



**VILLAGE OF FOX CROSSING
SUSTAINABILITY COMMITTEE MEETING
Wednesday, October 6th, 2021 at 5:15 PM
MUNICIPAL COMPLEX - 2000 MUNICIPAL DRIVE**

*“To help sustain our community for future generations by using resources in the most responsible ways at the right times and for the right reasons.”
-Fox Crossing Sustainability Committee Mission Statement*

CALL TO ORDER

APPROVAL OF AUGUST 2021 MINUTES

PUBLIC FORUM: Non-Agendized Village Related Matters

Pursuant to WI Statutes 19.83(2) & 19.84(2), the public may present matters; however, they cannot be acted upon. There is a three minute time limit per person on non-repetitive matters.

MISCELLANEOUS BUSINESS

OLD BUSINESS

1. Electronic Recycling
 - a. Handouts
 - b. Volunteers
2. Community Gardens
 - a. Water spigots etc.
 - b. Rules Reviews/Updates
3. Additional Member Discussion
4. Recycling Education Plan

NEW BUSINESS

ADJOURNMENT

PLEASE NOTE: It is possible that members of and possibly a quorum of Village Board members or other governmental bodies may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body other than the governmental body specifically referred to on the agenda above.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Administration office at (920) 720-7101.

**VILLAGE OF FOX CROSSING
SUSTAINABILITY COMMITTEE MEETING
Wednesday, August 4, 2021 at 5:15 PM
MUNICIPAL COMPLEX - 2000 MUNICIPAL DRIVE**

*“To help sustain our community for future generations by using resources in the most responsible ways at the right times and for the right reasons.”
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Attendance:

Kris Koeppe, Chair
Michael Scheibe, Citizen Member
Veronica Kasperek, Citizen Member
Laurie Collin, Citizen Member
(* present via virtual platform)

Absent:

Susan Garcia Franz, Citizen Member
Tracy Romzek, Citizen Member
George Dearborn, Director of Community Development

Staff:

Farrah Yang, Associate Planner
Isabel Taubel, Planning Intern

CALL TO ORDER

Chairman Koeppe called the meeting to order at 5:17pm

APPROVAL OF MINUTES

A motion was made by Mr. Scheibe and second by Ms. Romzek to approve the minutes from the July 7th, 2021 meeting with no corrections.

The motion carried 4-0.

PUBLIC FORUM: Non-Agendized Village Related Matters

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MISCELLANEOUS BUSINESS

OLD BUSINESS

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1. Community Gardens

Mr. Scheibe said that there were some issues with the hoses where when you closed the level, water would just spray out sporadically. Some of the hoses have towels and zip ties because it does it so much.

Ms. Yang said that she and Isabel talked to Eddie, the Park Foreman, about that and he said that gardeners are supposed to just close the lever slowly and make sure that the nozzle is open.

Mr. Scheibe said that it still sprays a ton of water.

Chairman Koeppe said that he will check with the Utility Superintendent, David Tracey, to see if it's the valves.

2. Plastic Film Recycling

Chairman Koeppe said that two more benches will be coming. They are backed up due to COVID so it will take about 10-14 weeks.

Ms. Collins asked where they send the benches.

Chairman Koeppe answered that they send them directly to the park and the Parks puts a plaque on it saying where the bench came from.

3. Electronic Recycling

Chairman Koeppe said that the next Electronic Recycling is on October 9th. He asked if the flyer has been put in the Utility Bills yet.

Ms. Yang said that she will follow up with Linda, the Billing Specialist.

Chairman Koeppe said he will announce it at the next three board meetings.

Ms. Romzek said that Greenville cancelled their event again.

Chairman Koeppe said that they would not cancel unless the Municipal Building closes down.

4. Recycling Education Plans

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Chairman Koeppel said that last year the Village paid \$7,600 for garbage and recycling fees. He would like the committee to put something in the utility bill but the issue is that departments compete with each other because you can only put one in per quarter. If we mail it out to all the residents, the Sustainability Committee may have to pick up the cost. He will talk to Tracy to get contact so the Village can better educate on the costs of recycling.

NEW BUSINESS

ADJOURNMENT

A motion was made by Mr. Scheibe and second by Ms. Collins to adjourn the meeting.

The motion carried 4-0.

5:30 p.m.
Sustainability Committee
August 4, 2021 Minutes
Farrah Yang,
Recording Secretary

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2021 GARDENING TERMS

Season Dates

- 1) **January 1** – Renewal deadline for current gardeners. We need to know of your intentions by this date.
- 2) **March 1** – Plot must be paid in full (new gardeners and renewals) or it will be given to a gardener on the waiting list.
- 3) **May 1** – Plot preparation should have begun by this date. Weeding and tilling are your responsibility. Check the Community Garden Facebook page for fee-based tilling service options:
<https://www.facebook.com/Village-of-Fox-Crossing-Community-Gardeners-657458944431453/>.
- 4) **June 1** - Gardens not being maintained will be cleared and reassigned. A two week notice will be sent prior.
- 5) **November 1** - Gardeners must clear annual vegetation, weeds, vegetable stalks (excepting winter crops), and all tools, pots, stakes, compost bins, etc.*

Fees

- 6) **Garden rental fees are non-refundable. Please only sign up for a garden if you are fully committed. When you are assigned a plot, that plot immediately becomes your responsibility. If there are extenuating circumstances, contact the Village to discuss.**
- 7) The cost is **\$25** per year for Village **residents** and **\$30** per year for **non-residents**. The fee covers administration and maintenance costs and the cost of water and signage.
- 8) Please see “end of season” section for additional information.*

Garden Plot Registration

- 9) Plots are assigned on a first come/first serve basis and filled in the order in which the registration forms arrive by mail or in person. A waiting list will be maintained for applicants for whom no plot was available.
- 10) There is a limit of one garden per household. The granting of a second garden may occur *only* if there are still plots available after all applicants on the waiting list have received a plot. *Note: Gardeners who have previously violated any of the terms of this agreement will not be eligible for a second garden plot.*
- 11) Garden plots are assigned to one person only and are not transferable. Others may garden at your site, but the responsibility for payment of fees, cleanup and other duties at the site will be the responsibility of the individual whose name is assigned to the plot.
- 12) New gardeners will receive a plot number once they have been assigned. Please do not do any work until you have received your assigned number.
- 13) ***If you are unable to maintain your garden site, contact the Village as soon as possible so that your site can be reassigned.***

Fertilizing and Weed Control

- 14) Gardeners are encouraged to garden organically by using organic materials such as compost and manure to fertilize their gardens. Leaves, straw and grass clippings are good mulch around plants. Mulch also helps control weeds and maintains moisture so you have to water less.
- 15) If any compost/manure are brought to the gardens, no trucks are allowed to be driven onto any unpaved areas and no left overs shall be stored at the park.
- 16) We encourage you to be selective of the herbicides and pesticides you use. Read labels carefully and apply wisely.
- 17) Weed your garden on a regular basis. Weeds may not become taller than 8 inches. Gardeners agree to keep the garden & garden edges free of weeds, diseased plants, insect-infested plants and over-ripe vegetables. Weeds are the leading cause of plot forfeiture.

Adjacent Paths and Borders

- 18) Wood chips may be used in individual plots. Straw is also great mulch and may be used in plots.
- 19) Renters *must* keep plants and debris inside their own plots. Any plant that protrudes into the next plot or an adjacent walkway may be trimmed by the lawn mowing staff.

Watering

- 20) Water use at the garden is *only* limited to watering plants. **The water is not safe to drink.**
- 21) Water your garden by hand only. **No sprinklers or soaking hoses are permitted! Gardeners need to be diligent in shutting the water off after use** (gardens can be flooded due to water not being shut off!).
- 22) Spigots and hoses will be provided by the Sustainability Committee and **hoses must be coiled on the hose stands out of the path of grass mowers after use.**

Children

- 23) Parents are encouraged to bring children to the garden and introduce them to the wonders of gardening. Please monitor their behavior and whereabouts at all times.

Pets

- 24) Dogs and other family pets are not allowed in Village parks, including the gardens.

Garden Site

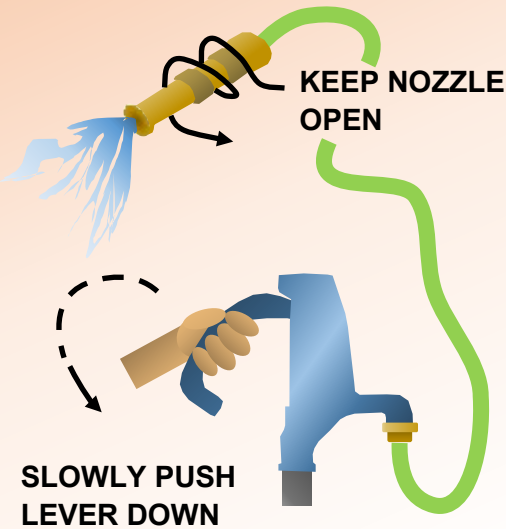
- 25) Garden plots are numbered. These numbers must remain with the garden plots for the duration of the season. **Please do not remove the plot numbers.** All gardeners must respect their own garden space and the gardens of others by keeping their sites tended and within their own boundaries.
- 26) **Watering cans, tools, chairs and benches are not to be left at your garden plot.** If any of these items are left in your garden, notice will be placed that they have been removed and may be returned for a \$5.00 charge.
- 27) It is strongly recommended that gardeners maintain a compost pile at the center of their garden throughout the gardening season to compost weeds and other organic materials. Compost makes excellent mulch.
- 28) Taking produce from other garden plots will result in a loss of gardening privileges for future growing seasons.
- 29) **Vehicles must be parked in designated parking areas only, not on walkways.**
- 30) If, at any time throughout the season, you are caught dumping weeds or plant debris anywhere on park property, you will lose your plot.
- 31) The use of banned substances, harassment, theft or criminal behavior will be grounds for expulsion. Report any unusual or unwanted activity to the Fox Crossing Police Department at 920-720-7109. For emergencies, please dial 911.
- 32) **If you see poachers** – please contact the Village of Fox Crossing Police Dept. non-emergency number at 920-720-7109.
- 33) **If there are water issues** (such as leaks or malfunctioning spigots) – please contact Farrah Yang (920) 720 - 7105. If leaving a message reference the spigot number and clearly explain the issue.

***End of Season**

- 34) *At the end of the season, all weeds and vegetation should be cut and taken home.*
- 35) *Plots shall be clear by November 1st, weather permitting.*
- 36) **Gardeners who do not clean up their plots will lose gardening privileges and be billed \$50.00/hour, not to exceed \$150, for plot clean-up.**

*****PLEASE KEEP THESE TERMS FOR YOUR FILE. RULES ARE SUBJECT TO CHANGE WITHOUT NOTICE. BY SIGNING THE FIRST PAGE OF THE APPLICATION, YOU CONFIRM THAT YOU HAVE READ AND UNDERSTAND THESE TERMS AND CONDITIONS.*****

REMINDERS



IMPORTANT DATES

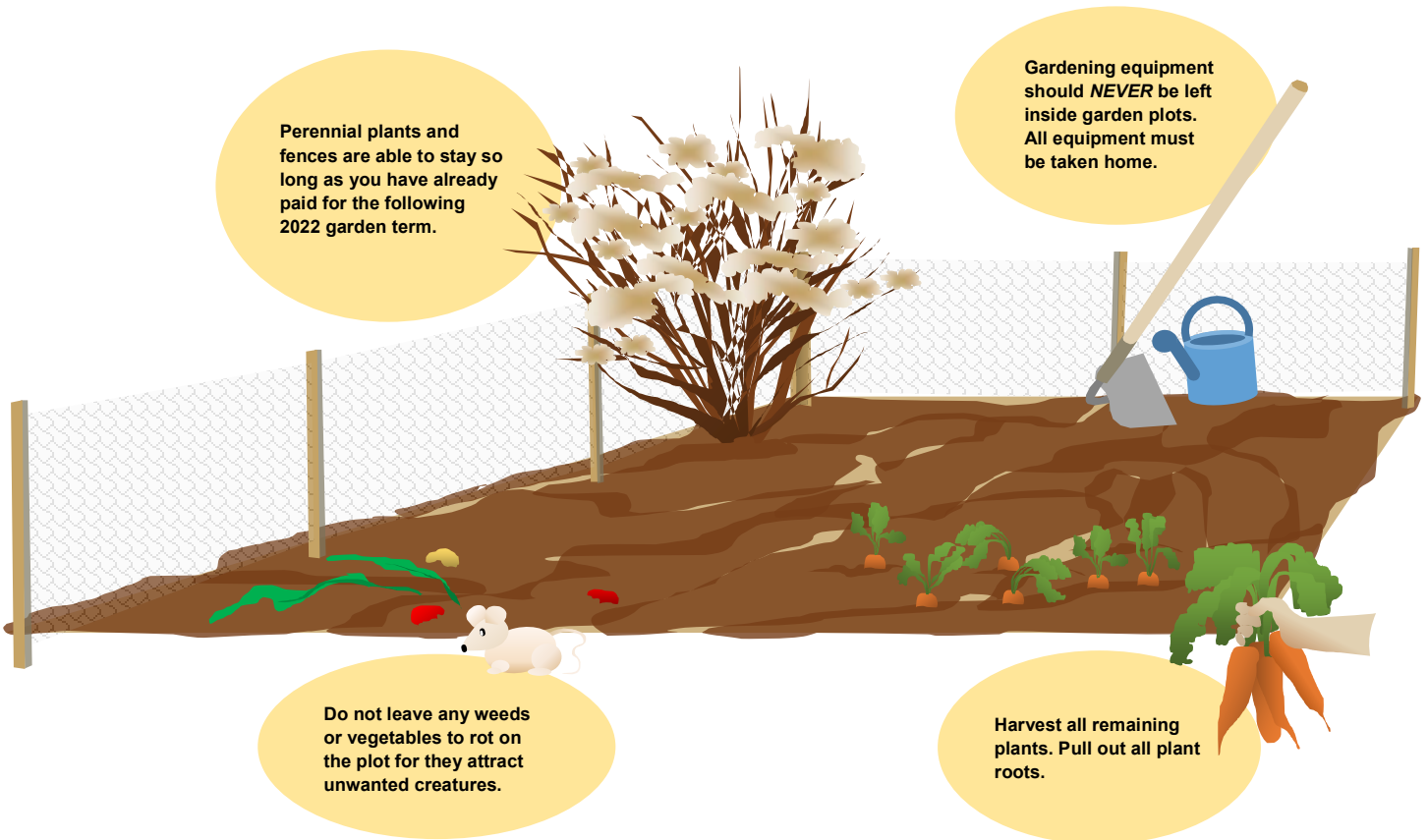
CLEAN UP BY NOVEMBER 1st

There is a charge if the Village has to clean your garden.

8 KEEP GRASS AND WEEDS BELOW INCHES



CLEAN UP PROCEDURES



Perennial plants and fences are able to stay so long as you have already paid for the following 2022 garden term.

Gardening equipment should *NEVER* be left inside garden plots. All equipment must be taken home.

Do not leave any weeds or vegetables to rot on the plot for they attract unwanted creatures.

Harvest all remaining plants. Pull out all plant roots.

CONTACT INFORMATION



ELECTRONICS RECYCLING EVENT

SATURDAY, OCTOBER 9, 2021 8 AM–12 PM
FOX CROSSING VILLAGE HALL - 2000 MUNICIPAL DR, NEENAH

FREE TO RECYCLE ELECTRONICS

Please remove batteries from your electronics prior to recycling them at the event

CPU Towers	Cords/Wire	Laptops	Audio Equipment
Tablets	Cell Phones	Routers	Record Players
Satellite Boxes	Power Supplies	I-Pods	Gaming Systems
Christmas Lights	Power Tools	Vacuums	Desktop Printers
VCR/DVD Players	Telephones	Projectors	Most Small Electronics

ELECTRONICS WITH RECYCLING CHARGES

*Sorry, we do not accept full size refrigerators or freezers

Flat and Tube Computer Monitors	\$20 each	Microwaves	\$15 each
Flat and Tube TVs (29" and under)	\$20 each	Dehumidifiers	\$20 each
Flat and Tube TVs (30" - 49")	\$40 each	Dorm-Size Refrigerators*	\$20 each
Flat and Tube TVs (50" and over)	\$60 each	Small A/C Units	\$20 each
Wood Console or Projection TVs	\$60 each	Ovens or Dishwashers	\$25 each
Large Copy Machines/Printers	\$15 each	Washers or Dryers	\$25 each

FOR YOUR SAFETY AND OURS, PLEASE:

- ✔ Wipe down all materials prior to the event
- ✔ All materials need to be in a trunk, truck bed, or trailer
- ✔ Stay in your vehicle at the event, we will unload you

ANY QUESTIONS? [CALL 920.955.3760](tel:920.955.3760)



Fox Crossing will also be collecting plastic bags for recycling at this event



RecycleThatStuff.com
 Resource Solutions