

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, May 19, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Tim Raddatz, Deb Swiertz, and Barbara Hanson. Excused: Trustee Kate McQuillan.

Also Present: Village Manager Jeffrey Sturgell, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Director of Finance Jeremy Searl and Engineer Zach Laabs. There were five attendees.

2. Awards / Presentations

a) Retirement Presentation for Police & Fire Commissioner Mike Lettier – Village President Dale Youngquist and Police & Fire Commission President Tom Gritton

President Youngquist and Police & Fire Commission President Gritton presented Mike Lettier with a flag flown over the United States Capitol to recognize his nearly 30 years of service on this Commission. Mike thanked all of the Commissioners he's worked with over the last 30 years and stated he feels the Commission is in a better place now than it was when he began his service.

b) Governor's Proclamation of Municipal Clerks Appreciation Week May 4 – 10, 2025, Village President Dale Youngquist

President Youngquist commended Clerk Darla Fink and Deputy Clerk Chantel Jaenke on their service to the Village in their roles and read the Proclamation from Governor Evers.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – May 5, 2025

Minutes and Correspondence to Receive

b) Park Commission Meeting Minutes – April 9, 2025

c) Water Main Breaks Report - April 2025

d) Water Pumpage Report – April 2025

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 250519-1 Change Order #1 – 2025 Road Resurfacing Program to Include the Mayer Neighborhood Wedge & Overlay Project, the East Shady Lane Wedge & Overlay Project, the Ehlers Road Wedge & Overlay Project, and the American Drive Trail Repaving Project
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Hoechst explained that the majority of this Change Order is for the trails that will be able to be repaved due to the favorable quotes received for resurfacing. Motion carried via voice vote.
- b) 250519-2 Award Proposal – Municipal Complex Flooring Replacement Project
MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Director Hoechst stated the carpeting in the building is the original from when the building was built. Originally, it was the plan to only complete the hallways and main areas this year, however the project came in so far under budget, they will be able to complete the entirety of the building areas that were bid out for using a local company. Motion carried via voice vote.
- c) 250519-3 Authorization to Order an Emergency Backup Generator for Water Plant #4 Located at 2340 American Drive for Delivery and Installation in 2026
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Trustee Hanson questioned borrowing for this generator as the Village Board previously committed to no borrowing for this utility in 2025. Manager Sturgell explained that the resolution tonight is to authorize the preorder for this unit, however the borrowing will not occur until 2026. Motion carried via voice vote.
- d) 250519-4 Appointment of Police & Fire Commission Member – James Gregory
MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. President Youngquist administered the Oath of Office. Motion carried via voice vote.
- e) 250519-5 Operator License Applicants
MOTION: Trustee Swiertz, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.
- f) 250519-6 Expenditures
MOTION: Trustee Koeppe, seconded by Trustee Van Dyke to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

- a) Village President Dale Youngquist – Open Book will be held In Person on June 2 & June 3 from 9:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. in the Assembly Room; the 2025 Board of Review will be held on Wednesday, July 9, 2025 from 4:00 p.m. to 6:00 p.m.

President Youngquist reminded residents of the upcoming Open Book and Board of Review dates.

- b) Public Works Director Joe Hoechst – Valley Road Construction Update

Director Hoechst stated they have received information from Winnebago County that they will be changing their schedule for this road construction project again. They are now planning to complete the first part of this construction in 2026 from Midway Road to Novac Drive, with the remainder of the project being completed in 2027 due to contractor issues. He noted there is also some additional utility work occurring on Beck Street at this time due to the number of water breaks in this area.

- c) Village Manager Jeffrey Sturgell – Fox Crossing Municipal Complex Summer Hours will be 7:30 a.m. – 4:30 p.m. Monday through Thursday, and 7:30 a.m. – 11:30 a.m. on Friday; Summer Hours will run from Memorial Day to Labor Day

Manager Sturgell reminded the Village Board and residents that Summer Hours at the Municipal Complex will be starting the week of Memorial Day and will run through Labor Day.

10. Closed Session

11. Adjourn

At 6:46 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Swiertz to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.