

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, March 24, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koepp, Tim Raddatz (via teleconference), Kate McQuillan, Deb Swiertz, and Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Zach Laabs, and Engineer Lee Reibold. There were three attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – March 10, 2025

Minutes and Correspondence to Receive

b) Park Commission Meeting Minutes – February 12, 2025

c) Planning Commission Meeting Minutes – February 19, 2025

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 250324-1 Award Bid – Margeo Stormwater Pond Construction Project

MOTION: Trustee McQuillan, seconded by Trustee Van Dyke to approve as submitted. Director Hoechst stated the bids came in very favorably on this portion of the project. The Board had a discussion on how to name the pond. Trustee Swiertz stated this pond was originally named the Pfeifer Pond but then was changed with little discussion. President Youngquist stated he is not looking for the Board to be involved in naming these kinds of things and believes it should be a staff decision. Trustee McQuillan suggested a standard naming convention, so ponds are named based on the geographic area where they are located. The Board agreed to name this pond the Margeo Pond going forward. Motion carried via voice vote.

- b) 250324-2 Award Bid & Change Order #1 – Margeo Neighborhood Utility Improvement Project to Include a 2025 Budget Amendment for Stormwater Improvements
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Hoechst stated this project involves sanitary sewer, water, and stormwater aspects; however, the item that needs further discussion is the stormwater piece. When this project was bid, they included additional storm sewer to the west of Irish Road to pick up some drainage in that area. The project also includes some additional storm sewer on the eastern leg of Margeo Drive to help reduce the runoff from the deep ditches on the south side of Oakview Drive. Due to the higher bids for the additional pieces of the project, they have decided to remove the stormwater work for the area west of Irish Road and complete this when the Irish Road reconstruction occurs in 2027 to reduce the overall costs of this project. Director Hoechst stated they would still like to keep the additional storm sewer on the eastern leg of Margeo Drive in the project which was not originally in the budget and requires a budget amendment. On roll call, Motion carried 7-0.
- c) 250324-3 Award Bid – 2025 Road Resurfacing Project to Include the Mayer Neighborhood Wedge & Overlay Project, the East Shady Lane Wedge & Overlay Project, the Ehlers Road Wedge & Overlay Project, and the American Drive Trail Repaving Project
MOTION: Trustee Van Dyke, seconded by Trustee McQuillan to approve as submitted. Director Hoechst feels they received very favorable bids for this project, with the total coming in under budget. Trustee Swiertz brought up adding some resurfacing on Mayer Street north of where the current end point of the project is, to continue to Airport Road, if the project is going to stay under budget. Director Hoechst estimates an additional \$40,000 for this additional work but has no issue with Trustee Swiertz's request to extend the project and stated this will likely still come in under budget. Motion carried via voice vote.
- d) 250324-4 Issue Class "A"/"Class A" Beer and Liquor License and Appointment of Agent for 670 Green Bay Rd Inc. d/b/a Pride of Neenah, 670 N. Green Bay Road
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.
- e) 250324-5 Operator License Applicants
MOTION: Trustee Swiertz, seconded by Trustee McQuillan to approve as submitted. Motion carried via voice vote.
- f) 250324-6 Expenditures
MOTION: Trustee Koeppe, seconded by Trustee Swiertz to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

a) Village President Dale Youngquist

- Open Book will be held In Person on May 7 & May 8 from 9:00 a.m. to Noon and 1:00 p.m. to 4:00 p.m. in the Assembly Room; the 2025 Board of Review will be held on Wednesday, June 11, 2025 from 4:00 p.m. to 6:00 p.m.

President Youngquist announced the dates and times for Open Book and Board of Review for the 2025 assessment changes.

- Fox West Wastewater Treatment Plant Awarded 2024 Facility of the Year Award by Department of Natural Resources

President Youngquist announced that the Fox West Wastewater Treatment Plant has been awarded with the 2024 Facility of the Year Award by the Wisconsin DNR and complimented the management and staff at the treatment plan for their hard work.

b) Public Works Director Joe Hoechst• Municipal Separate Storm Sewer System (MS-4) Report

Director Hoechst stated this report was traditionally presented by Director Dearborn but now falls under his responsibility. He stated the report came out very well and the Village performed above average. The Stormwater Quality Management Plan was updated in 2024 which is an EPA mandated requirement. He stated the Street Department is still striving to use less and less salt for environmental reasons which was included in this report as well.

• Update on Town of Neenah's Larsen Road Reconstruction Project from County Highway CB to Clayton Avenue

Director Hoechst stated this will be a major road reconstruction that the Village has some interest in due to placement of sanitary sewer pipe from Rocket Way to Clayton Avenue. Construction is set to start in early May and will continue through early September.

c) Fire Chief Todd Sweeney – Fire Station #41/Community Center Roof Replacement Project Update

Chief Sweeney stated he met with the roofing company on site last week and they are recommending upgrading the gutters and placing an ice rail on the roof due to the fiber tight roofing being a much more slippery surface. They advised the gutters on the south side of the building are too small and any future snow slides would take them out completely. With these upgrades, this would bring the project right up to budget and stated he is asking for the Board's approval to add these on to the project. The Board approved the addition of the gutters and snow rails as long as the project remains under budget.

d) Clerk Darla Fink – Early Voting for the April 1 Spring Election Continues through Friday, March 28, 2025; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, March 28, in which Voting will be Open Until 5:00 p.m.

Clerk Fink reminded the public of the early in-person absentee voting dates and times ahead of the April 1st Spring Election.

10. Closed Session11. Adjourn

At 6:50 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.