

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, July 28, 2025 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Regular Village Board Meeting – July 14, 2025Minutes and Correspondence to Receive
 - b) Planning Commission Meeting Minutes – June 18, 2025
 - c) Park Commission Meeting Minutes – July 9, 2025
 - d) Water Main Breaks Report – June 2025
 - e) Water Pumpage Report – June 2025
4. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
5. Discussion Items
6. Unfinished Business
7. **New Business- Resolutions/Ordinances/Policies**
 - a) 250728-1 Extraterritorial Certified Survey Map – 1984 & 1994 Oakridge Road Located in the Town of Neenah
 - b) 250728-2 Change Order #1 – Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project
 - c) 250728-1:ORD Amend Fox Crossing Municipal Code Chapter §400 Erosion Control and Stormwater Management *First Reading*
 - d) 250728-3 Annual Alcohol Beverage License Application for the Term July 1, 2025 – June 30, 2026
 - e) 250728-4 Operator License Applicants
 - f) 250728-5 Expenditures
8. **Reports**
 - a) Police Chief Scott Blashka – Police National Night Out Event will be held on Tuesday, August 5, 2025 from 5:00 p.m. to 8:00 p.m., Located at Palisades Park
9. Closed Session
10. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, July 14, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Salinas took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Tim Raddatz, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Zach Laabs. There were five attendees.

President Youngquist asked for a moment of silence to recognize the recent passing of longtime Park Commissioner Steve Otto.

2. Awards / Presentations

3. Public Hearings

**4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve**

a) Regular Village Board Meeting – June 23, 2025

Minutes and Correspondence to Receive

b) Park Commission Meeting Minutes – May 14, 2025

MOTION: Trustee Swiertz, seconded by Trustee McQuillan to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 250714-1 Change Order #2 & Final – Jacobsen Road Reconstruction Project to Include the Installation of Storm Sewer Main, Storm Sewer Laterals, and a 10' Asphalt Trail

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Director Hoechst stated this final change order accounts for all additional quantities required to complete the project and the extra costs that came along with the amount of groundwater in this area due to significant rain events early this season. Motion carried via voice vote.

b) 250714-2 2025 Budget Amendment to Provide Funds for Various Village Departments

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Director Searl stated these amendments include the purchase of two wastewater flow meters for the Town of Clayton which will be fully reimbursed by the Town of Clayton, extra charges

for the roof at the Community Center/Fire Station #41, and additional security cameras at Fritsch Park. On roll call vote, Motion carried 7-0.

c) 250714-3 Intergovernmental Agreement to Satisfy Eligibility for Recycling Consolidation Grant for Calendar Year 2026

MOTION: Trustee Hanson, seconded by Trustee McQuillan to approve as submitted. Manager Sturgell stated we approve this Agreement annually along with all other responsible units of this contract which qualifies us to receive the recycling grant for approximately \$60,000. Motion carried via voice vote.

d) 250714-4 Appointment of Park Commission Member – Matthew Werner

MOTION: Trustee Swiertz, seconded by Trustee Van Dyke to approve as submitted. Clerk Salinas administered the Oath of Office. Motion carried via voice vote.

e) 250714-5 Appointment of Park Commission Member – Jill Rasmussen

MOTION: Trustee McQuillan, seconded by Trustee Swiertz to approve as submitted. Clerk Salinas administered the Oath of Office. Motion carried via voice vote.

f) 250714-6 Annual Village Mobile Home Park License Renewals for the Term August 1, 2025 through July 31, 2026

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

g) 250714-7 Operator License Applicants

MOTION: Trustee Swiertz, seconded by Trustee Van Dyke to approve as submitted. Motion carried via voice vote.

h) 250714-8 Expenditures

MOTION: Trustee Koeppe, seconded by Trustee Hanson to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

10. Closed Session

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to convene into Closed Session, pursuant to WI Statute 19.85(1)(g), specifically to confer with legal counsel regarding a claim filed against the Village for wastewater damage to a bathroom located at 2309 S. Oneida Street. On roll call vote to go into Closed Session, Motion carried 7-0.

At 6:31 p.m., the Board met and conferred with legal counsel regarding a claim filed against the Village for wastewater damage to a bathroom located at 2309 S. Oneida Street.

At 6:59 p.m., pursuant to WI Stat. 19.85(2), **MOTION:** Trustee Van Dyke, seconded by Trustee Swiertz to reconvene into Open Session. Motion carried 7-0.

a) 250714-1:CLOSED Consideration of Claim Against the Village of Fox Crossing Regarding Proposed Wastewater Damage to a Bathroom Located at 2309 S. Oneida Street on May 29, 2025

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

11. Adjourn

At 7:00 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Swiertz to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Salinas, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, June 18, 2025
at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
 Commissioners: Mr. Morris Cox
 Ms. Tracy Romzek
 Mr. Thomas Willecke
 Mr. Michael Prince
 Mr. Michael Scheibe
 Mr. Tom Young

EXCUSED: None

 Staff: Community Development Director George Dearborn
 Associate Planner Daniel Dieck
 Planning Intern Ella Kirchman

 Other: 3 others present

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – March 19, 2025

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the meeting minutes of March 19, 2025.
Motion carried 6-0-1 (Mr. Young abstained)

PUBLIC HEARING

1. Public Hearing – Exemption for Steeple Height – Apple Valley Church – 1750 Olde Buggy Dr. – Parcel 1215185

MOTION: Mr. Young, seconded by Mr. Scheibe to open the public hearing. Motion carried 7-0-0

Director Dearborn provided an overview indicating no precedent for this request but confirmed compliance with village ordinances allowing special exceptions. Communication occurred with relevant authorities including the FAA and the airport; no issues were reported.
Staff recommended approval, contingent upon non-impactful lighting design acceptable to airport agreements.

MOTION: Mr. Cox, seconded by Mr. Scheibe to close the public hearing. Motion carried 7-0-0

OLD BUSINESS

None

NEW BUSINESS - An invitation was extended for public comment by Chair Jochman during the hearing with no responses.

1. Exemption for Steeple Height – Apple Valley Church – 1750 Olde Buggy Dr. – Parcel 1215185

Director Dearborn highlighted the church's receipt of formal approval from Outagamie County. Commission members discussed the steeple's compatibility with the church property.

MOTION: Mr. Cox, seconded by Ms. Romzek, to approve the height exemption with the following conditions:

1. The steeple's height was approved at 59 feet.
2. Submission of a lighting plan avoiding glare to residential properties.
3. Obtaining all necessary building permits prior to construction.

Motion carried 7-0-0

2. Hotel License Renewal – Cobblestone Hotel – 1465 Bryce Dr.

Director Dearborn stated the license was reviewed by all departments for Cobblestone Hotel and there were no violations. He recommended approval of the license for the new term with no conditions.

MOTION: Mr. Willecke, seconded by Mr. Cox, to approve the Motel/Hotel License for the Cobblestone Hotel for July 1, 2025, to June 30, 2026, with no conditions.

Motion carried 7-0-0

3. Hotel License Renewal – EconoLodge Neenah – 2000 Holly Rd.

Director Dearborn reported that all departments reviewed the license for EconoLodge Neenah and found no violations. He recommended approval of the license for 2025 with no conditions.

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the Motel/Hotel License for the EconoLodge Neenah for July 1, 2025, to June 30, 2026, with no conditions.

Motion carried 7-0-0

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the May 2025 Building Report.

COMMUNICATIONS

1. Sustainability Committee

Director Dearborn provided a brief report on the Sustainability Committee's activities.

PUBLIC FORUM

No comments.

ADJOURN

At 5:45 p.m., **MOTION:** Mr. Scheibe, seconded by Mr. Willecke to adjourn.

Motion carried 7-0-0

Respectfully submitted,

Dan Dieck
Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, they are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

July 9, 2025

Park Commissioners Present: Jim Beson, Jordyn Kurer, Kathy Sylvester, Suneer Patel, Jean Wollerman

Staff Present: Director Amanda Geiser, Administrative Assistant Dezaree Rich

Others in Attendance: William Schmidt, Jill Rasmussen, Cynthia Witt

* * * * *

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:05PM. The Pledge of Allegiance was recited and roll call was taken. Commissioner Beson called for a moment of silence in honor of fellow Commissioner Steve Otto.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the **May 14, 2025**, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Kurer. Motion carried.

PUBLIC FORUM

- None

MOTION BY COMMISSIONERS:

Commissioner Beson made a motion to convene into closed session pursuant 19.85(1)(c) of the Wisconsin State Statutes; Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The motion was seconded by Commissioner Wollerman. Motion carried.

Commissioner Sylvester made a motion to reconvene into open session, seconded by Commissioner Patel. Motion carried.

DISCUSSION/PRESENTATION

- A. 2026 Budget:** Director Geiser discussed the 2026 budgeting process and timeline. The Equipment Replacement Fund was reviewed. There was also a discussion on the recreation program budget, the projected part-time personnel costs and disc golf expenses. Additional items will be brought forward to the July 23 meeting.

REPORTS

- A. Park Report:** Accepted as written.
- B. Recreation Report:** Accepted as written.
- C. Director Report:** Accepted as given.
- D. Commission Reports:**
- **Commissioner Beson:** No report.
 - **Commissioner Kurer:** No report.
 - **Commissioner Sylvester:** No report.
 - **Commissioner Patel:** No report.
 - **Commissioner Wollerman:** No report.

OLD BUSINESS

- None

NEW BUSINESS

- A. Wittmann Park Facility Use Request- YMCA Fox Cities:** *Commissioner Patel made a motion to approve the Wittmann Park Facility Use Agreement with the YMCA of the Fox Cities as submitted. Commissioner Kurer seconded the motion.*

Director Geiser reviewed the proposed Wittmann Park Use Agreement with the YMCA of the Fox Cities that would go into effect January 1, 2026. The agreement details all stipulations related to the YMCA running their day camp program at Wittmann Park in 2026.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Election of the 2025-2026 Chairperson:** *Commissioner Patel made a motion to approve Jim Beson as the 2025-2026 Park Commission Chairperson. Commissioner Kurer seconded the motion.*

Chairperson Beson called for any additional nominations. No other nominations were made.

The motion was put to a vote and carried 4-0. Commissioner Beson abstained. All others in favor, motion carried unanimously.

- C. Election of the 2025-2026 Vice-Chairperson:** *Commissioner Patel made a motion to approve Kathy Sylvester as the 2025-2026 Vice-Chairperson. Commissioner Kurer seconded the motion.*

Chairperson Beson called for any additional nominations. No other nominations were made.

The motion was put to a vote and carried 4-0. Commissioner Sylvester abstained. All others in favor, motion carried unanimously.

- D. Financial Assistant Request:** *Commissioner Sylvester made a motion to approve the Financial Assistance Request as submitted. Commissioner Patel seconded the motion.*

Director Geiser reviewed the application in which assistance was requested for one summer program. The standard policy has been to approve 50% of the program fee and in this case the total would be \$16.00 worth of assistance.

Commissioner Wollerman made a request to amend the motion to approve 100% of the financial assistance request, totaling \$32. Commissioner Sylvester seconded the amended motion.

The amended motion was put to a vote and all were in favor, motion carried unanimously.

CORRESPONDENCE

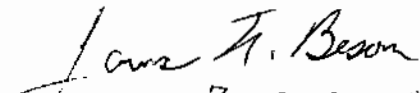
- None

ADJOURNMENT

Commissioner Sylvester motioned, seconded by Commissioner Kurer, to adjourn the Park Commission meeting at 7:30PM. Motion carried unanimously.

The next Commission meeting is scheduled for July 23, 2025, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,


Jim Beson 7-23-2025

Chairperson - Village of Fox Crossing Park Commission

FOX CROSSING UTILITIES

WATER MAIN BREAK/MISC WATER REPAIR REPORT JUNE, 2025

Water Main Breaks

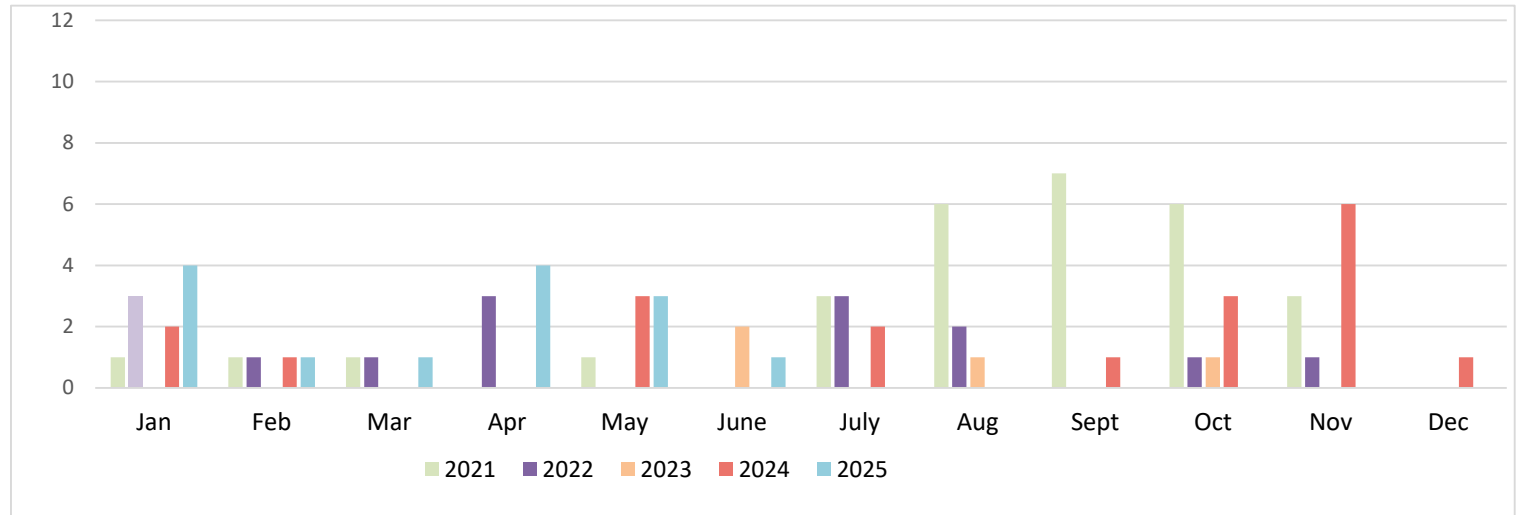
6/27/2025

Vera Ave @ CTH II

6" Main Break

Total water main breaks year to date for 2025 = 14

Total water main breaks this time in 2024 = 6



YEAR	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	1	1	1	0	1	0	3	6	7	6	3	0	29
2022	3	1	1	3	0	0	3	2	0	1	1	0	15
2023	0	0	0	0	0	2	0	1	0	1	0	0	4
2024	2	1	0	0	3	0	2	0	1	3	6	1	19
2025	4	1	1	4	3	1							14

Utility Repairs

1 6/2/2025	1096 Mayer St	Repaired stop box
2 6/4/2025	593 Brighton Beach Rd	Repaired leaking hydrant
3 6/4/2025	1861 Beck St	Repair leak on hose bib
4 6/12/2025	1611 Oak Hollow Ln	Repaired service leak
5 6/13/2025	22 Wendy Way	Repaired valve box top
6 6/16/2025	65 Ricky Way	Repaired leaking hydrant
7 6/18/2025	Manitowoc Rd and Sterling Heights	Raised valve box
8 6/21/2025	125 Gail Ln	Water off for leak in home
9 6/23/2025	1088 Ehlers Rd	Replaced OP nut on valve
10 6/24/2025	566 Olde Midway Rd	Raised curb stop
11 6/26/2025	Gardners Row & Appleton Rd	Repaired valve box top
12 6/30/2026	238 Gregory Ln	Replaced box and rod

Utility Miscellaneous

- 1 STARTED WATER AND SEWER RELAY - MARGEO AREA.
- 2 FINISHED FLUSHING DEAD ENDS.
- 3 STARTED EXERCISING MAIN LINE VALVES ON EAST SIDE.
- 4 CONTINUED VALLEY ROAD RELAY.
- 5 CONTINUED WORKING ON EXCHANGING SMALL METERS.
- 6 CONTINUED WITH LEAK DETECTION IN PROBLEM AREAS.
- 7 CONTINUED WORKING ON MOVING END POINTS FOR METERS THAT ARE NOT READING FROM ANTENNAS.

FOX CROSSING UTILITIES

WASTEWATER REPAIR/MISC REPORT

JUNE, 2025

Wastewater Miscellaneous

1	Lift Station #1 - Brighton Beach Rd	<i>Routine monthly maintenance and checks. Relocated cellular dialer and antenna closer to PLC. PJ Kortens had to reprogram PLC.</i>
2	Lift Station #2 - Lakeshore Dr & Frances St	<i>Routine Monthly maintenance and checks.</i>
3	Lift Station #3 - Lakeshore Dr	<i>Routine Monthly maintenance and checks.</i>
4	Lift Station #4 - Memorial Dr/Foster St	<i>Routine Monthly maintenance and checks. Reset PLC due to not communicating properly.</i>
5	Lift Station #5 - Green Patch	<i>Routine Monthly maintenance and checks.</i>
6	Lift Station #6 - Calumet St	<i>Routine Monthly maintenance and checks. Reset bollard that was hit by car. Added 3 more around station.</i>
7	Lift Station #7 - Stroebe Rd & Harry's Gateway	<i>Routine Monthly maintenance and checks.</i>
8	Lift Station #9 - County Rd II (Winchester Rd)	<i>Routine Monthly maintenance and checks. Opened and closed flow through valve.</i>
9	Miscellaneous:	<i>Lateral camera for 2003 Mimosa Ln to check for broken lateral. Replaced 3 castings on Grove St. Trained on new Anti-Blast jetter nozzle. Cleaned a lot of sewer on east side. Helped the Water Department with a water main break. Helped the Water Department fix some valve boxes in areas being paved. Checked manholes on Clayton Ave for leaks.</i>

FOX CROSSING UTILITIES PUMPAGE REPORT

MONTH: JUNE, 2025

	Total water purchased & pumped from wells										
	EAST SIDE				WEST SIDE					TOTAL PUMPED X 1,000	Compare to same month in 2024
	DEEP WELL #5 X 1,000	DEEP WELL #7 X 1,000	PURCHASED CTY/MENASHA X 1,000	TOTAL EAST X 1,000	DEEP WELL #3 X 1000	DEEP WELL #4 X 1,000	DEEP WELL #6 X 1,000	DEEP WELL #8 X 1,000	TOTAL WEST X 1,000		
TOTAL	15,914	-	13,411	29,325	11,215	12,919	-	29,103	53,237	82,562	84,123
AVERAGE/DAY	530	-	447	977	374	431	-	970	1,775	2,752	2,805
MAXIMUM/DAY	568	-	567	1,091	1,021	1,044	-	1,227	2,221	3,312	3,387
MINIMUM/DAY	505	-	326	853	-	-	-	638	1,344	2,197	2,364

	SERVICE PUMPAGE (Water pumped to distribution system)					
	EAST SIDE		WEST SIDE		TOTAL SERVICE PUMPAGE	Compare to same month in 2024
	PLANT #2	PLANT #3	PLANT #4	TOTAL WEST SIDE	TOTAL EAST & WEST	
	X 1,000	X 1,000	X 1,000	X 1,000	X 1,000	
TOTAL	26,762	24,183	28,337	52,520	79,282	80,475
AVERAGE/DAY	892	806	945	1,751	2,643	2,682
MAXIMUM/DAY	1,029	1,066	1,703	2,769	3,124	3,192
MINIMUM/DAY	758	533	-	533	2,131	2,165

WATER LEVEL READINGS						
EAST SIDE DEEP WELLS			WEST SIDE DEEP WELLS			
#5	#7		#3	#4	#6	#8
AVERAGE STATIC	0	0	61'	62'	0	50'
AVERAGE PUMPING LEVEL	338'	0	160'	155'	0	214'

East Side System Purchased Water					
Month 2025		46%	Month 2024		47%
Year-to-Date		43%	Year-to-Date		45%
			Month, 2023		48%
			Year-to-Date		41%

RES #250728-1

**EXTRATERRITORIAL CERTIFIED SURVEY MAP – 1984 & 1994 OAKRIDGE ROAD
LOCATED IN THE TOWN OF NEENAH**

WHEREAS, the applicant requests approval of an Extraterritorial Certified Survey Map (CSM) to divide parcel #0100312 located at 1984 & 1994 Oakridge Road in the Town of Neenah into two (2) parcels, and dedicate right-of-way for the officially mapped Oak Ridge Road; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their July 16, 2025 meeting and recommended approval of the Extraterritorial Certified Survey Map with the following condition:

1. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 1 Excused 0 Abstain

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Extraterritorial Certified Survey Map with the above condition.

Adopted this 28th day of July, 2025

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

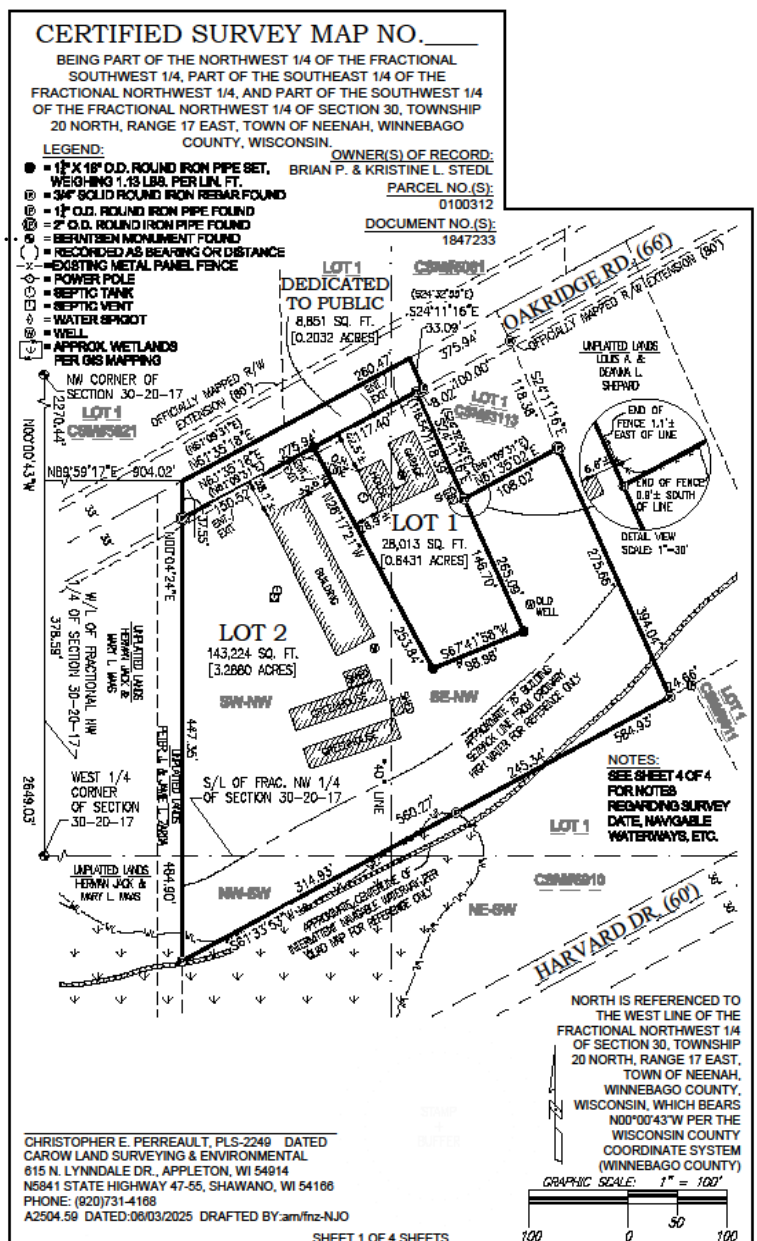
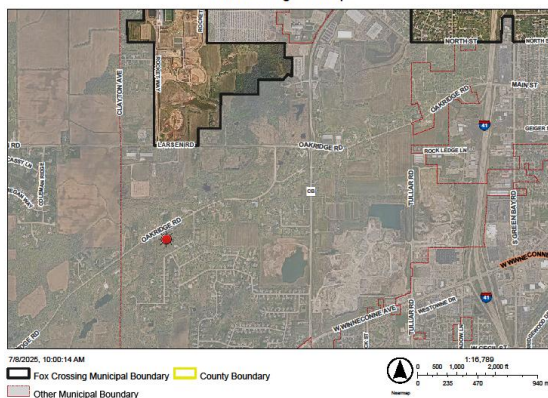
Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

Date: July 8, 2025
To: Village Planning Commission Members
From: Community Development Department Staff
RE: New Business Item 1– Extraterritorial Certified Survey Map – 1984 & 1994 Oakridge Rd – Town of Neenah

This Certified Survey Map is an extraterritorial review of a land division by the Village. These properties are located in the Town of Neenah parcel number 0100312 at 1984 and 1994 Oakridge Road located south of the Village. The applicant is proposing to create two parcels and is dedicating the right of way on the officially mapped Oakridge Drive.

Fox Crossing GIS Map



Staff Recommendation

Land divisions in extraterritorial areas are reviewed in the same fashion as the Village would review a land division within the Village limits. Staff finds that this CSM complies with the Village of Fox Crossing's Chapter 419 Land Division Ordinance and recommends approval with the following condition:

1. The applicant shall provide the Village with a copy of the recorded CSM.

RES #250728-2

**CHANGE ORDER #1 – WINCHESTER ROAD FROM THE RAILROAD TRACKS TO
NORTH LAKE STREET RECONSTRUCTION PROJECT**

WHEREAS, on April 7, 2025, Northeast Asphalt, Inc. was awarded the Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project contract in the amount of \$605,716.97, and with a final construction completion date of September 15, 2025; and

WHEREAS, Change Order #1 provides for a seven (7) day final construction completion date extension from September 15, 2025 to September 22, 2025; and

WHEREAS, it is the recommendation of Engineer Lee Reibold and Public Works Director Joe Hoechst to approve Change Order #1 to Northeast Asphalt, Inc., to extend the final construction completion date from September 15, 2025 to September 22, 2025.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project contract, for a seven (7) day final construction completion date extension from September 15, 2025 to September 22, 2025, for **Northeast Asphalt, Inc., W6380 Design Drive, Greenville, Wisconsin.**

Adopted this 28th day of July, 2025

Requested by: Joe Hoechst, Public Works Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk



July 23, 2025

Village of Fox Crossing
2000 Municipal Drive
Neenah, WI 54956

Re: Village of Fox Crossing
Winchester Road Reconstruction
Change Order #1
McM. No. F0057-09-21-00749

Enclosed herewith is Change Order #1 for the above referenced project. This Change Order is extending the final construction completion date by 7-days from September 15, 2025 to September 22, 2025.

Please review and sign in the space provided. Return signed copy to our office, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Lee Reibold /car

Lee R. Reibold, P.E.
Associate / Senior Municipal & Civil Engineer

LRR:car

Enclosure: Change Order #1



McMAHON ASSOCIATES, INC.

1445 MCMAHON DRIVE P.O. BOX 1025
NEENAH, WI 54956 NEENAH, WI 54957-1025

TELEPHONE: 920.751.4200
FAX: 920.751.4284

CHANGE ORDER

NORTHEAST ASPHALT, INC.
W6380 Design Drive
Greenville, WI 54942

Contract No.	F0057-09-21-00749
Project File No.	F0057-09-21-00749
Change Order No.	One (1)
Issue Date:	July 21, 2025
Project:	Village of Fox Crossing Winchester Road Reconstruction

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	Extend Final Contract Completion date by 7-days, from September 15, 2025 to September 22, 2025 per the attached CONTRACTOR construction schedule dated July 17, 2025. Further, by acceptance of this Change Order request, Northeast Asphalt, Inc. understands that the Village of Fox Crossing will impose Liquidated Damages in the amount of \$1,000.00 per day for each day of unexcused day of delay beyond September 22, 2025.	\$0.00
	TOTAL	\$0.00

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	COMPLETION DATE
Prior To This Change Order	\$605,716.97	09-15-2025
Adjustments Per This Change Order	\$0.00	+7 days
Current Contract Status	\$605,716.97	09-22-2025

Recommended:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Accepted:
NORTHEAST ASPHALT, INC.
Greenville, Wisconsin

Authorized:
VILLAGE OF FOX CROSSING
Winnebago County, Wisconsin

By: _____
Date: 07/21/2025

By: Jeremy Phillips
Date: 7/23/2025

By: _____
Date: _____

- ☐ OWNER Copy
☐ CONTRACTOR Copy
☐ ENGINEER Copy (Contract Copy)
☐ FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

NORTHEAST ASPHALT
J.PHILLIPS
Thu 7/17/25

ID	Task Name	Duration	Start	Finish	Resource Names
1	TRAFFIC CONTROL	1 day	Wed 8/6/25	Wed 8/6/25	WARNING LIGHTS
2	PULVERIZE	1 day	Wed 8/6/25	Wed 8/6/25	NEA
3	REMOVALS, STOCKPILE PULV	3 days	Wed 8/6/25	Fri 8/8/25	NEA GC
4	STORM SEWER	10 days	Mon 8/11/25	Fri 8/22/25	DEGROOT
5	COMMON EX	3 days	Fri 8/22/25	Tue 8/26/25	NEA GC
6	STONE - ROAD	3 days	Wed 8/27/25	Fri 8/29/25	NEA GC
7	CURB AND GUTTER	8 days	Tue 9/2/25	Thu 9/11/25	SOMMERS
8	FINE GRADE	1 day	Fri 9/12/25	Fri 9/12/25	NEA
9	ASPHALT	2 days	Mon 9/15/25	Tue 9/16/25	NEA
10	PAVEMENT MARKING	1 day	Wed 9/17/25	Wed 9/17/25	CENTURY
11	LANDSCAPING	3 days	Thu 9/18/25	Mon 9/22/25	PLEASANT KNOLL

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §400 EROSION CONTROL AND STORMWATER MANAGEMENT

The Village Board of the Village of Fox Crossing do ordain as follows:

Part I. Chapter §400 Erosion Control and Stormwater Management, is hereby amended to read as follows (amendment in red):

§400-1(C) Authority.

- C. The Village Board, Village of Fox Crossing, hereby designates the Department of Community Development **and Department of Public Works** to administer and enforce the provisions of this article.

§400-4(A) Applicability and jurisdiction.

A. Applicability.

- (1) Where not otherwise limited by law, this article applies to all construction sites, unless the site is otherwise exempt under Subsection A(2) or (3).
 - (a) A permit is required for a construction site with 4,000 square feet or greater of land disturbing construction activity. The responsible party shall comply with all applicable provisions of this article for a permitted site, including § 400-7B performance standards, § 400-8 permit requirements, and § 400-9 plan requirements.
 - (b) A permit is not required for a construction site with less than 4,000 square feet of land disturbing construction activity. The responsible party shall comply with all applicable provisions of this article for a nonpermitted site, including § 400-7A performance standards.
 - (c) Notwithstanding the applicability requirements in Subsection A(1)(a) and (b), a permit is required for a construction site with less than 4,000 square feet of land disturbing construction activity if the Director of Community Development **and/or Director of Public Works** determines that permit coverage is needed in order to improve ordinance compliance, meet targeted performance standards, or protect waters of the state. If a permit is required, the responsible party shall comply with all applicable provisions of this article for a permitted site, including § 400-7B performance standards, § 400-8 permit requirements, and § 400-9 plan requirements.

§400-5 Definitions.

As used in this article, the following terms shall have the meanings indicated:

ADMINISTERING AUTHORITY

A governmental employee or a regional planning commission empowered under §61.354, Wis. Stats., that is designated by the Village Board, Village of Fox Crossing, to administer this article

and for the purpose of this article shall be the Director of Community Development and/or Director of Public Works.

BUSINESS DAY

A day the office of the Department of Community Development or Department of Public Works is routinely and customarily open for business.

DEPARTMENT OF COMMUNITY DEVELOPMENT or DEPARTMENT OF PUBLIC WORKS or DEPARTMENTS

The Department of Community Development and/or Department of Public Works, Village of Fox Crossing.

DIRECTOR OF COMMUNITY DEVELOPMENT or DIRECTOR OF PUBLIC WORKS or DIRECTORS

The Director of Community Development or the Director of Public Works, Village of Fox Crossing, and for the purpose of this article shall be the administering authority.

MEP or MAXIMUM EXTENT PRACTICABLE

The highest level of performance that is achievable but is not equivalent to a performance standard identified within this article. "Maximum extent practicable" applies when the permit applicant demonstrates to the Director of Community Development and/or Director of Public Works' satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the permit applicant shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

PERMIT

A written authorization made by the Department of Community Development or Department of Public Works to the applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.

STOP-WORK ORDER

An order issued by the Director of Community Development, Director of Public Works, or ~~his~~ their designee, which requires that all construction activity on the site be stopped.

§400-6(B) Technical standards.

- B. Other standards. Other technical standards not identified or developed in Subsection A may be used provided that the methods have been approved by the Director of Community Development, Director of Public Works, or ~~his~~ their designee.

§400-7(B) Performance standards.

- B. Permitted sites.

- (1) Responsible party. The landowner or other person performing services to meet the performance standards of this article, through a contract or other agreement with the landowner, is a responsible party and shall comply with this article.
- (2) Plan. A written erosion and sediment control plan shall be developed and implemented by the responsible party in accordance with § 400-9. The erosion and sediment control plan shall meet all of the applicable requirements contained in this article.
- (3) Requirements. The erosion and sediment control plan shall meet all of the following:
 - (a) The plan shall use BMPs to prevent or reduce all of the following:
 - [1] The deposition of soil from being tracked onto streets by vehicles.
 - [2] The discharge of sediment from disturbed areas into stormwater inlets.
 - [3] The discharge of sediment from disturbed areas into adjacent waters of the state.
 - [4] The discharge of sediment from drainageways that flow off the site.
 - [5] The discharge of sediment by dewatering activities.
 - [6] The discharge of sediment eroding from soil stockpiles existing for more than seven days.
 - [7] The discharge of sediment from erosive flows at outlets and in downstream channels.
 - [8] The discharge of on-site chemicals, cement and other building compounds and materials into waters of the state or off-site separate storm sewers during the construction period. However, projects that require the placement of these materials in waters of the state, such as constructing bridge footings or BMP installations, are not prohibited by this article.
 - [9] The discharge of untreated wash water from vehicle and wheel washing into waters of the state or off-site separate storm sewers.
 - (b) For sites with one acre or more of land disturbing construction activity, the plan shall meet the following sediment performance standards
 - [1] Best management practices that, by design, discharge no more than five tons per acre per year, or to the maximum extent practicable, of the sediment load carried in runoff from initial grading to final stabilization.
 - [2] Except as provided in Subsection B(6), the Director of Community Development or Director of Public Works may not require any person to employ more BMPs than are needed to meet the five tons per acre per year sediment

performance standard in order to comply with maximum extent practicable. Erosion and sediment control BMPs may be combined to meet the sediment performance standard. The Director of Community Development or **Director of Public Works** may give credit toward meeting the sediment performance standard for limiting the duration or area, or both, of land disturbing construction activity, or for other appropriate mechanisms.

[3] Notwithstanding Subsection B(3)(b)[1] and [2], if BMPs cannot be designed and implemented to meet the five tons per acre per year sediment performance standard, the plan shall include a written, site-specific explanation of why the sediment performance standard cannot be met and how the sediment load will be reduced to the maximum extent practicable.

(c) The plan shall incorporate all of the following preventative measures:

[1] Maintenance of existing vegetation, especially adjacent to surface waters whenever possible.

[2] Minimization of soil compaction and preservation of topsoil.

[3] Minimization of land disturbing construction activity on slopes of 20% or more.

[4] Development of spill prevention and response procedures.

(4) Location. Best management practices shall be located so that treatment occurs before runoff enters waters of the state and off-site separate storm sewers. However, projects that require BMP placement in waters of the state, such as a turbidity barrier, are not prohibited by this article.

(5) Implementation. The BMPs used to comply with this article shall be implemented as follows:

(a) In accordance with the plan developed pursuant to § 400-9, the erosion and sediment control practices shall be constructed or installed before land disturbing construction activities begin.

(b) Erosion and sediment control practices shall be maintained until final stabilization.

(c) Final stabilization activity shall commence when land disturbing activities cease and final grade has been reached on any portion of the site.

(d) Temporary stabilization activity shall commence when land disturbing activities have temporarily ceased and will not resume for a period exceeding 14 calendar days.

(e) Best management practices that are no longer necessary for erosion and sediment control shall be removed by the responsible party.

(6) Targeted performance standards. The Director of Community Development **and/or Director of Public Works** may establish numeric water quality requirements that are more stringent than those set forth in this section in order to meet targeted performance standards, total maximum daily loads, and/or water quality standards for a specific water body or area. The numeric water quality requirements may be applicable to any permitted site, regardless of the size of land disturbing construction activity.

§400-8 Permitting requirements, procedures and fees.

- A. Permit required. When a permit is required, no responsible party may commence a land disturbing construction activity subject to this article without receiving prior approval of an erosion and sediment control plan for the site and a permit from the Department of Community Development.
- B. Permit application and fees. When a permit is required, at least one responsible party desiring to undertake a land disturbing construction activity subject to this article shall submit an application for a permit and an erosion and sediment control plan that meets the requirements of § 400-9 and shall pay an application fee as set forth in § 400-10 to the Department of Community Development. By submitting an application, the applicant is authorizing the Director of Community Development, **Director of Public Works**, or **his their** designee, to enter the site to obtain information required for the review of the erosion and sediment control plan.
- C. Review and approval of permit application. The Village Engineer, **and** Director of Community Development, **Director of Public Works**, or **his-their** designee, shall review any permit application that is submitted with an erosion and sediment control plan and the required fee. The following approval procedure shall be used:
 - (1) Within 20 business days of the receipt of a complete permit application, as required by Subsection B, the Village Engineer shall inform the applicant whether the application and plan are approved or disapproved based on the requirements of this article.
 - (2) If the permit application and plan are approved, the Department of Community Development shall issue the permit.
 - (3) If the permit application or plan is disapproved, the Village Engineer shall state in writing the reasons for disapproval.
 - (4) The Village Engineer or Director of Community Development, or **his-their** designee, may request additional information from the applicant. If additional information is submitted, the Village Engineer or Director of Community Development, or **his their** designee, shall have 20 business days from the date the additional information is received to inform the applicant that the plan is either approved or disapproved.
 - (5) Failure by the Village Engineer or Director of Community Development, or **his their** designee, to inform the permit applicant of a decision within 20 business days of a required submittal shall be deemed to mean approval of the submittal and the applicant may proceed as if a permit had been issued.

- D. Financial guarantee. As a condition of approval and issuance of the permit, the Village Engineer or Director of Community Development, or ~~his~~ **their** designee, may require the applicant to deposit a surety bond, cash escrow, or irrevocable letter of credit to guarantee a good faith execution of the approved erosion and sediment control plan and any permit conditions.
- E. Permit requirements. All permits issued under this article shall be subject to the following conditions, and holders of permits issued under this article shall be deemed to have accepted these conditions. The Director of Community Development **and/or the Director of Public Works** may suspend or revoke a permit for violation of a permit condition, following written notification of the responsible party. An action by the Director of Community Development **or Director of Public Works** to suspend or revoke this permit may be appealed in accordance with §400-13.
- (1) Notify the Village Engineer, ~~and~~ Department of Community Development, **and Department of Public Works** within 48 hours of commencing any land disturbing construction activity.
 - (2) Notify the Village Engineer, ~~and~~ Department of Community Development, **and Department of Public Works** of completion of any BMPs within 10 business days after their installation.
 - (3) Obtain permission in writing from the Director of Community Development **and/or Director of Public Works** prior to any modification pursuant to §400-9C of the erosion and sediment control plan.
 - (4) Install any BMPs as identified in the approved erosion and sediment control plan.
 - (5) Maintain all road drainage systems, stormwater drainage systems, BMPs and other facilities identified in the erosion and sediment control plan.
 - (6) Repair and siltation or erosion damage to adjoining surfaces and drainageways resulting from land disturbing construction activities and document repairs in weekly inspection reports.
 - (7) Conduct construction site inspections at least once per week and within 24 hours after a precipitation event of 0.5 inch or greater. Repair or replace erosion and sediment control BMPs as necessary within 24 hours of an inspection or notification that repair or replacement is needed. Maintain, at the construction site, weekly written reports of all inspections. Weekly inspection reports shall include all of the following: date, time and location of the construction site inspection; the name of individual who performed the inspection; an assessment of the condition of erosion and sediment controls; a description of any erosion and sediment control BMP implementation and maintenance performed; and a description of the present phase of land disturbing construction activity at the construction site.

(8) Allow the Director of Community Development, **Director or Public Works**, or ~~his~~ **their** designee, to enter the site for the purpose of inspecting compliance with the erosion and sediment control or for performing any work necessary to bring the site into compliance with the control plan. Keep a copy of the erosion and sediment control plan, stormwater management plan, amendments, weekly inspection reports, and permit at the construction site until permit coverage is terminated.

(9) The permit applicant shall post the certificate of permit coverage in a conspicuous location at the construction site.

- F. Permit conditions. Permits issued under this section may include conditions established by the Village Engineer and/or the Director of Community Development **or Director of Public Works** in addition to the requirements set forth in Subsection E, where needed to assure compliance with the performance standards in §400-7.
- G. Permit duration. Permits issued under this section shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The Director of Community Development may extend the period one or more times for up to an additional 180 days. The Director of Community Development may require additional BMPs as a condition of the extension if they are necessary to meet the requirements of this article.
- H. Maintenance. The responsible party throughout the duration of the construction activities shall maintain all BMPs necessary to meet the requirements of this article until the site has undergone final stabilization.

§400-11 Inspection.

Whenever land disturbing construction activities are being carried out, the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee, may enter the land pursuant to the provisions of §66.0119(1), (2), and (3), Wis. Stats.

§400-12 Enforcement.

- A. The Building Official **or Director of Public Works** may post a stop-work order if any of the following occurs:
- (1) Any land disturbing construction activity is being undertaken without a permit and, pursuant to §400-4A of this article, a permit is required for the construction site.
 - (2) The erosion and sediment control plan is not being implemented in a good faith manner.
 - (3) The conditions of the permit are not being met.
 - (4) Any land disturbing construction activity is in violation of this article.
- B. If the responsible party does not cease activity as required in a stop-work order posted under this section or fails to comply with the erosion and sediment control plan or permit

conditions, the Director of Community Development or Director of Public Works may revoke the permit.

- C. If the responsible party, where no permit has been issued, does not cease the activity after being notified by the Department of Community Development or Department of Public Works, or if no responsible party violations a stop-work order posted under Subsection A, the Director of Community Development and/or Director of Public Works may request the Village Attorney to obtain a cease-and-desist order in any court with jurisdiction.
- D. The Director of Community Development and/or Director of Public Works may retract the stop-work order issued under Subsection A or the permit revocation under Subsection B.
- E. After posting a stop-work order under Subsection A, the Director of Community Development and/or Director of Public Works may issue a notice of intent to the responsible party of his intent to perform work, or have work performed on ~~his~~ their behalf, necessary to comply with this article. The Director of Community Development and/or Director of Public Works may go on the land and commence the work, or have the work commenced on ~~his~~ their behalf, after issuing the notice of intent. The costs of the work performed under this article by the Village of Fox Crossing, or its designee, plus interest at the rate authorized by the Village shall be billed to the responsible party or recovered from the surety bond, cash escrow, or irrevocable letter of credit. In the event a responsible party fails to pay the amount due, the Clerk shall enter the amount due on the tax rolls and collect as a special assessment against the property pursuant to Subchapter VII of Ch. 66, Wis. Stats.
- F. Any person violating any of the provisions of this article shall be subject to a forfeiture, as set forth in Chapter A450, Fines and Penalties, reference this Code section, and the costs of prosecution for each violation. Each day a violation exists shall constitute a separate offense.
- G. Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction pursuant to §61.35, Wis. Stats. It shall not be necessary to prosecute for forfeiture or a cease-and-desist order before resorting to injunctive proceedings.

§400-13 Appeals.

A. Appeals. The Village Board:

- (1) Shall hear and decide appeals where it is alleged that there is an error in any order, decision or determination made by the Department of Community Development and/or Department of Public Works in administering this article except for cease-and-desist orders obtained under §400-12C;
- (2) Upon appeal, may authorize variances from the provisions of this article which are not contrary to the public interest and where owing to special conditions a literal enforcement of provisions of this article will result in unnecessary hardship; and

(3) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

B. Who may appeal. Appeals to the Village Board may be taken by any aggrieved person or by any office, department, board, or commission of the Village of Fox Crossing affected by any decision of the Department of Community Development **and/or Department of Public Works**.

§400-16(C) Authority.

C. The Village Board, Village of Fox Crossing, hereby designates the Department of Community Development **and/or Department of Public Works** to administer and enforce the provisions of this article.

§400-19(A) Applicability and jurisdiction.

A. Applicability.

(1) Where not otherwise limited by law, this article applies to all post-construction sites, unless the site is otherwise exempt under Subsection A(2).

(2) A post-construction site that meets any of the following criteria is exempt from the requirements of this article:

(a) One- or two-family residential dwellings that are not part of a larger common plan of development or sale and that result in less than one acre of disturbance.

(b) Nonpoint discharges from agricultural activity areas.

(c) Nonpoint discharges from silviculture activities.

(d) Mill and crush operations.

(3) Notwithstanding the applicability requirements in Subsection A(1), this article applies to postconstruction sites of any size that, in the opinion of the Director of Community Development **and/or Director of Public Works**, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

§400-20 Definitions.

As used in this article, the following terms shall have the meanings indicated:

BUSINESS DAY

A day the office of the Department of Community Development **or Department of Public Works** is routinely and customarily open for business.

DEPARTMENT OF COMMUNITY DEVELOPMENT or DEPARTMENT OF PUBLIC WORKS or DEPARTMENTS

The Department of Community Development and/or Department of Public Works, Village of Fox Crossing.

DIRECTOR OF COMMUNITY DEVELOPMENT or DIRECTOR OF PUBLIC WORKS or DIRECTORS

The Director of Community Development or the Director of Public Works, Village of Fox Crossing, and for the purpose of this article shall be the administering authority.

FILTERING LAYER

Soil that has at least a three-foot-deep layer with at least 20% fines or at least a five-foot-deep layer with at least 10% fines or an engineered soil with an equivalent level of protection as determined by the Director of Community Development and/or Director of Public Works for the site.

MEP or MAXIMUM EXTENT PRACTICABLE

The highest level of performance that is achievable but is not equivalent to a performance standard identified within this article. "Maximum extent practicable" applies when the permit applicant demonstrates to the Director of Community Development and/or Director of Public Works' satisfaction that a performance standard is not achievable and that a lower level of performance is appropriate. In making the assertion that a performance standard is not achievable and that a level of performance different from the performance standard is the maximum extent practicable, the permit applicant shall take into account the best available technology, cost effectiveness, geographic features, and other competing interests such as protection of public safety and welfare, protection of endangered and threatened resources, and preservation of historic properties.

STOP-WORK ORDER

An order issued by the Department of Community Development or Department of Public Works which requires that all construction activity on the site be stopped.

§400-21(C) Technical standards.

- C. Where technical standards have not been identified or developed by the Wisconsin Department of Natural Resources, other technical standards may be used provided that the methods have been approved by the Director of Community Development or Director of Public Works.

§400-22(C) Performance standards.

- C. Requirements. The stormwater management plan shall meet the following minimum requirements to the maximum extent practicable:
 - (1) Water quality. Best management practices shall be designed, installed and maintained to control pollutants carried in runoff from the post-construction site. The design shall be based on the average annual rainfall, as compared to no runoff management controls.

(a) For post-construction sites with 20,000 square feet or more of impervious surface disturbance and post-construction sites with one acre or more of land disturbance, the following is required:

[1] Except as provided in Subsection C(1)(a)[2] and [3], a pollutant reduction is required as follows:

[Chart]

[2] A pollutant reduction is not required for routine maintenance areas that are part of a post-construction site with less than five acres of disturbance.

[3] With approval from the Director of Community Development **and/or Director of Public Works**, a post-construction site draining into a Village of Fox Crossing owned regional pond meets the pollutant reduction requirement.

(b) For post-construction sites with less than 20,000 square feet of impervious surface disturbance, reduce the pollutant load using BMPs from the Village of Fox Crossing Stormwater Reference Guide. These sites are not required to satisfy a numeric performance standard.

(c) Sites with a cumulative addition of 20,000 square feet or greater of impervious surfaces after December 31, 2007, are required to satisfy the performance standards within Subsection C(1)(a)[1] and [2].

(d) The amount of pollutant control previously required for the site shall not be reduced as a result of the proposed development or disturbance.

(e) When designing BMPs, runoff draining to the BMP from off-site areas shall be taken into account in determining the treatment efficiency of the practice. Any impact on the BMP efficiency shall be compensated for by increasing the size of the BMP accordingly. The pollutant load reduction provided by the BMP for an off-site area shall not be used to satisfy the required on-site pollutant load reduction, unless otherwise approved by the Director of Community Development **or Director of Public Works** in accordance with Subsection E.

(f) If the design cannot meet the water quality performance standards of Subsection C(1)(a) through (e), the stormwater management plan shall include a written, site-specific explanation of why the water quality performance standard cannot be met and why the pollutant load will be reduced only to the maximum extent practicable. Except as provided in Subsection F, the Director of Community Development **or Director of Public Works** may not require any person to exceed the applicable water quality performance standard to meet the requirements of maximum extent practicable.

(2) Peak discharge. Best management practices shall be designed, installed and maintained to control peak discharges from the post-construction site.

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- (a) For post-construction sites with 20,000 square feet or more of impervious surface disturbance and post-construction sites with one acre or more of land disturbance, the following is required:

[1] The peak post-development discharge rate shall not exceed the peak predevelopment discharge rate for the one-, two-, ten-, and one-hundred-year, twenty-four hour design storms. These peak discharge requirements apply to new development and redevelopment areas. No peak discharge control is required for routine maintenance areas, unless runoff from the routine maintenance area discharges into a proposed peak flow control facility.

[2] TR-55 methodology, Atlas 14 precipitation depths, and the MSE3 or MSE4 distribution shall be used for peak discharge calculations, unless the administering authority approves the TP-40 precipitation depths and Type II distribution. The meanings of hydrologic soil group and runoff curve numbers are as determined in TR-55. Unless the site is currently woodland, peak pre-development discharge rates shall be determined using the following runoff curve numbers for a "meadow" vegetative cover:

[Chart]

- (b) For post-construction sites with less than 20,000 square feet of impervious surface disturbance, reduce peak post-development discharge rates using BMPs from the Village of Fox Crossing Stormwater Reference Guide. These sites are not required to satisfy a numeric performance standard.
- (c) Sites with a cumulative addition of 20,000 square feet or greater of impervious surfaces after December 31, 2007, are required to satisfy the performance standards within Subsection C(2)(a)[1] and [2].
- (d) The amount of peak discharge control previously required for the site shall not be reduced as a result of the proposed development or disturbance.
- (e) When designing BMPs, runoff draining to the BMP from off-site areas shall be taken into account in determining the performance of the practice. Any impact on the BMP performance shall be compensated for by increasing the size of the BMP accordingly. The peak discharge reduction provided by the BMP for an off-site area shall not be used to satisfy the required on-site peak discharge reduction, unless otherwise approved by the Director of Community Development or Director of Public Works in accordance with Subsection E.
- (f) An adequate outfall shall be provided for each point of concentrated discharge from the post-construction site. An adequate outfall consists of nonerosive discharge velocities and reasonable downstream conveyance.
- (g) Exemptions. The peak discharge performance standards do not apply to the following:

[1] A transportation facility where the discharge is directly into a lake over 5,000 acres or a stream or river segment draining more than 500 square miles.

[2] Except as provided under Subsection C(2)(d) to (f), a highway reconstruction site.

[3] Except as provided under Subsection C(2)(d) to (f), a transportation facility that is part of a redevelopment project.

(3) Infiltration. Best management practices shall be designed, installed, and maintained to infiltrate runoff from the post-construction site, except as provided in Subsection C(3)(h) through (l).

(a) For post-construction sites with 20,000 square feet or more of impervious surface disturbance and post-construction sites with one acre or more of land disturbance, the following shall be required:

[1] Low imperviousness. For development up to 40% connected imperviousness, such as parks, cemeteries, and low-density residential development, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 90% of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 1% of the post-construction site is required as an effective infiltration area.

[2] Moderate imperviousness. For development with more than 40% and up to 80% connected imperviousness, such as medium- and high-density residential, multifamily development, industrial and institutional development, and office parks, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 75% of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2% of the post-construction site is required as an effective infiltration area.

[3] High imperviousness. For development with more than 80% connected imperviousness, such as commercial strip malls, shopping centers, and commercial downtowns, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 60% of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2% of the postconstruction site is required as an effective infiltration area.

(b) Pre-development condition shall assume "good hydrologic conditions" for appropriate land covers as identified in TR-55 or an equivalent methodology approved by the administering authority. The meanings of "hydrologic soil group" and "runoff curve number" are as determined in TR-55. The actual pre-development vegetative cover and the following pre-development runoff curve numbers shall be used:

[Chart]

- (c) For post-construction sites with less than 20,000 square feet of new impervious surfaces, infiltrate runoff volume using BMPs from the Village of Fox Crossing Stormwater Reference Guide. These sites are not required to satisfy a numeric performance standard
- (d) Sites with a cumulative addition of 20,000 square feet or greater of impervious surfaces after December 31, 2007, are required to satisfy the performance standards within Subsection C(3)(a) and (b).
- (e) The amount of infiltration previously required for the site shall not be reduced as a result of the proposed development or disturbance.
- (f) When designing BMPs, runoff draining to the BMP from off-site areas shall be taken into account in determining the performance of the practice. Any impact on the BMP performance shall be compensated for by increasing the size of the BMP accordingly. The runoff volume reduction provided by the BMP for an off-site area shall not be used to satisfy the required on-site runoff volume reduction, unless otherwise approved by the Director of Community Development or Director of Public Works in accordance with Subsection E.
- (g) Pretreatment. Before infiltrating runoff, pretreatment shall be required for parking lot runoff and for runoff from road construction in commercial, industrial and institutional areas that will enter an infiltration system. The pretreatment shall be designed to protect the infiltration system from clogging prior to scheduled maintenance and to protect groundwater quality in accordance with Subsection C(3)(n). Pretreatment options shall include, but are not limited to, oil/grease separation, sedimentation, biofiltration, filtration, swales or filter strips.
- (h) Source area prohibitions. Runoff from the following areas may not be infiltrated and may not qualify as contributing to meeting the requirements of Subsection C(3) unless demonstrated to meet the conditions of Subsection C(3)(n):
 - [1] Areas associated with a Tier 1 industrial facility identified in § NR 216.21(2)(a), Wis. Adm. Code, including storage, loading, and parking. Rooftops may be infiltrated with the concurrence of the Director of Community Development.
 - [2] Storage and loading areas of a Tier 2 industrial facility identified in § NR 216.21(2)(b), Wis. Adm. Code.
 - [3] Fueling and vehicle maintenance areas. Rooftops of fueling and vehicle maintenance areas may be infiltrated with the concurrence of the Director of Community Development or Director of Public Works.
- (i) Source area exemptions. Runoff from the following areas may be credited toward meeting the requirement when infiltrated, but the decision to infiltrate runoff from these sources is optional:

[1] Parking areas and access roads less than 5,000 square feet for commercial development.

[2] Parking areas and access roads less than 5,000 square feet for industrial development not subject to the prohibitions under Subsection C(3)(h).

[3] Except as provided under Subsection C(3)(e), redevelopment and routine maintenance areas.

[4] Infill development areas less than five acres.

[5] Roads in commercial, industrial and institutional land uses, and arterial residential roads.

[6] Except as provided under Subsection C(3)(e), transportation facility highway reconstruction and new highways.

(j) Prohibition. Infiltration practices may not be located in the following areas:

[1] Areas within 1,000 feet upgradient or within 100 feet downgradient of direct conduits to groundwater.

[2] Areas within 400 feet of a community water system well as specified in § NR 811.16(4), Wis. Adm. Code, or within the separation distances listed in § NR 812.08, Wis. Adm. Code, for any private well or non-community well for runoff infiltrated from commercial, including multifamily residential, industrial, and institutional land uses or regional devices for one- and two-family residential development.

[3] Areas where contaminants of concern, as defined in § NR 720.03(2), Wis. Adm. Code, are present in the soil through which infiltration will occur.

(k) Separation distances.

[1] Infiltration practices shall be located so that the characteristics of the soil and the separation distance between the bottom of the infiltration system and the elevation of seasonal high groundwater or the top of bedrock are in accordance with the following:

[Chart]

[2] Notwithstanding Subsection C(3)(k)[1], applicable requirements for injection wells classified under Ch. NR 815, Wis. Adm. Code, shall be followed.

(l) Infiltration rate exemptions. Infiltration practices located in the following areas may be credited toward meeting the requirement under the following conditions, but the decision to infiltrate under these conditions is optional:

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- [1] Where the infiltration rate of the soil measured at the proposed bottom of the infiltration system is less than 0.6 inch per hour using a scientifically credible field test method.
- [2] Where the least permeable soil horizon to five feet below the proposed bottom of the infiltration system using the U.S. Department of Agriculture method of soils analysis is one of the following: sandy clay loam, clay loam, silty clay loam, sandy clay, silty clay, or clay.
- (m) Alternate uses. Where alternate uses of runoff are employed, such as for toilet flushing, laundry or irrigation or storage on green roofs where an equivalent portion of the runoff is captured permanently by rooftop vegetation, such alternate use shall be given equal credit toward the infiltration volume required by Subsection C(3).
- (n) Groundwater standards.
- [1] Infiltration systems designed in accordance with this Subsection C(3) shall, to the extent technically and economically feasible, minimize the level of pollutants infiltrating to groundwater and shall maintain compliance with the preventive action limit at a point of standards application in accordance with Ch. NR 140, Wis. Adm. Code. However, if site-specific information indicates that compliance with a preventive action limit is not achievable, the infiltration BMP may not be installed or shall be modified to prevent infiltration to the maximum extent practicable.
- [2] Notwithstanding Subsection C(3)(n)[1], the discharge from BMPs shall remain below the enforcement standard at the point of standards application.
- (o) Where the conditions of Subsection C(3)(h) through (l) limit or restrict the use of infiltration practices, the performance standard of Subsection C(3) shall be met to the maximum extent practicable.

§400-22(F) Targeted performance standards. The Director of Community Development and/or Director of Public Works may establish numeric water quality requirements that are more stringent than those set forth in Subsection C in order to meet targeted performance standards, total maximum daily loads, and/or water quality standards for a specific water body or area. The numeric water quality requirements may be applicable to any permitted site, regardless of the size of land disturbing construction activity.

§400-22(G) Alternate requirements. The Director of Community Development and/or Director of Public Works may establish stormwater management requirements more stringent than those set forth in this section if the Director of Community Development and/or Director of Public Works determine(s) that an added level of protection is needed to protect sensitive resources. Also, the Director of Community Development and/or Director of Public Works may establish stormwater management requirements less stringent than those set forth in this section if the Director of Community Development and/or Director of Public Works determine(s) that less protection is needed to protect sensitive resources and provide reasonable flood protection. However, the alternative requirements shall not be less stringent than those requirements

promulgated in rules by the Wisconsin Department of Natural Resources under Ch. NR 151, Wis. Adm. Code.

§400-23(C) and (D) Permitting requirements, procedures and fees.

- C. Review and approval of permit application. The Department of Community Development shall review any permit application that is submitted with a stormwater management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:
- (1) Within 20 business days of the receipt of a complete permit application, including all items as required by Subsection B, the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee, shall inform the applicant whether the application, plan and maintenance agreement are approved or disapproved based on the requirements of this article.
 - (2) If the stormwater permit application, plan and maintenance agreement are approved, or if an agreed upon payment of fees in lieu of stormwater management practices is made pursuant to § 400-22E, the Director of Community Development shall issue the permit.
 - (3) If the stormwater permit application, plan or maintenance agreement is disapproved, the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee, shall detail in writing the reasons for disapproval.
 - (4) The Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee, may request additional information from the applicant. If additional information is submitted, the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee, shall have 20 business days from the date the additional information is received to inform the applicant that the plan and maintenance agreement are either approved or disapproved.
 - (5) Failure by the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee, to inform the permit applicant of a decision within 20 business days of a required submittal shall be deemed to mean approval of the submittal and the applicant may proceed as if a permit had been issued.
- D. Permit requirements. All permits issued under this article shall be subject to the following conditions, and holders of permits issued under this article shall be deemed to have accepted these conditions. The Director of Community Development **and/or Director of Public Works** may suspend or revoke a permit for violation of a permit condition, following written notification of the responsible party. An action by the Director of Community Development **and/or Director of Public Works** to suspend or revoke this permit may be appealed in accordance with §400-29.
- (1) Compliance with this permit does not relieve the responsible party of the responsibility to comply with other applicable federal, state, and local laws and regulations.

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- (2) The responsible party shall design and install all structural and nonstructural stormwater management measures in accordance with the approved stormwater management plan and this permit.
- (3) The responsible party shall notify the Director of Community Development **and Director of Public Works** at least 10 business days before commencing any work in conjunction with the stormwater management plan, and within 10 business days upon completion of the stormwater management practices. If required as a special condition under Subsection E, the responsible party shall make additional notification according to a schedule set forth by the Director of Community Development **and Director of Public Works** so that practice installations can be inspected during construction.
- (4) Practice installations required as part of this article shall be certified as built by a licensed professional engineer. Completed stormwater management practices must pass a final inspection by the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee to determine if they are in accordance with the approved stormwater management plan and this article. The Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee shall notify the responsible party in writing of any changes required in such practices to bring them into compliance with the conditions of this permit.
- (5) The responsible party shall notify the Director of Community Development **and Director of Public Works** of any significant modifications it intends to make to an approved stormwater management plan. The Director of Community Development **and/or Director of Public Works** may require that the proposed modifications be submitted to ~~him~~ **them** for approval prior to incorporation into the stormwater management plan and execution by the responsible party.
- (6) The responsible party shall maintain all stormwater management practices in accordance with the stormwater management plan until the practices either become the responsibility of the Village of Fox Crossing or are transferred to subsequent private owners as specified in the approved maintenance agreement.
- (7) The responsible party authorizes the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee to perform any work or operations necessary to bring stormwater management measures into conformance with the approved stormwater management plan and consents to a special assessment or charge against the property as authorized under Subchapter VII of Ch. 66, Wis. Stats., or to charging such costs against the financial guarantee posted under §400-26.
- (8) If so directed by the Director of Community Development **or Director of Public Works**, the responsible party shall repair at the responsible party's own expense all damage to adjoining municipal facilities and drainageways caused by runoff, where such damage is caused by activities that are not in compliance with the approved stormwater management plan.
- (9) The responsible party shall permit property access to the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee for the purpose of

inspecting the property for compliance with the approved stormwater management plan and this permit.

(10) Where site development or redevelopment involves changes in direction or increases in peak rate and/or total volume of runoff from a site, the Director of Community Development ~~and/or Director of Public Works~~ may require the responsible party to make appropriate legal arrangements with affected property owners concerning the prevention of endangerment to property or public safety.

(11) The responsible party is subject to the enforcement actions and penalties detailed in §400-28, if the responsible party fails to comply with the terms of this permit.

(12) The permit applicant shall post the certificate of permit coverage in a conspicuous location at the construction site.

- E. Permit conditions. Permits issued under this section may include conditions established by the Director of Community Development in addition to the requirements needed to meet the performance standards in § 400-22 or a financial guarantee as provided for in § 400-26.
- F. Permit duration. Permits issued under this section shall be valid from the date of issuance through the date the Director of Community Development or ~~his~~ **their** designee notifies the responsible party that all stormwater management practices have passed the final inspection required under Subsection D(4).
- G. Alternate requirements. The Director of Community Development may prescribe alternative requirements for applicants seeking an exemption to on-site stormwater management performance standards under § 400-22E or for applicants seeking a permit for a post-construction site with less than 20,000 square feet of impervious surface disturbance.

§400-24(B) Stormwater management plan.

- B. Alternate requirements. The Director of Community Development may prescribe alternative submittal requirements for applicants seeking an exemption to on-site stormwater management performance standards under § 400-22E or for applicants seeking a permit for a post-construction site with less than 20,000 square feet of impervious surface disturbance.

§400-25(B) and (C) Maintenance agreement.

- B. Agreement provisions. The maintenance agreement shall contain the following information and provisions and be consistent with the maintenance plan required by §400-23B:
 - (1) Identification of the stormwater facilities and designation of the drainage area served by the facilities.

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- (2) A schedule for regular maintenance of each aspect of the stormwater management system consistent with the stormwater management plan required under §400-23B.
 - (3) Identification of the responsible party(ies), organization or Village responsible for long-term maintenance of the stormwater management practices identified in the stormwater management plan required under §400-23B.
 - (4) Requirement for the responsible party(ies), organization, or Village shall maintain stormwater management practices in accordance with the schedule included in Subsection B(2).
 - (5) Authorization for the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee to access the property to conduct inspections of stormwater management practices as necessary to ascertain that the practices are being maintained and operated in accordance with the agreement.
 - (6) A requirement on the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee to maintain public records of the results of the site inspections, to inform the responsible party responsible for maintenance of the inspection results, and to specifically indicate any corrective actions required to bring the stormwater management practice into proper working condition.
 - (7) Agreement that the party designated under Subsection B(3) as responsible for long-term maintenance of the stormwater management practices shall be notified by the Director of Community Development **or Director of Public Works** of maintenance problems which require correction. The specified corrective actions shall be undertaken within a reasonable time frame as set by the Director of Community Development **or Director of Public Works**.
 - (8) Authorization of the Director of Community Development, **Director of Public Works**, or ~~his~~ **their** designee to perform the corrective actions identified in the inspection report if the responsible party designated under Subsection B(3) does not make the required corrections in the specified time period. The Director of Finance shall enter the amount due on the tax rolls and collect the money as a special charge against the property pursuant to Subchapter VII of Ch. 66, Wis. Stats.
- C. Alternate requirements. The Director of Community Development may prescribe alternative requirements for applicants seeking an exemption to on-site stormwater management performance standards under § 400-22E or for applicants seeking a permit for a post-construction site with less than 20,000 square feet of impervious surface disturbance.

§400-28 Enforcement.

- (A) Any land disturbing construction activity or post-construction runoff initiated after December 31, 2007, by any person, firm, association, or corporation subject to the provisions of this article shall be deemed a violation unless conducted in accordance with the requirements of this article.

- (B) The Director of Community Development **and/or Director of Public Works** shall notify the responsible party by certified mail of any noncomplying land disturbing construction activity or post-construction runoff. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.
- (C) Upon receipt of written notification from the Director of Community Development **and/or Director of Public Works** under Subsection B, the responsible party shall correct work that does not comply with the stormwater management plan or other provisions of this permit. The responsible party shall make corrections as necessary to meet the specifications and schedule set forth by the Director of Community Development **and/or Director of Public Works** in the notice.
- (D) If the violations of a permit issued pursuant to this article are likely to result in damage to properties, public facilities, or waters of the state, the Director of Community Development **and/or Director of Public Works** may enter the land and take emergency actions necessary to prevent such damage. The costs incurred by the Director of Community Development **and Director of Public Works** plus interest and legal costs shall be billed to the responsible party.
- (E) The Director of Community Development, **Director of Public Works**, or ~~his~~**-their** designee is authorized to post a stop-work order on all land disturbing construction activity that is in violation of this article, or to request the Village Attorney to obtain a cease-and-desist order in any court with jurisdiction.
- (F) The Director of Community Development **or Director of Public Works** may revoke a permit issued under this article for noncompliance with ordinance provisions.
- (G) Any permit revocation, stop-work order, or cease-and-desist order shall remain in effect unless retracted by the Director of Community Development **or Director of Public Works** or by a court with jurisdiction.
- (H) The Director of Community Development **and Director or Public works are is** authorized to refer any violation of this article, or of a stop-work order or a cease-and-desist order issued pursuant to this article, to the Village Attorney for the commencement of further legal proceedings in any court with jurisdiction.
- (I) Any person, firm, association, or corporation who does not comply with the provisions of this article shall be subject to a forfeiture as set forth in Chapter A450, Fines and Penalties, reference this Code section, per offense, together with the costs of prosecution. Each day that the violation exists shall constitute a separate offense.
- (J) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease-and-desist order before resorting to injunctive proceedings. Injunctive orders are authorized pursuant to §61.35, Wis. Stats.

(K) When the Director of Community Development and/or Director of Public Works determines that the holder of a permit issued pursuant to this article has failed to follow practices set forth in the stormwater management plan, or has failed to comply with schedules set forth in said stormwater management plan, the Director of Community Development, Director of Public Works, or a party designated by the Director of Community Development or Director of Public Works may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved plan. The Director of Community Development, Director of Public Works, or ~~his~~ their designee shall keep a detailed accounting of the costs and expenses of performing this work. These costs and expenses shall be deducted from any financial security posted pursuant to §400-26 of this article. Where such a security has not been established, or where such a security is insufficient to cover these costs, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon.

§400-29 Appeals.

A. Appeals. The Village Board:

- (1) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the Director of Community Development and/or Director of Public Works in administering this article.
- (2) Upon appeal, may authorize variances from the provisions of this article that are not contrary to the public interest and where owing to special conditions a literal enforcement of this article will result in unnecessary hardship.
- (3) Shall also use the rules, procedures, duties, and powers authorized by statute in hearing and deciding appeals.

B. Who may appeal. Appeals to the Village Board may be taken by any aggrieved person or by an officer, department, board, or commission of the Village of Fox Crossing affected by any decision of the Director of Community Development and/or Director of Public Works.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: July 28, 2025

Date Adopted: _____

Requested by: Joseph Hoechst, Director of Public Works

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

RES #250728-3

**ANNUAL ALCOHOL BEVERAGE LICENSE APPLICATIONS FOR THE TERM
JULY 1, 2025 – JUNE 30, 2026**

WHEREAS, the following alcohol beverage license applicants have made proper application with the Village Clerk's Office for the licensing term beginning July 1, 2025 through June 30, 2026, and the proper fees have been paid and receipted; and

WHEREAS, the Police Department has performed background checks on all applicants and have no reason to withhold any license; and

WHEREAS, inspections have been completed by the Fire Department, Building Department, and Winnebago County Health Department, and all properties are compliant; and

WHEREAS, the Finance Department reported that outstanding invoices, taxes, and claims have been satisfied; and

WHEREAS, the Village Clerk submits the following license renewal applications for approval, pending final satisfactory inspections by the Fire, Building, Community Development, Winnebago County Health Departments, and State of Wisconsin, background check by Police Department, and a report from the Finance Department indicating real estate taxes, personal property taxes, and all outstanding claims are paid in full:

CLASS "A" MALT

Quinto Sol 2, LLC d/b/a Quinto Sol 2 Supermarket, 135 W. Calumet Street; Alexandro Mosqueda-Lopez, Agent

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the licenses are hereby granted to the above applicants for the licensing period of July 1, 2025 through June 30, 2026.

Adopted this 28th day of July, 2025.

Requested by: Darla M. Salinas, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

RES #250728-4

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Mecella Ochoa – Approved
Breanna Derouso Mecella – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2024 - June 30, 2026.

Adopted this 28th day of July, 2025

Requested by: Scott Blashka, Police Chief
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk

RES #250728-5

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,519,860.34

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 180,113.52
Special Revenue Fund	\$ 30,617.05
Debt Fund	\$ -
Capital Projects Fund	\$ 12,268.19
Water Fund	\$ 375,476.01
Sewer Fund	\$ 48,135.41
Stormwater Fund	\$ 36,644.92
Trust & Agency Fund	\$ -
Special Processed Payments	\$ 836,605.24
Total:	<u><u>\$ 1,519,860.34</u></u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 28th day of July, 2025.

Requested by: *Jeremy Searl, Finance Director*
Submitted by: *Dale A. Youngquist, Village President*

Dale A. Youngquist, Village President

Attest: Darla M. Salinas, Village Clerk