

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, October 25, 2021 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Budget Workshop #1 – October 4, 2021
 - b) Special Village Board Meeting – October 11, 2021
 - c) Regular Village Board Meeting – October 11, 2021
 - d) Budget Workshop #2 – October 11, 2021Minutes and Correspondence to Receive
 - e) Park Commission Meeting Minutes – September 8, 2021 & September 22, 2021
 - f) Planning Commission Meeting Minutes – September 15, 2021
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 211025-1:ORD Amend Fox Crossing Municipal Code Chapter § 435.7-04(B) Overlay Zoning Districts – Text Amendment to Add Chapter § 435.7-04(B)(4) Reduced Setback Overlay District *First Reading*
 - b) 211025-2:ORD Amend Fox Crossing Municipal Code Chapter § 435.7-140 Personal Storage Facility – Text Amendment to Allow an Exemption to Water and Sanitary Sewer Connections When Services Not Available *First Reading*
 - c) 211025-1 Operator License Applicants
 - d) 211025-2 Expenditures
9. **Reports**
 - a) President Dale Youngquist
 - Budget Workshop #4 – Monday, October 25 at 5:00 p.m. and then following the Regular Village Board Meeting
 - 2022 Village of Fox Crossing Budget Public Hearing to be held Monday, November 29, 2021, at 6:00 p.m. in the Arden Tews Assembly Room of the Village Municipal Complex, 2000 Municipal Drive
 - b) Trustee Kris Koeppe – Results of Electronic Recycling Event held on October 9, 2021
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

ORD #211025-1:ORD *First Reading*

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 435.7-04(B) OVERLAY ZONING DISTRICTS – TEXT AMENDMENT TO ADD CHAPTER § 435.7-04(B)(4) REDUCED SETBACK OVERLAY DISTRICT

The Village Board of the Village of Fox Crossing does ordain as follows:

Part I. Chapter 435.7-04 (B) Overlay Zoning Districts, is hereby amended to add Chapter 435.7-04 (B)(4) Reduced Setback Overlay District, as follows:

435.7-04 (B) (4) Reduced Setback Overlay District

This overlay district can only be applied to the zoning districts identified below when the majority of the existing structures proposed to be located within the overlay district do not meet current setback requirements. The reduced setback shall be the minimum possible but shall be no less than zero feet.

B-1 Neighborhood Business.

B-2 Community Business.

B-3 General Business.

I-1 Light Industrial.

I-2 Heavy Industrial.

Standards for the Reduced Setback Overlay District are as follows subject to the following:

(1) Minimum front yard - setback, none, unless off-street parking spaces are located between the right-of-way line and any buildings on the lot then a minimum of a ten-foot setback.

(2) Minimum side yard - none but subject to fire codes for the specific use. The overlay district shall encompass no less than one parcel.

(3) Minimum rear yard - as per principal zoning district.

(4) Height - as per principal zoning district.

(5) Other Considerations - The overlay district shall also take into consideration vehicular and pedestrian safety, intersection visibility, easements and other conditions specific to the area proposed for a reduced setback and setbacks shall be adjusted subject to the above additional issues when appropriate.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: October 25, 2021

Date Adopted: _____

Requested by: George L Dearborn Jr., AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ORD #211025-2:ORD *First Reading*

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 435.07-140 PERSONAL STORAGE FACILITY – TEXT AMENDMENT TO ALLOW AN EXEMPTION TO WATER AND SANITARY SEWER CONNECTIONS WHEN SERVICES NOT AVAILABLE

The Village Board of the Village of Fox Crossing does ordain as follows:

Part I. Chapter § 435.7-140 Personal Storage Facility is hereby amended to read as follows
([amendment in red](#)):

435.7-140. Personal storage facility

A. Lot size. Minimum lot size is one acre. The maximum lot size is six buildable acres if on-site stormwater management is required or four buildable acres if using an existing off-site stormwater facility. Portions of a site may be deemed unbuildable by the Zoning Administrator due to factors including, but not limited to, wetlands, conservation easements, high-pressure gas line easements or high-voltage power line easements.

B. Access. Access drives into the development shall only be off of collector, arterial or other nonresidential streets. Access into personal cubicles shall not open directly onto a public road right-of-way.

C. Surfacing of travelways. Driveways, interior aisles, and walkways shall be concrete, asphalt, pervious pavement, paving blocks or other dust-free surface approved by the Zoning Administrator.

D. Storage of prohibited substances. No cubicle shall be used to store explosives, toxic substances, hazardous materials, or radioactive materials.

E. Uses. Only uses that are accessory to storage shall occur. No portion of the site shall be used for fabrication, repair, or any similar use or for human habitation.

F. Design. The personal storage facility shall be designed so as to minimize adverse visual impacts on nearby properties. The color, exterior materials, and orientation of proposed buildings and structures shall complement existing and anticipated development in the surrounding area. Any building within the facility which directly abuts a property in a residential (R) zoning district shall not face any unit doors toward said district, unless the doors are 100 feet or greater from said district and are screened with berms, landscaping and/or fencing.

G. Fencing of outdoor storage area. An area used for outdoor storage shall be enclosed by fencing. Fencing abutting residential districts shall be of wood, masonry, wrought iron, or other decorative material. Required landscape buffers shall be on the exterior of the fence.

H. Setback of outdoor storage area. Outdoor storage areas shall comply with the building setback standards for the zoning district in which the use is located.

I. Separation requirement. If a personal storage facility is proposed closer than one mile to another personal storage facility, then 10% of the square footage of the building area of the development shall be devoted to an additional principal use(s), including but not limited to retail,

industrial or office uses, which shall require a connection to public water and sewer services, except as follows:

1. When public water and sewer is not currently available due to unreasonable costs of extension of public facilities to the site, as determined by the Village, then private wells and septic systems may be used subject to the systems meeting all current requirements for the potable water and septic system effluent. Holding tanks and mound systems may be used as septic systems if approved by the Village.

2. If private wells and septic systems are used then the developer shall execute and record an agreement binding the owner and future owners to connect to a public water and sewer system within one year of availability. Availability, shall be defined as, public water and sewer located adjacent to the property. Upon availability, the property owner shall extend the public water and sewer the length of the property, connect the public water and sewer, and appropriately abandon the private water and sewer system.

These additional principal uses do not count towards the maximum personal storage acreage in Subsection A above.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: October 25, 2021

Date Adopted: _____

Requested by: George L Dearborn Jr., AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #211025-1

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Abdul Momin Panhwar – Approved
Kristin Johnson – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

Adopted this 25th day of October, 2021

Requested by: Scott Blashka, Police Chief
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #211025-2

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,074,636.88

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	44,752.24
Special Revenue Fund	\$	75,796.68
Debt Fund	\$	-
Capital Projects Fund	\$	49,141.05
Water Fund	\$	28,383.36
Sewer Fund	\$	332,539.99
Stormwater Fund	\$	10,221.70
Trust & Agency Fund	\$	-
Special Processed Payments	\$	533,801.86
Total:	\$	<u>1,074,636.88</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 25th day of October, 2021

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: October 19, 2021
 For Village Board Meeting of: October 25, 2021

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$44,752.24
Special Revenue Funds	\$75,796.68
Debt Fund	\$0.00
Capital Projects Fund	\$49,141.05
Water Fund	\$28,383.36
Sewer Fund	\$332,539.99
Stormwater Fund	\$10,221.70
Trust & Agency Fund	\$0.00
Total Bills for	October 25, 2021
	<u><u>\$540,835.02</u></u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE	DEPT. /PURPOSE	AMOUNT
	Village Specials	10/6-10/19/21	\$25,784.73
		See Attached Listing	
ACH	Employee Benefits Corp	10/12-10/18/21	\$423.88
ACH	State of WI	10/7/2021	\$138,427.48
ACH	Elavon	10/13/2021	\$136.24
ACH	Elavon	10/13/2021	\$54.02
ACH	Elavon	10/13/2021	\$3,506.44
ACH	ETF	10/18/2021	\$108,526.04
ACH	WI Deferred Comp	10/18/2021	\$6,609.44
ACH	WI Deferred Comp	10/18/2021	\$6,626.54
ACH	Employee Benefits Corp	10/18/2021	\$32.00
ACH	Employee Benefits Corp	10/18/2021	\$94.30
39401	Void		(\$87.87)
ACH	WI Deferred Comp	10/14/2021	\$6,616.04
41279-41287	Payroll	10/14/2021	\$2,606.03
ACH	Payroll	10/14/2021	\$164,698.79
ACH	Payroll	10/14/2021	\$69,747.76
Total Special Processed Payments			<u><u>\$533,801.86</u></u>

GRAND TOTAL \$1,074,636.88