

**Village of Fox Crossing Board of Trustees Regular Meeting**  
**Monday, October 12, 2020 - 6:00 p.m.**  
**Municipal Complex - Arden Tews Assembly Room**  
**2000 Municipal Drive, Neenah WI 54956**  
**Agenda**

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive  
Minutes to Approve
  - a) Regular Village Board Meeting – September 28, 2020  
Minutes and Correspondence to Receive
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. Note: The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
  - a) 201012-1 Issue Reserve "Class B"/Class "B" Retail License – DGK Holdings, LLC d/b/a Jay's Nest, 726 Valley Road
  - b) 201012-2 Appointment of Agent – David G. Korth for DGK Holdings LLC d/b/a Jay's Nest, 726 Valley Road
  - c) 201012-3 Issue Mechanical Amusement License – Jay's Nest, 726 Valley Road
  - d) 201012-4 Operator License Applicants
  - e) 201012-5 Expenditures
9. **Reports**
  - a) Village President Dale Youngquist
    - Budget Workshop #2 following tonight's Village Board Meeting
    - Budget Workshop #3 – Monday, October 19, 2020 at 5:15 p.m.
    - Budget Workshop #4 – Monday, October 26, following the Regular Village Board Meeting
  - b) Village Manager Jeffrey Sturgell – Municipal Complex will Close to the Public beginning Tuesday, October 13 through Friday, November 6, 2020; Lobby and Arden Tews Assembly Room will Remain Open for Voting and Board/Commission Meeting Purposes; All Village Operations Will Continue via Telephone, Website, Mail, and Dropbox; Recreation Programming and Pre-School to Remain Open and Evaluated on a Week-by-Week Basis
  - c) Parks & Recreation Director Amanda Geiser
    - Trick-or-Treat Trail Event Update
    - Annual Trick-or-Treat Hours in the Village – October 31, 2020 from 4:00 p.m. to 7:00 p.m.; Use of CDC Guidelines for this Year's Trick-or-Treating is Strongly Recommended
  - d) Clerk Darla Fink – In-person Absentee Voting for the November Presidential Election begins October 20 through October 28 from 8:00 a.m. to 4:30 p.m., and October 29 & 30 from 8:00 a.m. to 5:00 p.m. at the Fox Crossing Municipal Complex, 2000 Municipal Drive
10. Closed Session
11. Adjourn

***A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.***

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

RES #201012-1

**ISSUE RESERVE “CLASS B”/CLASS “B” RETAIL LICENSE – DGK HOLDINGS LLC  
D/B/A JAY’S NEST, 726 VALLEY ROAD**

WHEREAS, DGK Holdings LLC has made proper application with the Village Clerk’s office for a combination Reserve “Class B”/Class “B” Retail License and the applicant has paid the appropriate fees; and

WHEREAS, an additional Reserve “Class B” Liquor License fee in the amount of \$10,000 has been paid and receipted; and

WHEREAS, issuance is pending satisfactory inspections by the Fire, Building, Community Development, and Winnebago County Health Departments, background check by the Police Department, and a report from the Finance Department indicating real estate taxes, personal property taxes and all outstanding claims are paid in full; and

WHEREAS, the Clerk’s office submits the following for Village Board approval:

Reserve “Class B”/Class “B” Liquor & Fermented Malt License

DGK Holdings LLC d/b/a Jay’s Nest

726 Valley Road

David G. Korth (Owner and Agent)

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the combination Reserve “Class B”/Class “B” Retail License is hereby granted to DGK Holdings LLC d/b/a Jay’s Nest, pending the above conditions, for the current licensing period ending on June 30, 2021.

Adopted this 12<sup>th</sup> day of October, 2020

*Requested by: Darla M. Fink, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #201012-2

**APPOINTMENT OF AGENT – DAVID G. KORTH FOR DGK HOLDINGS LLC D/B/A  
JAY’S NEST, 726 VALLEY ROAD**

WHEREAS, DGK Holdings LLC has submitted a *Schedule for Appointment of Agent* with the Village Clerk to appoint David G. Korth as Agent for DGK Holdings LLC d/b/a Jay’s Nest, located at 726 Valley Road, Menasha; and

WHEREAS, the Police Chief has certified that upon checking municipal and state criminal records, to the best of his knowledge, said agent was found satisfactory and he has no objection to the Agent appointment.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the appointment of David G. Korth as Agent for Jay’s Nest is hereby approved.

Adopted this 12<sup>th</sup> day of October, 2020

*Requested by: Darla M. Fink, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #201012-3

**ISSUE MECHANICAL AMUSEMENT LICENSE – JAY’S NEST, 726 VALLEY ROAD**

WHEREAS, the applicant listed below has made proper application for a mechanical amusement license with the Village Clerk’s office and the proper fees have been paid and receipted; and

WHEREAS, the Village Clerk submits the following for Village Board approval:

*Mechanical Amusement License*

Jay’s Nest  
726 Valley Road

NOW, THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby grants a Mechanical Amusement License to the above applicant, for the licensing period ending June 30, 2021.

Adopted this 12<sup>th</sup> day of October, 2020

*Requested by: Darla M. Fink, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #201012-4

**OPERATOR LICENSE APPLICANTS**

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Kevin Kloehn – Approved  
Kimberly Verrett - Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

Adopted this 12<sup>th</sup> day of October, 2020

*Requested by: Tim G. Seaver, Police Chief*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #201012-5

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,332,008.11

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	54,867.11
Special Revenue Fund	\$	25,798.71
Debt Fund	\$	-
Capital Projects Fund	\$	14,457.15
Water Fund	\$	349,273.34
Sewer Fund	\$	289,601.18
Stormwater Fund	\$	13,635.11
Trust & Agency Fund	\$	7,592.83
Special Processed Payments	\$	576,782.68
Total:	\$	<u>1,332,008.11</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 12th day of October, 2020

*Requested by: Myra R. Piergrossi, Finance Director*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk