



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

November 13, 2024

Park Commissioners Present: Jim Beson, Jordyn Kurer, Steve Otto, Suneer Patel, Kathy Sylvester, Jean Wollerman, Chris McCoy

Staff Present: Director Amanda Geiser

\* \* \* \* \*

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Beson at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the October 9, 2024, regular meeting minutes. Commissioner Sylvester motioned to accept the minutes, seconded by Commissioner Patel. Motion carried.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

- A. Trestle Trail Inspection Report: Director Geiser reviewed the Trestle Trail Inspection Report that was recently completed by Graef. The main purpose of conducting the inspection this year was to evaluate the overall condition of the trestle's structural components and provide recommendations for the repair and maintenance of the trail. Overall, the trail remains in good structural condition. Areas that will need attention include tightening and/or replacing post connections and tightening cables. There were a few areas in the sleeper system in which the boards have rotted and need to be replaced. There was discussion regarding project costs and who will perform the repairs. Director Geiser noted that staff members from both Fox Crossing and Menasha recently performed some work, and it is still being discussed as to what the next steps moving forward will be.
B. Volunteer of the Year Recommendation: Director Geiser recommended that Zach Wenzlaff and Jake Wenzlaff receive the 2024 Volunteer(s) of the Year Award. Over the past year, both individuals have each spent at least 160 hours working on the Woodland Prairie Park bike trails, new pump track and jump line addition. The Commission agreed with the recommendation and both Jake and Zach will be invited to the December 11 meeting to receive their award.
C. Park Pavilion Rental Summary: Director Geiser shared the numbers for the 2024 park pavilion rental season. Overall it was a good year and rental numbers are in line with previous years.

REPORTS

- A. Park Report: Accepted as written.
B. Recreation Report: Accepted as written.
C. Director Report: Accepted as given.
D. Commission Reports:
- Commissioner Beson: Suggested that as he has mentioned at a previous meeting, park staff should be able to start removing the decking from the dock at Rydell. It may not be necessary to wait until the lake is frozen.

- **Commissioner Otto:** Shared that he and his wife Cindy went to the Rydell Conservancy recently, and they were amazed at the difference of how it looks now compared to when the house was there. He said it is beautiful down there.
- **Commissioner Kurer:** No report.
- **Commissioner Sylvester:** No report.
- **Commissioner Patel:** No report.
- **Commissioner Wollerman:** No report.
- **Commissioner McCoy:** No report.

#### OLD BUSINESS

- None

#### NEW BUSINESS

- A. Approval of Parks & Recreation Department Philosophy and Related Policies:** *Commissioner Otto made a motion to approve the updated Parks and Recreation Department Philosophy and Related Policies as submitted. Commissioner Kurer seconded.*

Director Geiser discussed the changes that were noted at the October 9 meeting. Most changes were fairly minor. Notable changes included: removing program cancellation household credits, extending the facility reservation window from 11 months to 12 months, and adding a late reservation fee for last minute facility reservations.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

- B. Approval of Fritsch Park Land Use Agreement – YMCA of the Fox Cities:** *Commissioner Patel made a motion to approve the Fritsch Park Land Use Agreement with the YMCA of the Fox Cities as submitted. Commissioner Otto seconded.*

This will be a two-year agreement, beginning January of 2025 and ending December of 2026.

*The motion was put to a vote and all were in favor, motion carried unanimously*

- C. Approval of Wittmann Park Land Use Agreement - WI United FC:** *Commissioner Sylvester made a motion to approve the Wittmann Park Land Use Agreement with Wisconsin United Football Club as submitted. Commissioner Patel seconded.*

This will be a two-year agreement, beginning January of 2025 and ending December of 2026.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

- D. Approval of Palisades Park Land Use Agreement – Youth Sports Baseball:** *Commissioner Sylvester made a motion to approve the Palisades Park Land Use Agreement with Youth Sports Baseball as submitted. Commissioner Patel seconded.*

This will be a two-year agreement, beginning January of 2025 and ending December of 2026.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

- E. Scoreboard Replacement Request - Suburban Athletics, Inc.:** *Commissioner McCoy made a motion to approve the scoreboard replacement request made by Suburban Athletics, Inc. Commissioner Kurer seconded.*

Director Geiser reviewed a recent request made by Suburban Athletics, Inc. (SAI) to remove the current Larsen Field scoreboard at O'Hauser Park. SAI would like to remove the current scoreboard and replace it with a new one. SAI would be contracting with CR Fochs Electrical Contractors to perform the work. The new scoreboard would be installed in left field. CR Fochs would be required to submit a Certificate of Liability Insurance prior to performing the work. The Park Commission would like an assurance from SAI that, until permanent fencing is installed in the outfield, proper safety precautions will be put into place to prevent a player from running into the scoreboard posts. Director Geiser indicated she speak with SAI.

*The motion was put to a vote and all were in favor, motion carried unanimously.*

**CORRESPONDENCE**

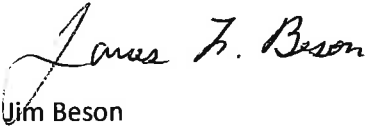
- None

**ADJOURNMENT**

Commissioner Otto motioned, seconded by Commissioner Sylvester, to adjourn the Park Commission meeting at 6:53PM. Motion carried unanimously.

***The next Commission meeting is scheduled for December 11, 2024, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.***

Sincerely,



Jim Beson

Chairperson - Village of Fox Crossing Park Commission

