

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, September 9, 2024**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Deputy Clerk Chantel Jaenke took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Kate McQuillan, Deb Swiertz (via teleconference), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Chief of Police Scott Blashka, Fire Chief Todd Sweeney, Director of Public Works Joe Hoechst, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Engineer Zach Laabs. There were seven attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Special Village Board Meeting – August 26, 2024

b) Regular Village Board Meeting – August 26, 2024

Minutes and Correspondence to Receive

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve the minutes and accept them into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 240909-1 Proclamation of International Lennox-Gastaut Syndrome (LGS) Awareness Day, November 1, 2024

MOTION: Trustee McQuillan, seconded by Trustee Ziegler to approve as submitted. Motion carried via voice vote.

b) 240909-2 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$5,960,000 General Obligation Promissory Notes

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Brad Viegut, Financial Advisor from Baird Financial, provided an overview presentation covering the next two Resolutions. In previous years, the Board approved the borrowing in a two-step process. Financial Advisor Viegut gave his recommendation that the Board adopt a parameters resolution which is a one-step process that establishes a narrow set of parameters allowing the debt to be finalized outside of a regularly scheduled Village Board

Meeting. This allows flexibility for time of issuance. Mr. Viegut reviewed the parameters that would be established. Motion carried via voice vote.

- c) 240909-3 Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,800,000 Waterworks System and Sewerage System Revenue Bonds of the Village of Fox Crossing, Winnebago and Outagamie Counties, Wisconsin, and Providing for the Payment of the Bonds and Other Details With Respect to the Bonds

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.

- d) 240909-4 Developer Agreement and Payment-in-Lieu-of-Taxes Agreement – CopperStone Holdings, LLC

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Aaron and Nicole Barrett were present on behalf of CopperStone Holdings, LLC and answered questions from the Board about the need for the facility. Aaron stated that new building will have 75 units, and they expect it to fill as their current location on Deerwood Avenue is at 100% occupancy. Motion carried via voice vote.

- e) 240909-5 Award Bid – Valley Road Water and Sanitary Sewer Main Replacement Project
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.

- f) 240909-6 Change Order #1 & Final – Tumblebrook Road and Kenwood Drive Water Main Replacement Project

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried via voice vote.

- g) 240909-7 Appointment of Police & Fire Commission Member – John Swenson

MOTION: Trustee McQuillan, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.

- h) 240909-8 Special Event License for Saint Mary Catholic High School Homecoming Parade Held October 4, 2024

MOTION: Trustee Hanson, seconded by Trustee Van Dyke to approve as submitted. Motion carried via voice vote.

- i) 240909-9 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried via voice vote.

- j) 240909-10 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

- a) Public Works Director Joe Hoechst – Utility Meter System Update

Director Hoechst gave an overview of the current water meter system. He reviewed the benefits of transitioning to cellular technology. Director Hoechst stated that they would allow the meters that were most recently replaced to the Advanced Metering Infrastructure System to run their course and would update the most outdated meters first to the cellular system. He stated that the cellular encoders have become the most cost-efficient option.

- b) Fire Chief Todd Sweeney – Fire Safety Day will be held on Saturday, September 14, 2024 from 10:00 a.m. to 2:00 p.m. at Fire Station #40, 1326 Cold Spring Road

Chief Sweeney invited the public to attend Fire Safety Day which will be held at Fire Station #40, located at 1326 Cold Spring Road on September 14, 2024 from 10:00 a.m. to 2:00 p.m.

10. Closed Session

11. Adjourn

At 6:40 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppel to adjourn. Motion carried via voice vote.

Respectfully submitted,

Chantel M. Jaenke, Village Deputy Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.