in the Village of Fox Crossing.
2. The consideration of this lease shall be certain improvements, as described hereinafter, by the Lessee and also the sum listed below, due and payable on the first day of January, annually.
  - Years 1-5 (2026-2030): One Thousand Dollars (\$1,000)
  - Years 6-10 (2031-2034): One Thousand and Five Hundred Dollars (\$1,500)
3. This lease is intended to be absolute net, with Lessee paying or reimbursing, as the case may be, at a minimum, any taxes, assessments, insurance, maintenance, service charges, other charges, fees, and utilities.
4. Initially, the term "leasehold improvements" shall be defined as follows: permanent buildings or structures, land development, equipment, utilities installed and landscaping improvements.
5. In consideration of said "improvements", hereinbefore defined and in consideration of said lease payments, the lease term is hereby established and agreed between the parties as being ten (10) years from and after the date of this Agreement.
6. This lease is subject to early termination by the Village or Lessee upon two (2) years prior written notice.
7. The Village shall not be required to reimburse or pay for any of Lessee's improvements even if the Lease is terminated early in accordance with the terms of this Agreement. Also, the Lessee shall provide written documentation to any creditor, contractor or any other person providing goods or services to the Lessee that the Lessee does not own the actual real property under this lease and that the Lessee is solely responsible. Also, Lessee shall obtain written documentation from any contractor, construction company or any other person providing goods or services to the Lessee on the land, hereinafter collectively referred to as "Lessee's creditors" executed by Lessee's creditors acknowledging that Lessee's creditors do not have permission or legal authority to put a lien against the property and shall not put a lien against the real property. Lessee further agrees that the Lessee shall not allow any liens, judgments or any other form of creditor rights against the real property and in the event such should occur, Lessee shall immediately have the same removed, at Lessee's cost, including attorney's fees and costs of any legal actions.
8. Liability insurance for the premises shall be the responsibility of the Lessee, and Lessee shall name the Village as co-insured thereon, and shall and hereby does, in addition, agree to hold the Village harmless from any and all claims and liability resulting from damage or injury upon the premises or to any person utilizing the premises, and shall be required to exhibit, at the inception of this Lease and upon demand, policies of The Paper Valley Soccer Club, Inc. insurance to demonstrate that The Paper Valley Soccer Club, Inc. has liability insurance coverage. The minimum amount of general liability

coverage on the premises shall be one million dollars (\$1,000,000.00) and an additional one million dollars (\$1,000,000.00) in umbrella coverage. The Lessee shall provide to the Village a certificate of occurrence-based insurance annually which names the Village as an additional insured under the general liability insurance and fire and casualty insurance policies, which shall insure improvements at 120% of their estimated value. In addition, the policies shall require any such insurers to . notify the Village thirty (30) days in advance of any cancellation of any insurance required hereunder. The parties agree and understand that in the event any additional buildings are placed on the premises, which may only occur upon approval by the Village, a mutually agreed upon fire and casualty insurance coverage shall be obtained which names the Village as an additional insured.

9. Throughout the term of this lease and thereafter, the Lessee shall hold the Village harmless from any third-party claims of any nature,, claims of any material suppliers of any nature or kind, and claims of all of Lessee's creditors, who may hereinafter make a claim upon the real estate as a result of failure of the Lessee to pay for such improvements and/or labor.
10. In the event of the dissolution of the corporation of the Lessee known as The Paper Valley Soccer Club, Inc. or in the event of any sale, transfer, assignment, conveyance or any change in corporate structure or ownership of the Lessee, this lease shall be considered terminated by the Lessee at the time of the sale, transfer, assignment, conveyance, change in corporate structure or ownership of the Lessee, unless approved in writing by the Village Board of Trustees. In the event of a termination of this lease as a result of the foregoing, the Village shall have no further requirement to reimburse the Lessee for any cost of leasehold improvements. This lease shall not be sublet to any person, corporation or other entity without prior approval of the Village Board of Trustees. It is understood that the premises which is being leased is to be used for recreational purposes of a non-commercial nature with the exception of fundraising events, which funds go directly to the non-profit corporation, The Paper Valley Soccer Club, Inc. Use of the property by other than non-profit corporations or charitable institutions shall require prior approval of the Village Board of Trustees, and in the event The Paper Valley Soccer Club, Inc. fails to get prior approval and does allow the use of premises by other than non-profit corporations or charitable institutions, the violation of this provision shall constitute grounds for termination of this lease without payment to the Lessee by the Village.
11. With regard to the improvements, labor and materials used upon the premises, the Lessee will be required to demonstrate the actual expenses or expenditures made with regard to labor and materials and that amount will be the amount that is the basis for the actual consideration of this lease. In the event of the termination of this lease by the Village, the actual expenditures shall also be the amount that is prorated equally over the ten (10) year period and upon which any payment by the Village to the Lessee is based.
12. The Village and the Lessee agree that any improvements to be made upon the real property is subject to the approval of the Village Board of Trustees. Notwithstanding the forgoing, the Village preliminarily consents to Lessee's installation of a security camera system, finishing of the fencing system on Earl Street and Airport Road, installation of motion sensor faucets and automatic hand dryers in the bathrooms, removal of dead trees, fresh painting, and playground addition, provided all such modifications are performed to professional standards and are in compliance with State, Federal, and local laws. The Village and Lessee agree further that all leasehold improvements which are fixtures to the premises by means of foundation or otherwise, shall remain upon the premises upon the termination of the lease, and shall be considered in the cost of improvements calculated herein before in the event of termination of the lease prior to the expiration of the ten (10) year term. All permanent structures requiring a foundation or being fixtures to buildings and/or which are attached to the property prior to their installation or construction shall be approved as to the nature and extent of the improvement and further as to the cost of the improvement by the Village Board of Trustees.



13. The Lessee shall be responsible for all maintenance, cleaning, upkeep, snow removal, lawn care and utilities to the premises during the term of this lease. The premises should be maintained in a neat and tidy condition, and in any event, in at least as good of a condition as it has been historically maintained.
14. In the event the Lessee terminates or abandons the real property, Lessee shall be responsible for the cost of either tearing down or completing any improvement which was started but not completed at the time of the termination by Lessee.
15. The Lessee agrees that Lessee shall lease the premises in compliance with all environmental laws, including local, state and federal environmental laws and shall hold the Village harmless and indemnify the Village for any and all costs of remediation, lawsuits, including attorney's fees, any other costs involved with environmental contamination.
16. The Lessor and Lessee agree that the Lessee shall not assign this lease unless written authorization is granted from the Village of Fox Crossing Board of Trustees.
17. Any Notices under this lease shall be delivered by certified mail to the following addresses:

If to the Village:  
Village of Fox Crossing  
c/o Village Manager  
2000 Municipal Drive  
Neenah, WI 54956

w/ copy to Village Attorney  
Herrling Clark Law Firm Ltd.  
800 N. Lynndale Dr.  
Appleton, WI 54914

If to Lessee:  
Neenah Soccer Club  
c/o President  
PO Box 1783  
Neenah, WI 54957

In witness whereof, the Lessee, The Paper Valley Soccer Club, Inc., a non-profit Corporation, has authorized the execution of this lease by a duly authorized corporate resolution of its Board of Directors, duly certified by its corporate Secretary, authorizing the Lessee's corporate President and corporate Secretary to execute this lease agreement, this 5th day of December, 2025.

**THE PAPER VALLEY SOCCER CLUB, INC.**

Authorized  
Rocky Schafer  
By: Rocky Schafer  
Its: President

Christie Roebke  
By: Christie Roebke  
Its: Secretary

**VILLAGE OF FOX CROSSING**

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Dale A. Youngquist, Village President

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Chantel Jaenke, Village Clerk



RES #251215-11

**2026 INTERMUNICIPAL AGREEMENT BETWEEN THE CITY OF APPLETON AND  
THE VILLAGE OF FOX CROSSING TO PROVIDE FOR COST-SHARING OF  
TRANSIT SERVICES FOR THE ELDERLY**

WHEREAS, the City of Neenah and the Village of Fox Crossing participate in the Northern Winnebago Dial-A-Ride program, a transportation program for the benefit of the elderly of the Cities of Neenah and Menasha, and the Village of Fox Crossing; and

WHEREAS, the City of Appleton owns Valley Transit, and is responsible for the direction of Valley Transit operations; and

WHEREAS, the City of Neenah and the Village of Fox Crossing desire to coordinate transportation services with the City of Appleton and Valley Transit in order to maximize external revenue sources and grants; and

WHEREAS, the current contract for the Dial-A-Ride program expires on December 31, 2025; and

WHEREAS, Valley Transit has entered into a contract with Running, Inc. to serve as the vendor for the program in 2026, with a cost of \$19.50 per ride (which will be partially offset with grant funding); and

WHEREAS, the City of Neenah and the Village of Fox Crossing agree to keep the rider share cost at the amount of \$3.50 per ride.

NOW, THEREFORE BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby approves the proposed elderly transportation rate of \$3.50 per rider and \$16.00 per municipality (less grant funding).

BE IT FURTHER RESOLVED, that the Village of Fox Crossing Board of Trustees hereby authorizes the Village President and Village staff to execute any necessary documents, including the intermunicipal agreement with the City of Appleton for this program, as attached.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Jeremy Searl, Finance Director*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

**2026 INTERMUNICIPAL AGREEMENT PURSUANT TO WIS. STAT. § 66.0301  
BETWEEN THE CITY OF APPLETON AND THE VILLAGE OF FOX CROSSING,  
TO PROVIDE FOR COST-SHARING OF TRANSIT SERVICES FOR THE ELDERLY**

**I. THE PARTIES**

The City of Appleton, a Wisconsin municipal corporation, doing business at 100 North Appleton Street, Appleton, Wisconsin 54911-4799 ("Appleton").

The Village of Fox Crossing, a Wisconsin municipal corporation, doing business at 2000 Municipal Drive, Neenah Wisconsin 54956 ("Fox Crossing").

Together, the municipalities may be jointly referred to as "the Parties".

**II. THE RECITALS**

**WHEREAS**, the City of Appleton, the owner of Valley Transit, assumes responsibility for and direction of its operations, and

**WHEREAS**, the Village of Fox Crossing operates Northern Winnebago Dial-A-Ride, a transportation program (hereinafter referred to as "DIAL-A-RIDE") for the benefit of the Village of Fox Crossing, and

**WHEREAS**, the City of Appleton and the Village of Fox Crossing wish to coordinate services to maximize outside revenue sources.

**III. THE AGREEMENT**

**NOW, THEREFORE**, the City of Appleton the Village of Fox Crossing by their respective representatives, do hereby agree as follows:

1. **COST-SHARING AGREEMENT.**

Expenses for the Dial-A-Ride program will be shared based on the following formula:

Dial-A-Ride x Contract Cost  
- Federal Share  
- State Share  
- Farebox Revenues  
+ Administrative Charge  
= Village of Fox Crossing Estimated Contribution

Valley Transit and the Village of Fox Crossing estimate that there will be 1,000 rides in 2026. Cost estimates are as follows:

Cost for Dial-A-Ride (1,000 X \$19.50)	\$19,500
Federal Share	(5,660)
State Share	(5,660)
Fares (1,000 X \$3.50)	(3,500)

Administrative Charge	<u>1,950</u>
The Village of Fox Crossing Estimated Contribution*	\$6,630

Actual costs will be based on actual ridership, federal share, state share, and fares in 2026.

\*This cost figure is illustrative given that the amounts used in the formula are estimates.

2. **METHOD OF PAYMENT.** Payment by Valley Transit to the contractor will be made monthly based on ridership information provided by the Village of Fox Crossing to Valley Transit. Valley Transit will invoice the Village of Fox Crossing for its contribution on a monthly basis.
3. **LENGTH OF AGREEMENT.** This agreement shall be for the calendar year 2026. Renewal shall occur upon mutual agreement by the parties 30 days prior to the termination date of this contract.
4. **PROGRAM ADMINISTRATION AND REPORTING.** Valley Transit and the Village of Fox Crossing shall be responsible for administration of the Dial-A-Ride Program.
5. **INSPECTION.** Both parties agree to allow inspection of each other's records and books so far as permitted by law. Record inspection shall be allowed upon reasonable notice in order to confirm compliance with the terms and conditions of this agreement.
6. **AUDIT.** Any audits required for Dial-A-Ride services will be added to the total cost of those services and the Village of Fox Crossing's cost impact will be as described in Section 1 above. Valley Transit shall establish and maintain accounts for the specialized transportation services receiving funding under this agreement. The accounts shall distinguish the costs of this transportation service from any other service.
7. **INDEMNIFICATION.** Each party to this agreement agrees to indemnify, save harmless and defend the other party from and against all liability, loss, damage, costs or expenses which a signing party may sustain, incur or be required to pay by reason of the other party's acts, errors or omissions.
8. **INSURANCE.** The City of Appleton and the Village of Fox Crossing agree at all times during the existence of this Agreement to keep in force the following insurance coverages:

<b><u>Coverage</u></b>	<b><u>Limit</u></b>
Worker's Compensation	Statutory Limit
Comprehensive General Liability	\$1,000,000 Each Occurrence
Auto Liability	\$1,000,000 CSL

9. **DISCRIMINATION.** In connection with the performance of work under this agreement, the City of Appleton the Village of Fox Crossing agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, sexual orientation, development disability as defined in §5101 (5), Wis. Stats., national origin, marital status, ancestry, arrest record, conviction record, or membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States

or this State. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other form of compensation; and section for training, including apprenticeship. Valley Transit further agrees to take affirmative action to ensure equal employment opportunities.

10. **CONDITIONS**. This agreement is contingent upon authorization of Wisconsin and United States law and any material amendment or repeal of the same affecting relevant funding, or authority of the City of Appleton and the Village of Fox Crossing shall serve to terminate this agreement.

11. **MODIFICATION/TERMINATION**. Failure to comply with any material part of this agreement may be considered cause for revision, suspension, or termination.

Revision or modification of this agreement must be agreed to by all parties involved by a written addendum signed by the authorized representatives of each party.

12. **ELECTRONIC SIGNATURES**. This Agreement may be executed in counterparts, either by original signature or verified electronic signature, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. The headings in this Agreement are inserted for convenience of reference only and shall not constitute a part hereof.

IN WITNESS WHEREOF, the parties have caused the forgoing instrument to be executed on this \_\_\_\_ day of \_\_\_\_\_, 2025.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

**CITY OF APPLETON**

By: \_\_\_\_\_  
JACOB A. WOODFORD, MAYOR

By: \_\_\_\_\_  
AMY MOLITOR, CITY CLERK

PROVISION HAS BEEN MADE TO PAY THE LIABILITY,  
WHICH WILL ACCRUE UNDER THE CONTRACT.

APPROVED AS TO FORM:

\_\_\_\_\_  
JERI A. OHMAN, FINANCE DIRECTOR

\_\_\_\_\_  
CHRISTOPHER R. BEHRENS, CITY ATTORNEY

**VILLAGE OF FOX CROSSING**

BY: \_\_\_\_\_  
DALE A. YOUNGQUIST, VILLAGE PRESIDENT

\_\_\_\_\_  
DATE

BY: \_\_\_\_\_  
CHANTEL M. JAENKE, VILLAGE CLERK

\_\_\_\_\_  
DATE

APPROVED AS TO FORM:

\_\_\_\_\_  
ANDREW ROSSMEISSL, VILLAGE ATTORNEY  
CL: A22-0939AKA

RES #251215-12

**ISSUE ANNUAL SECONDHAND DEALER LICENSES – JANUARY 1 THROUGH  
DECEMBER 31, 2026**

WHEREAS, the annual Secondhand Dealer license applicants listed below have made proper application with the Village Clerk's office and the proper fees have been paid and receipted; and

WHEREAS, the Clerk's office submits the following license applicants for Village Board approval:

Mark Heimerl for Austin's Resale, LLC - 1050 Appleton Road

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby grants approval of the Secondhand Dealer licenses above *pending satisfactory inspections, background checks, and a report from the Finance Department* that all outstanding invoices and taxes have been satisfied, for the licensing period of January 1 through December 31, 2026.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Chantel M. Jaenke, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

\_\_\_\_\_  
Dale A. Youngquist, Village President

\_\_\_\_\_  
Attest: Chantel M. Jaenke, Village Clerk

## RES #251215-13

### **APPOINT ELECTION INSPECTORS FOR 2026-2027 ELECTIONS**

WHEREAS, Section 7.30(4), WI Stats require that before December 31, 2025, the Village President nominate to the Village Board of Trustees the necessary election officials for the next two-year term; and

WHEREAS, the Village Clerk has submitted a list of election officials to the Village President, who is recommending the nomination of same for Village Board consideration.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the following nominations are hereby accepted:

Alexander, Marget	910 Westfield Lane	Lewellyn, Dale	2588 Touchmark Court
Arnold, Nathan	1266 Lori Drive	Lindow, Sally	2492 Stroebe Island Drive
Ashley, Jennifer	1212 E Airport Road	Lord, Rebecca	2153 W. Prairie Creek Dr.
Auer, Casey	842 Terra Cotta Drive	Malchow, Beth	1838 Bridle Lane
Avery-Louvar, Jane	1348 Fieldstone Court	Manteufel, Sally	1179 Meadow Lane
Baldauf, Lori	1334 Westwood Court	Marsicek, Kay	2132 W Prairie Creek Dr.
Bentley, Connie	1340 N Lake Street	Matowitz, Barbara	907 Irish Road, Apt 6
Borth, Kendi	3479 Yukon Lane	McDermott, Jim	2213 Palisades Drive
Bruggeman, Ronald	1814 Pine Point Court	McDermott, Judilynn	2213 Palisades Drive
Bucholz, Roy	754 Indianwood Court	McDonald, Kathleen	1641 Stanton Circle
Bursek, Robert	2330 Stroebe Island Drive	McKenny, Bonnie	1831 Brighton Beach Road
Bushman, Chris	1583 Acorn Court	Metzig-Schmidt, Diane	1978 Fox Burrow Court
Cameron-Olson, Mary	1641 Copperstone Place	Moder, Donna	1303 Green Valley Drive
Davis, John	1951 Tumblebrook Court	Negro, Michael	1866 Bridgeview Drive
Demuth, Steven	831 Trailsway Lane	Olson, Terrance	741 Irish Road
Demuth, Valrie	831 Trailsway Lane	Page, Margaret	1400 Home Avenue
Diehl, Carole	1052 Stead Drive	Pappas, Joan	1853 Oxwood Drive
Dorschner, Kathleen	2521 O'Connor Way	Peterson, Carl	810 Tumblebrook Road
Edmunds, Janet	1903 Dordona Drive	Podoski, Leo	7570 Sunburst Lane
Elliott, Rhonda	1768 Wendy Way	Podoski, Sally	7570 Sunburst Lane
Engleman, Todd	1954 Olde Buggy Drive	Rankin, Kristine	857 Tumblebrook Road
Erdmann, Susan	854 River Lea Court	Redeker, Karyn	1381 Earl Street
Fielkow, Ilene	2175 Sunrise Drive	Romzek, Tracy	2181 Willow Hill Drive
Goodnight, Judith	1406 Fieldstone Court	Schafer, Cathie	1400 Great Plains Dr., #11
Goodnight, Michael	1406 Fieldstone Court	Seeke, Lori	1391 Fox Burrow Court
Grunow, Matthew	1195 Christopher Drive	Sell, Bobbi	2074 Big Bend Drive
Hardy, Chelsea	2119 W. Prairie Creek Dr.	Sojka, Marcy	2179 E Prairie Creek Drive
Harter, Briana	913 Irish Road, #2	Stammer, Daniel	1413 Bonnie Drive
Hayes, Shannon	2149 Willow Hill Drive	Steenis, Charleen	2175 Butte Des Morts Bch Rd
Karandikar, Kadambari	1375 Martingale Lane	Stevenson, Mary	1750 Dublin Trail
Kessler, Vicki	1425 Sunset Lane	Storma, Amme	718 Ravenswood Court
Kettner, Lynn	2390 Stroebe Island Drive	Sutliff, Mary	1727 Tonya Trail
Kirst, Connie	1862 Bridle Lane	Sylvester, Kathleen	1110 Gavin Road
Koepppe, Kris	4529 W Prospect Avenue	Tobey, Carl	1800 Midway Road
LeDuc, Hannah	1748 Golf Bridge Dr Apt 4	Vanderheiden, Christa	1420 Westwood Drive
Lemke, Jill	355 Thomas Court	Welch, Janice	1740 Spring Hill Court
Lemmens, Rick	2370 Meadow Heights Cir.	Willecke, Thomas	912 William Street
Lenius, Lynne	2586 W. Palisades Drive	Williams, Susan	1869 Oakview Drive
Lenz, Vicki	1049 Sterling Heights Dr.	Zimmerman, Garth	1134 Lake Breeze Court

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Chantel M. Jaenke, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk



RES #251215-14

**OPERATOR LICENSE APPLICANTS**

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Faith Roska – Approved  
Bryce Leneau – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2024 - June 30, 2026.

Adopted this 15<sup>th</sup> day of December, 2025

*Requested by: Scott Blashka, Police Chief*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

RES #251215-15

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling:   \$2,190,432.69

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$         151,005.53
Special Revenue Fund	\$          81,466.73
Debt Fund	\$                  -
Capital Projects Fund	\$          31,476.49
Water Fund	\$          73,470.22
Sewer Fund	\$          43,450.02
Stormwater Fund	\$          22,135.06
Trust & Agency Fund	\$                  -
Special Processed Payments	\$      1,787,428.64
Total:	<u><u>\$      2,190,432.69</u></u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 15th day of December, 2025.

*Requested by:*                   *Jeremy Searl, Finance Director*  
*Submitted by:*               *Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Chantel M. Jaenke, Village Clerk

**VILLAGE OF FOX CROSSING**  
**2000 Municipal Drive**  
**Neenah, WI 54956**

**EXPENDITURE SUMMARY**

For Accounts Payable Period Ending: December 9, 2025  
For Village Board Meeting of: December 15, 2025

**REGULAR PROCESSED CHECKS**

	AMOUNT
General Fund	\$151,005.53
Special Revenue Funds	\$81,466.73
Debt Fund	\$0.00
Capital Projects Fund	\$31,476.49
Water Fund	\$73,470.22
Sewer Fund	\$43,450.02
Stormwater Fund	\$22,135.06
Trust & Agency Fund	\$0.00
Total Bills for	December 15, 2025
	<u>\$403,004.05</u>

**SPECIAL PROCESSED PAYMENTS**

CHECK #	PAYEE		DEPT. /PURPOSE	AMOUNT
	Village Specials	11/19-12/9/2025	**See Attached Listing**	\$1,466,235.53
ACH	Employee Benefits Corp	11/21-12/2	Flex Spending Claims	\$1,698.80
ACH	North Shore	11/24/2025	Deferred Comp	\$1,450.00
ACH	WDC	1/24/2025	Deferred Comp	\$7,455.15
ACH	Paymentus	11/24/2025	CC Fees	\$3,097.64
55481	Payroll	12/4/2025	Payroll	\$332.34
ACH	Payroll	12/4/2025	Payroll	\$214,379.41
ACH	Payroll	12/4/2025	Taxes	\$92,779.77
<b>Total Special Processed Payments</b>				<u>\$1,787,428.64</u>
<b>GRAND TOTAL</b>				<u><u>\$2,190,432.69</u></u>