

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, December 11, 2023 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) 2024 Budget Public Hearing – November 27, 2023
 - b) Regular Village Board Meeting – November 27, 2023Minutes and Correspondence to Receive
 - c) Planning Commission Meeting Minutes – November 15, 2023
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
 - a) 231023-5 Approve Easement and Right-of-Way Agreements, Temporary Access Agreement, and Supplemental Agreement Between the Village of Fox Crossing and ANR Pipeline Company
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 231211-1 Preliminary and Final Plat – Tayco Road Subdivision
 - b) 231211-2 Change Order #1 & Final – 2023 Concrete Work Program to Include Trail Ramp Replacements
 - c) 231211-3 2024 Intermunicipal Agreement Between the City of Appleton and the Village of Fox Crossing, to Provide for Cost-Sharing of Transit Services for the Elderly
 - d) 231211-4 Appoint Election Inspectors for 2024-2025 Elections
 - e) 231211-5 Issue Annual Secondhand Dealer Licenses – January 1 through December 31, 2024
 - f) 231211-6 Issue “Class A”/Class “A” Beer and Liquor Retail License and Appointment of Agent for All Star Oil, Inc. d/b/a Pride of Neenah, 670 N. Green Bay Road
 - g) 231211-7 Operator License Applicants
 - h) 231211-8 Expenditures
9. Reports
 - a) Village President Dale Youngquist
 - Village Offices Closed December 25 & 26, 2023 and January 1 & 2, 2024 in Observance of Holidays
 - Last Day for in-Person Tax Collection in 2023 at the Municipal Complex Finance Office is Friday, December 29, 2023; Community First Credit Union will Collect Taxes in the Lobby from 8:00 a.m. to Noon on Saturday, December 30, 2023
 - Christmas and Holiday Wishes
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

Village of Fox Crossing
Special Meeting of the Board of Trustees – Budget Workshop
Municipal Complex – Arden Tews Assembly Room
Monday, November 27, 2023 - 5:00 pm

Minutes

1. Call to Order & Pledge of Allegiance

President Dale Youngquist called the workshop to order at 5:03 p.m. Deputy Clerk Chantel Jaenke noted those present: President Dale Youngquist, Trustee Michael Van Dyke, Trustee Kris Koeppel, Trustee Gregory Ziegler, Trustee Jason Patzwald, Trustee Deborah Swiertz, Trustee Barbara Hanson, Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Police Chief Scott Blashka, Director of Parks & Recreation Amanda Geiser, Utility Superintendent David Tracey, Director of Information Technology Tim Plagenz, and Attorney Andy Rossmessl. There were two attendees.

2. Introduction of Village Board Members and Village Staff

President Youngquist introduced the Village Board and Staff attending the meeting. He thanked the Department Heads, the Finance Director, and Village Manager for their long hours to put together this proposed budget.

3. Review of the Proposed 2024 Budget of the Village of Fox Crossing

President Youngquist went through the highlights of the proposed budget. He showed the current breakout for taxes that the Village receives between the Neenah and Menasha School District residences which come out to 26.97% and 20.83% respectively. The net new construction decreased to 0.6% and the proposed levy for 2024 has an increase of \$216,439, an overall increase of 2.25% over the previous year. This provided the Village with \$56,979 of levy limit availability. The increase also includes \$159,460 of levy limit exception which is due to a transfer of service from Winnebago County to the Village for the patrol of the Highways within the Village including the 41/441 interchange.

Additional highlights of the budget include adding Police Sergeants and restructuring the Police Department to provide greater supervisory abilities with the addition of patrolling the freeway. The Police Department is also adding squad and administrative vehicles with the possibility of needing additional vehicles next year. The Village is also adding a Stormwater Technician that will be split between Stormwater Utility (80%) and the Street Department (20%). The responsibility of this position will be to follow up on resident concerns, mandatory reporting, and assisting with code compliance. The Recreation Supervisor position is being increased to full-time to allow more time for improvements and potentially allow more programs to be added. The Firefighter pay plan was revamped last year and will carry over into 2024 with paid-on-call Firefighters receiving a dollar an hour increase on January 1, 2024 and an additional dollar an hour on July 1, 2024. Also included in the budget are the Act12 changes, which provided Fox Crossing approximately \$450,000 in additional state shared revenues. Lastly, the Village is using a little over \$850,000 in fund balance for other expenses.

There were several other considerations in the budget including the increase of election costs with 2024 being a Presidential election year and having four elections, as compared to two in 2023. Secondly, Moodys reaffirmed the Village's rating of Aa2 for the Village General Obligation debt and upgraded the Village to Aa3 Utility Revenue debt. Also mentioned, were the several contracts that were negotiated this year. This included a 3 year agreement for the School Resource Officer at the new high school, the Police union contract was settled for 4 years, a new garbage and recycling contract was entered into with Harter's for 5 years, and a 6 year agreement was reached with Accurate Appraisal for assessment services.

The assessed value in the Village increased 8.17% overall from the prior year, with 10.68% average being residential properties. President Youngquist went through the changes in the Village Tax Rate for different home values and noted that if the value in a residential property did not increase this year, that resident will likely have a reduction in taxes. Most residents did receive an increase in assessments and therefore will likely see an increase in taxes, even with the reduction in the Village's mill rate.

He presented charts showing the breakdown of how tax dollars are spent by department with the highest amounts being spent in the Police Department, Fire Department, Streets Department, and Parks and Recreation Department for labor costs, as well as a considerable percentage being spent in Debt Service. He noted the Village's equalized tax rate is among the lowest when compared to surrounding communities.

President Youngquist presented a chart showing the Village's current debt compared to our debt capacity as set by the State. The chart shows that our unused debt limit has been growing which means the Village's value as a community has grown. The general obligation debt has decreased from \$32 Million Dollars to approximately \$28 Million Dollars. The State allows borrowing up to 5% of the Village's equalized value and we have gone from approximately 30% to 28% to now less than 22% of the maximum general obligation debt allowed.

In the Stormwater Utility budget, our depreciation is being partially funded at \$445,000. The creation of Church Pond and Sand Point Pond incurred a lot of debt so the \$10.00 annual increase to the Stormwater rate was necessary. President Youngquist noted that we are needing to get the ponds in place before we can do many of the road projects, the biggest being the urbanization of Jacobsen Road. When comparing to other local municipalities, we do have one of the higher Stormwater rates, lower than only the City of Appleton. However, we do have the highest ERU per square foot and the 4th lowest in cost per square foot.

In Sewer budget highlights, there are cost increases from Neenah Menasha Sewerage Commission and Fox West Regional Sewerage Commission. The Village has decided to contract out for locating services and will be entering into this contract soon. There are a couple substantial capital projects coming up that include sewer such as Valley Road and Plank Road. The Village is implementing a 3% rate increase for sewer. He stated the Village's sewer rate as compared to other local municipalities is among the middle to lower half.

President Youngquist went through the Water budget highlights and noted that the PSC determines the rate increase. Prior to the February 2023 rate increase of 21% the Village had not had an increase since 2012. This new rate was designed to have a 6.25% rate of return. In 2023 the Village also benefitted from an added 1 million gallons of consumption by the new high school. This budget includes no funding for depreciation, new borrowing of \$1.4 Million Dollars, and a replacement of the Plants #2 and #4 Zeolite system for \$160,000. He compared our current water rates to other local municipalities in which we were in the middle.

The Board commended the Village Manager and all Department Heads on putting together a very fiscally responsible budget and for the amount of work put into its preparation. The Board discussed how the State came back with a better shared revenue of \$450,000. The increase helped the Village accomplish a lot with this year's budget and is guaranteed going forward which will be helpful in future budget planning.

4. **Close the Public Hearing**

MOTION: Trustee Ziegler, seconded by Trustee Hanson to close the Public Hearing. Motion carried.

At 5:44 p.m., President Youngquist adjourned the Public Hearing of the Proposed 2024 Budget.

Respectfully submitted,

Chantel M. Jaenke, Deputy Clerk

Note: *These minutes are not to be considered official until acted upon at an upcoming regular meeting, therefore, are subject to revision.*

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, November 27, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:02 p.m. The Pledge of Allegiance was recited.

Deputy Clerk Chantel Jaenke took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppel, Gregory Ziegler, Jason Patzwald, and Deb Swiertz. Excused: Trustee Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Director of Information Technology Tim Plagenz, Attorney Andrew Rossmeissl, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were six attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – November 13, 2023

b) Special Village Board Meeting – November 13, 2023

Minutes and Correspondence to Receive

c) Planning Commission Meeting Minutes – October 18, 2023

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried via voice vote.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 231127-1 Adopt the 2024 Village Budget and Associated Tax Levy

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. On roll call vote, Motion carried 5-0.

b) 231127-2 Condominium Plat – 1114 Valley Road

MOTION: Trustee Van Dyke, seconded by Trustee Ziegler to approve as submitted. Director Dearborn gave an overview and noted that the owner is looking to sell the three commercial buildings on the property individually and therefore a condominium plat is necessary. Motion carried via voice vote.

c) 231127-3 Certified Survey Map – 1470 Jacobsen Road

MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Director Dearborn gave a brief overview of the CSM and explained how the current two parcels split

the home in half. The owner would like to move the property line so that the home is located on the larger lot and the second lot will sold as a buildable lot. Motion carried via voice vote.

d) 231127-4 Extraterritorial Certified Survey Map – 1326 Larsen Road Located in the Town of Neenah

MOTION: Trustee Van Dyke, seconded by Trustee Patzwald to approve as submitted. Director Dearborn gave an overview of the Extraterritorial CSM in which the applicant is proposing a CSM in the Town of Neenah to create two parcels south of Neenah High School. He explained that the property will need to be rezoned as R-1 and noted that the owner shows interest in connecting to public water and sewer in the future. Motion carried via voice vote.

e) 231127-5 Operator License Applicants

MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve as submitted. Motion carried via voice vote.

f) 231127-6 Expenditures

MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried via voice vote.

9. Reports

a) Village President Dale Youngquist – Santa Rides Again on the Santa Float December 4 through December 8, 2023

President Youngquist announced the schedule for the Santa Float. He thanked the Fire Department for taking charge of this project.

b) Deputy Clerk Chantel Jaenke – Circulation of Nomination Papers for Spring Election begins on December 1, 2023 through January 2, 2024 at 5:00 p.m.

Deputy Clerk Jaenke announced the circulation dates for candidacy papers for the 2024 Spring Election. Candidacy packets are available for pick up in the Clerk's Office or can be mailed, e-mailed, or faxed out upon request. The following positions will be up for Election on April 2, 2024:

Trustee #1 – Incumbent Michael Van Dyke

Trustee #3 – Incumbent Gregory Ziegler

Trustee #5 – Incumbent Deborah Swiertz

10. Closed Session

11. Adjourn

At 6:15 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Koeppe to adjourn. Motion carried via voice vote.

Respectfully submitted,

Chantel M. Jaenke, Deputy Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, November 15, 2023 at 5:15 PM
Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
Commissioners: Mr. Aaron Sabel
Mr. Tom Young
Mr. Morris Cox
Mr. Michael Scheibe
Mr. Thomas Willecke
Ms. Tracy Romzek

EXCUSED: None

Staff: Community Development Director George Dearborn
Associate Planner Daniel Dieck

Others: One person present

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – October 18, 2023

MOTION: Mr. Cox, seconded by Mr. Scheibe to approve the meeting minutes of October 18, 2023.
Motion carried 7-0-0

PUBLIC HEARING

None

OLD BUSINESS

None

NEW BUSINESS

1. **Valley Road Commercial Condominium Plat – 1114 Valley Road**

Director Dearborn stated the applicant is proposing a 3-unit condominium plat which will allow for individual ownership of the three existing buildings on the parcel with the land to be held in common. He said staff recommends approval with following conditions, that a condominium declaration be recorded that addresses how the jointly owned land will be maintained and a site plan be provided showing the location of the parking for each building.

MOTION: Mr. Young, seconded by Mr. Cox to approve the commercial condominium plat with the conditions as presented.

Motion carried 7-0-0

2. Extraterritorial CSM – Town of Neenah – Tom Rosenfeldt – 1326 Larsen Rd.

Director Dearborn gave a brief overview of the project stating the applicant is proposing a CSM within the Town of Neenah to create two parcels on the south side of Larsen Road just south of the new Neenah High School. According to the property owner the plan is to construct a home on the newly created parcel in the future. The property is currently zoned A-2 General Agriculture and the CSM will not be recorded at the County level until it has been rezoned to R-1 Rural Residential, this rezoning will occur between the Town of Neenah and Winnebago County.

Director Dearborn recommended approval of the CSM on the condition that the homes should connect to public water and sewer when it becomes available and the Village receives a copy of the recorded CSM. He also recommended the northern property lines for the two parcels be adjusted to include the officially mapped road right of way.

MOTION: Mr. Cox, seconded by Mr. Scheibe to approve the CSM with the recommended conditions.

Motion carried 7-0-0

3. CSM – Brett Heeney – 1470 Jacobson Rd.

Director Dearborn stated the applicant is requesting the CSM to move the property line between the two parcels, 50 feet to the west. He said the house as it currently sits, is in the middle of the two lots and moving the property line over will modify both lots so his home is on lot 1 and it creates a future salable lot on lot 2; they both meet the requirements of the zoning designation. Director Dearborn recommended approval of the CSM with the conditions that taxes be paid and the Community Development Department be provided with a copy of the recorded CSM.

MOTION: Mr. Sabel, seconded by Mr. Willecke to approve the CSM with the recommended conditions.

Motion carried 7-0-0

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the Development Activity Report for October and the Annual Building Report for 2023.

COMMUNICATIONS

1. Sustainability Committee

Director Dearborn gave a brief overview of the activities of the Sustainability Committee.

PUBLIC FORUM

None

ADJOURN

At 5:37 p.m., **MOTION:** Mr. Sabel seconded by Mr. Scheibe to adjourn.

Motion carried 7-0-0

Respectfully submitted,

Daniel Dieck, Associate Planner

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

RES #231023-5

APPROVE EASEMENT AND RIGHT-OF-WAY AGREEMENTS, TEMPORARY ACCESS AGREEMENT, AND SUPPLEMENTAL AGREEMENT BETWEEN THE VILLAGE OF FOX CROSSING AND ANR PIPELINE COMPANY

WHEREAS, ANR Pipeline Company desires to upgrade and improve their natural gas utility line that extends through portions of the Village of Fox Crossing and through portions of Village publicly owned lands; and

WHEREAS, ANR Pipeline Company desires to acquire additional permanent and temporary easements through Village owned properties to conduct ANR Pipeline Company's proposed natural gas utility improvement project; and

WHEREAS, the Village of Fox Crossing and ANR Pipeline have negotiated proposed agreements relating to the acquisition of permanent and temporary easements, the temporary access for construction of the improvements, and a supplemental agreement to address the Village methane mitigation efforts located at the old Village landfill; and

WHEREAS, the proposed agreements are listed as follows:

- Attachment #1 Easement and Right-of-Way Agreement (for Parcel #1210172)
- Attachment #2 Easement and Right-of-Way Agreement (for Parcel #121017403)
- Attachment #3 Temporary Access Easement
- Attachment #4 Supplemental Agreement (to address methane mitigation and miscellaneous matters)

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves the agreements listed above, as attached.

BE IT FURTHER RESOLVED that the Village Board authorizes the Village President and Village Clerk to sign and execute the above agreements.

Reviewed this 23rd day of October, 2023

Adopted this 11th day of December, 2023

Requested by: Jeffrey Sturgell, Village Manager

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #231211-1

PRELIMINARY AND FINAL PLAT – TAYCO ROAD SUBDIVISION

WHEREAS, the applicant, Habitat for Humanity, has applied for approval of a five (5) lot (with an outlot) preliminary and final plat for the Tayco Road Subdivision located north of State Highway 10 (STH 10) on Tayco Road; and

WHEREAS, staff finds that this preliminary and final plat complies with the Village of Fox Crossing’s Chapter §419 Land Division Ordinance and with the Village of Fox Crossing Comprehensive Plan; and

WHEREAS, the Village of Fox Crossing Planning Commission held the required Public Hearing and reviewed this item at their December 6, 2023 meeting, and recommended approval of the preliminary plat with the following conditions:

1. A development agreement shall be executed prior to approval of the final plat. The development agreement will incorporate all required fees and provisions of the final plat.
2. All taxes and assessments shall be paid prior to the Village affixing signatures on the final plat.
3. The applicant shall provide the Village with a final copy of the recorded final plat.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the preliminary and final plat with the above conditions.

Adopted this 11th day of December, 2023

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

PLANNING COMMISSION MEMO

Date: November 9, 2023
 To: Village Planning Commission Members
 From: George L. Dearborn Jr., AICP Director of Community Development
 RE: Agenda Item 1 – Preliminary and Final Plat - Taco Rd – Habitat Single Family Homes

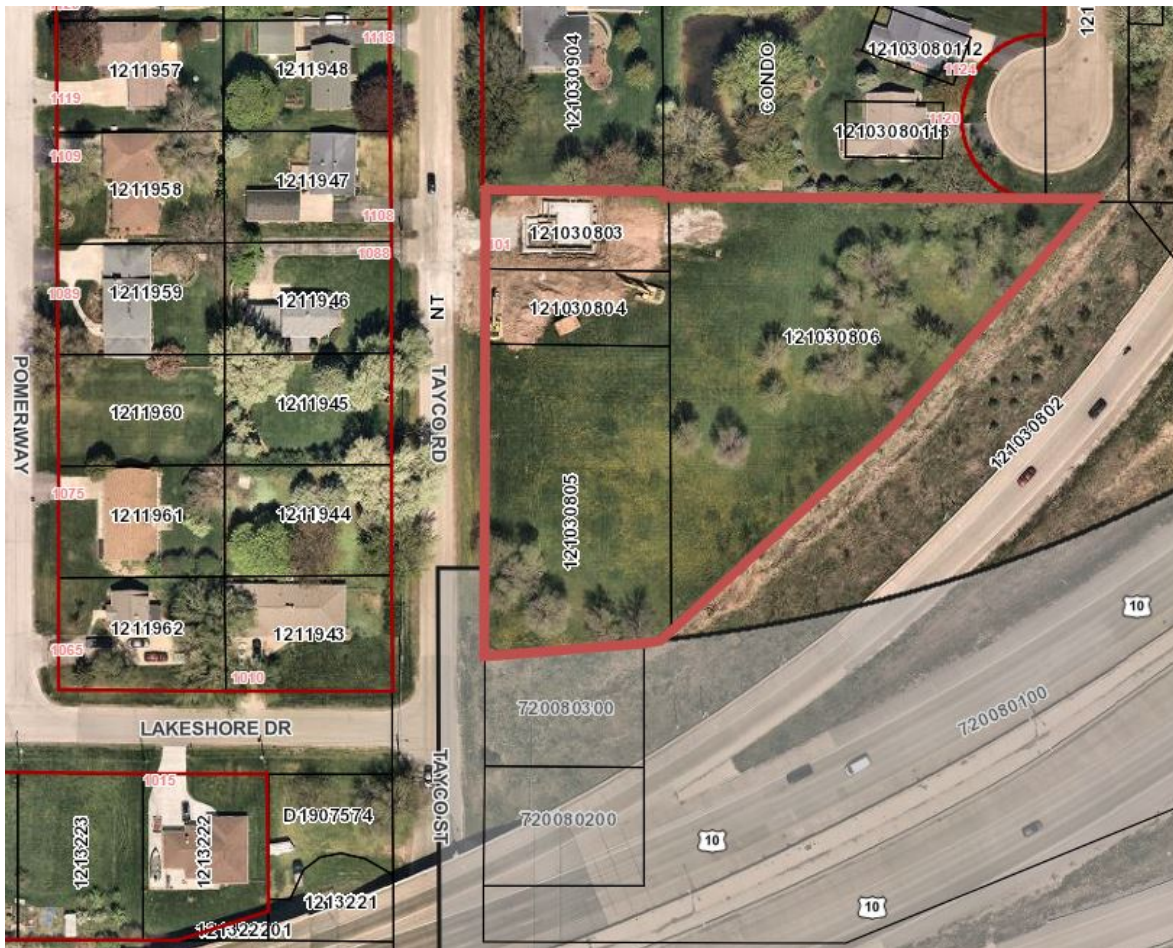
Overview

The applicant is proposing a 5 lot single family plat with an out lot for the stormwater pond. The large lot 5 is intended to be further divided, at a future date, as a single-family condominium plat with access off of Lake Breeze Court. The original zoning for this property was a PUD that allows lots as small as 7,000 square feet and 53 feet of frontage.

Staff Recommendation

Staff recommends approval of this preliminary and final plat with the following conditions:

1. A development agreement must be prepared and approved by the Village Board.



RES #231211-2

CHANGE ORDER #1 & FINAL – 2023 CONCRETE WORK PROGRAM TO INCLUDE TRAIL RAMP REPLACEMENTS

WHEREAS, on March 27, 2023, Sommers Construction Co., Inc., was awarded the 2023 Concrete Work Program to Include Trail Ramp Replacements contract in the amount of \$135,327.90; and

WHEREAS, Change Order #1 reflects a net decrease of \$13,740.90, due to the following:

Manhole Adjustments	\$ 6,600.00
Final Quantity Adjustments	<u>(\$ 20,340.90)</u>
Total:	(\$ 13,740.90)

WHEREAS, the decrease of \$13,740.90 from Change Order #1 items, results in a new total contract price of \$121,587.00; and

WHEREAS, it is the recommendation of Engineer Lee Reibold and Village Manager Jeffrey Sturgell to approve Change Order #1 to Sommers Construction Co., Inc., for a total decrease in the amount of \$13,740.90, resulting in a new contract amount of \$121,587.00.

NOW, THEREFORE BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the 2023 Concrete Work Program to Include Trail Ramp Replacements contract, for a total decrease in the amount of \$13,740.90 to **Sommers Construction Co, Inc., Shiocton, Wisconsin**, for an adjusted contract amount of \$121,587.00.

Adopted this 11th day of December, 2023

Requested by: Jeffrey Sturgell, Village Manager
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk



November 27, 2023

Village of Fox Crossing
2000 Municipal Drive
Neenah, WI 54956

Re: Village of Fox Crossing
2023 Concrete Pavement Repair Program
Change Order #1
McM. No. F0057-09-23-00136-D

Enclosed herewith is Change Order #1 for the above referenced project. This change is a decrease in the Contract in the amount of \$13,740.90. The current Contract Price is \$121,587.00.

Please review and sign in the space provided. **Return all copies to our office**, and we will distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Lee R. Reibold".

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:mck

Enclosure: Change Order #1

McMAHON

ENGINEERS ARCHITECTS

1445 McMAHON DRIVE P.O. BOX 1025
 NEENAH, WI 54956 NEENAH, WI 54957-1025
 TELEPHONE: 920.751.4200
 FAX: 920.751.4284

CHANGE ORDER

McMAHON ASSOCIATES, INC.

SOMMERS CONSTRUCTION CO., INC.
 W7841 SMITH STREET
 SHIOCTON, WI 54170

Contract No. F0057-09-23-00136-D
 Project File No. F0057-09-23-00136.03
 Change Order No. One (1) & FINAL
 Issue Date: November 21, 2023
 Project: Village of Fox Crossing-2023 Concrete
 Pavement Repair Program

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	ADD MH\Inlet adjustments, 11 EACH @ \$600.00\EA.	+ \$6,600.00
1.2	FINAL Quantity Adjustment, Bid vs. As-Constructed per attached spreadsheet	- \$20,340.90
	TOTAL	- \$13,740.90

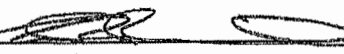
The Changes Result In The Following Adjustments:

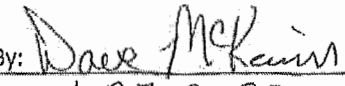
	CONTRACT PRICE	TIME
Prior To This Change Order	\$135,327.90	- days
Adjustments Per This Change Order	-\$13,740.90	- days
Current Contract Status	\$121,587.00	- days

Recommended:
McMAHON ASSOCIATES, INC.
 Neenah, Wisconsin

Accepted:
SOMMERS CONSTRUCTION CO. INC.
 Shiocton, Wisconsin

Authorized:
VILLAGE OF FOX CROSSING
 Wisconsin

By: 
 Date: 11/21/2023

By: 
 Date: 11-27-2023

By: _____
 Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

Village of Fox Crossing
 2023 Concrete Pavement Repair Program
 Miscellaneous Concrete Pavement Panel Replacements
 FINAL Project Costs Based Upon As-Constructed Quantities
 McM No. F0057-09-23-00136-D

Base Bid - Miscellaneous Concrete Panel Replacement

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Bid	FINAL CONTRACT		Difference	
							Qty	Total Cost	Qty	Total Cost
1	Removing concrete pavement	204.0100	750	S.Y.	\$23.45	\$ 17,587.50	656	\$ 15,383.20	-94	\$ (2,204.30)
2	Base aggregate dense 1 1/4-inch	305.0120	40	TONS	\$0.01	\$ 0.40	0	\$ -	-40	\$ (0.40)
3	Concrete curb & gutter 30-inch Type D		180	L.F.	\$71.00	\$ 12,780.00	202	\$ 14,342.00	22	\$ 1,562.00
4	Concrete pavement 9-inch Reinforced	415.0090	550	S.Y.	\$97.00	\$ 53,350.00	559	\$ 54,223.00	9	\$ 873.00
5	Concrete pavement HES 9-inch Reinforced	415.1090	150	S.Y.	\$99.00	\$ 14,850.00	41	\$ 4,059.00	-109	\$ (10,791.00)
6	Drilled tie bars (36" spacing)	416.0610	400	EACH	\$12.00	\$ 4,800.00	305	\$ 3,660.00	-95	\$ (1,140.00)
7	Drilled dowel bars (15" spacing)	416.0620	900	EACH	\$15.00	\$ 13,500.00	356	\$ 5,340.00	-544	\$ (8,160.00)
8	Dowel bars		100	L.F.	\$12.00	\$ 1,200.00	77	\$ 924.00	-23	\$ (276.00)
9	Sawing concrete	690.0250	950	L.F.	\$3.50	\$ 3,325.00	922	\$ 3,227.00	-28	\$ (98.00)
Total = \$ 121,392.90								\$ 101,158.20		\$ (20,234.70)

Supplemental Bid #1 - N. Lake St & Jacobsen Rd Curb Ramp Replacement

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Bid	FINAL CONTRACT		Difference	
							Qty	Total Cost	Qty	Total Cost
1	Remove concrete pavement	204.0100	550	S.F.	\$2.85	\$ 1,567.50	558	\$ 1,589.16	8	\$ 21.66
2	Concrete Sidewalk 6-inch		550	S.F.	\$12.65	\$ 6,957.50	558	\$ 7,053.64	8	\$ 96.14
3	Curb Ramp Detectable Warning Field Radial Natural Patina		72	S.F.	\$45.00	\$ 3,240.00	56	\$ 2,520.00	-16	\$ (720.00)
Total = \$ 11,765.00								\$ 11,162.80		\$ (602.20)

Supplemental Bid #2 - W American Dr & Ethan Way Curb Ramp Replacement

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Bid	FINAL CONTRACT		Difference	
							Qty	Total Cost	Qty	Total Cost
1	Remove concrete pavement	204.0100	140	S.F.	\$2.85	\$ 399.00	172	\$ 490.20	32	\$ 91.20
2	Concrete Sidewalk 6-inch		140	S.F.	\$12.65	\$ 1,771.00	172	\$ 2,175.80	32	\$ 404.80
Total = \$ 2,170.00								\$ 2,666.00		\$ 496.00

* Change Order Items:

Item	Description	WisDOT No.	Bid Qty	Unit	Unit Cost	Total Bid	FINAL CONTRACT		Difference	
							Qty	Total Cost	Qty	Total Cost
1.1	Manhole/Inlet adjustments			EACH	\$ 600.00	\$ -	11	\$ 6,600.00	11	\$ 6,600.00
Contract Total = \$ 135,327.90								\$ 121,587.00		\$ (13,740.90)

RES #231211-3

2024 INTERMUNICIPAL AGREEMENT BETWEEN THE CITY OF APPLETON AND THE VILLAGE OF FOX CROSSING, TO PROVIDE FOR COST-SHARING OF TRANSIT SERVICES FOR THE ELDERLY

WHEREAS, the City of Neenah and the Village of Fox Crossing participate in the Northern Winnebago Dial-A-Ride program, a transportation program for the benefit of the elderly of the Cities of Neenah and Menasha, and the Village of Fox Crossing; and

WHEREAS, the City of Appleton owns Valley Transit, and is responsible for the direction of Valley Transit operations; and

WHEREAS, the City of Neenah and the Village of Fox Crossing desire to coordinate transportation services with the City of Appleton and Valley Transit in order to maximize external revenue sources and grants; and

WHEREAS, the current contract for the Dial-A-Ride program expires on December 31, 2023; and

WHEREAS, Valley Transit has entered into a contract with Running, Inc. to serve as the vendor for the program in 2024, with a cost of \$18.21 per ride (which will be partially offset with grant funding); and

WHEREAS, the City of Neenah and the Village of Fox Crossing agree to keep the rider share cost at the amount of \$3.50 per ride.

NOW, THEREFORE BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby approves the proposed elderly transportation rate of \$3.50 per rider and \$14.71 per municipality (less grant funding).

BE IT FURTHER RESOLVED, that the Village of Fox Crossing Board of Trustees hereby authorizes the Village President and Village staff to execute any necessary documents, including the intermunicipal agreement with the City of Appleton for this program, as attached.

Adopted this 11th day of December, 2023

Requested by: Jeremy Searl, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

**2024 INTERMUNICIPAL AGREEMENT PURSUANT TO WIS. STAT. § 66.0301
BETWEEN THE CITY OF APPLETON AND THE VILLAGE OF FOX CROSSING,
TO PROVIDE FOR COST-SHARING OF TRANSIT SERVICES FOR THE ELDERLY**

I. THE PARTIES

The City of Appleton, a Wisconsin municipal corporation, doing business at 100 North Appleton Street, Appleton, Wisconsin 54911-4799 ("Appleton").

The Village of Fox Crossing, a Wisconsin municipal corporation, doing business at 2000 Municipal Drive, Neenah Wisconsin 54956 ("Fox Crossing").

Together, the municipalities may be jointly referred to as "the Parties".

II. THE RECITALS

WHEREAS, the City of Appleton, the owner of Valley Transit, assumes responsibility for and direction of its operations, and

WHEREAS, the Village of Fox Crossing operates Northern Winnebago Dial-A-Ride, a transportation program (hereinafter referred to as "DIAL-A-RIDE") for the benefit of the Village of Fox Crossing, and

WHEREAS, the City of Appleton and the Village of Fox Crossing wish to coordinate services to maximize outside revenue sources.

III. THE AGREEMENT

NOW, THEREFORE, the City of Appleton the Village of Fox Crossing by their respective representatives, do hereby agree as follows:

1. **COST-SHARING AGREEMENT.**

Expenses for the Dial-A-Ride program will be shared based on the following formula:

Dial-A-Ride x Contract Cost
- Federal Share
- State Share
- Farebox Revenues
+ Administrative Charge
= Village of Fox Crossing Estimated Contribution

Valley Transit and the Village of Fox Crossing estimate that there will be 1,500 rides in 2024. Cost estimates are as follows:

Cost for Dial-A-Ride (1,500 X \$18.21)	\$27,315
Federal Share	(7,648)
State Share	(7,648)
Fares (1,500 X \$3.50)	(5,250)
Administrative Charge	<u>2,732</u>
The Village of Fox Crossing Estimated Contribution*	\$9,501

Actual costs will be based on actual ridership, federal share, state share, and fares in 2024.

*This cost figure is illustrative given that the amounts used in the formula are estimates.

2. **METHOD OF PAYMENT.** Payment by Valley Transit to the contractor will be made monthly based on ridership information provided by the Village of Fox Crossing to Valley Transit. Valley Transit will invoice the Village of Fox Crossing for its contribution on a monthly basis.
3. **LENGTH OF AGREEMENT.** This agreement shall be for the calendar year 2024. Renewal shall occur upon mutual agreement by the parties 30 days prior to the termination date of this contract.
4. **PROGRAM ADMINISTRATION AND REPORTING.** Valley Transit and the Village of Fox Crossing shall be responsible for administration of the Dial-A-Ride Program.
5. **INSPECTION.** Both parties agree to allow inspection of each other's records and books so far as permitted by law. Record inspection shall be allowed upon reasonable notice in order to confirm compliance with the terms and conditions of this agreement.
6. **AUDIT.** Any audits required for Dial-A-Ride services will be added to the total cost of those services and the Village of Fox Crossing's cost impact will be as described in Section 1 above. Valley Transit shall establish and maintain accounts for the specialized transportation services receiving funding under this agreement. The accounts shall distinguish the costs of this transportation service from any other service.
7. **INDEMNIFICATION.** Each party to this agreement agrees to indemnify, save harmless and defend the other party from and against all liability, loss, damage, costs or expenses which a signing party may sustain, incur or be required to pay by reason of the other party's acts, errors or omissions.
8. **INSURANCE.** The City of Appleton and the Village of Fox Crossing agree at all times during the existence of this Agreement to keep in force the following insurance coverages:

<u>Coverage</u>	<u>Limit</u>
Worker's Compensation	Statutory Limit
Comprehensive General Liability	\$1,000,000 Each Occurrence
Auto Liability	\$1,000,000 CSL

9. **DISCRIMINATION.** In connection with the performance of work under this agreement, the City of Appleton the Village of Fox Crossing agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, sexual orientation, development disability as defined in §5101 (5), Wis. Stats., national origin, marital status, ancestry, arrest record, conviction record, or membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States or this State. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other form of compensation; and section for training, including apprenticeship. Valley Transit further agrees to take affirmative action to ensure equal employment opportunities.
10. **CONDITIONS.** This agreement is contingent upon authorization of Wisconsin and United States law and any material amendment or repeal of the same affecting relevant funding, or authority of the City of Appleton and the Village of Fox Crossing shall serve to terminate this agreement.

11. **MODIFICATION/TERMINATION**. Failure to comply with any material part of this agreement may be considered cause for revision, suspension, or termination.

Revision or modification of this agreement must be agreed to by all parties involved by a written addendum signed by the authorized representatives of each party.

12. **ELECTRONIC SIGNATURES**. This Agreement may be executed in counterparts, either by original signature or verified electronic signature, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. The headings in this Agreement are inserted for convenience of reference only and shall not constitute a part hereof.

IN WITNESS WHEREOF, the parties have caused the forgoing instrument to be executed on this _____ day of _____, 2023.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

CITY OF APPLETON

BY: _____
JACOB A. WOODFORD, MAYOR

By: _____
KAMI LYNCH, CITY CLERK

PROVISION HAS BEEN MADE TO PAY THE LIABILITY,
WHICH WILL ACCRUE UNDER THE CONTRACT.

APPROVED AS TO FORM:

JERI A. OHMAN, FINANCE DIRECTOR

CHRISTOPHER R. BEHRENS, CITY ATTORNEY

DAVID C. RASHID, CITY ATTORNEY

VILLAGE OF FOX CROSSING

BY: _____
DALE YOUNGQUIST, VILLAGE PRESIDENT

DATE

BY: _____
DARLA M. FINK, VILLAGE CLERK

DATE

APPROVED AS TO FORM:

ANDY ROSSMEISSI, VILLAGE ATTORNEY
CL: A22-0939AKA

RES #231211-4

APPOINT ELECTION INSPECTORS FOR 2024-2025 ELECTIONS

WHEREAS, Section 7.30(4), WI Stats require that before December 31, 2023, the Village President nominate to the Village Board of Trustees the necessary election officials for the next two-year term; and

WHEREAS, the Village Clerk has submitted a list of election officials to the Village President, who is recommending the nomination of same for Village Board consideration.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the following nominations are hereby accepted:

Adams, John	2353 W. Prospect Ave.	Labre, Beverly	973 Solar Parkway
Alexander, Margaret	910 Westfield Lane	Lemmens, Rick	2370 Meadow Heights Circle
Arnold, Nathan	1266 Lori Drive	Lenius, Lynne	2586 W. Palisades Drive
Auer, Casey	842 Terra Cotta Drive	Lenz, Vicki	1049 Sterling Heights Drive
Bellmer, Alvin	2579 W. Palisades Drive	Lemke, Jill	355 Thomas Court
Bentley, Connie	1340 N. Lake Street	Lindow, Sally	2492 Stroebe Island Drive
Boehlen, Penny	1643 Tonya Trail	Lord, Rebecca	2153 W. Prairie Creek Drive
Brickham, Gloria	980 Solar Parkway	Luedke, Ardis	1014 Bridgeview Court
Bruggeman, Ronald	1814 Pine Point Court	Malchow, Beth	1838 Bridle Lane
Buss, Thomas	320 Bellin Street	Manteufel, Sally	1179 Meadow Lane
Cameron-Olson, Mary	1641 Copperstone Place	McDermott, Jim	2213 Palisades Drive
Conzelman, Susan	1330 Westcreek Lane	McDermott, Judilynn	2213 Palisades Drive
Daniels, Priscilla	843 Tumblebrook Road	McDonald, Kathleen	1641 Stanton Circle
Davis, John	1951 Tumblebrook Court	McHugh, Thomas	1959 Tumblebrook Road
Demuth, Steven	831 Trailsway Lane	McKenny, Bonnie	1831 Brighton Beach Road
Demuth, Valrie	831 Trailsway Lane	Metzig-Schmidt, Diane	1978 Fox Burrow Court
Diehl, Carole	1052 Stead Drive	Moder, Donna	1303 Green Valley Drive
Dollhopf, Susan	2190 Bramblewood Court	Negro, Michael	1866 Bridgeview Drive
Dorschner, Kathleen	2521 O'Connor Way	Neshek-Grade, Michelle	2189 Woodlawn Lane
Dugenske, Lisa	1741 Dublin Trail	Nuite, Brenda	1001 Derby Lane
Edmunds, Janet	1903 Dordona Drive	Olson, John	2167 Woodlawn Lane
Engleman, Todd	1954 Olde Buggy Drive	Olson, Terrance	741 Irish Road
Exenberger, Albert	3083 Fox Run	Page, Margaret	1400 Home Avenue
Exenberger, Janice	3083 Fox Run	Pappas, Joan	1853 Oxwood Drive
Goffard, Mary	1194 Bartlein Court	Peterson, Carl	810 Tumblebrook Road
Goodnight, Judith	1406 Fieldstone Court	Podoski, Leo	7570 Sunburst Lane
Goodnight, Michael	1406 Fieldstone Court	Podoski, Sally	7570 Sunburst Lane
Grunow, Matthew	1195 Christopher Drive	Polzin, Jeffrey	1100 Oneida Street
Hanson, Jerry	2523 O'Connor Way	Rankin, Kristine	857 Tumblebrook Road
Hardy, Chelsie	2119 W. Prairie Creek Drive	Redeker, Karyn	1381 Earl Street
Harter, Briana	913 Irish Road, #2	Reinke, Julie	2193 Sunrise Drive, Unit N
Karandikar, Kadambari	1375 Martingale Lane	Reinke, Robert	2193 Sunrise Drive, Unit N
Kessler, Vicki	1425 Sunset Lane	Romzek, Tracy	2181 Willow Hill Drive
Kettner, Lynn	2390 Stroebe Island Drive	Schafer, Cathie	1400 Great Plains Dr., #11
Kirst, Connie	1862 Bridle Lane	Seeke, Lori	1391 Fox Burrow Court
Krueger, Linda	1944 Creek Side Drive	Stafford, Bryan	1132 Tullar Road
Kuepper, Bernice	1500 Jacobsen Road	Stafford, Mellisa	1132 Tullar Road
Kuepper, Larry	1500 Jacobsen Road	Stevenson, Mary	1750 Dublin Trail

Storma, Amme	718 Ravenswood Court	Vanderheiden, Christa	1420 Westwood Drive
Sutliff, Mary	1727 Tonya Trail	Webb, Lynette	1830 County Road II, #30
Sylvester, Kathleen	1110 Gavin Road	Willecke, Thomas	912 William Street
Thurrow, Dave	991 Nennig Road	Williams, Susan	1869 Oakview Drive
Thurrow, Rosemary	991 Nennig Road	Winter, Ronald	2505 Southwood Drive
Tobey, Carl	1800 Midway Road	Zimmerman, Garth	1134 Lake Breeze Court

Adopted this 11th day of December, 2023

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #231211-5

**ISSUE ANNUAL SECONDHAND DEALER LICENSES – JANUARY 1 THROUGH
DECEMBER 31, 2024**

WHEREAS, the annual Secondhand Dealer license applicants listed below have made proper application with the Village Clerk's office and the proper fees have been paid and receipted; and

WHEREAS, the Clerk's office submits the following license applicants for Village Board approval:

Mark Heimerl for Austin's Resale, LLC - 1050 Appleton Road
Daniel J. Quella for Now That Is Cool Inc. - 1020 Appleton Road

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby grants approval of the Secondhand Dealer licenses above *pending satisfactory inspections, background checks, and a report from the Finance Department* that all outstanding invoices and taxes have been satisfied, for the licensing period of January 1 through December 31, 2024.

Adopted this 11th day of December, 2023

Requested by: Darla M. Fink, Village Clerk
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #231211-6

ISSUE “CLASS A”/CLASS “A” BEER AND LIQUOR RETAIL LICENSE AND APPOINTMENT OF AGENT FOR ALL STAR OIL, INC. D/B/A PRIDE OF NEENAH, 670 N. GREEN BAY ROAD

WHEREAS, All Star Oil, Inc. d/b/a Pride of Neenah has made proper application with the Village Clerk’s office for a “Class A”/Class “A” Beer and Liquor license and the applicant has paid the appropriate fees; and

WHEREAS, All Star Oil Inc. has submitted a *Schedule of Appointment of Agent* with the Village Clerk to appoint Dhillon Inderjeets as Agent for All Star Oil, Inc. d/b/a Pride of Neenah; and

WHEREAS, license issuance is pending satisfactory inspections by the Village of Fox Crossing Fire and Building Departments, Community Development, Winnebago County Health Departments, background check by the Police Department, and a report from the Finance Department indicating that real estate taxes, personal property taxes and all outstanding claims are paid in full; and

WHEREAS, the Police Chief has certified that upon checking municipal and state criminal records, to the best of his knowledge, said Agent was found satisfactory and he has no objection to the Agent appointment; and

WHEREAS, the Clerk’s office submits the following for Village Board approval:

“Class A”/Class “A” Beer and Liquor Retail License
All Star Oil, Inc. d/b/a Pride of Neenah
670 N. Green Bay Road
Dhillon Inderjeets, Agent

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees that the “Class A”/Class “A” Beer and Liquor Retail license is hereby granted to Pride of Neenah, pending the above conditions, for the current licensing period ending on June 30, 2024; and

BE IT FURTHER RESOLVED by the Village Board of Trustees that the appointment of Dhillon Inderjeets as Agent for All Star Oil, Inc. d/b/a Pride of Neenah is hereby approved.

Adopted this 11th day of December, 2023

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Fox Crossing County of Winnebago
 City

The undersigned duly authorized officer/member/manager of All Star Oil Inc LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Pride of Neenah
(Trade Name)

located at 670 N Green Bay Neenah WI 54956

appoints Dhillon Inderjeet
(Name of Appointed Agent)

2003 S Valley Spring Dr New Berlin, WI 53151
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).
All Star Oil I

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 20 years

Place of residence last year 2003 S Valley Spring Dr New Berlin, WI 53151

For: All Star Oil Inc
(Name of Corporation / Organization / Limited Liability Company)

By: Dhillon Inderjeet
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Dhillon Inderjeet, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Dhillon 11/29/23 Agent's age 64
(Signature of Agent) (Date)

2003 S Valley Springs Dr. New Berlin, WI 53151 Date of birth 01/24/1959
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 12/5/23 by S Blue Title POLICE CHIEF
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Receipt # 37902

Form AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	Fox Crossing
License Period	

License(s) Requested

- Class "A" Beer \$ 300
- Class "B" Beer \$ 100
- "Class C" Wine \$ 100
- Reserve "Class B" Liquor \$ 10,000
- "Class A" Liquor \$ 400
- "Class B" Liquor \$ 500
- "Class A" Liquor (Cider Only) \$ 0
- "Class B" (Wine Only) Winery \$ 0

License Fees	\$
Publication Fee	\$ 55
Background Check	\$
Total Fees	\$ 755 -

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)
All Star Oil Inc

2. Trade Name or DBA
Pride of Neenah

3. Premises Address
670 N. Green Bay Neenah, WI 54956

4. County Winnebago 5. Municipality Fox Crossing 6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN 93-3511224 9. Wisconsin Seller's Permit Number

10. Premises Phone 1920 486 2902 11. Premises Email Allstaroilinc23@gmail.com

12. Entity Type (check one)
 Sole Proprietor Partnership Limited Liability Company Corporation Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.
670 N. Green Bay Neenah, WI 54956

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate Yes No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? Yes No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration 11/29/23	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name Dhillon		Agent's First Name Inderjeet	Phone 14149756340

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Khaira	Harjinder	Vice P.	630 470 0031
Darar	Darshan S.	President	3175574278

Part E: Attestation

Who must sign this application?

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature Harjinder Khaira		Date 11/29/23	
Name (Last, First, M.I.) Khaira, Harjinder			
Title Owner		Email Allstaroidline23@gmail.com	

Part F: For Clerk Use Only

Date application was filed with clerk 11/29/2023	Date reported to governing body 12/11/2023	Date provisional license issued (if applicable) N/A
Date license granted	License number 24-305	Date license issued
Signature of Clerk/Deputy Clerk Chente M Jaenke		



RES #231211-7

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Brenda Martinez Avila – Approved

Nathan Laeyendecker – Approved

Yolanda Young – Approved

Macy O'Brien – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2022 - June 30, 2024.

Adopted this 11th day of December, 2023

Requested by: Scott Blashka, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #231211-8

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$6,371,046.21

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	159,611.63
Special Revenue Fund	\$	10,209.45
Debt Fund	\$	-
Capital Projects Fund	\$	11,206.18
Water Fund	\$	107,535.63
Sewer Fund	\$	14,333.87
Stormwater Fund	\$	443,875.75
Trust & Agency Fund	\$	-
Special Processed Payments	\$	5,624,273.70
Total:	\$	<u>6,371,046.21</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 11th day of December, 2023.

Requested by: Jeremy Searl, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: December 5, 2023
 For Village Board Meeting of: December 11, 2023

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$159,611.63
Special Revenue Funds	\$10,209.45
Debt Fund	\$0.00
Capital Projects Fund	\$11,206.18
Water Fund	\$107,535.63
Sewer Fund	\$14,333.87
Stormwater Fund	\$443,875.75
Trust & Agency Fund	\$0.00
Total Bills for	December 11, 2023
	<u><u>\$746,772.51</u></u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE	DEPT. /PURPOSE	AMOUNT
	Village Specials	11/22-12/5/2023	**See Attached Listing** \$105,458.27
ACH	Employee Benefits Corp	11/27-12/5/2023	Flex Spending Claims \$869.16
ACH	Farmers State Bank	12/1/2023	NAN Principal/Interest \$5,259,650.00
ACH	WDC	11/22/2023	Deferred Comp \$6,477.17
ACH	North Shore Bank	11/9/2023	Deferred Comp \$1,520.00
ACH	Plug N Pay	12/5/2023	Nov CC Fees \$30.00
ACH	WI TRVP	12/4/2023	Suspension Fees \$3.00
48882-48887	Payroll	11/22/2023	Payroll \$2,556.75
ACH	Payroll	11/22/2023	Payroll \$175,684.13
ACH	Payroll	11/22/2023	Taxes \$72,025.22
Total Special Processed Payments			<u><u>\$5,624,273.70</u></u>
GRAND TOTAL			<u><u>\$6,371,046.21</u></u>