

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, November 10, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

President Youngquist took a moment to recognize and express appreciation for Veterans in observance of Veterans Day.

Village Clerk Chantel Jaenke took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Timothy Raddatz, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Blair Murphy-Pociask, Engineer Zach Laabs, and Engineer Lee Reibold. There were twelve attendees.

2. Awards / Presentations

a) Special Appreciation to Former Village Clerk Darla Salinas – Village Manager Jeffrey Sturgell

Manager Sturgell presented former Village Clerk Salinas with a small gift in appreciation for her contributions and five years of service to the Village. He also highlighted her achievements over the past five years, recognizing her dedication, professionalism, and the positive impact she made during her tenure.

b) Ceremonial Oath of Office for Village Clerk Chantel Jaenke – Former Village Clerk Darla Salinas

Former Village Clerk Salinas administered the Oath of Office to Village Clerk Chantel Jaenke

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – Budget Workshop #3 – October 20, 2025
- b) Special Village Board Meeting – Budget Workshop #4 – October 27, 2025
- c) Regular Village Board Meeting – October 27, 2025

Minutes and Correspondence to Receive

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve the minutes and accept them into record. Motion carried via voice vote.

4. Public Comments Addressed to the Village Board

Dennis Rockow – 1173 Madelynn Lane

Mr. Rockow addressed the Board with concerns about a property located at 1183 Madelynn Lane. He reported that the house appears abandoned, with broken and boarded up windows, and stated that the occupant has been causing ongoing disturbances in the neighborhood. Mr.

Rockow expressed concern that the condition of the property is negatively impacting the value of his home and others in the neighborhood. He requested the Board's assistance in addressing the matter.

George Hasenohrl – 1174 Madelynn Lane

Mr. Hasenohrl also addressed the Board regarding the property at 1183 Madelynn Lane, reiterating the concerns expressed by the previous speaker. He noted that the police have responded to the property on numerous occasions and that neighbors have attempted to assist the resident without success. Mr. Hasenohrl agreed that the condition of the property is a serious issue and urged the Board to take action to resolve the situation.

Adam Foreman – 1194 Madelynn Lane

Mr. Foreman also spoke regarding the property at 1183 Madelynn Lane, expressing agreement with the concerns raised by the previous speakers. He noted that the occupant's history and behavior have raised safety concerns for his family and neighbors. He echoed the request for the Board's support in addressing the issue.

5. **Discussion Items**

6. **Unfinished Business**

7. **New Business-Resolutions/Ordinances/Policies**

a) 251110-1 Developer Agreement – Horizon Crossing Subdivision

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Manager Sturgell provided an overview of the developer agreement and outlined key revisions, including changing the security requirement from escrow to letter of credit, increasing the security amount, and resolving stormwater management through a "buy-in" to the Village's Church Pond system with a \$75,000 incentive. Trustee Koeppe asked whether the existing piping system would still have sufficient capacity to serve the community without causing any issues. Director Hoechst stated that he has concerns about the overall storm sewer size on Jacobson Road at the point they would be discharging it to, as that portion of the system was not upsized during last year's reconstruction. He emphasized that the developer and their engineer have been informed and understand that they must ensure stormwater can safely reach Church Pond. Any required pipe upsizing will be the developer's responsibility, not the Village's. President Youngquist asked whether the cost of upsizing was included in the figures discussed with the developer. Director Hoechst answered that it was not included in the cost because the developer planned to provide dry detention storage to reduce peak flows from the subdivision, allowing the existing storm sewer infrastructure to handle the discharge. Trustee Hanson inquired about where the developer resides and where his business is located. Others noted their understanding is that he has multiple business locations. Motion carried via voice vote.

b) 251110-2 Amend Village of Fox Crossing Fee Schedule for 2026

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Manager Sturgell noted that the only two changes are those required by ordinance to be adjusted according to the Construction Cost Index. Motion carried via voice vote.

c) 251110-3 Amend Village of Fox Crossing Additional Compensation Pay Schedule

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Manager Sturgell provided an overview of the items listed in the Additional Compensation Pay Schedule, noting that all of them had been discussed and approved by the Board during the budget workshops. Motion carried via voice vote.

d) 251110-4 Amend Village of Fox Crossing Paid-on-Call Firefighter Pay Plan

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote. Trustee Raddatz abstained.

- e) 251110-5 Amend Commitment and Assignment of Fund Balances
MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Director Searl provided an overview of the purpose for adding a special revenue fund to track a grant received by the Fire Department earlier this year. Due to spending restrictions, the fund allows for expenses to be distributed across multiple years, ensuring proper segregation for accounting and state reporting. This setup will also support tracking if the department applies for future grants under the same program. Motion carried via voice vote.
- f) 251110-6 Intergovernmental Agreement Between the Town of Neenah and Village of Fox Crossing Regarding the Traffic Signals at the Intersection Located at Larsen Road and Rocket Way
MOTION: Trustee Hanson, seconded by Trustee McQuillan to approve as submitted. Motion carried via voice vote.
- g) 251110-7 Readopt Village of Fox Crossing Public Records Policy to Comply with Chapter 19.34 of the Wisconsin Statutes
MOTION: Trustee McQuillan, seconded by Trustee Hanson to approve as submitted. Clerk Jaenke noted that the only changes were updates to the titles of the record custodians for the Street and Utility Departments. Motion carried via voice vote.
- h) 251110-8 Approve 2026 Village Board Meeting Calendar
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.
- i) 251027-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Lot 154 in Winding Creek Estates (Parcel #1216272) from R-2 Suburban Low Density District to Planned Development District *Second Reading & Adoption*
MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to accept the Second Reading and Adoption as submitted. Motion carried via voice vote.
- j) 251110-9 Operator License Applicants
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.
- k) 251110-10 Expenditures
MOTION: Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures submitted without exception. Trustee Koeppe inquired about an expenditure listed as a towing fee for one of the leaf vacuum units. Director Hoechst explained that there had been issues with a couple of the units, but all are currently operational. Director Searl added that the related invoices were from the end of October. Motion carried via voice vote.

8. Reports

- a) Village President Dale Youngquist – 2026 Village of Fox Crossing Budget Public Hearing to be held Monday, November 24, 2025 at 5:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
President Youngquist announced the 2026 Budget Public Hearing will be held on Monday, November 24th prior to the Regular Village Board meeting in the Arden Tews Assembly Room of the Municipal Complex.

9. Closed Session

10. Adjourn

At 6:53 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Chantel M. Jaenke, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.