

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, November 23, 2020 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Special Village Board Meeting – October 12, 2020, October 26, 2020, & November 9, 2020
 - b) Regular Village Board Meeting – October 12, 2020, October 26, 2020, & November 9, 2020Minutes and Correspondence to Receive
 - c) Park Commission – October 14, 2020
 - d) Election Results – November 3, 2020 General Election
 - e) Water Pumpage Report – October 2020
 - f) Water Break Report - October 2020
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 201123-1 Final Plat – Winding Creek Estates 4 Subdivision
 - b) 201123-2 Certified Survey Map – Parcel #1210174 & Parcel #121017401 Located on East Shady Lane
 - c) 201123-3 Certified Survey Map – 1730 & 1744 Lakeshore Drive
 - d) 201123-4 Amend Village of Fox Crossing Fee Schedule for 2021
 - e) 201123-5 Operator License Applicants
 - f) 201123-6 Expenditures
9. **Reports**
 - a) President Dale Youngquist – 2021 Village of Fox Crossing Budget Public Hearing to be held Monday, November 30, 2020 at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
 - b) Street Superintendent Randy Gallow – Santa Rides Again on the Santa Float December 7 through December 11, 2020
 - c) Clerk Darla Fink – Circulation of Nomination Papers for Spring Election begins December 1, 2020 through January 5, 2021 at 5:00 p.m.
 - d) President Dale Youngquist – Thanksgiving Wishes
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #201123-1

FINAL PLAT – WINDING CREEK ESTATES 4 SUBDIVISION

WHEREAS, the applicant, Pat Hietpas, is requesting approval of a final plat for the Winding Creek Estates 4 Subdivision in the Village of Fox Crossing; and

WHEREAS, a Developer Agreement for the Winding Creek Estates 4 Subdivision was approved by the Village Board at the January 28, 2019, Village Board meeting; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their November 18, 2020 meeting, and recommended approval of the final plat for the Winding Creek Estates 4 Subdivision with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the final plat.
2. The applicant shall provide the Village with a final copy of the recorded final plat.

Planning Commission: 7 Aye 0 Nay 0 Excused 0 Abstain

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby recommends approval of the final plat with the above conditions.

Adopted this 23rd day of November, 2020

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #201123-2

CERTIFIED SURVEY MAP – PARCEL #12110174 & PARCEL #121017401 LOCATED ON EAST SHADY LANE

WHEREAS, the applicant, Vic Lutz, requests approval of a Certified Survey Map (CSM) to split parcel #12110174, and combine a portion of the parcel to parcel #121017401; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their November 18, 2020 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 0 Excused 1 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 23rd day of November, 2020

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #201123-3

CERTIFIED SURVEY MAP – 1730 & 1744 LAKESHORE DRIVE

WHEREAS, the applicants, Lyle and Barbara Hanson, request approval of a Certified Survey Map (CSM) to adjust the boundary line between 1730 & 1744 Lakeshore Drive; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their November 18, 2020 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 0 Excused 1 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 23rd day of November, 2020

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #201123-4

AMEND VILLAGE OF FOX CROSSING FEE SCHEDULE FOR 2021

WHEREAS, on July 13, 2020, the Village of Fox Crossing Board of Trustees adopted the Village of Fox Crossing Fee Schedule (previously listed as Appendix B of the former Fox Crossing Municipal Code)

WHEREAS, it is necessary, from time to time, to amend the Fee Schedule to ensure appropriate fees are charged to maintain adequate Village services.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby amends the Village of Fox Crossing Fee Schedule, as attached, effective January 1, 2021.

Adopted this 23rd day of November, 2020

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #201123-5

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Coral Rosengren – Approved
Megan Bloom-Reeves – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

Adopted this 23rd day of November, 2020

Requested by: Tim G. Seaver, Police Chief
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #201123-6

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$4,023,463.14

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	57,769.67
Special Revenue Fund	\$	80,541.31
Debt Fund	\$	-
Capital Projects Fund	\$	633,486.39
Water Fund	\$	39,533.97
Sewer Fund	\$	80,858.95
Stormwater Fund	\$	38,756.04
Trust & Agency Fund	\$	1,157.22
Special Processed Payments	\$	3,091,359.59
Total:	\$	<u>4,023,463.14</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 23rd day of November, 2020

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk