

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, August 28, 2023 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Regular Village Board Meeting – August 14, 2023Minutes and Correspondence to Receive
 - b) Planning Commission Meeting Minutes – July 19, 2023
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. *Note:* The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 230828-1:ORD Amend Fox Crossing Municipal Code Chapter §388 Comprehensive Plan – Amend Future Land Use Map for Certain Locations from General Government, Institutional and Utilities to Neighborhood Mixed Use, Medium Density Residential, and Low Density Residential *First Reading*
 - b) 230828-1 Certified Survey Map – 1007 Wheeler Road
 - c) 230828-2 Special Event License for Saint Mary Catholic High School Homecoming Parade Held September 29, 2023
 - d) 230828-3 Operator License Applicants
 - e) 230828-4 Expenditures
9. **Reports**
 - a) Village Manager Jeffrey Sturgell – Winnebago County will host a Public Information Meeting Regarding the County Highway P Reconstruction Project from Midway Road to Appleton Road on Tuesday, August 29, 2023 at 5:00 p.m. in the Maple Room of the Fox Crossing Community Center Located at 1000 Valley Road
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, August 14, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Jason Patzwald, Dale McNamee (via teleconference), and Barbara Hanson.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Todd Sweeney, Chief of Police Scott Blashka, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Attorney Andrew Rossmeissl, Engineer Zach Laabs, Assessor Kyle Kabe, Director of Human Resources Kim Burdick, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were three attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

- a) Special Village Board Meeting – July 24, 2023
- b) Regular Village Board Meeting – July 24, 2023

Minutes and Correspondence to Receive

- c) Park Commission Meeting Minutes – July 12, 2023 & July 26, 2023
- d) Water Main Breaks Report – June 2023 & July 2023
- e) Water Pumpage Report – June 2023 & July 2023

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

- a) 230814-1 Adopt Revised Village of Fox Crossing Employee Handbook

MOTION: Trustee Ziegler, seconded by Trustee Patzwald to approve as submitted. President Youngquist stated several years of work have been put into updating this Handbook, which is now complete and has been thoroughly reviewed by the Village Board and all Department Heads. Trustee Koeppe stated he knows some Department Heads expressed interest in moving the effective date sooner and questioned if there is a reason for keeping the effective date at January 1, 2024. President Youngquist stated the longevity recognition program has substantial changes monetarily, and his idea was to follow the budget year and have the Handbook be effective as of the first of the year. Motion carried.

- b) 230814-2 Approve Assessment Services Agreement Between the Village of Fox Crossing and Accurate Appraisal, LLC
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. President Youngquist stated he feels the Village negotiated a good contract with annual full valuation services to continue for the next six years. Trustee Hanson asked if the Village went out for any other bids on this. President Youngquist advised we did not, as we've generally been very happy with the service from Accurate Appraisal and is looking for continuity of service for our residents and staff. Trustee Koeppe agreed continuing with the full value assessment is a plus all the way around. Trustee Ziegler confirmed with Assessor Kabe that if sale prices would start to decrease, assessed values would then decrease. Assessor Kabe confirmed that is correct, but reminded the Board that assessments always lag a year behind sales. Motion carried.
- c) 230814-3 Change Order #1 – 2023 Road Resurfacing Program to Include the Resurfacing of East Shady Lane West of Irish Road, the Fire Station #40 Parking Lot Project, the Fritze Park Parking Lot Addition, the Friendship Trail Paving Project, and the Gavin Road Curb Ramp Installation
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- d) 230814-4 Change Order #1 & Final – Midway Road Sanitary Sewer Lateral Lining Project
MOTION: Trustee Ziegler, seconded by Trustee Hanson to approve as submitted. Motion carried.
- e) 230814-5 Appointment of Zoning Board of Appeals Member – Bill Breider
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Motion carried.
- f) 230814-6 Approve State/Municipal Maintenance Agreement for the Church Pond Storm Sewer Outfall System
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- g) 230814-7 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Patzwald to approve as submitted. Motion carried.
- h) 230814-8 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) Director of Parks & Recreation Amanda Geiser – Results of Filthy Fun Kids Run Event held on July 15, 2023

Director Geiser announced the 9th annual Filthy Kids Fun Run had close to 600 runners including 500 youth runners and 100 family runner participants. She thanked the volunteers and event sponsors along with Neenah Park and Recreation. She thanked the Fox Crossing Fire Department for their help in set up and their support on the day of the event. She stated the event will be held July 13, 2024, with registration beginning January 1st.

10. Closed Session

11. Adjourn

At 6:27 p.m., **MOTION:** Trustee Hanson, seconded by Trustee Koeppe to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, July 19, 2023 at 5:15 PM

Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairman Jochman at 5:15 p.m.

PRESENT: Chairperson: Chair Dennis Jochman
Vice Chair: Mr. Aaron Sabel
Mr. Michael Scheibe
Mr. Thomas Willecke

EXCUSED: Mr. Tom Young
Mr. Morris Cox
Ms. Tracy Romzek

Staff: Community Development Director George Dearborn
Associate Planner Daniel Dieck
Planning Intern Kia Kling
Village Manager Jeff Sturgell

Other: Mike Voss
Dave Voss
Matt Vosters
Ryan Kuhlow

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – June 21, 2023

MOTION: Mr. Willecke, seconded by Mr. Scheibe to approve the meeting minutes of June 21, 2023.

Motion carried 4-0-0

PUBLIC HEARING

1. Zoning Ordinance Amendment – R-2 Garage Size

MOTION: Mr. Scheibe seconded by Mr. Willecke to open the public hearing

Motion carried 4-0-0

Director Dearborn gave an overview of the current and new zoning ordinance for garage size. The new ordinance will allow for a larger garage when the home size is 3,000 sq.ft. or larger due to scale.

Chair Dennis Jochman questioned if this change in ordinance was due to a current building project. Director Dearborn informed that it was brought to the village for a new home construction.

MOTION: Mr. Sabel, seconded by Mr. Scheibe to close the public hearing

Motion carried 4-0-0

OLD BUSINESS

None

NEW BUSINESS

1. Zoning Ordinance Amendment – R-2 Garage Size

Director Dearborn gave a brief overview of the change of wording for the Zoning Ordinance Amendment

Director Dearborn addressed the commissioners' general questions.

MOTION: Mr. Sabel, seconded by Mr. Willecke to approve the update of the zoning ordinance amendment for garage size.

Motion carried 4-0-0

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the Development Activity Report for May and the Annual Building Report for 2023.

COMMUNICATIONS

1. Sustainability

Director Dearborn gave an update on the activities of the Sustainability Committee. Planning Intern Kia Kling gave an update on the ambitious Girl Scout that is working on a project to get compost bins in the community garden.

PUBLIC FORUM

Commissioners briefly discussed the change of the zoning ordinance.

ADJOURN

At 5:36 p.m., **MOTION:** Mr. Scheibe seconded by Mr. Sabel to adjourn.

Motion carried 4-0-0

Respectfully submitted,

Kia Kling, Planning Intern

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

ORD #230828-1:ORD *First Reading*

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER §388 COMPREHENSIVE PLAN – AMEND FUTURE LAND USE MAP FOR CERTAIN LOCATIONS FROM GENERAL GOVERNMENT, INSTITUTIONAL AND UTILITIES TO NEIGHBORHOOD MIXED USE, MEDIUM DENSITY RESIDENTIAL, AND LOW DENSITY RESIDENTIAL

The Village Board of Trustees of the Village of Fox Crossing does ordain as follows:

Part I. Recitals

WHEREAS, the Village of Fox Crossing Planning Commission has completed the notification requirements of Fox Crossing Chapter §388 Comprehensive Plan; and the requirements of Wisconsin Statutes 66.1001; and

WHEREAS, a Class II Public Notice has been placed in the *Post-Crescent*; and

WHEREAS, this amendment to the 2018 Village of Fox Crossing Comprehensive Plan will amend the Future Land Use Map at three (3) locations respectively, as identified in Attachments 1,2 and 3, from Government, Institutional and Utilities to Neighborhood Mixed Use, Medium Density Residential, and Low Density Residential; and

WHEREAS, the Village of Fox Crossing Planning Commission held a Public Hearing on this item at their August 16, 2023 meeting, and recommended approval of this Comprehensive Plan amendment:

Planning Commission: 4 Aye 1 Nay 2 Excused 0 Abstained

THEREFORE BE IT ORDAINED, the Village of Fox Crossing Board of Trustees hereby approves this Future Land Use Map amendment to Chapter §388 Comprehensive Plan of the Fox Crossing Municipal Code, as recommended by the Village Planning Commission, and shown in Attachments 1, 2 and 3.

Part II. All ordinances of parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

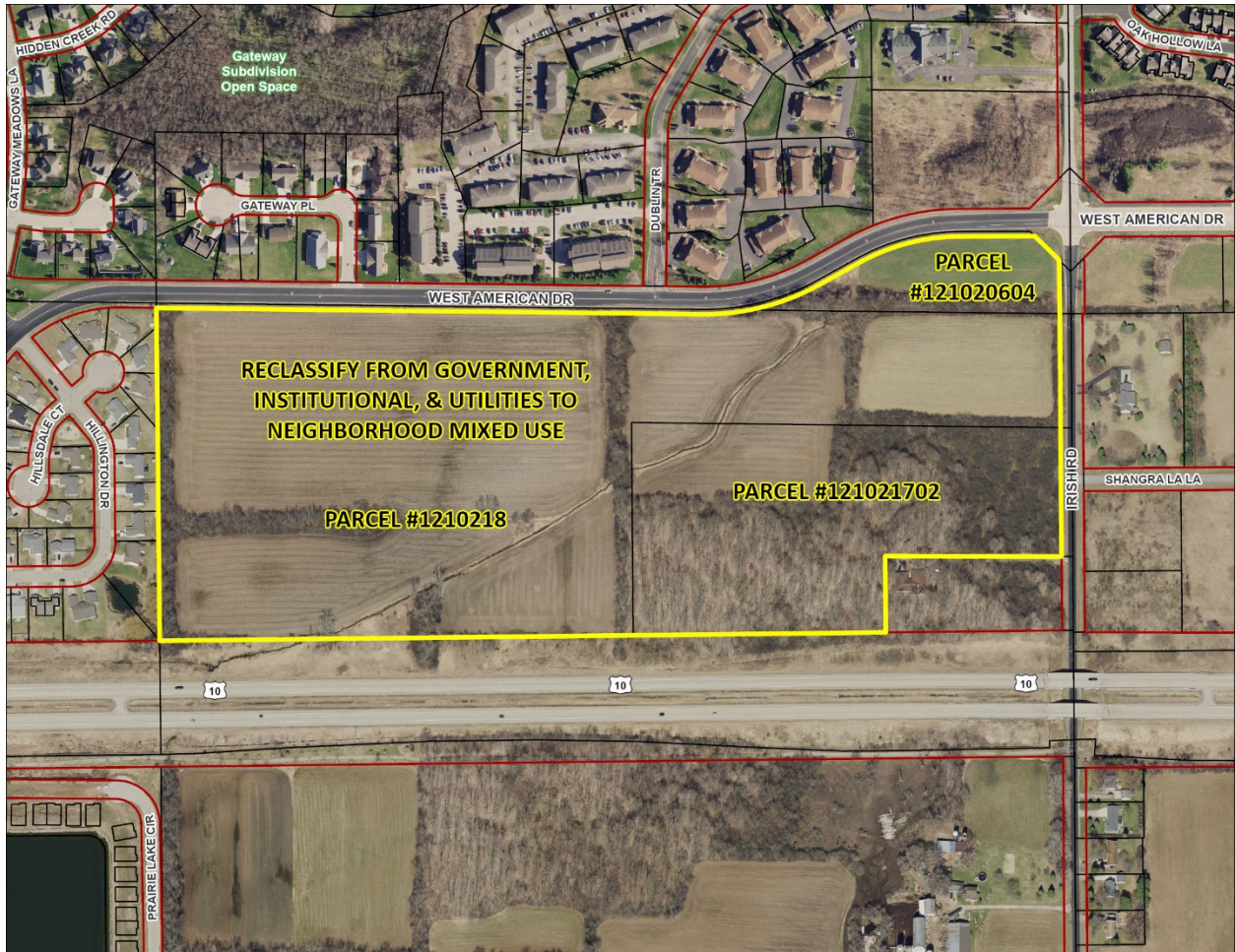
Requested by: George Dearborn, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

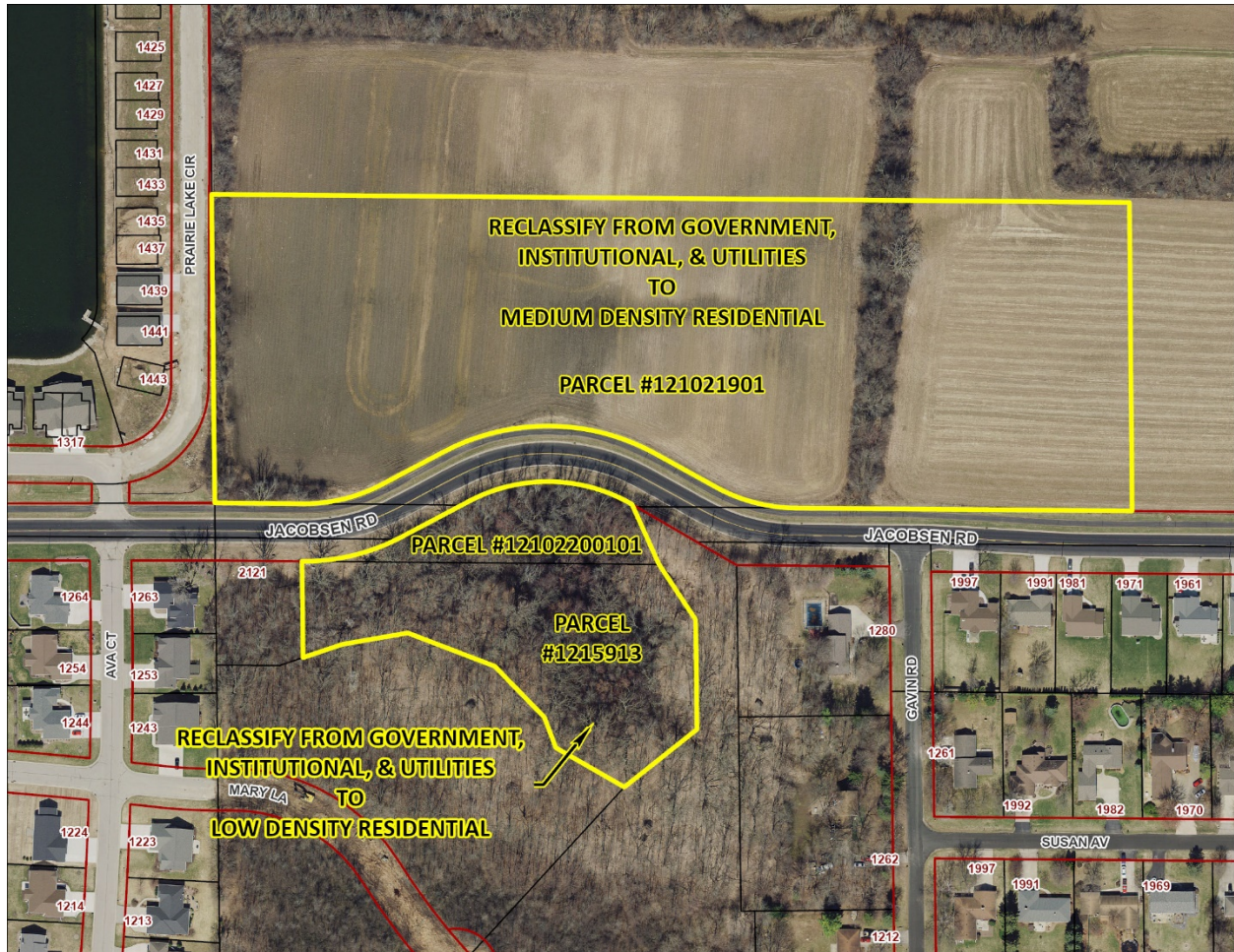
Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

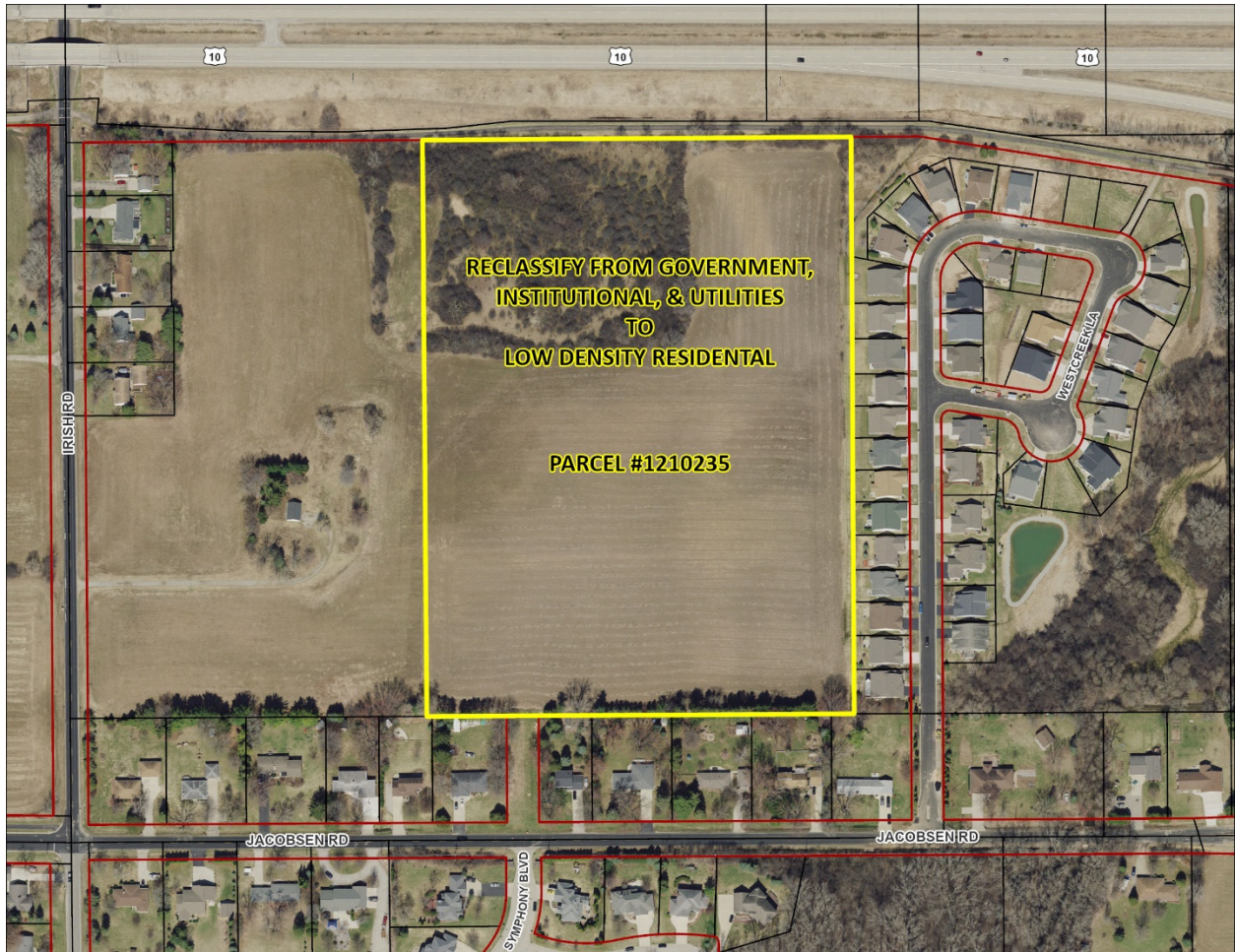
Attachment 1: Future Land Use Map Amendment



Attachment 2: Future Land Use Map Amendment



Attachment 3: Future Land Use Map Amendment



#71623-1

RESOLUTION: RECOMMENDING AMENDMENT OF THE VILLAGES FUTURE LAND USE FOR THE VILLAGE OF FOX CROSSING COMPREHENSIVE PLAN ORDINANCE CHAPTER 388 TO THE VILLAGE OF FOX CROSSING BOARD OF TRUSTEES

WHEREAS, the Village of Fox Crossing own Planning Commission has completed the notification requirements of the Village of Fox Crossing Chapter 388 Comprehensive Plan; and the requirements of Wisconsin Statutes 66.1001; and

WHEREAS, a Class II Public Notice has been placed in the Post Crescent and

WHEREAS, this amendment to the 2018 Village of Fox Crossing Comprehensive Plan will amend the Future Land Use Map at three locations as shown in Attachment 1 from Government, Institutional and Utilities to Mixed Use, Medium Density Residential, and Low Density Residential; and

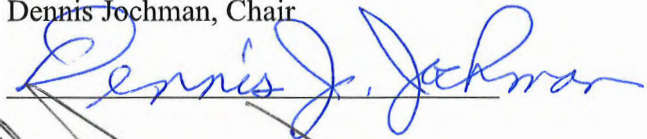
WHEREAS, the Village of Fox Crossing Planning Commission held a public hearing on this item at their August 16, 2023 meeting and recommended approval of this Comprehensive Plan amendment

Planning Commission: 4 Aye 1 Nay 2 Excused — Abstained: and

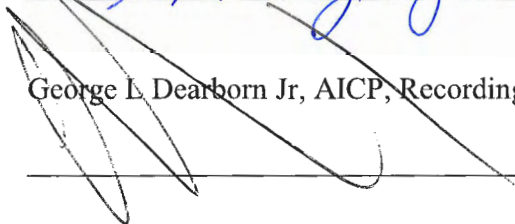
NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Planning Commission that this future land use amendment as shown in Attachment 1 is recommended for approval to the Board of Trustees of the Village of Fox Crossing.

Requested by: George L. Dearborn Jr, AICP Director of Community Development
Submitted by: Dennis Jochman, Planning Commission Chair

Dennis Jochman, Chair



George L. Dearborn Jr, AICP, Recording Secretary



PLANNING COMMISSION MEMO

Date: July 12, 2023
To: Village Planning Commission Members
From: Community Development Department Staff
RE: Agenda Item 1 – Future Land Use Amendment East Shady Lane and other properties

Overview

A number of properties are shown on the Villages Future Land Use Map as Government, Institutional and Utilities, which is no longer valid for these properties. The following properties are proposed for amendment to other future land uses to correctly reflect their future uses. These changes are due to land sales and pending land sales that effect there future use as government institutional and utilities.

The first proposed amendment is for the Neenah School district property located on the southwest corner of West American Drive and Irish Road identified on the attached map as location 1. This current land use is proposed to be changed to Neighborhood Mixed Use.

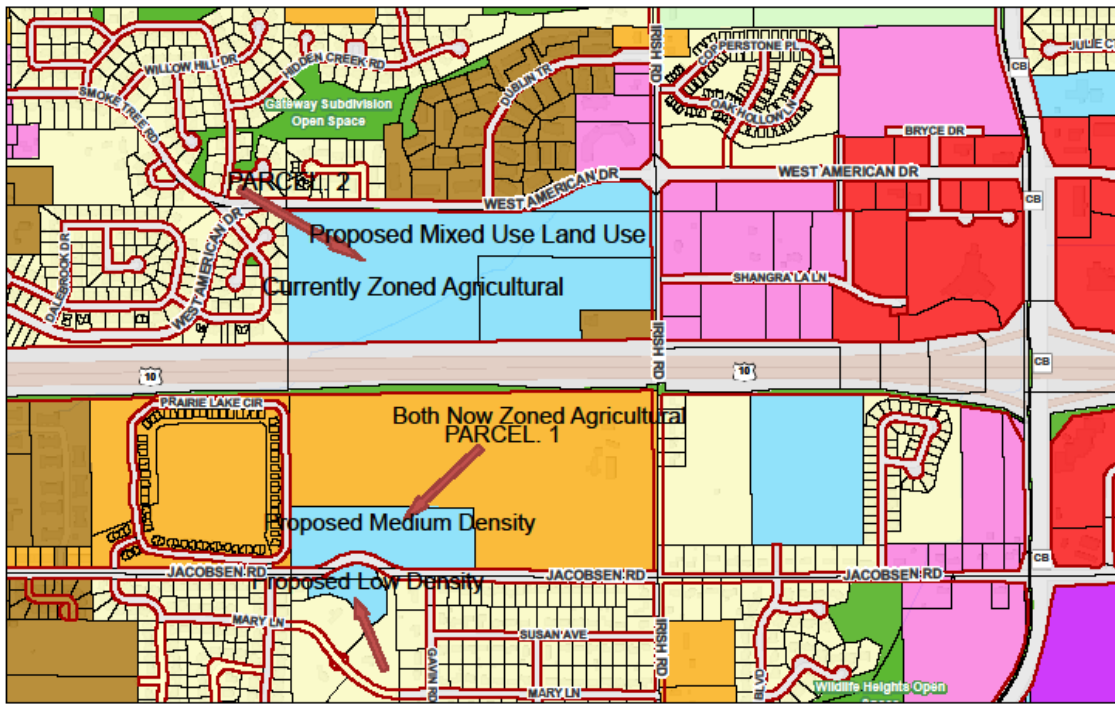
The second proposed amendment is for another property currently also owned by the Neenah School District. This property is located on the north and south side of Jacobsen road just east of Prairie Lake Circle and identified on the attached map as location 2. The property on the north side of Jacobsen Road is proposed to be changed to Medium Density Residential and the portion of the property on the south side of Jacobsen Road is proposed to be changed to Low Density Residential. The property on the south side of the road is all wetlands.

The third proposed amendment is for a parcel owned by the Village. This parcel is located on the north side of Jacobsen Road midway between County CB and Irish Road and bordered on the North by State Highway 10. This parcel is identified on the attached map as location 3. This parcel is proposed to be changed to Low Density Residential.

Staff Recommendation

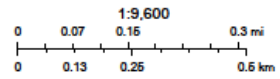
Staff recommends approval of these changes. Proper notices have been given to surrounding local governments along with public hearing notices and a special notice has been sent to property owners surrounding location 3 that is the future pond location for Church pond. This is not required for a land use change but was promised during the informational meeting held on the Church Pond project.

Fox Crossing Public Web Map



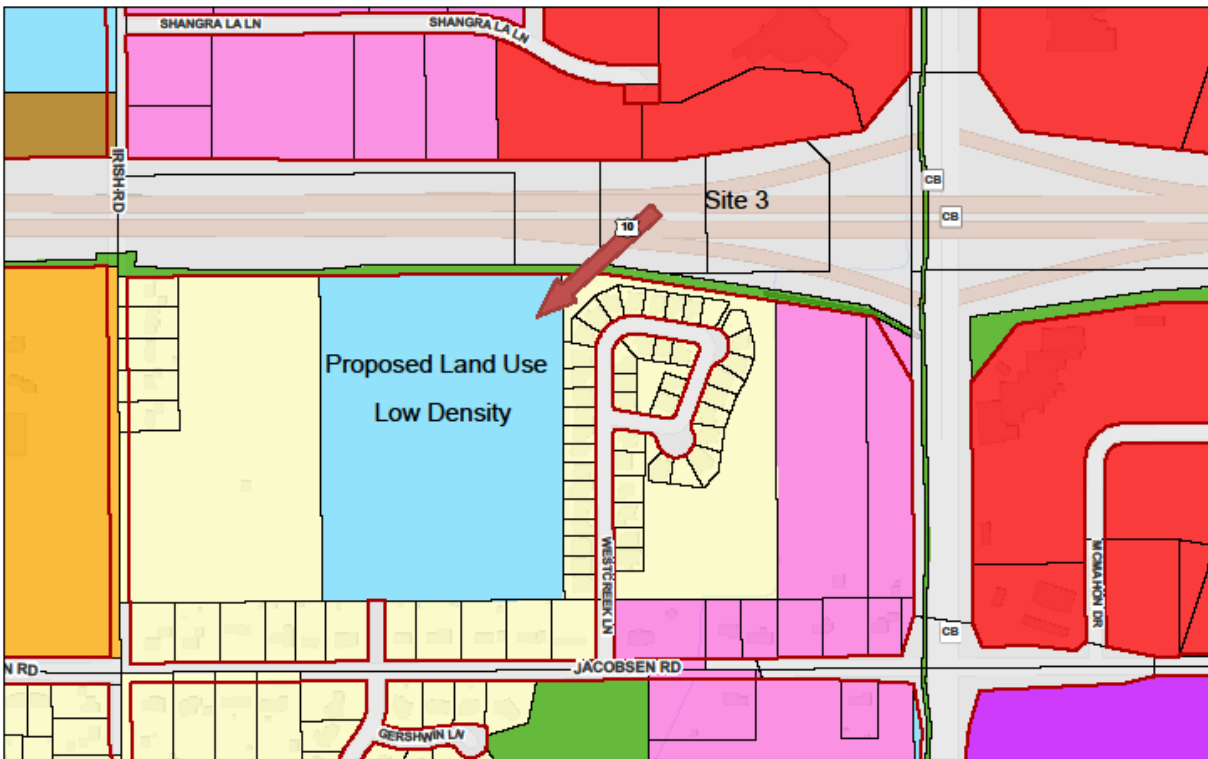
6/13/2023, 2:10:41 PM

- Fox Crossing Municipal Boundary
- Road ROW
- Parcels - Fox Crossing
- Future Land Use
- Rural Lands & Urban Reserve
- Parks, Recreation, & Conservancy
- Government, Institutional & Utilities
- Low Density Residential
- Medium Density Residential



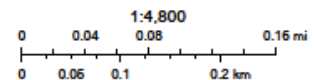
Village of Fox Crossing
Winnebago County, Outagamie County, Calumet County GIS

Fox Crossing Public Web Map



6/13/2023, 3:54:30 PM

- Fox Crossing Municipal Boundary
- Road ROW
- Parcels - Fox Crossing
- Future Land Use
- Parks, Recreation, & Conservancy
- Government, Institutional & Utilities
- Low Density Residential
- Medium Density Residential
- High Density Residential



Village of Fox Crossing
Winnebago County, Outagamie County, Calumet County GIS

RES #230828-1

CERTIFIED SURVEY MAP – 1007 WHEELER ROAD

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to split the parcel located at 1007 Wheeler Road (parcel #121048002) into two (2) parcels; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their August 16, 2023 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 5 Aye 0 Nay 2 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 28th day of August, 2023

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

PLANNING COMMISSION MEMO

Date: August 3, 2023
 To: Village Planning Commission Members
 From: George L. Dearborn Jr., AICP Director of Community Development
 RE: Agenda Item 2 - CSM- Habitat for Humanity Wheeler Road

Overview

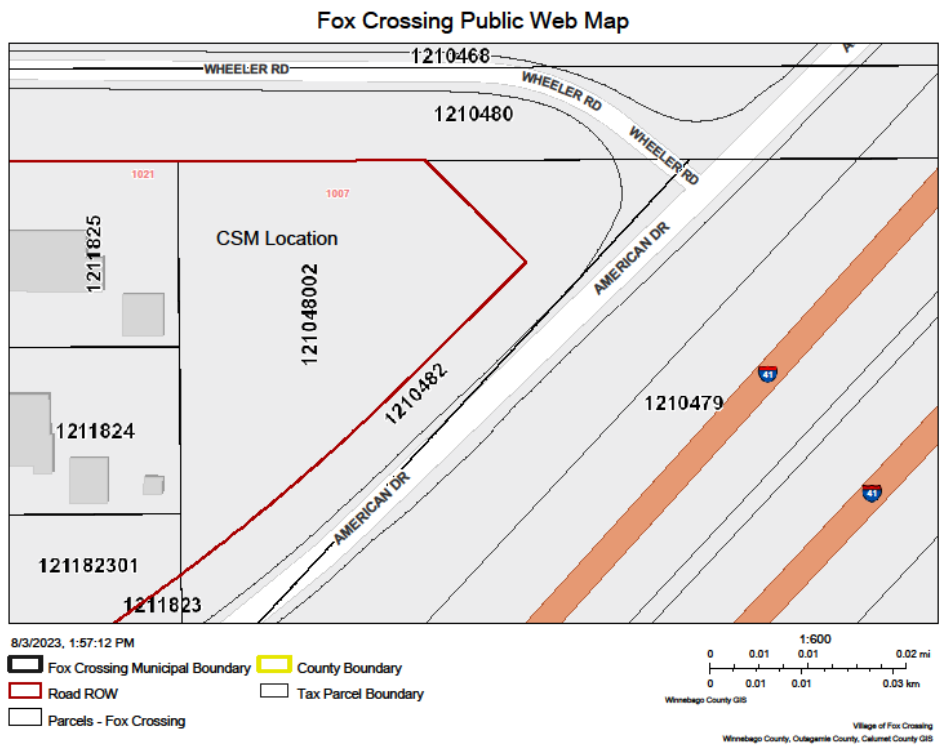
The applicant is proposing a CSM to create two parcels from parcel number 121048002 located on 1007 Wheeler Road for the purpose of constructing two Habitat homes. The two lots proposed for creation meet current lot size requirements.

Staff Recommendation

Staff recommends approval of this CSM with the following conditions.

1. All taxes shall be paid.
2. A copy of the recorded CSM being provided to the Community Development Department.

Existing Parcels



CERTIFIED SURVEY MAP NO. _____

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 17 EAST, VILLAGE OF FOX CROSSING, WINNEBAGO COUNTY, WISCONSIN

OWNER(S) OF RECORD:
GREATER FOX CITIES AREA
HABITAT FOR HUMANITY, INC.

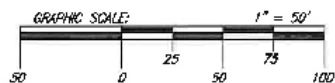
PARCEL NO.(S):
121C48002

NORTH LINE OF THE SOUTHWEST 1/4
OF SECTION 16-20-17

WEST 1/4 CORNER OF
SECTION 16-20-17

CENTER OF
SECTION
16-20-17

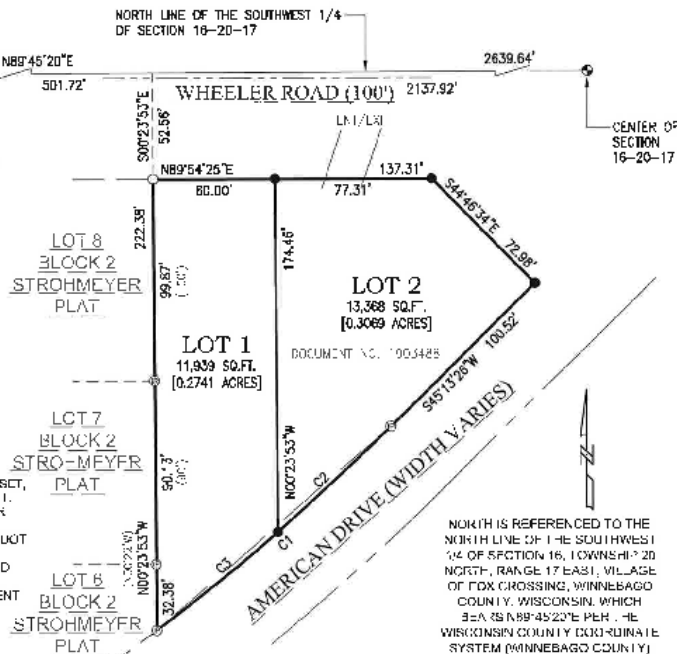
CURVE TABLE:						
CURVE	RADIUS	CENTRAL ANGLE	ARC LENGTH	CHORD BEARING	CHORD LENGTH	TANGENT BEARING
C1	1105.92	07°58'00"	153.13	S49°12'28"W	153.00	S45°13'26"W, S53°09'28"W
C2	1105.92	03°57'52"	76.52	S47°12'22"W	76.50	S45°13'26"W, S49°11'18"W
C3	1105.92	03°58'00"	76.51	S51°10'22"W	76.50	S49°11'18"W, S53°09'28"W



LEGEND:

- = 1" X 8" I.D. ROUND IRON PIPE SET, WITH CHISEL POINT
- ⊕ = 5/8" ROD ROUND IRON REBAR FOUND
- ⊙ = 1" I.D. ROUND IRON PIPE WITH DOT CAP FOUND
- C = 2" I.D. ROUND IRON PIPE FOUND
- ▲ = EXISTING P.K. NAIL FOUND
- ⊙ = EXISTING BERNISEN MONUMENT
- () = RECORDED AS BEARING OR DISTANCE

CHRISTOPHER E. PERREAU, PLS-2249 DATED
CAROLAND SURVEYING CO., INC.
615 N. WYNDALE DR., APPLETON, WI 54914
NEAR STATE HIGHWAY 47-56 SHAWANO, WI 54155
PHONE: (920)731-1166
A2337.4 TJS DATED: 07-26-2023



NORTH IS REFERENCED TO THE
NORTH LINE OF THE SOUTHWEST
1/4 OF SECTION 16, TOWNSHIP 20
NORTH, RANGE 17 EAST, VILLAGE
OF FOX CROSSING, WINNEBAGO
COUNTY, WISCONSIN WHICH
BEARS N89°45'22"E PER THE
WISCONSIN COUNTY COORDINATE
SYSTEM (WINNEBAGO COUNTY)

SHEET 1 OF 3 SHEETS

RES #230828-2

**SPECIAL EVENT LICENSE FOR SAINT MARY CATHOLIC HIGH SCHOOL
HOMECOMING PARADE HELD SEPTEMBER 29, 2023**

WHEREAS, Kristin Billings, Student Council Advisor of Saint Mary Catholic High School, has submitted a Special Event License application to hold a Homecoming Parade; and

WHEREAS, this event will be held in the Village of Fox Crossing by Saint Mary Catholic High School on Friday, September 29, 2023 from 4:00 p.m. to 6:00 p.m.; and

WHEREAS, the parade participants will line up at Schildt Park between 3:00 p.m. and 6:00 p.m.; the parade route will begin at Schildt Park, proceed down Cold Spring Road, then conclude at Saint Mary Catholic High School, 1050 Zephyr Drive, Neenah; and

WHEREAS, the proper fees have been paid, receipted, and a copy of liability insurance will be on file for the event.

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby approves the Special Event License for Saint Mary Catholic High School, to be held on September 29, 2023.

Approved this 28th day of August, 2023

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk



paid →

License Fee: \$150.00	FOR OFFICE USE ONLY
Escrow: \$150.00	Date Rec'd <u>6/9/23</u>
Receipt No. <u>18763</u>	Eff. Date <u> </u>

APPLICATION FOR SPECIAL EVENT LICENSE

Events Open to the General Public
THIS APPLICATION MUST BE FILED AT LEAST **30 DAYS** BEFORE THE EVENT

FACILITY INFORMATION

Organization Sponsoring Event: St. Mary Catholic High School Contact Phone: 920-722-7796

Event Location (Address): 1050 Zephyr Dr., Neenah, WI 54956

Organization Agent/Manager: Kristin Billings Phone: 920-722-7796

Event Name: Homecoming Parade

Event Date(s): 09/29/2023 Event Time: 4 am/pm to 6 am/pm

Event Details (Explanation of Event): Homecoming parade from Schildt Park to St. Mary Catholic HS

LICENSEE (ORGANIZER) INFORMATION

Organizing Chief Representative: Kristin Billings Phone: 920-722-7796

Address: 1050 Zephyr Dr., Neenah, WI 54956

Date of Birth: 04/02/82 Email: kbillings@smcatholicschools.org

Signature: Under the provisions of Chapter 150 of the Village of Fox Crossing Municipal Code, I hereby apply for a Special Event License for business to be conducted on the above referenced premises within the Village. I certify that the following information is true to the best of my knowledge.

Applicant: Kristin Billings Student Council Advisor Date: 01/18/23
Signature Title

REQUIRED MATERIALS & INFORMATION

- Is the event to be held outside? Yes No
- If held outside:
 - Will tents need to be erected? (If yes, submit site plan with application) See Page 2 Yes No
 - Will a generator be used for electrical supply? (If yes, submit site plan with application) Yes No
 - Will there be live entertainment? What hours? FROM: UNTIL: Yes No
 - Will there be restroom facilities available? (If yes, how – port-o-lets, business restrooms?) Yes No
- Will there be sufficient access for persons with disabilities? Yes No
- Will there be alcohol sold, served, consumed within the event area? Barricading or bracelets req'd Yes No
- Will the event include vendor sales? Yes No
- Will all the parking be accomplished onsite? If no, where? Yes No
- Will there be food for sale cooked on site? **Board of Health must be contacted for approval** Yes No
 - Will there be a mobile food establishment present? If so, how many? Yes No
 - Will food be catered in? Yes No
- Is this event being advertised or marketed on a regional basis? i.e. TV, radio, newspaper, flyer Yes No

Amusement: 101-5100.440.01-02 Escrow: 80200002610600

FEES: \$150.00 fee, with additional \$150.00 in escrow (if escrow funds are not used, return 30 days post event) \$25.00 re-inspection fee, if needed. Call 24-hours in advance to schedule inspection.

Fees shall be for an event lasting up to 48-hours; each day thereafter shall be an additional \$25.00.

FOR OFFICE USE:	Date Sent	Approve	Deny	By	Reason Denied
Police	<u>03/30/23</u>	<input checked="" type="radio"/>	<input type="radio"/>	<u>BLASAKA</u>	
Fire	<u>07/10/23</u>	<input checked="" type="radio"/>	<input type="radio"/>	<u>M. Tedford</u>	
Finance	<u>07/05/23</u>	<input checked="" type="radio"/>	<input type="radio"/>	<u>T. Thompson</u>	
Bldg. Insp.	<u>06/29/23</u>	<input checked="" type="radio"/>	<input type="radio"/>	<u>L. Fischenich</u>	

Return Application to: Fox Crossing Village Clerk · 2000 Municipal Drive · Neenah, WI 54956 Phone: 920-720-7103

RES #230828-3

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Sophia Donovan – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2022 - June 30, 2024.

Adopted this 28th day of August, 2023

Requested by: Scott Blashka, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230828-4

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,907,039.23

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	453,993.93
Special Revenue Fund	\$	27,951.45
Debt Fund	\$	-
Capital Projects Fund	\$	165,639.33
Water Fund	\$	416,729.33
Sewer Fund	\$	107,824.52
Stormwater Fund	\$	27,246.14
Trust & Agency Fund	\$	-
Special Processed Payments	\$	707,654.53
Total:	\$	<u>1,907,039.23</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 28th day of August, 2023.

Requested by: Jeremy Searl, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: August 18, 2023
 For Village Board Meeting of: August 28, 2023

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$453,993.93
Special Revenue Funds	\$27,951.45
Debt Fund	\$0.00
Capital Projects Fund	\$165,639.33
Water Fund	\$416,729.33
Sewer Fund	\$107,824.52
Stormwater Fund	\$27,246.14
Trust & Agency Fund	\$0.00
Total Bills for	August 28, 2023
	<u><u>\$1,199,384.70</u></u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE	DEPT. /PURPOSE	AMOUNT
	Village Specials	8/9-8/18/2023	**See Attached Listing** \$202,038.69
ACH	Employee Benefits Corp	8/15-8/18/2023	Flex Spending Claims \$1,541.27
ACH	ETF	8/16/2023	Medical Ins \$130,090.18
ACH	WI Retirement	8/17/2023	Retirement \$95,339.64
ACH	WDC	8/18/2023	Deferred Comp \$6,468.13
ACH	WDC	8/18/2023	Deferred Comp \$6,789.11
47970	Void		Void (\$700.00)
47931-47937	Payroll	8/17/2023	Payroll \$1,701.79
ACH	Payroll	8/17/2023	Payroll \$188,075.44
ACH	Payroll	8/17/2023	Taxes \$76,310.28
Total Special Processed Payments			<u><u>\$707,654.53</u></u>
GRAND TOTAL			<u><u>\$1,907,039.23</u></u>