



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

February 12, 2025

Park Commissioners Present: Jim Beson, Jordyn Kurer (virtually), Steve Otto, Kathy Sylvester, Suneer Patel, Jean Wollerman

Excused: Chris McCoy

Staff Present: Director Amanda Geiser

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The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the January 8, 2025, regular meeting minutes. Commissioner Otto motioned to accept the minutes, seconded by Commissioner Patel. Commissioner Wollerman abstains. Motion carried.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- 2024 Year in Review:** Director Geiser reviewed the 2024 Year-In-Review report that Commissioners had received in advance of the meeting. It was noted that this report is a comprehensive document that details everything that happened in our department in 2024. Commissioners were pleased with the document and everything that was accomplished throughout the year. The report was also shared with Village Board members and will be uploaded to the website.
- 2024 Sponsorship Report:** Director Geiser reviewed the sponsorship and grant contributions received in 2024. The year was a very positive year in terms of alternative funding. It was noted that a significant portion of the funds received came from the Fox Cities CVB Tourism Development Grant that was awarded for the kayak rental station at Fritse Park.
- 2024 Reciprocity Report:** Director Geiser reviewed the Fox Crossing-Menasha reciprocity agreement numbers for 2024. The report detailed the number of residents from each municipality that received the resident rate by either participating in recreation programs or renting a facility in the neighboring community. There were more Fox Crossing residents that participated in Menasha recreation programs in 2024. Director Geiser noted that this was primarily attributed to three programs that the city offers in which Fox Crossing is not able to offer at this point in time. Those programs being Camp Champs (full day summer camp program), Gymnastics and Swim Lessons. When it comes to facility rentals, Fox Crossing saw a total of 129 rentals from Menasha residents, compared to the 8 Fox Crossing residents that reserved Menasha facilities. The agreement was briefly discussed, and the consensus was that this is still a good agreement to have in place.

REPORTS

- Park Report:** Accepted as written.
- Recreation Report:** Accepted as written.
- Director Report:** Accepted as given.

D. Commission Reports:

- **Commissioner Beson:** No report
- **Commissioner Otto:** No report.
- **Commissioner Kurer:** No report.
- **Commissioner Sylvester:** No report.
- **Commissioner Patel:** No report.
- **Commissioner Wollerman :** No report.
- **Commissioner McCoy:** Excused.

OLD BUSINESS

- None

NEW BUSINESS

- A. O’Hauser Park Playground Recommendation:** *Commissioner Patel made a motion to make a recommendation to the Fox Crossing Board of Trustees to have Lee Recreation (Burke) furnish and install Concept #3 Playground at O’Hauser Park in the amount of \$349,932. Commissioner Sylvester seconded.*

Director Geiser reported a O’Hauser Park Playground RFP was sent out to four playground vendors in which they were given a budget of \$350,000 to submit at least two proposals for the design and installation of new equipment. Two playground vendors, Lee Recreation and Northland Recreation, each submitted three proposals with different surfacing options. A community open house/feedback night was held on January 28 and those results were shared with the Commission. The proposal that received the top votes was Lee Recreation’s (Burke) Concept #3. This concept included a zip line which was as a popular feature on the survey results. Along with the equipment options, various color schemes were shown. There was discussion on the equipment, type of surfacing and surfacing cost. Director Geiser requested that if the Commission decides to recommend Concept #3 with the wood fiber surfacing, she would like to see Schildt Park considered for a fully rubberized surface when the playground gets replaced in 2026. Additional conversation followed and it was decided the Commission felt comfortable recommending the Lee Recreation (Burke) Concept #3 in a citrus color scheme to the Village Board.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Woodland Prairie Park Land Use Agreement:** *Commissioner Otto made a motion to approve the Woodland Prairie Park Land Use Agreement. Commissioner Patel seconded.*

The motion was put to a vote, and all were in favor, motion carried unanimously.

CORRESPONDENCE

- None

ADJOURNMENT

Commissioner Otto motioned, seconded by Commissioner Sylvester, to adjourn the Park Commission meeting at 7:00PM. Motion carried unanimously.

The next Commission meeting is scheduled for March 12, 2025, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,



Jim Beson

Chairperson - Village of Fox Crossing Park Commission