

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, December 16, 2024**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Kate McQuillan, and Deb Swiertz. Excused: Trustee Gregory Ziegler and Trustee Barb Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Zach Laabs, and Engineer Lee Reibold. There were ten attendees.

2. Awards / Presentations

a) Introduction and Oath of Office of Fox Crossing Police Officer Anna Matos – Police Chief Scott Blashka

Chief Blashka introduced Officer Matos and stated she will be graduating from the Recruit Academy in May 2026. Clerk Fink administered the Oath of Office.

3. Public Hearings

**4. Minutes to Approve / Minutes and Correspondence to Receive
Minutes to Approve**

- a) Budget Workshop #3 – October 21, 2024
- b) Budget Workshop #4 – October 28, 2024
- c) 2025 Budget Public Hearing – November 25, 2024
- d) Regular Village Board Meeting – November 25, 2024

Minutes and Correspondence to Receive

- e) Park Commission Meeting Minutes – November 13, 2024
- f) Planning Commission Meeting Minutes – November 20, 2024
- g) Police and Fire Commission Meeting Minutes – November 20, 2024

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

Connor Kane – 979 Solar Parkway, Neenah, WI

Mr. Kane stated he was involved in a vehicle vs. pedestrian accident a few weeks ago on Kaufman Street where he lives and travels every day. He stated he wanted to speak to the Board and advocate for some sort of sidewalk, additional lighting, or flashing signage be installed for safety. He stated he is legally blind, but he is also concerned for children and other pedestrians traveling on foot. President Youngquist stated he would refer this request to the Director of Public Works and the Police Chief. He asked Director Hoechst to give Mr. Kane his number to discuss this further.

6. Discussion Items**7. Unfinished Business****8. New Business-Resolutions/Ordinances/Policies**a) 241216-1 Final Plat – Tayco Road Subdivision

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Director Dearborn advised the Planning Commission recommended this for approval. Motion carried via voice vote.

b) 241216-2 Change Order #2 & Final – 2024 Road Resurfacing Program to Include the Butte Des Morts Beach Road & Circle Resurfacing Project, and the Cold Spring Road Trail Resurfacing Project

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.

c) 241216-3 Change Order #1 & Final – Blake’s Way Reconstruction Project

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

d) 241216-4 Final Acceptance for Various Water Mains Located in the Town of Clayton

MOTION: Trustee Koeppe, seconded by Trustee Van Dyke to approve as submitted. Motion carried via voice vote.

e) 241216-5 2025 Intermunicipal Agreement Between the City of Appleton and the Village of Fox Crossing, to Provide for Cost-Sharing of Transit Services for the Elderly

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.

f) 241216-6 Issue Annual Secondhand Dealer Licenses – January 1 through December 31, 2025

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

g) 241216 -7 Operator License Applicants

MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Motion carried via voice vote.

h) 241216-8 Expenditures

MOTION: Trustee Koeppe, seconded by Trustee McQuillan to approve the expenditures submitted without exception. President Youngquist mentioned holding back some funds for the Jacobsen Road project due to noise concerns coming from the pavement while traveling on this road. It was determined payment would not be withheld, and they would look into this pavement noise issue further. Motion carried via voice vote.

9. Reportsa) Village President Dale Youngquist

- *Village Offices Closed December 24, 25, & 31, 2024 and January 1, 2025 in Observance of Holidays*

President Youngquist advised the residents that the Village Offices will be closed on December 24th, 25th, and 31st and January 1st to observe the holidays.

- *Last Day for In-Person Tax Collection in 2024 at the Municipal Complex Finance Office is Monday, December 30, 2024; Community First Credit Union will Collect Taxes in Lobby from 8:00 a.m. to 5:00 p.m. on December 31, 2024*

President Youngquist advised the 2024 tax collection hours at the Municipal Complex will end on Monday, December 30th. Residents can continue to pay taxes at either branch of Community First Credit Union in the lobby until 5:00 p.m. on December 31st.

- *Christmas and Holiday Wishes*

President Youngquist and Board Members wished staff and residents a safe and healthy holiday season.

10. Closed Session

11. Adjourn

At 6:28 p.m., **MOTION:** Trustee Swiertz, seconded by Trustee McQuillan to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, WCMC, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.