

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, June 18, 2025
at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
Commissioners: Mr. Morris Cox
Ms. Tracy Romzek
Mr. Thomas Willecke
Mr. Michael Prince
Mr. Michael Scheibe
Mr. Tom Young

EXCUSED: None

Staff: Community Development Director George Dearborn
Associate Planner Daniel Dieck
Planning Intern Ella Kirchman

Other: 3 others present

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – March 19, 2025

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the meeting minutes of March 19, 2025.
Motion carried 6-0-1 (Mr. Young abstained)

PUBLIC HEARING

1. Public Hearing – Exemption for Steeple Height – Apple Valley Church – 1750 Olde Buggy Dr. – Parcel 1215185

MOTION: Mr. Young, seconded by Mr. Scheibe to open the public hearing. Motion carried 7-0-0

Director Dearborn provided an overview indicating no precedent for this request but confirmed compliance with village ordinances allowing special exceptions. Communication occurred with relevant authorities including the FAA and the airport; no issues were reported.
Staff recommended approval, contingent upon non-impactful lighting design acceptable to airport agreements.

MOTION: Mr. Cox, seconded by Mr. Scheibe to close the public hearing. Motion carried 7-0-0

OLD BUSINESS

None

NEW BUSINESS - An invitation was extended for public comment by Chair Jochman during the hearing with no responses.

1. Exemption for Steeple Height – Apple Valley Church – 1750 Olde Buggy Dr. – Parcel 1215185

Director Dearborn highlighted the church's receipt of formal approval from Outagamie County. Commission members discussed the steeple's compatibility with the church property.

MOTION: Mr. Cox, seconded by Ms. Romzek, to approve the height exemption with the following conditions:

1. The steeple's height was approved at 59 feet.
2. Submission of a lighting plan avoiding glare to residential properties.
3. Obtaining all necessary building permits prior to construction.

Motion carried 7-0-0

2. Hotel License Renewal – Cobblestone Hotel – 1465 Bryce Dr.

Director Dearborn stated the license was reviewed by all departments for Cobblestone Hotel and there were no violations. He recommended approval of the license for the new term with no conditions.

MOTION: Mr. Willecke, seconded by Mr. Cox, to approve the Motel/Hotel License for the Cobblestone Hotel for July 1, 2025, to June 30, 2026, with no conditions.

Motion carried 7-0-0

3. Hotel License Renewal – EconoLodge Neenah – 2000 Holly Rd.

Director Dearborn reported that all departments reviewed the license for EconoLodge Neenah and found no violations. He recommended approval of the license for 2025 with no conditions.

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the Motel/Hotel License for the EconoLodge Neenah for July 1, 2025, to June 30, 2026, with no conditions.

Motion carried 7-0-0

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the May 2025 Building Report.

COMMUNICATIONS

1. Sustainability Committee

Director Dearborn provided a brief report on the Sustainability Committee's activities.

PUBLIC FORUM

No comments.

ADJOURN

At 5:45 p.m., **MOTION:** Mr. Scheibe, seconded by Mr. Willecke to adjourn.

Motion carried 7-0-0

Respectfully submitted,

Dan Dieck
Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.