

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, October 27, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Salinas took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Timothy Raddatz, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Utility Superintendent Mark Schmitt, Attorney Andy Michelletti, Engineer Zach Laabs, and Engineer Lee Reibold. There was one attendee.

2. Awards / Presentations

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Special Village Board Meeting – Budget Workshop #2 – October 13, 2025

b) Regular Village Board Meeting – October 13, 2025

Minutes and Correspondence to Receive

c) Planning Commission Meeting Minutes – September 17, 2025

d) Water Main Breaks Report – September 2025

e) Water Pumpage Report – September 2025

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

4. Public Comments Addressed to the Village Board

5. Discussion Items

6. Unfinished Business

7. New Business-Resolutions/Ordinances/Policies

a) 251027-1 Condominium Plat – 1088 Ehlers Road (Parcel #121047305)

MOTION: Trustee Van Dyke, seconded by Trustee McQuillan to approve as submitted. Director Dearborn stated the Planning Commission recommended this for approval. Motion carried via voice vote.

b) 251027-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Lot 154 in Winding Creek Estates (Parcel #1216272) from R-2 Suburban Low Density District to Planned Development District *First Reading*

MOTION: Trustee Van Dyke, seconded by Trustee McQuillan to accept the First Reading as submitted. Director Dearborn stated this action will allow for a reduced setback on this lot in order to comply with Wisconsin DNR wetland guidelines and was recommended for approval by the Planning Commission. Motion carried via voice vote.

- c) 251027-2 Certified Survey Map – 800 Ninth Street (Parcel #121035315)
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Dearborn stated the Planning Commission recommended this for approval. Motion carried via voice vote.
- d) 251027-3 Change Order #2 – Margeo Neighborhood Utility Improvement Project
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Hoechst stated the change requested is for time only, and includes no monetary costs. He advised the contractor ran into more bedrock than anticipated which has delayed this project resulting in this Change Order. Motion carried via voice vote.
- e) 251027-4 Resolution from the Village of Fox Crossing for Commitment of Financial Support for the WisDOT 2026-2031 Surface Transportation Program (STP) – Urban Grant Application
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Hoechst stated he is looking to submit this Grant Application by the end of this week and is requesting Board approval for commitment to fund the Village's portion of the project. Trustee Hanson asked about the choice for the Village to fully fund the design costs for this project rather than asking for the 80/20 split similar to the construction costs. Director Hoechst advised if we choose to locally fund the design costs, we will be able to keep the design work under our control and this will allow us to choose the engineer for this project. If we elect to cost-share with the DOT, we will lose full control as the DOT must approve of the engineering firm, but this would save the Village money. Trustee Swiertz asked if we will put this design work out to bid to other engineering firms. Director Hoechst stated he is planning to use McMahon Engineering. He stated the more funding we request; the less chance we will receive the Grant as the DOT prefers to split the funds amongst as many projects as possible. President Youngquist confirmed that this resolution is not actually funding anything but approving the future funding for this project if the Village is awarded the Grant. On roll call vote, Motion carried 7-0 to approve the resolution as submitted.
- f) 251027-5 Reappoint Fox Crossing Representative to the Fox Cities Convention & Visitors Bureau Board of Directors – Village Manager Jeffrey Sturgell
MOTION: Trustee Hanson, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.
- g) 251027-6 Expenditures
MOTION: Trustee Koeppe, seconded by Trustee Swiertz to approve the expenditures submitted without exception. Motion carried via voice vote.

8. Reports

- a) Village President Dale Youngquist – 2026 Village of Fox Crossing Budget Public Hearing to be held Monday, November 24, 2025 at 5:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive

President Youngquist announced the 2026 Budget Public Hearing will be held on Monday, November 24th prior to the Regular Village Board meeting in the Arden Tews Assembly Room of the Municipal Complex.

- b) Trustee Kris Koeppe – Results of Electronic Recycling Event held on October 11, 2025

Trustee Koeppe announced the results of the recent Electronic Recycling Event noting the event was very successful with over 10,000 lbs. of recyclables being collected. He thanked the volunteers and the Street Department for allowing use of the street garage. He stated they are intending on holding two of these events next year due to this program's success.

- c) Police Captain Tim Callan – Annual Trick-or-Treat Hours in the Village – October 31, 2025 from 4:00 p.m. to 7:00 p.m.

Captain Callan announced the Village will hold annual trick-or-treating hours on October 31, 2025 from 4:00 p.m. – 7:00 p.m. along with the Cities of Menasha and Neenah.

9. Closed Session

10. Adjourn

At 6:43 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Salinas, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.