

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, October 28, 2024**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:02 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppel, Gregory Ziegler, Kate McQuillan, Deb Swiertz, and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Assistant Fire Chief Shawn Bordeaux, Chief of Police Scott Blashka, Police Captain Tim Callan, Director of Public Works Joe Hoechst, Utility Superintendent Mark Schmitt, Street Superintendent Brian Bauer, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, and Engineer Bradley Werner. Excused: Engineer Lee Reibold. There were seven attendees.

President Youngquist asked Director Hoechst to speak on the large water main break that occurred overnight on County Highway II. Director Hoechst stated a 16” water line broke which drained two towers very quickly causing the water system to loss pressure and required a water boil advisory to go into effect for affected customers. The pipe has already been repaired, both towers have been refilled, and the initial samples have been taken and sent to the WI DNR for testing, however the second round of testing will not be completed until Tuesday. The earliest the water boil advisory could be lifted is this Wednesday.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – October 14, 2024

Minutes and Correspondence to Receive

b) Planning Commission Meeting Minutes – September 18, 2024

c) Water Main Breaks Report – September 2024

d) Water Pumpage Report – September 2024

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 241028-1:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Parcel #121052601 Located on Winchester Road from R-1 Rural Residential District to R-3 Suburban Medium Density District *First Reading, Second Reading, & Adoption*
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to accept the First Reading, Second Reading, and Adoption as submitted. Director Dearborn advised the applicant is requesting an adjustment to the property line and the change to R-3 will allow duplexes and single family homes to be built on the second lot. The Plan Commission recommended this for approval. Motion carried on voice vote.
- b) 241028-1 Certified Survey Map – 618 Bondow Drive & Parcel #121052601
MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.
- c) 241028-2:ORD Amend Fox Crossing Municipal Code Chapter §435 Zoning Ordinance – Rezone Vacant Parcel #1215765 Located on Highland Park Road from R-3 Suburban Medium Density District to Planned Development District (PDD) *First Reading*
MOTION: Trustee Van Dyke, seconded by Trustee Koeppé to approve the First Reading as submitted. Director Dearborn advised the Plan Commission recommended this for approval. Motion carried via voice vote.
- d) 241028-2 Certified Survey Map – 1656 Golf Bridge Drive & Vacant Parcel #1215765 Located on Highland Park Road
MOTION: Trustee Van Dyke, seconded by Trustee Swiertz to approve as submitted. Director Dearborn advised the Plan Commission recommended this for approval. Motion carried via voice vote.
- e) 241028-3 Extraterritorial Certified Survey Map – 1326 & 1348 Larsen Road Located in the Town of Neenah
MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.
- f) 241028-4 Operator License Applicants
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.
- g) 241028-5 Expenditures
MOTION: Trustee Koeppé, seconded by Trustee Van Dyke to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

- a) Village President Dale Youngquist – 2025 Village of Fox Crossing Budget Public Hearing to be held Monday, November 25, 2024 at 5:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive

President Youngquist announced the Budget Public Hearing to formally approve the 2025 Budget for the Village of Fox Crossing will be held on November 25, 2024 prior to the Regular Village Board Meeting.

- b) Trustee Kris Koeppé – Results of the Electronic Recycling Event held on October 12, 2024

Trustee Koeppé stated this event was a success. The event collected 10,220 lbs. and welcomed almost 200 vehicles. He noted the total weight collected has been decreasing but electronics are continually getting smaller, so this is expected. He thanked the Street Department for allowing them to use the street garage for this event.

c) Public Works Director Joe Hoechst – Upcoming Long Term Valley Road Closure to Thru Traffic After Election in November

Director Hoechst stated there will be a long-term closure on Valley Road for installation of a sewer and water relay from Century Oaks Drive to Appleton Road beginning on November 6th. This will be a closure to thru traffic with the detour primarily taking Midway Road. He noted there are many residences on this road, and those vehicles will be considered local traffic and allowed access to this area. Access points will change at times depending on where the contractor is working. There is no detailed schedule for this project yet, but they will make information available to residents as soon as its announced. This area is likely to be closed until Spring 2025.

d) Clerk Darla Fink

- In-person Absentee Voting for the November 5, 2024 Presidential Election Continues through Friday, November 1, 2024; Voting Hours are Monday through Friday from 8:00 a.m. to 4:30 p.m. through October 31, and then from 8:00 a.m. to 5:00 p.m. on Friday, November 1, 2024

Clerk Fink reminded residents that early in-person absentee voting is continuing through November 1st at the Municipal Complex for all Village voters.

- November Presidential election will be held Tuesday, November 5, 2024 with polls Open from 7:00 a.m. to 8:00 p.m.

Clerk Fink advised that all four polling places will be open on Tuesday, November 5th for the Presidential Election from 7:00 a.m. to 8:00 p.m.

10. Closed Session

11. Adjourn

At 6:26 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Darla M. Fink, WCMC, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.