

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, April 7, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Kris Koeppe, Tim Raddatz, Kate McQuillan, Deb Swiertz (via teleconference), and Barbara Hanson. Excused: Trustee Michael Van Dyke.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were three attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

Minutes and Correspondence to Receive

a) Spring Election Results – April 1, 2025

MOTION: Trustee Hanson, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 250407-1 Award Bid – Winchester Road from the Railroad Tracks to North Lake Street Reconstruction Project

MOTION: Trustee Koeppe, seconded by Trustee McQuillan to approve as submitted. Director Hoechst noted there is a chance the railroad will be reconstructing the railroad crossing in this area at approximately the same time the Village will be reconstructing the road, however their schedule has not been finalized yet. The Village work is planned to begin in early Summer, but this is dependent on the contractor's schedule. Motion carried via voice vote.

b) 250407-1:ORD Amend Fox Crossing Municipal Code Chapter §302-18 for Truancy and Habitual Truancy *First Reading*

MOTION: Trustee McQuillan, seconded by Trustee Hanson to accept the First Reading as submitted. Motion carried via voice vote.

c) 250407-2 Designation of Public Depositories

MOTION: Trustee Hanson, seconded by Trustee Koeppe to approve as submitted. Director Searl listed each of the banking institutions the Village utilizes for various reasons and explained the request to use a new investment account company. He also detailed the approved signors from the Village staff at these institutions. Motion carried via voice vote.

d) 250407-3 Temporary Class “B” Retailer’s Licenses – Suburban Athletics, Inc.

MOTION: Trustee Hanson, seconded by Trustee McQuillan to approve as submitted. Motion carried via voice vote.

e) 250407-4 Operator License Applicants

MOTION: Trustee Koeppe, seconded by Trustee McQuillan to approve as submitted. Motion carried via voice vote.

f) 250407-5 Expenditures

MOTION: Trustee Koeppe, seconded by Trustee Raddatz to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reportsa) Assessor Kyle Kabe – Fox Crossing Valuation Update

Assessor Kabe gave an estimated valuation update to the Village Board. He advised that due to some delays out of their control, the Open Book and Board of Review dates are being pushed back so Village residents have time to receive their notices, review their values and meet with an assessor, if desired. He stated he doesn’t have exact valuation numbers; however, he does have estimates. The residential property average increase is showing 6.25%, which is down from 9.16% last year. Commercial properties are showing an average 5% increase which is much lower than the previous year increase of 24%. Assessor Kabe advised there were 285 valid sales in the Village that were used to determine changes to property values, both residential and commercial, which is a similar number to the previous year. He stated this is not uncommon as interest rates have stayed high, and real estate prices haven’t come down with the low supply of inventory available.

b) Village President Dale Youngquist – Open Book will be held In Person on June 2 & June 3 from 9:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. in the Assembly Room; the 2025 Board of Review will be held on Wednesday, July 9, 2025 from 4:00 p.m. to 6:00 p.m.

President Youngquist reiterated the updated Open Book and Board of Review dates/times.

c) Trustee Kris Koeppe – Spring Electronic Recycling Event will be held on Saturday, April 26, 2025 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppe announced the upcoming Electronic Recycling Event will be held on April 26th and thanked the Street Department for being able to use the Street Garage at the Municipal Complex which allows the event to be held rain or shine. He stated that most items are accepted for free, however there are some items that have a cost to recycle. He stated they’re always looking for volunteers to assist with this event.

d) Finance Director Jeremy Searl – Utility Department to Re-Initiate Utility Shut-offs for Delinquent Accounts

Director Jeremy Searl stated they have been working to reinstate water utility shutoffs for delinquent accounts. He stated it’s been over 15 years since this has been used as a collection tool, and noted this information has been sent out in recent utility bill stuffers. He stated they are working through some complications with the software, which is delaying shut offs a bit, however they will be commencing soon for delinquent accounts that have not made payment arrangements.

e) Public Works Director Joe Hoechst• Valley Road Contaminated Soils Update

Director Hoechst advised the contractor is about to finish up the sanitary sewer portion of this project however they ran into a situation between Palisades Drive and Palisades Lane, where they have found approximately 270 feet of contaminated soils. This area is part of an open remediation case with the Wisconsin DNR for an adjacent property that fronts Valley Road. They had to excavate the contaminated soil and truck it to the landfill at a significant cost to the Village. The cost does fall into the contingency fund built into this project, and he believes we will still stay under budget with the project overall.

• Clayton Avenue from East Shady Lane to Wrenwood Lane to be Closed to Thru Traffic from approximately April 9 through the end of June for the Clayton Avenue Utility Extension Project

Director Hoechst stated there will be a closure to thru traffic on Clayton Avenue from approximately April 9th through the end of June from East Shady Lane to Wrenwood Lane.

10. Closed Session11. Adjourn

At 6:40 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.