

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, February 24, 2025 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
 - a) Fire Department Lieutenant Helmet Presentation to Firefighter Derrick De Deker – Fire Chief Todd Sweeney
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
 - Minutes to Approve
 - a) Regular Village Board Meeting – February 10, 2025
 - Minutes and Correspondence to Receive
 - b) Park Commission Meeting Minutes – January 8, 2025
 - c) Planning Commission Meeting Minutes – January 15, 2025
 - d) Spring Primary Election Results – February 18, 2025
 - e) Water Main Breaks Report – January 2025
 - f) Water Pumpage Report – January 2025
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. Note: The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
 - a) 250224-1 Award Proposal – O’Hauser Park Playground Equipment Replacement Project
 - b) 250224-2 Operator License Applicants
 - c) 250224-3 Expenditures
9. Reports
 - a) Village President Dale Youngquist – Village Trustee #3 Vacancy Update
 - b) Public Works Director Joe Hoechst – Wisconsin Department of Transportation (WisDOT) Maintenance Improvement Project Along WIS 441 in 2025
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, February 10, 2025**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Kate McQuillan, and Deb Swiertz. Excused: Trustee Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell (via teleconference), Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Lieutenant Scott Farrell, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were three attendees.

2. Awards / Presentations

a) Recognition of Village of Fox Crossing Adult School Crossing Guards – Police Lieutenant Scott Farrell

Police Lieutenant Farrell listed and recognized all of the Adult School Crossing Guards in the Village and read the proclamation from the Village of Fox Crossing. He thanked the group for their continued service and noted February 17th through February 21st is School Crossing Guard Recognition Week. President Youngquist expressed his gratitude for this group of loyal workers.

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – January 27, 2025

Minutes and Correspondence to Receive

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept them into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 250210-1 Proclamation by the Village of Fox Crossing for Wisconsin Adult School Crossing Guard Recognition Week

MOTION: Trustee McQuillan, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.

b) 250210-2 2025 Budget Amendment to Provide Funds for Various Departments

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Searl listed the requested budget amendments, including funds for the removal of additional trees in the Gateway Meadows area as the Park Department has been able to complete more

removal than originally planned. These funds are available but need to be transferred from the special revenue fund to the general fund. Director Searl advised the Fire Department needs to replace the large thermal imaging camera as the previous model failed which was supposed to last another five years. He noted the cost is significantly lower to purchase than originally planned for in the Equipment Replacement Fund, so we do have the funds available, we are just requesting to purchase it early. He advised the final amendment is due to the Utility Department being forced by the EPA to send a lead and copper letter to our residents, so the amendment is to cover printing and postage costs. He stated Director Hoechst elected to contract out the printing instead of doing it in-house, however we were able to use our postage rate to send these out last Thursday. He stated the funds for this project will come out of savings. On roll call vote, Motion carried 5-0.

c) 250210-3 Operator License Applicants

MOTION: Trustee Van Dyke, seconded by Trustee McQuillan to approve as submitted. Motion carried via voice vote.

d) 250210-4 Expenditures

MOTION: Trustee Koeppe, seconded by Trustee Van Dyke to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

a) Village President Dale Youngquist

- Letters of Interest and Resumes for Applying for the Trustee #3 Vacancy are Due to the Clerk's Office by Wednesday, February 12, 2025, at 4:30 p.m.

President Youngquist advised that anyone interested in applying for the Trustee #3 vacancy should submit a letter of interest and resume to the Clerk's Office by Wednesday, February 12th.

- Clerk Darla Fink and Deputy Clerk Chantel Jaenke Both Receive Certified Municipal Clerk Designation from the International Institute of Municipal Clerks

President Youngquist congratulated Clerk Fink and Deputy Clerk Jaenke on their recent achievement of receiving the Certified Municipal Clerk designation from the International Institute of Municipal Clerks.

- Parks & Recreation Director Amanda Geiser Recognized as the 2024 Park Professional of the Year by the Wisconsin Park & Recreation Association

President Youngquist congratulated Director Geiser on the award she recently received recognizing her as Park Professional of the Year. He thanked her for her dedicated service to the Village and its residents.

b) Trustee Kris Koeppe – Vacancy on the Fox Crossing Sustainability Committee; Interested Applicants should Contact Clerk Fink for Nomination Materials

Trustee Koeppe advised the Sustainability Committee has a vacancy that they are looking to fill. Anyone interested should submit an Application for Appointment to Clerk Fink.

c) Clerk Darla Fink

- Early Voting for the February 18 Spring Primary Election Continues through Friday, February 14, 2025; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, February 14, in which Voting will be Open Until 5:00 p.m.
- Spring Primary Election will be held Tuesday, February 18, 2025 with polls Open from 7:00 a.m. to 8:00 p.m.

Clerk Fink advised that early in-person absentee voting continues this week through Friday for the February Primary. All four polling places will be open on Election Day, Tuesday, February 18th from 7:00 a.m. – 8:00 p.m.

10. Closed Session

11. Adjourn

At 6:16 p.m., **MOTION:** Trustee Swiertz, seconded by Trustee McQuillan to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, CMC, WCMC
Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

January 9, 2025

Park Commissioners Present: Jim Beson, Jordyn Kurer, Steve Otto, Kathy Sylvester, Suneer Patel, Chris McCoy

Excused: Jean Wollerman

Staff Present: Director Amanda Geiser, Administrative Assistant Dezaree Rich

* * * * *

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the December 11, 2024, regular meeting minutes. Commissioner Otto motioned to accept the minutes, seconded by Commissioner Sylvester. Motion carried.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- Community Center Rental Report:** Director Geiser presented the 2024 Community Center rental report. This report shows the total amount of rentals per room that we had for the year of 2024. Director Geiser pointed out that this year we had the highest number of rentals to date with a total of 304. The high total primarily has to do with our ongoing weekly renters. These weekly renters have been nice to have because they provide consistent revenue, we know they follow our expectations, and they contact us when they notice something is wrong. Issues at the Community Center have greatly subsided without the irregularity of different groups coming into the facility.
- 2025 Park Project Overview:** Director Gieser presented the 2025 Park Project Overview. The list detailed projects that will be occurring in 2025 at the various parks and throughout the trail system. Highlights included: ongoing ash tree removals; the Community Center will see additional TV screens/monitors and a new roof; the shoreline repair at the Rydell Conservancy; installing security cameras at Palisades Park; the playground replacements at Westfield Park and O'Hauser Park; and other various repairs to improve our parks and trails.

REPORTS

- Park Report:** Accepted as written.
- Recreation Report:** Accepted as written.
- Director Report:** Accepted as given.
- Commission Reports:**
 - **Commissioner Beson:** Mentioned he was impressed by our park staff for the way they deconstructed the dock at the Rydell Conservancy. He also went to Gant Park to assist with tree removal noting that the two big ash trees he dropped will need to be hauled away. He mentioned that we will need to have a contractor come in and take down other trees that have the potential of falling on the surrounding houses.
 - **Commissioner Otto:** No report.
 - **Commissioner Kurer:** No report.

- **Commissioner Sylvester:** No report.
- **Commissioner Patel:** No report.
- **Commissioner McCoy:** No report.
- **Commissioner Wollerman :** Excused.

OLD BUSINESS

- None

NEW BUSINESS

- A. Westfield Park Playground Recommendation:** *Commissioner Patel made a motion to make a recommendation to the Fox Crossing Board of Trustees to have Lee Recreation furnish and install the Concept #2 Playground at Westfield Park in the amount of \$74,600. Commissioner Otto seconded.*

Director Geiser reported a Westfield Park Playground RFP was sent out to four (4) playground vendors in which they were given a \$75,000 budget to provide new playground components and complete the installation. Due to unforeseen circumstances, only one vendor submitted proposals for the project. Director Geiser presented the two proposals submitted by Lee Recreation. Lee Recreation represents Burke equipment which is what we have in place at many of our parks. The option that was favored by the Commission was option 2 at a total cost of \$74,600. Director Geiser discussed that the price will most likely change slightly because she is going to ask to switch out one of the bucket swings for an accessible swing.

Part of the project will consist of tree removal which would open the area around the playground. Director Geiser discussed removing a few trees, making a bigger green space area to the south, and planting a few new trees after the work has been completed. The tentative timeframe to install the equipment and complete the project is between April – June. It is the hope to have everything completed by June 1 so it is ready in time for the summer season.

The motion was put to a vote and all were in favor, motion carried unanimously.

- B. Suburban Athletic Storage Shed Land Use Agreement:** *Commissioner Sylvester made a motion to approve the O’Hauser Park Land Use Agreement with Suburban Athletics, Inc. for the new storage shed facility. Commissioner Otter seconded.*

Director Geiser presented an agreement that has been drafted in regards to the new storage shed facility that Suburban Athletics desires to place at O’Hauser Park, and was approved at the December 11, 2024 Park Commission meeting. The document mirrors the current concession stand building agreement and assigns all responsibility and liability to Suburban Athletics.

The motion was put to a vote, and all were in favor, motion carried unanimously.

- C. Suburban Athletics User Agreement Amendment:** *Commissioner Otto made a motion to approve the Suburban Athletics, Inc. User Agreement amendment. Commissioner Patel seconded.*

Director Geiser noted with the recent approval given to Suburban Athletics to place a storage shed at the park, a slight amendment has been made to the current agreement. This update will be known as Addendum #2 in the 2020-2029 land use agreement.

The motion was put to a vote, and all were in favor, motion carried unanimously.

- D. Fritsch Park Use Request – Amber Herzfeldt:** *Commissioner McCoy made a motion to approve the August 23, 2025 Fritsch Park use request made by Amber Herzfeldt, so long as the specified conditions are met. Commissioner Sylvester seconded.*

Director Geiser reviewed the park use request. Amber Herzfeldt has requested to use Fritsch Park for a craft fair at Fritsch Park on August 2025. Ms. Herzfeldt has previously used the park for a similar event, but it wasn't until this last year staff has realized how big of an event it had become. Director Geiser indicated that our facilities and greenspaces are a valuable resource and so long as specific conditions are met, staff supports this request. Director Geiser reminded commissioners that this use of Fritsch Park would not only be charged the normal pavilion rental fee, but the new Event Fee, which was put into place this year, will also apply. The commission mentioned concern about excessive garbage and questioned if the additional fees are enough. Director Geiser mentioned in previous years we have not seen excessive garbage left from this event, nor have we received complaints.

The motion was put to a vote, and all were in favor, motion carried unanimously.

CORRESPONDENCE

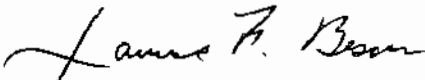
- None

ADJOURNMENT

Commissioner Otto motioned, seconded by Commissioner Sylvester, to adjourn the Park Commission meeting at 6:49PM. Motion carried unanimously.

The next Commission meeting is scheduled for February 12, 2025, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,



Jim Beson

Chairperson - Village of Fox Crossing Park Commission

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, January 15, 2025
at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
 Commissioners: Mr. Morris Cox
 Ms. Tracy Romzek
 Mr. Thomas Willecke
 Mr. Tom Young
 Mr. Michael Prince
 Mr. Michael Scheibe

EXCUSED: None

Staff: Community Development Director George Dearborn
 Associate Planner Daniel Dieck
 Village Manager Jeffery Sturgell
 Village President Dale Youngquist
 Village Attorney Andrew Rossmeissl

Other: 10 others present

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – December 4, 2024

MOTION: Mr. Cox, seconded by Mr. Willecke to approve the meeting minutes of December 4, 2024.
Motion carried 5-0-2 (Mr. Prince, Mr. Scheibe abstained)

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

1. CSM – Mike Coppens – Fox Crossing Creek Apartments, LLC – Parcell 121021007

Director Dearborn stated the applicant is requesting a CSM to divide the property into two (2) separate parcels. He told the Commission that the property is in a Tax Increment Development

District and there could be some future considerations to be made by the Village if the property was ever sold.

There was a short discussion among the commissioners.

MOTION: Mr. Young, seconded by Mr. Cox to approve the CSM with the following conditions:

1. All taxes shall be paid prior to the Village affixing signatures on the CSM.
2. The applicant shall provide the Village with a copy of the recorded CSM.
3. This CSM is part of a Tax Increment Development District and any future land sales may need to be reviewed by the Village.

Motion carried 7-0-0

2. CSM – Holly Dorn – 1366 Appleton Road – Parcel 121033601

Director Dearborn said the applicant is requesting the CSM to create a second lot on the property from the current one owned by Unity Church. She owns the adjoining property and plans to develop the lot.

There was a brief discussion among the commissioners regarding this CSM.

MOTION: Mr. Cox, seconded by Mr. Scheibe to approve the CSM with the following conditions:

1. All taxes to be paid prior to Village affixing signatures on the CSM.
2. A final copy of the recorded CSM shall be forwarded to Community Development Department staff.

Motion carried 7-0-0

3. CSM – Wild Ones Natural Landscapers, LTD – 2288 Butte Des Morts Beach Road – Parcel 121010101702

Director Dearborn explained, the applicant is requesting approval of a CSM to create two (2) parcels from the current parcel, which was created in 2012, to separate out a .5 acre parcel containing a single-family house that was used as a headquarters. A conditional use permit was granted in 2008 for the use of a home for Wild Ones to use as its headquarters. A combination of Stewardship funds and private donations were used to purchase and assemble the conservation area of 16.01 acres for the enjoyment of the public. Director Dearborn stated that after an extensive review and consulting with the Village attorney he reluctantly recommends approval of the CSM.

Typically, a public hearing is not held for a CSM, Commission Chair Jochman did allow interested individuals in attendance to make public comments regarding this item.

Mr. Dick Nikolia – 3 Eastfield Court, Appleton

Mr. Nikolia said he is a retired Department of Natural Resources (DNR) employee who was involved with the Wild Ones purchase of the property at that time. He said the land was placed in conservancy under the DNR using the grants funds and he felt that it was necessary for the conservation center to remain with the rest of the property to both maintain and administer the rest of the conservancy property.

Ms. Sue Pack, member of the local Wild Ones chapter

Ms. Pack provided documents regarding the deed restrictions of the property and presented background information regarding the property. She stated that she is extremely concerned about the property being separated out from the rest of the property. She gave the documents the Village attorney Rossmeissl, which reviewed during the meeting.

Ms. Emily Dunham, 1930A Algoma BLVD, Oshkosh

Ms. Dunham introduced herself as the attorney representing Wild Ones Natural Landscapers, LTD, headquarters in New York. She stated Wild Ones was aware of the deed restrictions but argued that Wild Ones was seeking a land division at this time and nothing in the deed restrictions limits Wild Ones from creating a CSM. She reminded the Plan Commission that if the Commission voted to deny the CSM, the reasons for denial would need to be stated on the record in accordance with State Statutes.

Mr. Rich Fischer, 8685 Oakwood Ave., Neenah

Mr. Fischer stated he has been a member of the local chapter of Wild Ones for over 23 years and has volunteered to work on the property for several years. He said that he agreed with Mr. Nikolai that the conservation center is necessary for the administration and maintenance of the property and the center should not be separated from the rest of the property.

Chair Jockman asked attorney Rossmeissl if he would respond to the statements made in the public comments. Attorney Rossmeissl stated that he agreed with Wild Ones attorney Dunham and told the Plan Commission that even though they might not like the CSM and what might happen after the CSM occurs, the Planning Commission has a very narrow window in which to review this item, and there is really no basis to deny the CSM.

Chair Jockman called the Commissioners for discussion. Mr. Young said he completely understood the feelings and arguments of those in attendance against the approval of the CSM, he agreed with Attorney Rossmeissl and Director Dearborn, and could not see how the Commission could deny the CSM. He explained it was not the place for the Planning Commission to enforce the deed restrictions and that the Commission's review is limited to the land division action. He stated that he would be voting in favor of approval.

Mr. Scheibe echoed the thoughts of Mr. Young and said he would also be voting favor of the CSM.

Mr. Willecke stated he reviewed the Village ordinances, and along with the advice of legal council, could not see any reason the Commission could deny the CSM, he will also be voting to recommend approval of the CSM.

MOTION: Mr. Young, seconded by Ms. Romzek to approve the CSM with the following conditions:

1. All fees to be paid prior to Village affixing signatures on the CSM.
2. A final copy of the recorded CSM shall be forwarded to Community Development Department staff.

Motion Carried 6-1-0 (Mr. Cox voted against)

OTHER BUSINESS**1. Development Activity Report**

Director Dearborn reviewed the 2024 Building Report.

COMMUNICATIONS

1. Sustainability Committee

Director Dearborn provided a summary of activities.

PUBLIC FORUM

No comments.

ADJOURN

At 6:13 p.m., **MOTION:** Ms. Romzek, seconded by Mr. Cox to adjourn. Motion carried 7-0-0

Respectfully submitted,

Dan Dieck
Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

Fox Crossing Election Results - February 18, 2025

Unofficial Results

	Municipal Complex	Central Count	Apple Valley Church	Central Count	Community Center	Central Count	Fox Cities United Church	Central Count	
	Wds 1, 2, 4, 7, 9	Wds 1, 2, 4, 7, 9	Wds 3, 5, 6, 8, 19	Wds 3, 5, 6, 8, 19	Wds 10, 11, 12, 17, 18	Wds 10, 11, 12, 17, 18	Wds 13, 14, 15, 16	Wds 13, 14, 15, 16	TOTALS
Total Residents Voted:	546		443		193		263		1,445
Total Registered Voters:	4,280		3,642		1,811		2,599		12,332
Turnout Percentage:	12.76%		12.16%		10.66%		10.12%		11.72%

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

Jeff Wright	79	56	68	44	36	13	46	23	365
Brittany Kinser	118	70	107	59	54	15	58	24	505
Jill Underly	86	122	62	87	42	32	57	49	537
Write-in	1	0	0	3	0	0	2	0	6

WINNEBAGO COUNTY EXECUTIVE

Jon Doemel	59	64	62	35	34	11	40	19	324
John Matz	73	65	69	49	29	11	31	23	350
Gordon Hintz	126	120	97	105	64	39	85	55	691
Write-in	1	0	1	1	0	0	1	0	4

Undervote: 31

Undervote: 20

Overvote: 1

Undervote: 16

Undervote: 21

Undervote: 5

Undervote: 1

Undervote: 6

Undervote: 7

FOX CROSSING UTILITIES

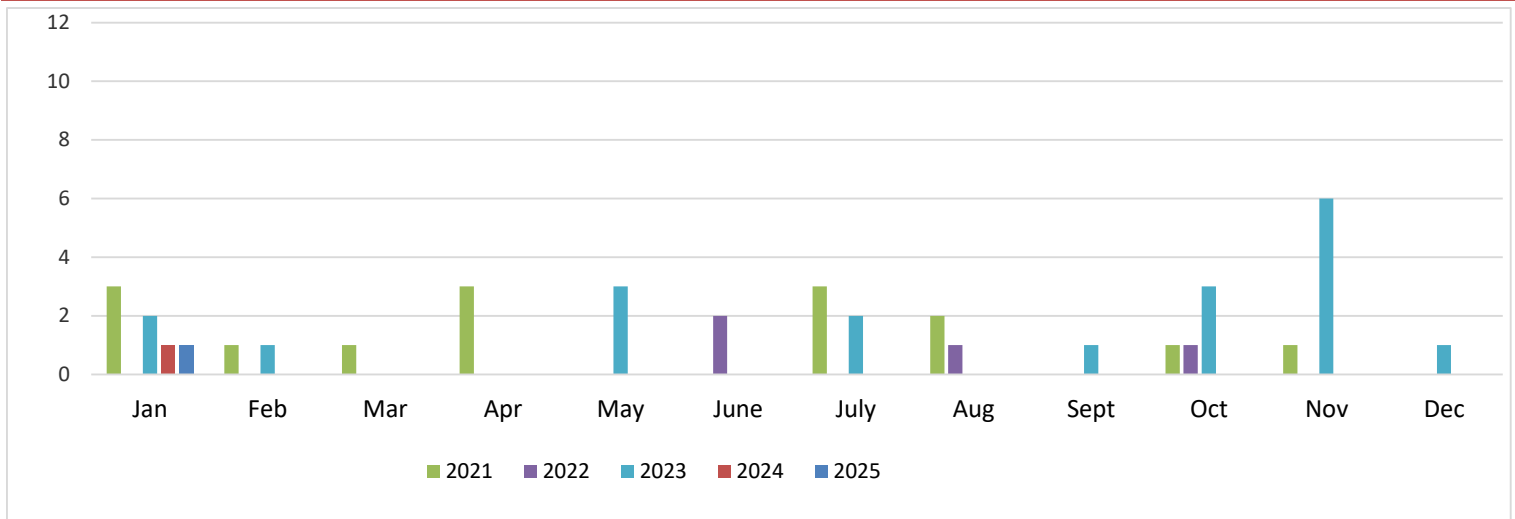
WATER MAIN BREAK/MISC WATER REPAIR REPORT JANUARY, 2025

Water Main Breaks

1/4/2025	1717 Oakridge Ct	6" Water Main Break
1/6/2025	1395 Glenview Dr	6" Water Main Break
1/16/2025	Beck St - West Corner of	6" Water Main Break
1/24/2025	1457 Deerwood Dr	6" Water Main Break

Total water main breaks year to date for 2025 = 4

Total water main breaks this time in 2024 = 2



YEAR	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	1	1	1	0	1	0	3	6	7	6	3	0	29
2022	3	1	1	3	0	0	3	2	0	1	1	0	15
2023	0	0	0	0	0	2	0	1	0	1	0	0	4
2024	2	1	0	0	3	0	2	0	1	3	6	1	19
2025	4												4

Utility Repairs

1 1/8/2025	Sandy's Ln	Repaired Leaking Hydrant
2 1/28/2025	1007 Happy Valley Dr	Frozen Meter

Utility Miscellaneous

- 1 STARTED PHASE 2 OF SCHOLAR RIDGE.
- 2 CONTINUED PUMPING HYDRANTS FOR COLD WEATHER.
- 3 CONTINUED EXERCISING MAIN LINE VALVES.
- 4 CONTINUED VALLEY RD RELAY.
- 5 CONTINUED WORKING ON EXCHANGING SMALL METERS.
- 6 CONTINUED WITH LEAK DETECTION IN PROBLEM AREAS.
- 7 CONTINUED WORKING ON MOVING ENCODERS FOR METERS THAT ARE NOT READING FROM ANTENNAS.

FOX CROSSING UTILITIES

WASTEWATER REPAIR/MISC REPORT

JANUARY, 2025

Wastewater Miscellaneous

1	Lift Station #1 - Brighton Beach Rd	Cleaned lift station. Cleaned check valves. Routine monthly maintenance.
2	Lift Station #2 - Lakeshore Dr & Frances St	Cleaned check valves. Routine monthly maintenance.
3	Lift Station #3 - Lakeshore Dr	Routine monthly maintenance.
4	Lift Station #4 - Memorial Dr/Foster St	Repaired leak on generator. Routine monthly maintenance.
5	Lift Station #5 - Green Patch	Routine monthly maintenance.
6	Lift Station #6 - Calumet St	Routine monthly maintenance.
7	Lift Station #7 - Stroebe Rd & Harry's Gateway	Pulled pump and removed rags. Cleaned check valves. Routine monthly maintenance.
8	Lift Station #9 - County Rd II (Winchester Rd)	Cleaned check valves. Exercised bypass valves. Routine Maintenance.
9	Miscellaneous:	Check manholes off Valley Rd by WSI. Repaired casting by WSI that was knocked off. Cleaned trouble spots on day above freezing. Assisted PTS with bypassing Lft Stn #3 for the new force main connection.

FOX CROSSING UTILITIES PUMPAGE REPORT

MONTH: JANUARY, 2025 - REVISED

	Total water purchased & pumped from wells										
	EAST SIDE				WEST SIDE					TOTAL PUMPED X 1,000	Compare to same month in 2024
	DEEP WELL #5 X 1,000	DEEP WELL #7 X 1,000	PURCHASED CTY/MENASHA X 1,000	TOTAL EAST X 1,000	DEEP WELL #3 X 1000	DEEP WELL #4 X 1,000	DEEP WELL #6 X 1,000	DEEP WELL #8 X 1,000	TOTAL WEST X 1,000		
TOTAL	-	17,689	12,145	29,834	4,933	16,177	732	16,979	38,821	68,655	73,843
AVERAGE/DAY	-	571	392	963	159	522	24	548	1,253	2,216	2,381
MAXIMUM/DAY	-	606	505	1,162	1,043	1,282	732	865	1,414	2,576	2,681
MINIMUM/DAY	-	531	345	883	-	-	-	-	884	1,767	2,081

	SERVICE PUMPAGE (Water pumped to distribution system)					
	EAST SIDE		WEST SIDE		TOTAL SERVICE PUMPAGE	Compare to same month in 2024
	PLANT #2	PLANT #3	PLANT #4	TOTAL WEST SIDE	TOTAL EAST & WEST	
	X 1,000	X 1,000	X 1,000	X 1,000	X 1,000	
TOTAL	27,253	21,110	17,235	38,345	65,598	71,557
AVERAGE/DAY	879	681	556	1,237	2,116	2,309
MAXIMUM/DAY	1,014	1,282	814	2,096	2,288	2,532
MINIMUM/DAY	778	501	11	512	1,873	2,004

WATER LEVEL READINGS						
EAST SIDE DEEP WELLS			WEST SIDE DEEP WELLS			
#5	#7		#3	#4	#6	#8
AVERAGE STATIC	-	-	54'	54'	-	38'
AVERAGE PUMPING LEVEL	-	346'	152'	152'	-	221'

East Side System Purchased Water					
Month 2025		40%	Month 2024		46%
Year-to-Date		40%	Year-to-Date		46%
			Month, 2023		41%
			Year-to-Date		41%

RES #250224-1

**AWARD PROPOSAL – O’HAUSER PARK PLAYGROUND EQUIPMENT
REPLACEMENT PROJECT**

WHEREAS, on January 21, 2025, proposals for the O’Hauser Park Playground Equipment Replacement Project were due in the office of the Parks & Recreation Department by 11:00 a.m., at which time they were publicly opened and read; and

WHEREAS, each participating vendor was asked to submit at least two (2) proposals, with the option of submitting a third proposal; and

WHEREAS, the first option was to include a play surface that was 100% poured-in-place (PIP) rubber; the second option was to include a play surface that could be partially PIP but primarily consisting of certified wood fiber (chips); and the optional third proposal could be a mix of PIP and certified wood fiber (vendor’s choice); and

WHEREAS, two (2) vendors submitted three (3) proposals each: (bid tabulation enclosed)

<u>Vendor</u>	<u>Base Proposal</u>
Lee Recreation, LLC (Option 1) (PIP)	\$349,628.00
Lee Recreation, LLC (Option 2) (Wood Fiber)	\$348,669.00
Lee Recreation, LLC (Option 3) (Wood Fiber)	\$349,932.00
Northland Recreation, LLC (Option 1) (PIP)	\$350,000.00
Northland Recreation, LLC (Option 2) (Wood Fiber)	\$350,000.00
Northland Recreation, LLC (Option 3) (Wood Fiber)	\$350,000.00

WHEREAS, the Parks & Recreation Department held a public Open House on January 28 to solicit feedback from the community on the submitted proposals; and

WHEREAS, it is the recommendation Parks & Recreation Director Amanda Geiser to award the proposal to Lee Recreation, LLC (Option 3), in the total amount of \$349,932.00, with final quantity adjustments made by change order to reflect actual quantities; and

WHEREAS, the Park Commission reviewed this item at their February 12, 2025 Commission meeting and voted to recommend the contract for the O’Hauser Park Playground Equipment Replacement project be awarded to Lee Recreation, LLC (Option 3), for a total amount of \$349,932.00; and

WHEREAS, Director Geiser requests flexibility to adjust the final project amount up to a maximum allowable amount of \$360,000 to potentially exchange pieces of equipment or make other on-site modifications.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the proposal for the O’Hauser Park Playground Equipment Replacement project to **Lee Recreation, LLC (Option 3), 260 West Main, Cambridge, Wisconsin**, for the total amount of **\$349,932.00**.

BE IT FURTHER RESOLVED, that the Village Board authorizes Director Geiser to adjust the final project amount up to a maximum allowable amount of \$360,000 to exchange pieces of equipment or make other on-site modifications.

Adopted this 24th day of February, 2025

Requested by: Amanda Geiser, Parks & Recreation Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

The undersigned hereby declares that they have carefully examined the requirements of the specifications contained herein, and propose to furnish and deliver to the Village of Fox Crossing, the apparatus listed below.

OPTION 1 142-196179-1	
Design Cost	\$ 0
Equipment Cost	\$ 294,628.00
Installation Cost	\$ 55,000.00
Total Cost	\$ 349,628.00

OPTION 2 142-196180-1	
Design Cost	\$ 0
Equipment Cost	\$ 268,669.00
Installation Cost	\$ 80,000.00
Total Cost	\$ 348,669.00

OPTION 3 (If Applicable) 142-196229-1	
Design Cost	\$0
Equipment Cost	\$ 266,432.00
Installation Cost	\$ 83,500.00
Total Cost	\$ 349,932.00

Signed: Megan Lee Cunningham

Date: 1-21-2025

Representative Name: Megan Lee Cunningham

Title: Sales

Company: Lee Recreation, LLC

Address: 260 W Main Street Cambridge, WI 53523

Phone Number: (800) 775 - 8937

Email: Megan@leerecreation.com



COLOR KEY

●	BLACK
●	WHITE
●	RED
●	CHARCOAL
●	GRAY





COLOR KEY

REDWOOD
OLIVE
ORANGE
OCEAN
GRAY





COLOR KEY

LEMON
LIME
ORANGE
AQUA
PURPLE

The undersigned hereby declares that they have carefully examined the requirements of the specifications contained herein, and propose to furnish and deliver to the Village of Fox Crossing, the apparatus listed below.

OPTION 1 With Full PIP Rubber Surfacing	
Design Cost	\$ N/A
Equipment Cost	\$ 296,500.00 (with PIP surfacing installed- cannot break out)
Installation Cost	\$ 53,500.00
Total Cost	\$ 350,000.00

OPTION 2	
Design Cost	\$ N/A
Equipment Cost	\$ 277,625.00 (with PIP surfacing installed- cannot break out)
Installation Cost	\$ 72,375.00
Total Cost	\$ 350,000.00

OPTION 3 (If Applicable)	
Design Cost	\$ N/A (with PIP surfacing installed- cannot break out)
Equipment Cost	\$ 279,900.00
Installation Cost	\$ 70,100.00
Total Cost	\$ 350,000.00

Signed: Ericka Steltz

Date: 1/17/25

Representative Name: Ericka Steltz

Title: WI Sales Representative with Northland Recreation

Company: PlayPower LT Farmington, Inc (Little Tikes Commercial) Local Rep Company: Northland Recreation

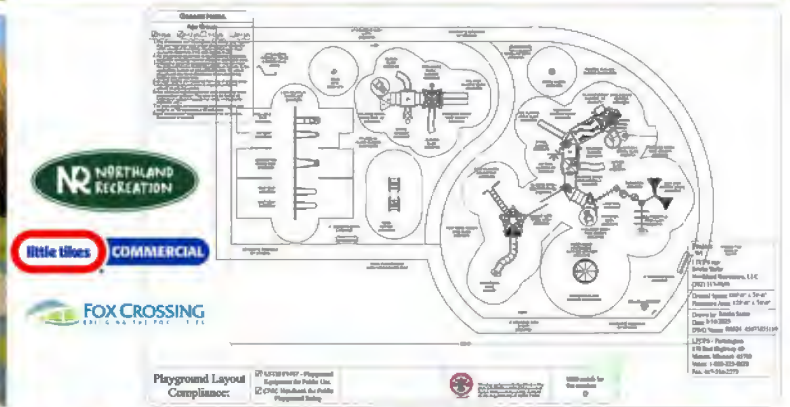
Address: 878 E. US Hwy 60 Monett, MO 65708 Local Rep: Nashotah WI

Phone Number: 262-313-8636

Email: ericka@northlandrec.com

Design 1 - Color Option 2

O'Hauser Park Village of Fox Crossing



O'Hauser Park
Village of Fox Crossing

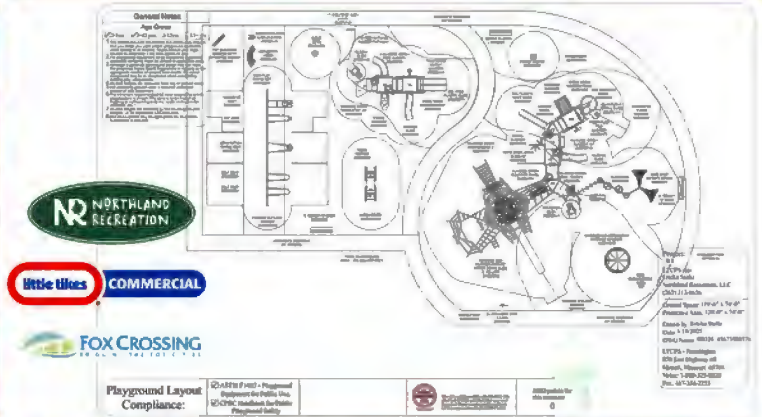
Design 2 - Color Option 1

Design 3 - Color Option 2



O'Hauser Park

Village of Fox Crossing



O'HAUSER PARK PLAYGROUND OPEN HOUSE FEEDBACK

Proposals Ranked

First Choice Pick

Burke #3 – 7 votes

- Burke #2 - 4 votes
- Burke #1 – 3 votes
- Little Tikes #2 – 2 votes
- Little Tikes #1 – 1 vote
- Little Tikes #3 – 0 votes

Second Choice Pick

Burke #1 – 6 votes

- Burke #2 – 5 votes
- Little Tikes #2 – 2 votes
- Burke #3 – 1 vote
- Little Tikes #1 – 0 votes
- Little Tikes #2 – 0 votes

Which is a higher priority for you (choose 1)?

- Playground surface is 100% rubber, with fewer play equipment components – **3 Votes**
- Playground surface that is primarily wood chips with a small amount of rubber (under swings, bottoms of slides), with more play equipment components – **11 Votes**

What Did You Like Best About:

Burke Proposal 1

- The different swing variety.
- Variety of things to do.
- Merry-go-round.
- Rubber surface.
- Overhead walkways and slides.
- Color.
- Colors, sight lines for parents.
- Varied height slides.
- Big slides.
- Slides.
- Tall slides enclosed – safer.

Burke Proposal 2

- The big climbing web.
- Design and open run of circle. Fun climbing areas.
- Spiderweb climbing thing (swings).
- Mom and kid swings.
- Combination of surface.
- Overhead walkways and wheelchair access.
- Swings are all together.
- A lot of play options, web/big chair, areas for bigs and littles.
- Climbing web.
- Mokey bars.

Burke Proposal 3

- The big climbing structure.
- Big purple slide, button thing (electronic game).
- Big slides/jungle gym.
- Big kids and little kids separated enough.
- 3 benches for parents and slides.
- Lots of different activities/do not like woodchips.
- Great colors, different design from local options. Zipline.
- Zipline and varied height slides.
- Zipline but want rubber.
- Zipline.
- Zipline. Slide variety.
- Most variety of equipment, little kid area separated.

Little Tikes Proposal 1

- The different variety of climbing surfaces.
- Ground level merry-go-round.
- Bouncy teeter-totter.
- Full rubber surface.
- Walkways.
- Accessible.
- Rubber surface.

Little Tikes Proposal 2

- The 2 separate climbing structures.
- The hoops to jump into.
- Unique merry-go-round and rock climbing.
- Diversity more for disabilities.
- Walkways.
- Accessible, larger, color option #2.
- Tilting platform.

Little Tikes Proposal 3

- Multi play sets, climbing boards.
- In-ground merry go ground.
- Climbing equipment.
- Colors, mixed materials.
- Climbing nets.
- Overall variety.

Please share any additional comments you feel are important for us to know:

- A mix of younger kids and older kid equipment. More unique options not always offered at other parks. Zipline, climbing, etc.
- Zipline, climbing wall, climbing nets are our favorites
- Any of these will be loved, thank you!
- I like all the swings together with rubber underneath. Must have monkey bars.
- Benches for parents (I'm old).
- Mom and kid swings, rock climbing, merry-go-round.

What Is Your Color Scheme Preference:

- Black/Red/White: 6
- Other:
 - Tranquility
 - Burke #2 colors
 - Ocean, orchid, electric
 - Multicolor
 - Psychedelic
 - Navy, lime, green
 - Nothing too flashy
 - Burke #3 colors

RES #250224-2

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Satnam Singh – Approved
Gurupreet – Approved
Maninderjeet Singh – Approved
Harshwinder Bajwa – Approved
Owen Aykens – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2024 - June 30, 2026.

Adopted this 24th day of February, 2025

Requested by: Scott Blashka, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #250224-3

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$12,612,895.32

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:	
General Fund	\$ 125,602.78
Special Revenue Fund	\$ 166,571.07
Debt Fund	\$ -
Capital Projects Fund	\$ 147,967.64
Water Fund	\$ 80,808.72
Sewer Fund	\$ 8,253.62
Stormwater Fund	\$ 62,289.36
Trust & Agency Fund	\$ -
Special Processed Payments	\$ 12,021,402.13
Total:	<u>\$ 12,612,895.32</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 24th day of February, 2025.

Requested by: *Jeremy Searl, Finance Director*
Submitted by: *Dale A. Youngquist, Village President*

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: February 18, 2025
For Village Board Meeting of: February 24, 2025

REGULAR PROCESSED CHECKS		AMOUNT
General Fund		\$125,602.78
Special Revenue Funds		\$166,571.07
Debt Fund		\$0.00
Capital Projects Fund		\$147,967.64
Water Fund		\$80,808.72
Sewer Fund		\$8,253.62
Stormwater Fund		\$62,289.36
Trust & Agency Fund		\$0.00
Total Bills for February 24, 2025		<u>\$591,493.19</u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE		DEPT. /PURPOSE	AMOUNT
	Village Specials	2/5-2/18/2025	**See Attached Listing**	\$11,407,140.48
ACH	Employee Benefits Corp	2/6-2/18/2025	Flex Spending Claims	\$1,953.91
ACH	TVRP	2/11/2025	Suspension Fees	\$27.00
ACH	Plug N Pay	2/11/2025	CC Fees	\$258.21
ACH	Elavon	2/7/2025	CC Fees	\$257.71
ACH	North Shore	2/13/2025	Deferred Comp	\$1,425.00
ACH	Great West	2/13/2025	Deferred Comp	\$7,037.82
ACH	WI Retirement	2/17/2025	Retirement	\$151,813.70
ACH	ETF	2/17/2025	Medical Ins	\$171,884.74
ACH	Paymentus	2/18/2025	CC Fees	\$2,261.48
52949-52951	Payroll	2/13/2025	Payroll	\$996.24
ACH	Payroll	2/13/2025	Payroll	\$197,811.20
ACH	Payroll	2/13/2025	Taxes	\$78,534.64
Total Special Processed Payments				<u><u>\$12,021,402.13</u></u>
GRAND TOTAL				<u><u>\$12,612,895.32</u></u>