

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, September 22, 2025 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Special Village Board Meeting – September 8, 2025
 - b) Regular Village Board Meeting – September 8, 2025Minutes and Correspondence to Receive
 - c) Park Commission Meeting Minutes – August 13, 2025
 - d) Planning Commission Meeting Minutes – August 20, 2025
 - e) Water Main Breaks Report – August 2025
 - f) Water Pumpage Report – August 2025
4. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
5. Discussion Items
6. Unfinished Business
7. **New Business- Resolutions/Ordinances/Policies**
 - a) 250922-1:ORD Amend Fox Crossing Municipal Code Chapter §388 Comprehensive Plan – Amend Future Land Use Map for 2075 American Drive, 2025 American Drive, 550 East Shady Lane, and Vacant Parcel #12101450901 Located at the Northeast Corner of East Shady Lane and American Drive from Commercial to Industrial
First Reading
 - b) 250922-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone 2075 American Drive, 2025 American Drive, 550 East Shady Lane, and Vacant Parcel #12101450901 Located at the Northeast Corner of East Shady Lane and American Drive from B-3 Regional Business District to I-2 Heavy Industrial District
First Reading
 - c) 250922-1 Certified Survey Map – 800 Ninth Street (Parcel #121035315)
 - d) 250922-2 Certified Survey Map – Parcels #12102370204 & #12102370203 Located on West American Drive
 - e) 250922-3:ORD Amend Fox Crossing Municipal Code Chapter §A450 Fines & Penalties
First Reading
 - f) 250922-3 Change Order #1 – Margeo Stormwater Pond Construction Project
 - g) 250922-4 Change Order #1 – Clayton Avenue Utility Extension Project to Include the Larsen Road Sanitary Sewer Main Improvement Project
 - h) 250922-5 Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 26, 2025
 - i) 250922-6 Temporary Class “B” Retailer’s License – C & R Musky Club, Inc.
 - j) 250922-7 Temporary Class “B” Retailer’s License – Fox Valley Youth Hockey
 - k) 250908-1:ORD Amend Fox Crossing Municipal Code Chapter §302-1(A) for Offenses Endangering Public Safety
Second Reading & Adoption
 - l) 250922-8 Operator License Applicants
 - m) 250922-9 Expenditures
8. **Reports**
 - a) Village President Dale Youngquist
 - Announcement of Budget Workshop Dates

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

- 2025 Village of Fox Crossing Budget Public Hearing to be held Monday, November 24, 2025 at 5:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
- b) Trustee Kris Koeppel – Fall Electronic Recycling Event will be held on Saturday, October 11, 2025 from 8:00 a.m. to Noon at the Municipal Complex

9. Closed Session

10. Adjourn

**VILLAGE OF FOX CROSSING BOARD OF TRUSTEES
SPECIAL MEETING – CLOSED SESSION
Municipal Complex – Arden Tews Assembly Room
Monday, September 8, 2025**

Minutes

1. Call to Order

At 3:00 p.m., the special meeting was called to order. Village Clerk Darla Salinas noted the following Village Board members were present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Timothy Raddatz, Kate McQuillan, Deb Swiertz (arrived at 3:06 p.m.), and Barbara Hanson, along with staff: Village Manager Jeff Sturgell, Director of Public Works Joe Hoechst, and Fire Chief Todd Sweeney.

2. Open Session

Police Chief Candidate Presentations to the Village Board

3:00 p.m. Police Chief Candidate #1 Matthew Laha

4:00 p.m. Police Chief Candidate #2 Tim Callan

5:00 p.m. Police Chief Candidate #3 Shawn Engleman

At 3:00 p.m., Matthew Laha introduced himself and provided the Village Board with his educational and work experience history, along with his training accomplishments and promotional history within his current Police Department. He gave a presentation to the Village Board to promote the purchase of Drone Technology for the Village's Police Department. His presentation highlighted the uses of drones for Police and other departments within the Village, recommended equipment, replacement schedules, initial and ongoing costs, implementation challenges, budget breakdown, return on investment, and next steps towards implementation. He provided a sample policy for the Village following WI State Statute.

Village Board members and staff asked questions of the candidate regarding use of the recommended drones. Village Board members thanked the candidate for his presentation and completed their feedback/evaluation forms.

At 3:54 p.m., Tim Callan introduced himself and provided the Village Board his interest letter for this position. He gave a presentation to the Village Board to promote the purchase of Drone Technology for the Village's Police Department. His presentation highlighted the impact on the Police Department and other Village departments, specific local drone applications, technology needs and key factors for drone selection, vendor videos demonstrating drone abilities, local flight considerations, training, departmental policy, mutual aid protocols, Village investment and funding options, warranty, expected life span, and staff use.

Village Board members and staff asked questions of the candidate regarding use of the recommended drones. Village Board members thanked the candidate for his presentation and completed their feedback/evaluation forms.

At 5:00 p.m., Shawn Engleman introduced himself and provided the Village Board with his work history experience, along with information on his current Police Department. He gave a presentation to the Village Board to promote the purchase of Drone Technology for the Village's Police Department. His presentation highlighted the types of drones, history, applications, and benefits of drones in law enforcement, examples of drone effectiveness in law enforcement, and cost effectiveness and comparisons, as well as development of a Village policy and public awareness program.

Village Board members and staff asked questions of the candidate regarding use of the recommended drones. Village Board members thanked the candidate for his presentation and completed their feedback/evaluation forms.

3. Adjourn

At 5:33 p.m., **MOTION:** Trustee Koeppe, seconded by Trustee Van Dyke to adjourn the Special Meeting. Motion carried via voice vote.

Respectfully submitted,

Darla M. Salinas, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, September 8, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Salinas took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Timothy Raddatz, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Zach Laabs. Excused: Engineer Lee Reibold. There were two attendees.

2. Awards / Presentations

3. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – August 25, 2025
- b) Regular Village Board Meeting – August 25, 2025

Minutes and Correspondence to Receive

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve the minutes and accept them into record. Motion carried via voice vote.

4. Public Comments Addressed to the Village Board

5. Discussion Items

6. Unfinished Business

7. New Business-Resolutions/Ordinances/Policies

- a) 250908-1:ORD Amend Fox Crossing Municipal Code Chapter §302-1(A) for Offenses Endangering Public Safety *First Reading*

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to accept the First Reading as submitted. Chief Blashka advised this update is due to the recent enactment of Act 24 which renumbered the battery statute. Motion carried via voice vote.

- b) 250908-1 Expenditures

MOTION: Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures submitted without exception. Trustee Hanson mentioned the increasing costs being paid to McMahon Engineering over the years. President Youngquist asked Director Hoechst to provide a year to year analysis to evaluate why engineering costs are ever increasing. Motion carried via voice vote.

8. Reports**a) Finance Director Jeremy Searl – Results of Village of Fox Crossing 2025 General Obligation Notes and Revenue Bonds Sale**

Director Searl stated the revenue bonds and general obligation notes went on the market this morning and resulted in a successful sale. He advised everything came in well within the parameters of the Resolution approved by the Village Board a few weeks ago with interest rates that were more favorable than expected.

b) Trustee Kris Koeppe – Fall Electronic Recycling Event will be held on Saturday, October 11, 2025 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppe advised the Fall Electronic Recycling Event will be coming up on October 11th at 8:00 a.m. at the Municipal Complex in the Streets Garage. He advised that many items can be dropped off for free, with further information available on the Village website and sent out with utility bills. He stated a prohibited material list will be included on the Village website as well.

c) Fire Chief Todd Sweeney – Fire Safety Day will be held on Saturday, September 13, 2025 from 10:00 a.m. to 2:00 p.m. at Fire Station #40, 1326 Cold Spring Road

Chief Sweeney advised the Fire Safety Day will be held at Fire Station #40 on September 13th from 10:00 a.m. to 2:00 p.m. and will include a junior firefighter physical agility course, kitchen fire demonstrations, inflatables, face painting, and free lunch.

9. Closed Session**10. Adjourn**

At 6:14 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Swiertz to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Salinas, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

August 13, 2025

Park Commissioners Present: Jim Beson, Jordyn Kurer, Kathy Sylvester, Suneer Patel, Jill Rasmussen, Jean Wollerman

Excused: Matt Werner

Staff Present: Director Amanda Geiser

* * * * *

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the July 23, 2025, regular meeting minutes. Commissioner Patel motioned to accept the minutes, seconded by Commissioner Kurer. Motion carried.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- A. Schildt Park Renovations:** Director Geiser reviewed the most recent, and final, proposed layout for next year's Schildt Park renovations. It was noted there wasn't any significant change from when this was brought before the Commissioner in April. McMahon is currently working to finalize cost estimates which will be brought forward during budget discussions with the Village Manager and Village Board.

REPORTS

- A. Park Report:** Accepted as written.
- B. Recreation Report:** Accepted as written.
- C. Director Report:** Accepted as given.
- D. Commission Reports:**
- **Commissioner Beson:** No report.
 - **Commissioner Kurer:** No report.
 - **Commissioner Patel:** No report.
 - **Commissioner Rasmussen:** Asked about a damaged area on the Loop the Lake Trail (by Herb and Dolly Park, Neenah).
 - **Commissioner Sylvester:** Questioned if the garbage cans were removed from around the O'Hauser Park baseball fields.
 - **Commissioner Werner:** No report.
 - **Commissioner Wollerman:** Shared that she has noticed cracks in areas of the Cold Spring Road Trail that was paved in 2024.

OLD BUSINESS

- None

NEW BUSINESS

- A. 2026 Budget Recommendation:** *Commissioner Sylvester made a motion to approve the 2026 Parks and Recreation Department Budget. Commissioner Kurer seconded the motion.*

Director Geiser reviewed the final draft of the 2026 budget in its entirety including proposed capital projects minus the Schildt Park project, the equipment replacement fund, disc golf operations, park department operations and recreation department operations.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Fritsch Park Use Request – St. Joe’s Run/Walk:** *Commissioner Patel made a motion to approve the Fritsch Park Use Request made by the St. Joe’s Run/Walk. Commissioner Kurer seconded the motion.*

St. Joe’s Program has requested to use a portion of Fritsch Park for their annual run/walk event on Saturday, October 4. Staff recommended approval of the submitted route, so long as the route stays on the exterior trail around the outside portion of Fritsch Park. It was discussed that last year the organizers used a route different from what had been submitted and approved, by using the center trail through the middle of the park. With the YMCA flag football program taking place simultaneously, due to safety concerns, staff felt the run/walk should use the exterior trail. St. Joe’s has been asked to provide a Certificate of Liability Insurance naming Fox Crossing as an additional insured on the policy. This is to be submitted before the event takes place.

The motion was put to a vote and passed 5-1, with Commissioner Patel opposed.

CORRESPONDENCE

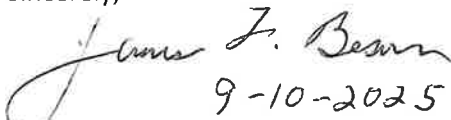
- None

ADJOURNMENT

Commissioner Sylvester motioned, seconded by Commissioner Patel, to adjourn the Park Commission meeting at 6:50PM. Motion carried unanimously.

The next Commission meeting is scheduled for September 10, 2025, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,


9-10-2025

Jim Beson

Chairperson - Village of Fox Crossing Park Commission

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, August 20, 2025
at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairperson Jochman at 5:16 p.m.

PRESENT: Chairperson: Mr. Dennis Jochman
 Commissioners: Mr. Morris Cox
 Mr. Thomas Willecke
 Mr. Michael Prince
 Mr. Michael Scheibe
 Mr. Tom Young

EXCUSED: Ms. Tracy Romzek

 Staff: Community Development Director George Dearborn
 Associate Planner Daniel Dieck

 Others: None

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – July 16, 2025

MOTION: Mr. Cox, seconded by Mr. Scheibe to approve the meeting minutes of July 16, 2025.

Motion carried 5-0-1 (Mr. Jochman)

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

1. **Certified Survey Map (CSM)** – Black Creek Lime Stone and Bachman Enterprises, LLC 4807 W Prospect Ave and 2591 S Casaloma Dr, Appleton, WI 54914 – Parcels 1210120, 1210125, 121012001, 121012002, 12101250101, 121012501, 121012502, 12101150101

Director Dearborn presented an overview of the CSM for Black Creek Limestone and Bachman Enterprises explaining the purpose is the expansion of the storage area for damaged vehicles. He recommended approval with the following conditions: All applicable taxes are paid, and a copy of the recorded CSM is received.

There was a brief discussion on fencing for security and site plan review process, focusing on community concerns regarding visibility and aesthetics.

MOTION: Mr. Cox, seconded by Mr. Scheibe, to approve the CSM with the conditions that all applicable taxes are paid, and a copy of the recorded CSM is received.

Motion carried 6-0-0

OTHER BUSINESS

1. Development Activity Report

Director Dearborn provided an overview of the development activities, noting the slow growth in single-family permits but robust commercial development, nearly doubling in value compared to the previous year. Notable projects included senior housing facilities and industrial uses on Cold Spring Road.

COMMUNICATIONS

1. Sustainability Committee

Director Dearborn reported the committee did not meet.

PUBLIC FORUM

No comments.

ADJOURN

At 5:32 p.m., **MOTION:** Mr. Scheibe, seconded by Mr. Cox to adjourn.

Motion carried 6-0-0

Respectfully submitted,

Dan Dieck
Associate Planner

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FOX CROSSING UTILITIES

WATER MAIN BREAK/MISC WATER REPAIR REPORT AUGUST, 2025

Water Main Breaks

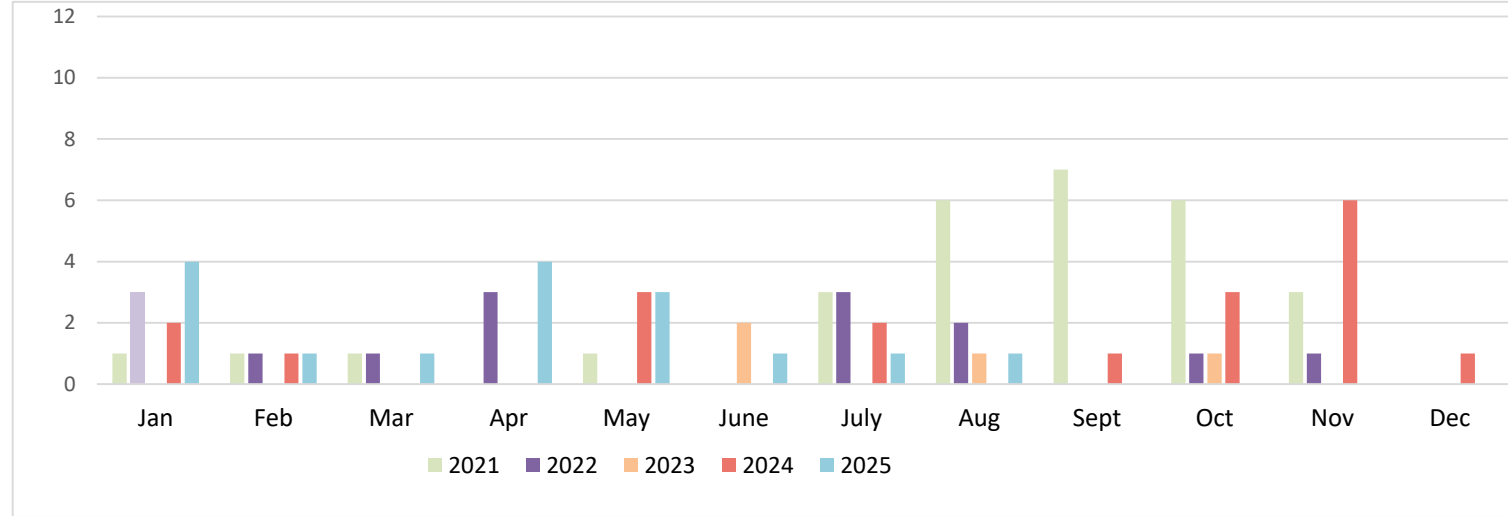
8/16/2025

Zeh Ave @ Burnette St

12" Main Break

Total water main breaks year to date for 2025 = 16

Total water main breaks this time in 2024 = 8



YEAR	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	1	1	1	0	1	0	3	6	7	6	3	0	29
2022	3	1	1	3	0	0	3	2	0	1	1	0	15
2023	0	0	0	0	0	2	0	1	0	1	0	0	4
2024	2	1	0	0	3	0	2	0	1	3	6	1	19
2025	4	1	1	4	3	1	1	1					16

Utility Repairs

- 1 8/8/2025
- 2 8/13/2025
- 3 8/13/2025
- 4 8/14/2025
- 5 8/19/2025
- 6 8/19/2025

400 Gardners Row
1550 Midway Rd
1550 Midway Rd
863 Winchester Rd
1250 S Appleton Rd
1462 Appleton Rd

Repaired leaking hydrant
Raised valve box
Raised hydrant valve box
1" Service leak
Raised hydrant valve box
Raised hydrant valve box

FOX CROSSING UTILITIES

7 8/20/2025
8 8/22/2025
9 8/22/2025
10 8/26/2025

1754 Acorn Ct
Baldwin Ct @ Teakwood St
165 Baldwin Ct
1250 Appleton Rd

Replaced curb stop
Replaced leaking hydrant
Replaced leaking hydrant
Raised main line valve

Utility Miscellaneous

- 1 CONTINUED WATER AND SEWER RELAY - MARGEO AREA.
- 2 CONTINUED HYDRANT MAINTENANCE ON EAST SIDE.
- 3 CONTINUED EXERCISING MAIN LINE VALVES ON EAST SIDE.
- 4 CONTINUED VALLEY ROAD RELAY.
- 5 CONTINUED WORKING ON EXCHANGING SMALL METERS.
- 6 CONTINUED WITH LEAK DETECTION IN PROBLEM AREAS.
- 7 CONTINUED WORKING ON MOVING END POINTS FOR METERS THAT ARE NOT READING FROM ANTENNAS.

WASTEWATER REPAIR/MISC REPORT AUGUST, 2025

Wastewater Miscellaneous

1	Lift Station #1 - Brighton Beach Rd	Routine checks and maintenance. Replaced pump 1 overload heaters Cleaned pump 1 valve.
2	Lift Station #2 - Lakeshore Dr & Frances St	Routine maintenance. Total Energy replaced generator belt and radiator cap.
3	Lift Station #3 - Lakeshore Dr	Routine maintenance.
4	Lift Station #4 - Memorial Dr/Foster St	Routine maintenance. Replaced seal oil in Pump 2.
5	Lift Station #5 - Green Patch	Routine maintenance and checks.
6	Lift Station #6 - Calumet St	Routine maintenance and checks. Cleaned check valves.
7	Lift Station #7 - Stroebe Rd & Harry's Gateway	Maintenance and checks done.
8	Lift Station #9 - County Rd II (Winchester Rd)	Maintenance and checks done.
9	Miscellaneous:	Continued cleaning east side sewer Repaired manhole bottom on Indianwood Ct Installed Raven Eye flow meters for monitoring Clayton sewer flow Replaced several manhole castings on streets being paved

FOX CROSSING UTILITIES

Installed sewer rises on Ehlers Rd

Assisted with water leak on Acorn

Checked sewer laterals on Plank Rd and Palisades

Helped Parks Department find water service at O'Hauser

FOX CROSSING UTILITIES PUMPAGE REPORT

MONTH: AUGUST, 2025

	Total water purchased & pumped from wells										
	EAST SIDE				WEST SIDE					TOTAL PUMPED X 1,000	Compare to same month in 2024
	DEEP WELL #5 X 1,000	DEEP WELL #7 X 1,000	PURCHASED CTY/MENASHA X 1,000	TOTAL EAST X 1,000	DEEP WELL #3 X 1000	DEEP WELL #4 X 1,000	DEEP WELL #6 X 1,000	DEEP WELL #8 X 1,000	TOTAL WEST X 1,000		
TOTAL	6,073	10,270	13,674	30,017	12,757	12,937	2,655	23,121	51,470	81,487	89,130
AVERAGE/DAY	196	331	441	968	412	417	86	746	1,661	2,629	2,875
MAXIMUM/DAY	528	568	631	1,140	1,159	895	1,046	1,103	2,115	3,255	3,361
MINIMUM/DAY	-	-	360	898	-	-	-	-	1,297	2,195	2,446

	SERVICE PUMPAGE (Water pumped to distribution system)						
	EAST SIDE		WEST SIDE			TOTAL SERVICE PUMPAGE	Compare to same month in 2024
	PLANT #2	PLANT #3	PLANT #4	TOTAL WEST SIDE	TOTAL EAST & WEST		
	X 1,000	X 1,000	X 1,000	X 1,000	X 1,000		
TOTAL	27,544	25,726	25,091	50,817	78,361	85,412	
AVERAGE/DAY	889	830	809	1,639	2,528	2,755	
MAXIMUM/DAY	1,000	1,383	1,032	2,415	3,088	3,227	
MINIMUM/DAY	781	538	616	1,154	2,064	2,372	

WATER LEVEL READINGS						
EAST SIDE DEEP WELLS			WEST SIDE DEEP WELLS			
#5	#7		#3	#4	#6	#8
AVERAGE STATIC	-	163'	62'	62'	62'	48'
AVERAGE PUMPING LEVEL	351'	353'	161'	156'	186'	215'

East Side System Purchased Water					
Month 2025		46%	Month 2024		48%
Year-to-Date		44%	Year-to-Date		46%
			Month, 2023		51%
			Year-to-Date		43%

ORD #250922-1:ORD *First Reading*

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §388 COMPREHENSIVE PLAN – AMEND FUTURE LAND USE MAP FOR 2075 AMERICAN DRIVE, 2025 AMERICAN DRIVE, 550 EAST SHADY LANE, AND VACANT PARCEL #12101450901 LOCATED AT THE NORTHEAST CORNER OF EAST SHADY LANE AND AMERICAN DRIVE FROM COMMERCIAL TO INDUSTRIAL

The Village Board of Trustees of the Village of Fox Crossing does ordain as follows:

Part I. Recitals

WHEREAS, the Village of Fox Crossing Planning Commission has completed the notification requirements of Fox Crossing Chapter §388 Comprehensive Plan; and the requirements of Wisconsin Statutes 66.1001; and

WHEREAS, a Class II Public Notice has been placed in the *Post-Crescent*; and

WHEREAS, this amendment to the 2018 Village of Fox Crossing Comprehensive Plan will amend the Future Land Use Map for 2075 American Drive (parcel #12101450501), 2025 American Drive (parcel #121014505), 550 East Shady Lane (parcel #121014509), and vacant parcel #12101450901 located at the northeast intersection of East Shady Lane and American Drive, as identified in Attachment 1, from Commercial to Industrial; and

WHEREAS, the Village of Fox Crossing Planning Commission held a Public Hearing on this item at their September 17, 2025 meeting, and recommended approval of this Comprehensive Plan amendment:

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstained

THEREFORE BE IT ORDAINED, the Village of Fox Crossing Board of Trustees hereby approves this Future Land Use Map amendment to Chapter §388 Comprehensive Plan of the Fox Crossing Municipal Code, as recommended by the Village Planning Commission, and shown in Attachment 1.

Part II. All ordinances of parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Requested by: George Dearborn, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

Attachment 1: Future Land Use Map Amendment



MEMO

Date: September 10, 2025
To: Village Planning Commission Members
From: Community Development Department Staff
RE: New Business Item #1 - Future Land Use Amendment American Dr.

Overview

The applicant is proposing a Future Land Use Amendment to change the future land to heavy industrial. This reflects the current land use changes in the area. The area in question has a long history of conversion from retail to industrial which began years ago when the previous U.S. 4 began to be converted to a limited access 4 lane highway. Now of course it is classified as interstate 41. A map is attached showing this proposed change and the surrounding land uses and zoning.



Staff Recommendation

Staff recommends approval of the land use amendment. In addition, the applicant is requesting a zoning change to I-2 which will follow this land use amendment.

ORD #250922-2:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §435 ZONING
ORDINANCE – REZONE 2075 AMERICAN DRIVE, 2025 AMERICAN DRIVE, 550
EAST SHADY LANE, AND VACANT PARCEL #12101450901 LOCATED AT THE
NORTHEAST CORNER OF EAST SHADY LANE AND AMERICAN DRIVE FROM B-3
REGIONAL BUSINESS DISTRICT TO I-2 HEAVY INDUSTRIAL DISTRICT**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter §435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning 2075 American Drive (parcel #12101450501), 2025 American Drive (parcel #121014505), 550 East Shady Lane (parcel #121014509), and Vacant Parcel #12101450901 Located at the Northeast Corner of East Shady Lane and American Drive from B-3 (Regional Business District) to I-2 (Heavy Industrial District) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part Iii. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: September 22, 2025

Date Adopted: _____

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



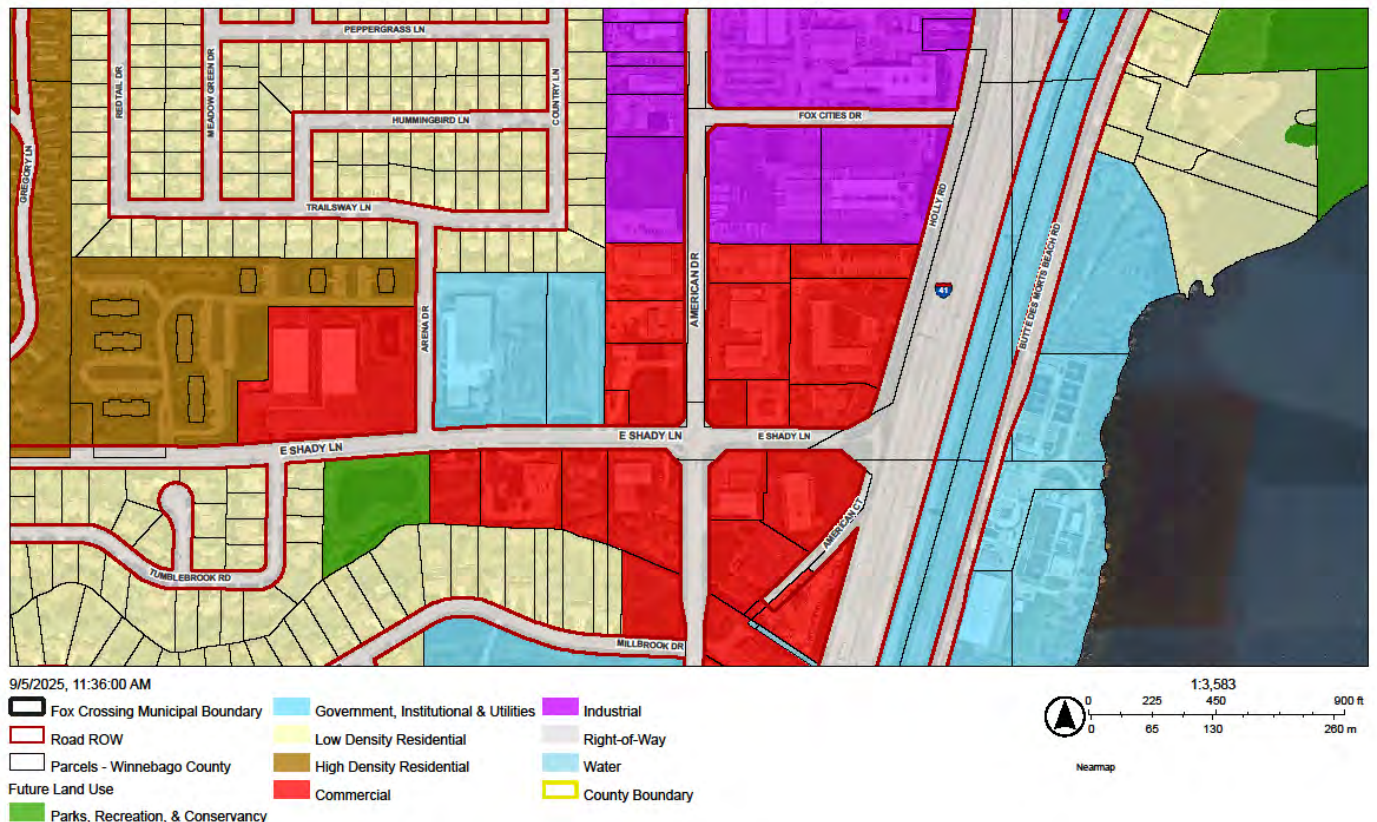
MEMO

Date: September 10, 2025
To: Village Planning Commission Members
From: Community Development Department Staff
RE: New Business Item #2 - Proposed Zoning Change American Dr.

Overview

The applicant is proposing a zoning change from B-3 Commercial to I-2 Heavy Industrial. This reflects much of the current zoning in the area. The area in question has a long history of conversion from retail to industrial which began years ago when the previous U.S. 4 began to be converted to a limited access 4 lane highway. Now of course it is classified as interstate 41. A map is attached showing this proposed zoning change. Prior to this zoning change a land use amendment was also proposed at this same meeting.

Fox Crossing GIS Map



Staff Recommendation

Staff recommend approval of the zoning change from B-3 Commercial to I-2 Heavy Industrial. This corresponds with the Land Use Amendment to the same location.

RES #250922-1

CERTIFIED SURVEY MAP – 800 NINTH STREET (PARCEL #121035315)

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to divide the expansive 30.28 acre parcel located at 800 Ninth Street (parcel #121035315) into two (2) parcels; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their September 17, 2025 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 22nd day of September, 2025

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

MEMO

Date: September 10, 2025
To: Village Planning Commission Members
From: Community Development Department Staff
RE: New Business Item #4 – 2 Lot CSM for Commerce Partners, LLC

Overview

This Certified Survey Map creates two parcels for Commerce Partners LLC, bounded by 9th Street and Airport Road between Mayer Street and Manitowoc Street. Lot 1 will consist of .65 acres for the purpose of creating a lot for an existing cell tower. The Remaining 29.61 acres is currently used for gravel storage of landscape material after it is ground. It was formally part of a quarry that no longer functions. The City of Menasha is proposing to purchase the two parcels. The city has approached the Village about the possibility of a land exchange so that the land they purchase will be in the City of Menasha.

Staff Recommendation

Staff recommends approval of the CSM with the following conditions:

1. All taxes shall be paid prior to recording.
2. The applicant shall provide the Village with a copy of the recorded CSM.

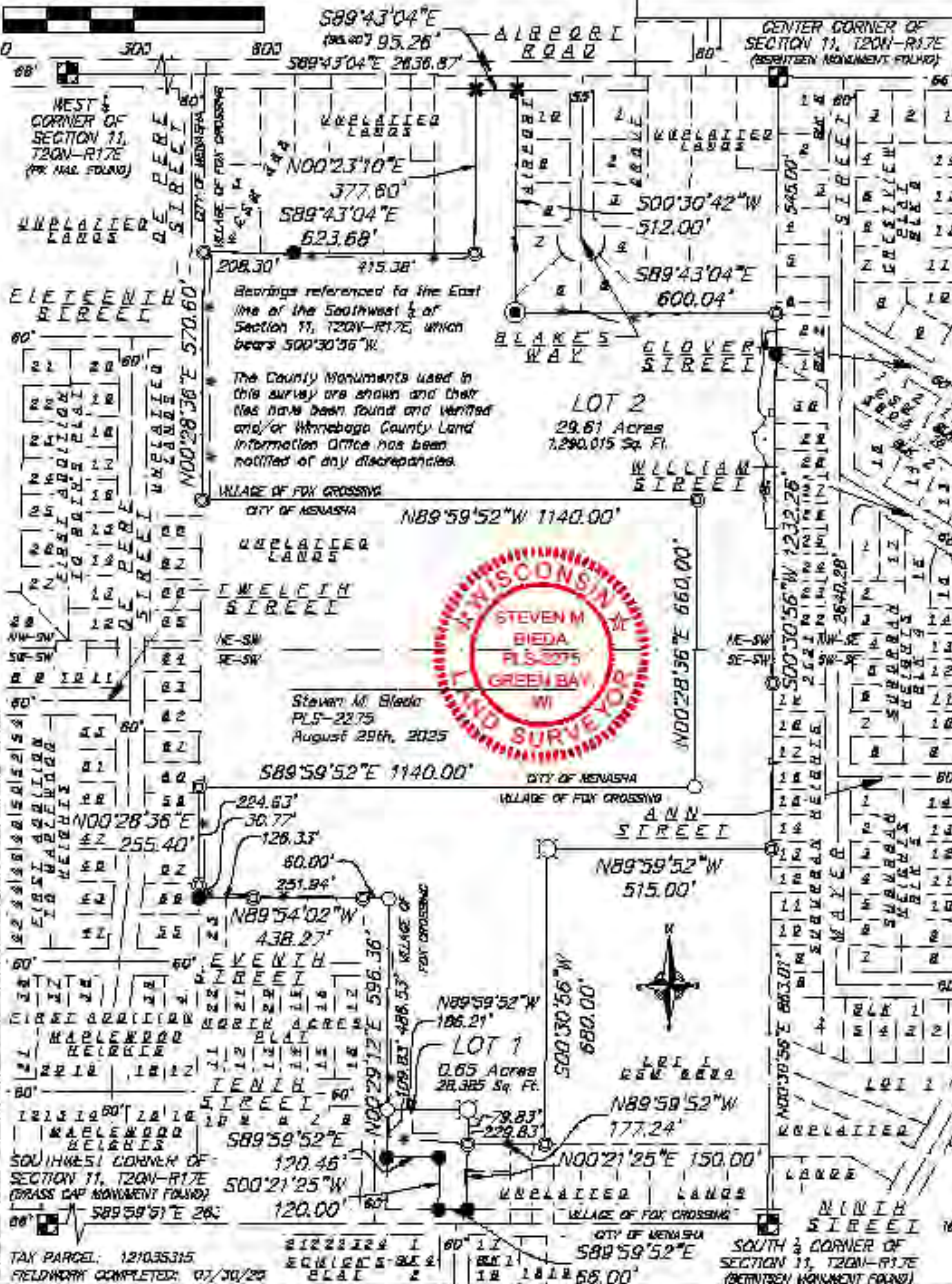
The land exchange and detachment would need to be addressed at a later date.

Fox Crossing GIS Map



CERTIFIED SURVEY MAP No.

ALL OF LOT 1, VOLUME 1, CERTIFIED SURVEY MAP, PAGE 7141, MAP NO. 7141, DOCUMENT NO. 1723499, WINNEBAGO COUNTY RECORDS, BEING LOCATED IN PART OF NORTHEAST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ AND THE SOUTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 11, T20N-R17E, VILLAGE OF FOX CROSSING, WINNEBAGO COUNTY, WISCONSIN. GRAPHIC SCALE: 1" = 300'



vierbicher
planners | engineers | advisors



SHEET
1 OF 9

RES #250922-2

CERTIFIED SURVEY MAP – PARCELS #12102370204 & #12102370203 LOCATED ON WEST AMERICAN DRIVE

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to combine parcels #12102370204 & #12102370203 located on West American Drive; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their September 17, 2025 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 22nd day of September, 2025

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

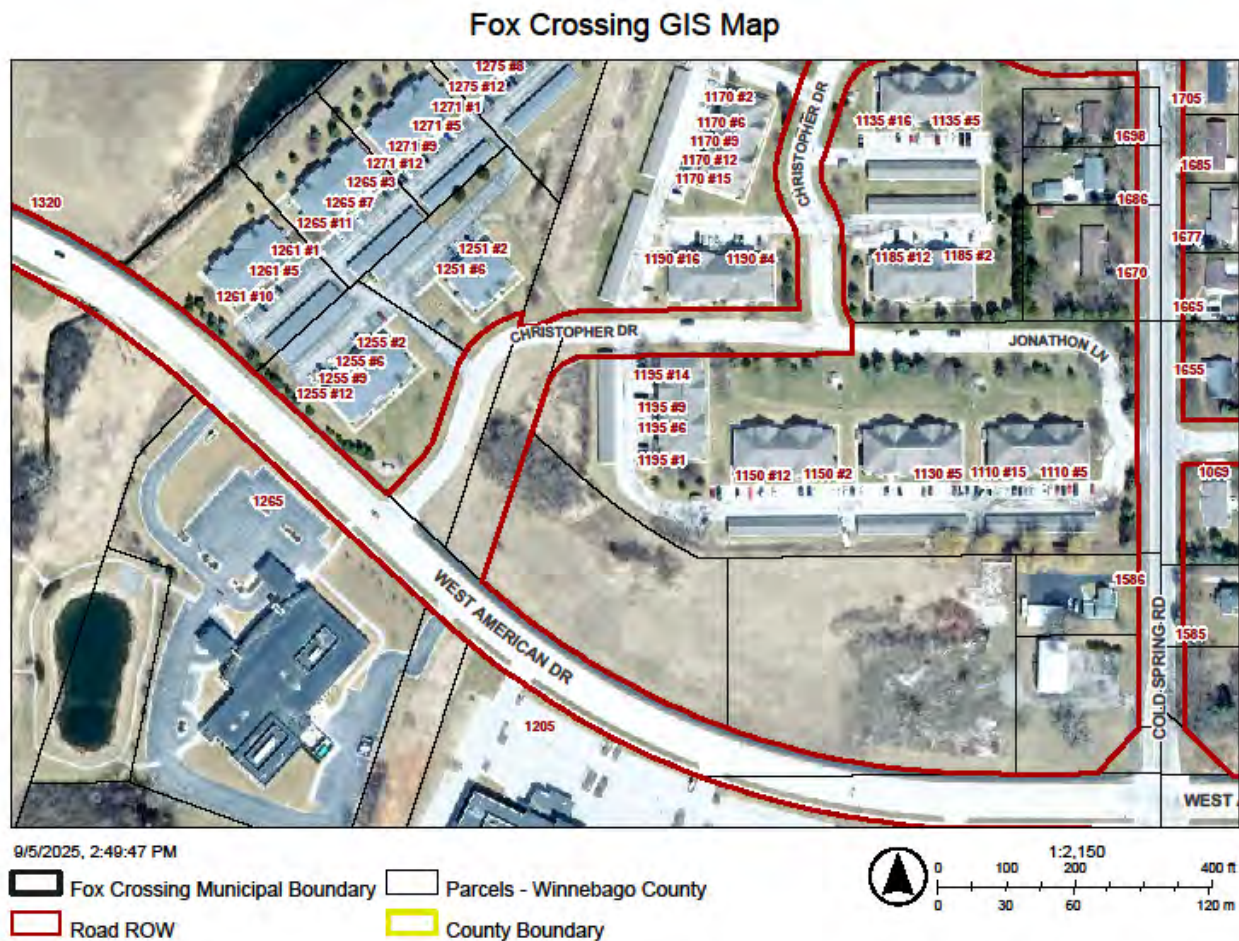
Attest: Darla M. Salinas, Village Clerk

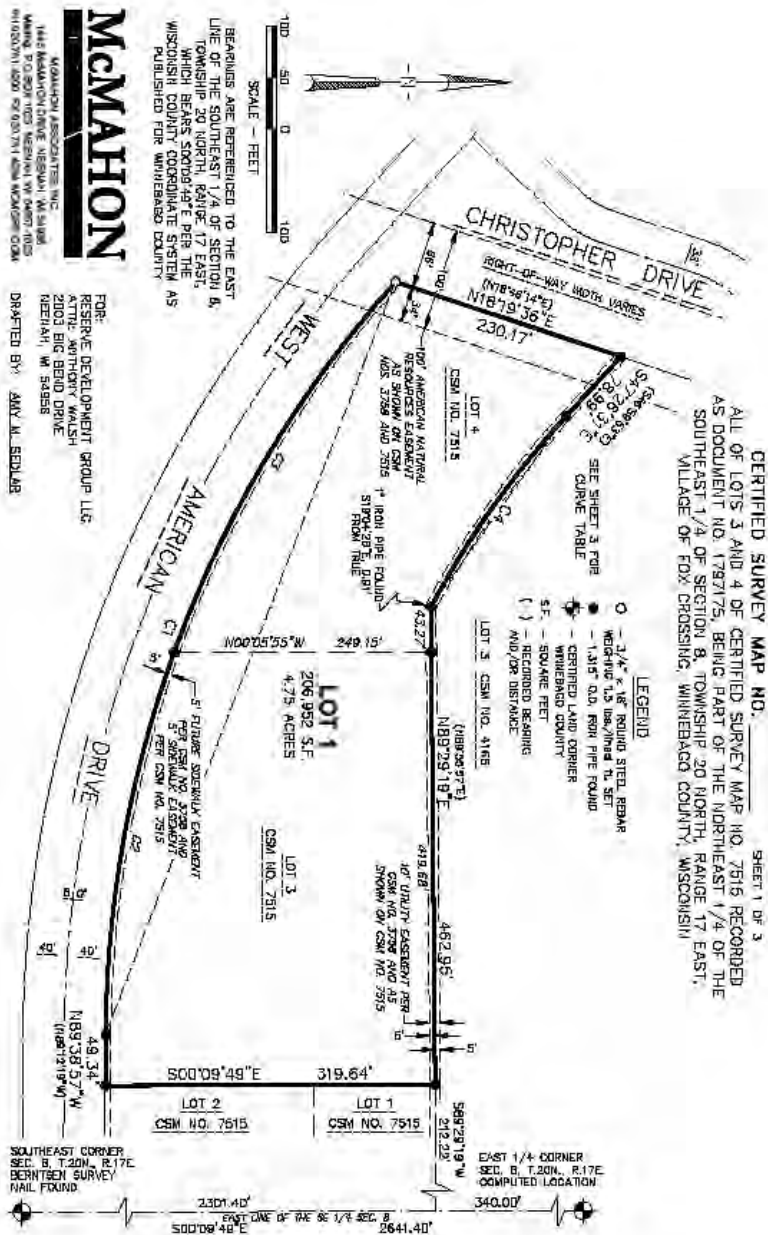
MEMO

Date: September 10, 2025
To: Village Planning Commission Members
From: Community Development Department Staff
RE: New Business Item #5 – CSM - Reserve Development Group, LLC

Overview

This Certified Survey Map combines two lots into one for a future apartment development.





Staff Recommendation

Staff recommends approval of the CSM with the following conditions:

1. All taxes shall be paid prior to recording.
2. The applicant shall provide the Village with a copy of the recorded CSM.

ORD #250922-3:ORD *First Reading*

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §A450 FINES & PENALTIES

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter §A450 Fines & Penalties is hereby amended, as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law, on October 14, 2025.

Date Introduced: September 22, 2025

Date Adopted: _____

Requested by: Scott Blashka, Chief of Police

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

Chapter A450

Fines and Penalties

[HISTORY: Adopted by the Village Board of the Village of Fox Crossing 7-13-2020 by Ord. No. 200713-1. Amendments noted where applicable.]

§ A450-1 Schedule of Fines.

*Designates maximum amount set by state.

Section	Penalty	Fine	State Statute
Chapter 108, Police Department			
§ 108-1F	General powers - Chief and each officer, refusal or neglect to render assistance, violator must pay forfeiture	\$10	§ 814.70 and § 814.705(2)
§ 108-4A	Violation of the general powers of police officers and Chief of Police	\$10 to \$100	
Chapter 143, Alarm Systems			
§ 143-2E	Private alarm system equipment and testing requirements; forfeitures	\$10 to \$200	
§ 143-4A(1) to (5)	Private alarm systems - Police Department		
	First 2 false alarms per any 12-month period	No charge	
	Third and fourth false alarms per 12-month period, each	\$25	
	Fifth and sixth false alarms per any 12-month period, each	\$75	
	Seventh and eighth false alarms per any 12-month period, each	\$100	
	Ninth and subsequent false alarms per any 12-month period, each	\$200	
§ 143-4B	False alarm penalties for the Police Department shall be a special charge and a lien on the property and shall be paid in full within 30 days of receipt of notice; delinquencies shall accrue simple interest per annum rate of	12%	§ 66.0627

Section	Penalty	Fine	State Statute
Chapter 146, Alcohol Beverages			
§ 146-15A		Follow state statute	Ch. 125
§ 146-15C	First violation of any other provision of Article I shall be fined	\$10 to \$100*	
§ 146-15D	Any person violating Article I and previously convicted	\$10 to \$200*	
§ 146-22	Regulation of alcohol licenses for sexually oriented businesses; violations of Article II		
	First offense	\$500 to \$1,000	
	Second offense	\$500 to \$3,000	
	Third offense	\$500 to \$5,000	
Chapter 150, Amusements			
§ 150-17	Public dances, failure to obtain permit		
	First offense	\$10 to \$200	
	Second and subsequent offense	\$200 to \$500	
Chapter 174, Campers			
§ 174-5	Recreational campers; violation of chapter, §§ 174-1 to 174-4	\$10 to \$25	
Chapter 179, Christmas Tree Sales			
§ 179-6	Christmas trees; failure to obtain permit/noncompliance, per day	\$10 to \$100	
	Failure to clean up lot; fine	\$100	
Chapter 182, Cigarettes and Tobacco Products			
§ 182-11	Smoking violation, for person in charge	\$100 to \$250	
	Smoking violation, for customer	\$100 to \$250	
Chapter 209, Escorts and Escort Services			
§ 209-12	Violation of chapter (each day separate offense); plus license revocation	Not over \$1,000	

Section	Penalty	Fine	State Statute
Chapter 218, Fires and Fire Prevention			
§ 218-50A(1) and (2)	Violation of Ch. 218, specifically Articles I through XI, and Ch. 53, § 53-3, Authority at emergency incidents		§ 101.14
	First offense, plus prosecution costs	\$50 to \$200*	
	Second offense, plus prosecution costs	\$100 to \$400*	
§ 218-50B	Violation of Sec. 907 of the IFC, reference equipment and testing	\$10 to \$200	
§ 218-50C	Violation of Ch. 228, Hazardous Materials	Actual costs incurred	
§ 218-50D(1) and (2)	Violation of Ch. 218, Art. III, Installation Permits		
	Installations without local plan review process in addition to permit fees	\$200	
	Installation completed without installation permit in addition to permit fees	\$400	
§ 218-50F	Web-based reporting requirement		
	Noncompliance - First offense of Web-based reporting requirement	\$100	
	Noncompliance - Second offense of Web-based reporting requirement	\$200	
§ 218-50G	Violation of Ch. 218, Art. X, Fireworks	\$100 to \$1,000	
§ 218-50H	False alarms		
	First alarm per 12-month period	No charge	
	Second false alarm per 12-month period, plus payroll for 4 firefighters	\$100*	
	Third and subsequent false alarms per 12-month period, plus full firefighter payroll	\$150*	
§ 218-50I	Hazardous materials release/spill fees, per vehicle per hour for expenses incurred, plus firefighters payroll expenses and reimbursement for materials	\$90 (per FEMA)	

Section	Penalty	Fine	State Statute
§ 218-50J	Motor vehicle crash response per apparatus, not to exceed 2 apparatus	\$100 per hour	
	Extraction equipment - multiple vehicles billed individually	\$250	
	Oil dry, per 5-gallon container	\$25	
	Firefighter payroll based upon prevailing wage per call; multiple vehicles will be based upon number of vehicles divided into payroll	Per call	
§ 218-50K	Routine fire prevention visits		
	Repeat fire prevention visits	\$0	
	Noncompliance of any violation noted on the first reinspection	\$75	
	Noncompliance of any violation noted on the second reinspection	\$150	
	Noncompliance of any violation noted on the third reinspection	\$225	
	Noncompliance of any violation noted on the fourth or more reinspections	\$300	
	Citation fine	Per court fine schedule (Bond Schedule)	
Chapter 232, Hotels and Motels			
§ 232-18	Failure to obtain permit; refuse inspection; violation of any provision of this chapter, per day	\$500	
Chapter 270, Massage and Reflexology			
§ 270-5	Massage and/or reflexology; penalty, failure to obtain permit, per day	\$10 to \$200	
Chapter 274, Mobile Food Vendors			
§ 274-14	Failure to obtain permit; violation of any provision of this chapter	\$100 to \$1,000 per day	
Chapter 276, Mobile Homes and Mobile Home Parks			
§ 276-20	Mobile home parks; violation of chapter	\$10 to \$100	§ 66.0435(3)(c)1d

Section	Penalty	Fine	State Statute
Chapter 287, Nuisances			
§ 287-4D	Administrative charge for personnel, transportation, and office expenses, plus actual contractual mowing costs; flat administration fee will increase 3% on January 1 of each year	\$122.34, plus mowing costs	
	Repeat offender fee for property owners who receive multiple complaints within a single growing season	\$50 per complaint	
§ 287-16	Chronic nuisance premises		
	First offense	\$150 to \$250	
	Second offense	\$250 to \$500	
	Third offense and higher	\$500 to \$1,000	
§ 287-17	Penalty for violating chapter	\$25 to \$200	
Chapter 294, Parks and Recreation			
§ 294-2	Violation of chapter	\$25 to \$200	
§ 294-3	Violation of regulations	\$25 to \$200	
§ 294-5	No disc golf permit	\$25 to \$200	
§ 294-6	Violation of hours of use	\$25 to \$200	
Chapter 298, Pawnbrokers, Secondhand Dealers and Flea Markets			
§ 298-7	First offense	\$50 to \$1,000	§ 134.71
	Second or subsequent offense	\$500 to \$2,000	
Chapter 325, Sewers and Water			
§ 325-18	Property owners mandatory public water hookup, failure to connect must pay penalty in addition to actual cost of hookup	\$500	
§ 325-39I	Penalties for violating § 325-39, Wellhead protection	\$500 to \$1,000	
§ 325-40	Penalties for chapter violations, maximum amount	\$500	
Chapter 337, Streets and Sidewalks			
§ 337-4G	Violation of this code section relating to Village	\$50 to \$1,000	

Section	Penalty	Fine	State Statute
	road right-of-way occupancy		
§ 337-5I	Unauthorized excavations, alterations or obstructions within Village rights-of-way; each violation or infraction	\$50 to \$1,000	
§ 337-10B	Depositing snow or ice in any alley, road or street, plus removal charges		
	First offense	\$75	
	Second offense	\$150	
	Third offense	\$300	
§ 337-10C(3)	Snow must be removed from sidewalks; if refused or neglected, cost to be billed against property owner and if not paid shall charge the owner by special assessment, plus interest	1.5% per month	
§ 337-14B	Parking automobiles or other motorized vehicles on private premises which interferes with any Village road or public right-of-way, shall pay daily fine	Not to exceed \$100	
§ 337-18M	Street trees within road right-of-way	\$50 to \$500	
§ 337-19E	Vehicles designated as heavy traffic prohibited from using any routes not specifically designed for these vehicles, penalty each violation, per day plus costs of prosecution	\$100 to \$1,500	
Chapter 352, Transient Merchants			
§ 352-15	Transient merchants; penalty for violation of any portion of this chapter	\$100 to \$1,000	
Chapter 364, Vehicles and Traffic			
§ 364-14B	Special local regulations, violation of traffic and snowmobile code, §§ 364-5, 364-9, 364-10, 364-11, 364-12 and 364-13		
	First offense, plus costs of prosecution	\$20 to \$300*	
	Second offense within 2 years, plus costs of prosecution	\$50 to \$500*	
§ 364-14C(1)	Parking regulations violations of § 364-4	\$10 to \$100*	§ 346.505

Section	Penalty	Fine	State Statute
	Snow emergency violations, § 364-4D, forfeitures	\$25 to \$100* \$75 to \$150	§ 346.505
	Handicap parking violations (per Wisconsin Statutes) forfeitures	\$150 to \$300*	§ 346.505
§ 364-14C(2)	Non-moving traffic offenses, forfeitures as referenced in § 364-1		§§ 346.50 to 346.56
	First offense	\$10 to \$200*	
	Second offense within 1 year	\$20 to \$400*	
§ 364-14C(3)	Except handicap parking and snow emergency violations		
	Minimum penalty if not paid within 10 days, fines doubled	\$20* \$50*	
	Fines not paid within 20 days, fines doubled plus \$25.00	\$30* \$75*	
	Handicap violations and snow emergency		
	Minimum penalty if not paid after 10 days, fines plus \$50.00	\$40* \$125 to \$200*	
	Fines not paid within 20 days, fines doubled	\$50* \$150 to \$300*	
§ 364-15E	Forfeited penalties and deposits not included in the Uniform Schedule for ordinance violations; deposit amount (§§ 364-5, 364-9, 364-10, 364-11 and 364-12)	\$20*	
§ 364-24B	Bicycle license required; penalty plus court costs	\$2 to \$25	
§ 364-28	Noncompliance with provisions of commercial vehicle parking	\$50 to \$250	
Chapter 372, Waste Management, Article I, Solid Waste			
§ 372-11C(1)	Solid waste and garbage disposal, violation of § 372-3 only		
	First violation	\$10 to \$200	
	Second violation	\$200 to \$500	

Section	Penalty	Fine	State Statute
	Third or subsequent violation	\$500 to \$2,000	
§ 372-11C(2)	Penalties for violation of any other provision of this article (excluding § 372-3)	\$50 to \$1,000	
Chapter 372, Waste Management, Article II, Hazardous Waste			
§ 372-21	Forfeiture costs for violations of Article II, plus prosecution costs	\$2,000 to \$25,000	
Chapter 376, Weights and Measures			
§ 376-7	Hinders, obstructs or impersonates a sealer; uses or has in their possession any incorrect weight or measure; represents a false quantity or price in connection with a purchase or sale of any commodity; uses or disposes of any rejected weight or measure or removes therefrom any official tag/seal/stamp or mark; violates § 98.15(1), False testing, Wis. Stats.; any other provision of this chapter		§ 98.26
	First offense	Not less than \$100 nor more than \$500	
	Second and subsequent offense	Not less than \$200 nor more than \$1,000	
§ 376-31	Failure to notify Village Sealer within 72 hours of the addition or replacement of new or used weights and measures equipment	Triple the device fee	
Chapter 383, Building Construction			
§ 383-54A	Failure to comply with provisions of chapter	\$100 to \$1,500	
Chapter 394, Development Standards and Site Plan Review			
§ 394-21B	Noncompliance with provisions of site plan review, plus costs of prosecution; per day each violation that exists	\$50 to \$250	
§ 394-41	Noncompliance with provisions of official (street, road, highway, park, parkway, waterway, right-of-way, etc.) map	\$50 to \$250	
Chapter 400, Article I, Construction Site Erosion Control			

Section	Penalty	Fine	State Statute
§ 400-12F	Failure to comply with provisions of Article I, per offense, each occurrence plus the costs of prosecution (less than 1 acre/1 acre or more of disturbance)		
	Failure to apply for and obtain an erosion control permit	\$50 to \$1,000	
	Failure to develop and implement an erosion and sediment control plan	\$50 to \$500	
	Failure to post the certificate of permit coverage at the site	\$50 to \$500	
	Failure to retain plans and inspection reports at the site	\$50 to \$1,000	
	Failure to inspect and monitor erosion and sediment control BMPs	\$50 to \$1,000	
	Failure to repair, replace or maintain erosion and sediment control BMPs	\$50 to \$1,000	
	Failure to amend an erosion and sediment control plan, as needed	\$50 to \$1,000	
	Failure to implement an amended erosion and sediment control plan	\$50 to \$1,000	

Chapter 400, Article II, Post-Construction Stormwater Management

§ 400-28I	Failure to comply with provisions of Article II, per offense, each occurrence (less than 20,000 square feet/20,000 square feet or more of disturbance)		
	Failure to apply for and obtain a stormwater management permit	\$50 to \$1,000	
	Failure to develop and implement a stormwater management plan	\$50 to \$1,000	
	Failure to prepare a maintenance agreement or record drawings	\$0 to \$250	
	Failure to post the certificate of permit coverage at the site	\$25 to \$250	
	Failure to retain plans, maintenance logs, inspection reports	\$25 to \$250	

Section	Penalty	Fine	State Statute
	Failure to inspect and monitor stormwater management BMPs	\$30 to \$300	
	Failure to repair, replace or maintain stormwater management BMPs	\$50 to \$500	
	Failure to amend a stormwater management plan, as needed	\$50 to \$500	
	Failure to implement an amended stormwater management plan	\$50 to \$500	

Chapter 400, Article III, Illicit Discharge and Connection

§ 400-44E(1)	Failure to comply with provisions of Article III, per offense, each day	Homeowner/other
		Not less than:
	Failure to properly dispose of a pollutant or illicit discharge	\$50 to \$1,000*
	Failure to take reasonable actions to eliminate an illicit discharge	\$50 to \$1,000*
	Failure to take reasonable actions to locate an undocumented drain	\$30 to \$300*
	Failure to implement WPDES industrial discharge permit	\$0 to \$500*
	Failure to allow reasonable access for inspection or sampling	\$50 to \$500*
	Failure to install, maintain or calibrate monitoring equipment	\$0 to \$500*
	Failure to install or maintain nonstructural and structural BMPs	\$0 to \$500*
	Failure to notify Village of a spill or release of hazardous substance	\$25 to \$250*
	Failure to take reasonable actions to prevent or contain a spill or release of a hazardous substance	\$50 to \$500*

*Alternative compensatory actions: storm drain stenciling, creek cleanup, attendance at a compliance workshop, highway cleanup, or other appropriate action as determined by the Director of Community

Section	Penalty	Fine	State Statute
Development			
Chapter 407, Housing Standards			
§ 407-16	Violation of code, maximum penalty	\$200	
Chapter 419, Land Division			
§ 419-3I(2)	Failure to comply with chapter	\$200 to \$2,000	§§ 236.30 to 236.32
Chapter 435, Zoning			
§ 435.7-81	Violation of section relating to adult-oriented establishments	\$50 to \$500	
§ 435.12-08	Penalties for any person, firm, or corporation who or which fails to comply with the provisions of this chapter, plus cost of prosecution for each violation; each day a violation exists constitutes a separate offense; penalties may be increased for repeat offenses of the same violation	\$200 to \$2,000	

RES #250922-3

CHANGE ORDER #1 – MARGEO STORMWATER POND CONSTRUCTION PROJECT

WHEREAS, on March 24, 2025, MCC, Inc. was awarded the Margeo Stormwater Pond Construction Project contract in the amount of \$793,138.09, and with a final construction completion date of September 26, 2025; and

WHEREAS, Change Order #1 provides for a twenty-one (21) day final construction completion date extension from September 26, 2025 to October 17, 2025; and

WHEREAS, it is the recommendation of Engineer Zachary Laabs and Public Works Director Joe Hoechst to approve Change Order #1 to MCC, Inc., to extend the final construction completion date from September 26, 2025 to October 17, 2025.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the Margeo Stormwater Pond Construction Project contract, for a twenty-one (21) day final construction completion date extension from September 26, 2025 to October 17, 2025, for **MCC, Inc., 2600 N. Roemer Road, Appleton, Wisconsin.**

Adopted this 22nd day of September, 2025

Requested by: Joe Hoechst, Public Works Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk



September 10, 2025

Village of Fox Crossing
Attn: Joe Hoechst, DPW
2000 Municipal Drive
Neenah, WI 54056

Re: Fox Crossing Utilities
Margeo Pond
Change Order #1
McM. No. F0057-09-20-00507

Dear Joe:

Enclosed herewith is Change Order #1 for the above referenced project. This change is an extension to the final completion date from September 26th to October 17, 2025 to the Contract. The current Contract Price remains at \$793,138.09.

Please review and sign in the space provided. Return the signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to be "ZRL", written over a horizontal line.

Zachary R. Laabs
Municipal & Civil Engineer

ZRL:car

Enclosure: Change Order #1

RES #250922-4

CHANGE ORDER #1 – CLAYTON AVENUE UTILITY EXTENSION PROJECT TO INCLUDE THE LARSEN ROAD SANITARY SEWER MAIN IMPROVEMENT PROJECT

WHEREAS, on March 10, 2025, Jossart Brothers, Inc. was awarded the Clayton Avenue Utility Extension Project to Include the Larsen Road Sanitary Sewer Main Improvement Project contract in the amount of \$1,445,914.90; and

WHEREAS, Change Order #1 reflects a net increase of \$10,200.00, due to the following:

Top Soil, Seed and E-mat for Rocket Way & Larsen Road	<u>\$ 10,200.00</u>
Total:	<u>\$ 10,200.00</u>

WHEREAS, the increase of \$10,200.00 from Change Order #1 items, results in a new total contract price of \$1,456,114.90; and

WHEREAS, it is the recommendation of Engineer Zachary Laabs and Public Works Director Joe Hoechst to approve Change Order #1 to Jossart Brothers, Inc., for a total increase in the amount of \$10,200.00, resulting in a new contract amount of \$1,456,114.90.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the Clayton Avenue Utility Extension Project to Include the Larsen Road Sanitary Sewer Main Improvement Project contract, for a total increase in the amount of \$10,200.00 to **Jossart Brothers, Inc., 1682 Swan Road, De Pere, Wisconsin**, for an adjusted contract amount of \$1,456,114.90.

Adopted this 22nd day of September, 2025

Requested by: Joe Hoechst, Public Works Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk



September 15, 2025

Village of Fox Crossing
Attn: Joe Hoechst, DPW
2000 Municipal Drive
Neenah, WI 54956

Re: Fox Crossing Utilities
2025 Water Main & Sanitary Sewer Extension
Change Order #1
McM. No. F0058-09-24-00565

Dear Joe:

Enclosed herewith is Change Order #1 for the above referenced project. This change is an increase in the Contract in the amount of \$10,200.00. The current Contract Price is \$1,456,114.90.

Please review and sign in the space provided. Return signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "ZRL", with a long, sweeping horizontal line extending to the right.

Zachary R. Laabs
Municipal & Civil Engineer

ZRL:car

Enclosure: Change Order #1



TELEPHONE: 920.751.4200
FAX: 920.751.4284

JOSSART BROTHERS, INC.
1682 Swan Road
De Pere, WI 54115

Contract No.	F0057-09-24-00565
Project File No.	F0058-09-24-00565
Change Order No.	One (1)
Issue Date:	September 11, 2025
Project:	Fox Crossing Utilities 2025 Water Main & Sanitary Sewer Extension

	(Item Description)	(Price)
1.1.	Add to Supplemental Bid B – Rocket Way & Larsen Road Topsoil, Seed, and E-Mat (Estimated 1,400 S.Y.) 1 Lump Sum ADD	+ \$10,200.00
	TOTAL	+ \$10,200.00

	CONTRACT PRICE	TIME
Prior To This Change Order	\$1,445,914.90	- days
Adjustments Per This Change Order	+ \$10,200.00	0 days
Current Contract Status	\$1,456,114.90	- days

Authorized:
VILLAGE OF FOX CROSSING
Fox Crossing Utilities

By: _____
Date: _____

- Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

RES #250922-5

**SPECIAL EVENT LICENSE FOR SAINT MARY CATHOLIC HIGH SCHOOL
HOMECOMING PARADE HELD SEPTEMBER 26, 2025**

WHEREAS, Kristin Billings, Student Council Advisor of Saint Mary Catholic High School, has submitted a Special Event License application to hold a Homecoming Parade; and

WHEREAS, this event will be held in the Village of Fox Crossing by Saint Mary Catholic High School on Friday, September 26, 2025 from 3:00 p.m. to 6:30 p.m.; and

WHEREAS, the parade participants will line up at Schildt Park between 3:00 p.m. and 6:30 p.m.; the parade route will begin at Schildt Park, proceed down Cold Spring Road, then conclude at Saint Mary Catholic High School, 1050 Zephyr Drive, Neenah; and

WHEREAS, the proper fees have been paid, receipted, and a copy of liability insurance will be on file for the event.

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby approves the Special Event License for Saint Mary Catholic High School, to be held on September 26, 2025.

Approved this 22nd day of September, 2025

Requested by: Darla M. Salinas, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

Organization Sponsoring Event	St. Mary Catholic High School, Neenah
Address of Event Location	1050 Zephyr Dr Neenah, WI 54956
Organization Agent/Manager	Kristin Billings
Phone	9207227796
Event Name	St. Mary Catholic Homecoming Parade
Event Date	September 26, 2025
Start Time	3:00 PM
End Time	6:30 PM
Event Details (explanation of event):	Parade will line up at Schildt Park starting at 3 pm. Parade will depart at 5 pm and head down Cold Spring Rd until it reaches the high school.
Will the event be held outside?	Yes
Will tents need to be erected?	No
Will a generator be used for electrical supply?	No
Will there be sufficient restroom facilities available? (including business restrooms, port-o-lets, etc.)	Yes
Will there be live entertainment?	No
Will there be sufficient access for persons with disabilities?	Yes
Will the event include vendor sales?	No

Will there be alcohol sold, served, and/or consumed within the event area? (If so, barricading or bracelets will be required.)

No

Will all parking be on-site?

Yes

Will there be food for sale that is cooked onsite? (Winnebago County Health Department approval will be required)

No

Is this event being advertised or marketed on a regional basis? (radio, TV, newspaper, flyers, etc.)

Yes

Licensee Name

Kristin Billings

Licensee Date of Birth

[REDACTED]

Licensee Phone

9207227796

Licensee Email

[REDACTED]

Licensee Address

1050 Zephyr Dr
Neenah, WI 54956

Signature

Kristin Billings

Date

June 5, 2025

FOR OFFICE USE: Date Sent

Police	9 / 9 / 25
Fire	9 / 9 / 25
Finance	9 / 9 / 25
Bldg. Insp.	9 / 9 / 25

Approve Deny

<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>
<input checked="" type="radio"/>	<input type="radio"/>

By

Blashka
Tedford
Tami
Luke

Reason Denied

License Fee: **\$150.00**

Escrow: **\$150.00**

Receipt No. **30433**

FOR OFFICE USE ONLY

Date Rec'd **6 / 5 / 25**

Eff. Date **___ / ___ / ___**

101-5100.440.01-02

RES #250922-6

TEMPORARY CLASS “B” RETAILER’S LICENSE – C & R MUSKY CLUB INC.

WHEREAS, C & R Musky Club Inc. has submitted seven (7) Temporary Class “B” Retailer’s License applications to sell fermented malt beverages at 500 N. Lake Street (the location of the Burial Chamber), on the following dates:

*September 26th – September 27th
October 3rd – October 4th
October 10th – October 11th
October 17th – October 18th
October 24th – October 25th
October 31st – November 1st
November 7th – November 8th*

; and

WHEREAS, appropriate applications have been made, and the proper fees have been paid and receipted; and

WHEREAS, applications are pending the completion of background checks by the Village of Fox Crossing Police Department.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, that the Temporary Class “B” Retailer’s License is hereby granted to C & R Musky Club Inc. to sell fermented malt beverages on the premise and dates listed above.

Adopted this 22nd day of September, 2025

Requested by: Darla M. Salinas, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

Save

Print

Clear

Form

AB-220

Temporary Alcohol Beverage License

Municipality

FOX CROSSING

Receipt# 30098

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 1.0
	Background Check	\$
	Total Fees	\$ 1.0

Part A: Organization Information

1. Organization Name C&R Musky Club, Inc.		
2. Organization Permanent Address 216 Fairway St		
3. City Combined Locks	4. State Wi	5. Zip Code 54113
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1955704	8. Date of Organization/Incorporation 1997	9. State of Organization/Incorporation Wi
10. Phone (920) 659-8290	11. Email Secretary@crmuskyclubinc.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	

Pomeroy

Tom

Co-chair

Continued →

Part C: Event Information


1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 9/26/25 - 9/27/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Dedicated shipping container on the Northwest side of the customer waiting area.			

Part D: Attestation


Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Hughes		First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290	
Signature 		Date 9/4/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 	

Save

Print

Clear

Municipality

FOX CROSSING

Form

AB-220

Temporary Alcohol Beverage License

License(s) Requested		Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer		License Fees	\$ 1.0
		Background Check	\$
		Total Fees	\$ 1.0

Part A: Organization Information

1. Organization Name

C&R Musky Club, Inc.

2. Organization Permanent Address

216 Fairway St

3. City

Combined Locks

4. State

Wi

5. Zip Code

54113

6. Mailing Address (if different from permanent address)

7. FEIN

39-1955704

8. Date of Organization/Incorporation

1997

9. State of Organization/Incorporation

Wi

10. Phone

(920) 659-8290

11. Email

Secretary@crmuskyclubinc.com

12. Organization type (check one)

☒ Bona Fide Club☐ Church☐ Fair Association/Agricultural Society☐ Veteran's Organization☐ Lodge/Society☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit?

☐ Yes☒ No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	

Pomeroy

Tom

Co-chair

Continued →

Part C: Event Information


1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 10/3/25 - 10/4/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Dedicated shipping container on the Northwest side of the customer waiting area.			

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Last Name Hughes		First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290	
Signature: 		Date 9/4/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk Chante M. Wience	

Save

Print

Clear

Municipality

FOX CROSSING

Form

AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 1.0
	Background Check	\$
	Total Fees	\$ 1.0

Part A: Organization Information

1. Organization Name

C&R Musky Club, Inc.

2. Organization Permanent Address

216 Fairway St

3. City

Combined Locks

4. State

Wi

5. Zip Code

54113

6. Mailing Address (if different from permanent address)

7. FEIN

39-1955704

8. Date of Organization/Incorporation

1997

9. State of Organization/Incorporation

Wi

10. Phone

(920) 659-8290

11. Email

Secretary@crmuskyclubinc.com

12. Organization type (check one)

☒ Bona Fide Club☐ Church☐ Fair Association/Agricultural Society☐ Veteran's Organization☐ Lodge/Society☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.

13. Is this organization required to hold a Wisconsin Seller's permit?

☐ Yes☒ No

14. Wisconsin Seller's Permit Number (if applicable)

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	

Pomeroy

Tom

Co-chair

Continued →

Part C: Event Information


1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 10/10/25 - 10/11/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Dedicated shipping container on the Northwest side of the customer waiting area.			

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Last Name Hughes		First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290	
Signature 		Date 9/4/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 	

Save

Print

Clear

Municipality

FOX CROSSING

Form

AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 1.0
	Background Check	\$
	Total Fees	\$ 1.0

Part A: Organization Information

1. Organization Name C&R Musky Club, Inc.		
2. Organization Permanent Address 216 Fairway St		
3. City Combined Locks	4. State Wi	5. Zip Code 54113
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1955704	8. Date of Organization/Incorporation 1997	9. State of Organization/Incorporation Wi
10. Phone (920) 659-8290	11. Email Secretary@crmuskyclubinc.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	

Pomeroy

Tom

Co-chair

Continued →

Part C: Event Information


1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 10/17/25 - 10/18/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
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Part D: Attestation

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Last Name Hughes		First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290	
Signature: 		Date 9/4/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk Cheryl Maenke	

Save

Print

Clear

Municipality

FOX CROSSING

Form
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10
	Background Check	\$
	Total Fees	\$ 10

Part A: Organization Information

1. Organization Name C&R Musky Club, Inc.		
2. Organization Permanent Address 216 Fairway St		
3. City Combined Locks	4. State Wi	5. Zip Code 54113
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1955704	8. Date of Organization/Incorporation 1997	9. State of Organization/Incorporation Wi
10. Phone (920) 659-8290	11. Email Secretary@crmuskyclubinc.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	


Pomeroy


Tom

Co-chair

Continued →

Part C: Event Information			
1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 10/24/25 - 10/25/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Dedicated shipping container on the Northwest side of the customer waiting area.			

Part D: Attestation		
Who must sign this application? • one officer or director of the nonprofit organization		
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.		
Last Name Hughes	First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290
Signature 		Date 9/4/2025

Part E: For Clerk Use Only	
Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 	

Save

Print

Clear

Municipality

FOX CROSSING

Form

AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 1.0
	Background Check	\$
	Total Fees	\$ 1.0

Part A: Organization Information

1. Organization Name C&R Musky Club, Inc.		
2. Organization Permanent Address 216 Fairway St		
3. City Combined Locks	4. State Wi	5. Zip Code 54113
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1955704	8. Date of Organization/Incorporation 1997	9. State of Organization/Incorporation Wi
10. Phone (920) 659-8290	11. Email Secretary@crmuskyclubinc.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

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Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	

Pomeroy

Tom

Co-chair

Continued →

Part C: Event Information


1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 10/31/25 - 11/1/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
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Part D: Attestation


Who must sign this application?

- one officer or director of the nonprofit organization

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Last Name Hughes		First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290	
Signature: 		Date 9/4/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 	

10151004400101

Save

Print

Clear

Form
AB-220

Temporary Alcohol Beverage License

Municipality
FOX CROSSING

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine	License Fees	\$ 10
<input checked="" type="checkbox"/> Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10

Part A: Organization Information

1. Organization Name C&R Musky Club, Inc.		
2. Organization Permanent Address 216 Fairway St		
3. City Combined Locks	4. State Wi	5. Zip Code 54113
6. Mailing Address (if different from permanent address)		
7. FEIN 39-1955704	8. Date of Organization/Incorporation 1997	9. State of Organization/Incorporation Wi
10. Phone (920) 659-8290	11. Email Secretary@crmuskyclubinc.com	
12. Organization type (check one) <input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Casper	Joseph	President	
Huettl	Jeff	Vice President	
Burhop	Eric	Treasurer	
Hughes	Raechyl	Secretary	
Kowalski	Kevin	Chairman	

Pomeroy

Tom

Co-chair

Continued →

Part C: Event Information


1. Name of Event (if applicable) Burial Chamber Haunted Complex			
2. Dates of Operation 11/7/25 11/7/25 - 11/8/25		3. Hours of Operation 6:00PM - 11:30PM	
4. Premises Address 500 N. Lake Street			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Outagamie	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Matt Mars		12. Email and/or Phone Number for Organizer of Event matt@burialchamber.com / 920-419-5025	
13. Organizer Website crmuskyclubinc.com		14. Event Website burialchamber.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Dedicated shipping container on the Northwest side of the customer waiting area.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Hughes		First Name Raechyl	M.I. A
Title Secretary	Email Secretary@crmuskyclubinc.com	Phone (920) 659-8290	
Signature: 		Date 9/4/2025	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 9/4/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk Chante M. Jantke	

RES #250922-7

TEMPORARY CLASS “B” RETAILER’S LICENSE – FOX VALLEY YOUTH HOCKEY

WHEREAS, Fox Valley Youth Hockey has submitted one (1) Temporary Class “B” Retailer’s License application to sell fermented malt beverages at 700 E Shady Lane (Tri-County Arena), on the following date:

Saturday, September 27, 2025

; and

WHEREAS, appropriate application has been made, background check has been completed, and the proper fees have been paid and receipted.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, that the Temporary Class “B” Retailer’s License is hereby granted to Fox Valley Youth Hockey to sell fermented malt beverages on the premise and date listed above.

Adopted this 22nd day of September, 2025

Requested by: Darla M. Salinas, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

Acct- 101-5100-440.01-01
Receipt- 29438

Municipality
Village of Fox Crossing

Form
AB-220

Temporary Alcohol Beverage License

License(s) Requested	Fees	
<input type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information		
1. Organization Name Fox Valley Youth Hockey		
2. Organization Permanent Address 700 E Shady Lane		
3. City Neenah	4. State WI	5. Zip Code 54956
6. Mailing Address (if different from permanent address) PO Box 841		
7. FEIN 23-7293157	8. Date of Organization/Incorporation 01/01/73	9. State of Organization/Incorporation Wisconsin
10. Phone (920) 740-7221	11. Email vicepresident@fvyha.com	
12. Organization type (check one)		
<input checked="" type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

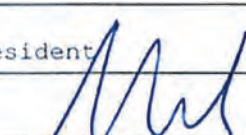
Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Miller	Nicholas	Vice President	
Hansman	Chris	President	
Syverud	Christina	Secretary	
Plutz	Justin	Treasurer	

Continued →

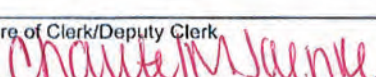
Part C: Event Information

1. Name of Event (if applicable) Blades Blast Off 2025			
2. Dates of Operation 9/27/25 9/27/25		3. Hours of Operation 8am-10pm	
4. Premises Address 700 E Shady Lane			
5. City Neenah		6. State WI	7. Zip Code 54956
8. County Winnebago	9. Governing Municipality <input type="checkbox"/> City <input type="checkbox"/> Town <input checked="" type="checkbox"/> Village of: Fox Crossing		10. Aldermanic District
11. Organizer of Event (if not the named applicant) Nick Miller		12. Email and/or Phone Number for Organizer of Event 9207407221	
13. Organizer Website		14. Event Website www.foxvalleyyouthhockey.com	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. We will be selling beer in the parking lot on Saturday 9/27/25. We will have a locked trailer what all unconsumed beer will be in. We will be selling hamburgers and hotdogs as well.			

Part D: Attestation

Who must sign this application? • one officer or director of the nonprofit organization		
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.		
Last Name Miller	First Name Nicholas	M.I. A
Title Vice President	Email vicepresident@fvyha.com	Phone (920) 740-7221
Signature 		Date 07/21/25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 8/20/2025	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 	

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §302-1(A) FOR OFFENSES
ENDANGERING PUBLIC SAFETY**

The Village Board of the Village of Fox Crossing do ordain as follows:

Part I. Chapter §302-1(A) Offenses Endangering Public Safety, is hereby amended to read as follows (amendment in red):

§302-1(A)(5) Offenses endangering public safety.

- A. State laws adopted. The provisions of the following Wisconsin Statutes are hereby adopted by reference and made a part of this code so far as applicable. Whenever this chapter incorporates by reference specific sections of the Wisconsin Statutes or generally refers to them, such reference shall mean the Wisconsin Statutes, as from time to time amended, repealed, or modified by the Wisconsin Legislature.

...

- (5) Section ~~940.19(1)~~ 940.60, Battery; substantial battery; aggravated battery.

...

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: September 8, 2025

Date Adopted: _____

Requested by: Scott Blashka, Chief of Police

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

RES #250922-8

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Catherynn Scheffler – Approved

Caitlin Johnson – Approved

Toby Johnson – Approved

Brianna Thao – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2024 - June 30, 2026.

Adopted this 22nd day of September, 2025

Requested by: Scott Blashka, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

RES #250922-9

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$2,492,558.65

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 159,111.40
Special Revenue Fund	\$ 88,467.15
Debt Fund	\$ -
Capital Projects Fund	\$ 1,207.51
Water Fund	\$ 548,964.09
Sewer Fund	\$ 656,972.88
Stormwater Fund	\$ 232,134.17
Trust & Agency Fund	\$ 4,533.91
Special Processed Payments	\$ 801,167.54
Total:	<u>\$ 2,492,558.65</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 22nd day of September, 2025.

Requested by: *Jeremy Searl, Finance Director*
Submitted by: *Dale A. Youngquist, Village President*

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: September 16, 2025
For Village Board Meeting of: September 22, 2025

REGULAR PROCESSED CHECKS		AMOUNT
General Fund		\$159,111.40
Special Revenue Funds		\$88,467.15
Debt Fund		\$0.00
Capital Projects Fund		\$1,207.51
Water Fund		\$548,964.09
Sewer Fund		\$656,972.88
Stormwater Fund		\$232,134.17
Trust & Agency Fund		\$4,533.91
Total Bills for		\$1,691,391.11

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE		DEPT. /PURPOSE	AMOUNT
	Village Specials	9/3-9/16/2025	**See Attached Listing**	\$311,147.67
ACH	Employee Benefits Corp	9/3-9/15/2025	Flex Spending Claims	\$1,792.05
ACH	Elavon	9/10/2025	CC Fees	\$326.11
ACH	ETF	9/12/2025	Medical Ins	\$186,137.20
ACH	North Shore	9/12/2025	Deferred Comp	\$1,450.00
ACH	WDC	9/12/2025	Deferred Comp	\$6,716.67
ACH	PayTrac	9/12/2025	CC Fees	\$656.42
ACH	Paymentus	9/16/2025	CC Fees	\$6,921.58
54833-54834	Payroll	9/11/2025	Payroll	\$341.25
ACH	Payroll	9/11/2025	Payroll	\$203,332.57
ACH	Payroll	9/11/2025	Taxes	\$82,346.02
Total Special Processed Payments				\$801,167.54
GRAND TOTAL				\$2,492,558.65