

**Village of Fox Crossing Board of Trustees Regular Meeting**  
**Monday, August 22, 2022 - 6:00 p.m.**  
**Municipal Complex - Arden Tews Assembly Room**  
**2000 Municipal Drive, Neenah WI 54956**  
**Agenda**

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
3. **Public Hearings**
4. **Minutes to Approve/ Minutes and Correspondence to Receive**  
**Minutes to Approve**
  - a) Special Village Board Meeting – August 8, 2022
  - b) Regular Village Board Meeting – August 8, 2022**Minutes and Correspondence to Receive**
  - c) August 9, 2022 Partisan Primary Election Results
  - d) Park Commission Meeting Minutes – July 27, 2022
  - e) Water Main Breaks Report – July 2022
  - f) Water Pumpage Report – July 2022
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
  - a) 220822-1 Change Order #1 – West American Drive Stormwater Pond Construction Project
  - b) 220822-2 Authorization to Order a Boom Truck for the Street Department for Delivery in 2023
  - c) 220822-3 Appointment of Planning Commission Member – Thomas Willecke
  - d) 220822-4 Temporary Class “B” Retailer’s License – Neenah Wrestling Booster Club
  - e) 220822-5 Operator License Applicants
  - f) 220822-6 Expenditures
9. **Reports**
10. **Closed Session**
11. **Adjourn**

***A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.***

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

RES #220822-1

**CHANGE ORDER #1 – WEST AMERICAN DRIVE STORMWATER POND  
CONSTRUCTION PROJECT**

WHEREAS, on April 25, 2022, Superior Sewer & Water, Inc. was awarded the West American Drive Stormwater Pond (Rocket Pond) Construction contract, in the amount of \$1,646,627.43; and

WHEREAS, Change Order #1 reflects an increase of \$20,692.56, due to the following:

Temporary Stabilization of Prairie Areas (Temp Seed & Mulch)	\$ 3,840.00
0.5 Acre Wet-to-Wet Mesic Prairie Planting	\$ 1,999.00
10 Acre Mesic Prairie Planting	\$ 36,100.00
Deduct 12.5 Acre Temporary Stabilization	<u>(\$ 21,246.44)</u>
Total:	\$ 20,692.56

WHEREAS, the increase of \$20,692.56 from Change Order #1 items results in a new total contract price of \$1,667,319.99; and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #1 to Superior Sewer & Water, Inc., for an increase in the amount of \$20,692.56, resulting in a new contract amount of \$1,667,319.99.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 for the West American Drive Stormwater Pond (Rocket Pond) Construction contract, for an increase in the amount of \$20,692.56 to **Superior Sewer & Water, Inc., 1801 Deer Trail Court, Luxemburg, Wisconsin**, for an adjusted contract amount of \$1,667,319.99.

Adopted this 22<sup>nd</sup> day of August, 2022

*Requested by: Randy Gallow, Street Superintendent*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #220822-2

**AUTHORIZATION TO ORDER A STREET DEPARTMENT REPLACEMENT BOOM TRUCK FOR DELIVERY IN 2023**

WHEREAS, according to the Village's Equipment Replacement Schedule, the Street Department Boom truck is scheduled for replacement in 2023; and

WHEREAS, due to material and supply shortages, ordering a replacement Boom truck takes approximately a year to receive; and

WHEREAS, Street Superintendent Gallow seeks authorization to order a replacement Boom truck in 2022, with delivery of the truck to occur in 2023; and

WHEREAS, funds for the replacement vehicle are available in the Equipment Replacement Fund.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that Superintendent Gallow is authorized to order a replacement Boom truck for the Street Department in 2022, for delivery scheduled in 2023.

Adopted this 22<sup>nd</sup> day of August, 2022

*Requested by: Randy Gallow, Street Superintendent*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #220822-3

**APPOINTMENT OF PLANNING COMMISSION MEMBER – THOMAS WILLECKE**

WHEREAS, Planning Commissioner James Zielinski has submitted his resignation to the Planning Commission; and

WHEREAS, with the resignation, a vacancy exists on the Planning Commission for the remainder of a term beginning May 1, 2022 and expiring on April 30, 2025; and

WHEREAS, Village President Dale Youngquist nominates Thomas Willecke for appointment to the Planning Commission for the remainder of a three (3) year term beginning May 1, 2022 and expiring on April 30, 2025; and

WHEREAS, an Oath of Office shall be administered by the Village Clerk upon appointment.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby approve the appointment of Thomas Willecke to the Planning Commission for the remainder of a three (3) year term commencing May 1, 2022 and expiring on April 30, 2025.

Adopted this 22<sup>nd</sup> day of August, 2022

*Requested by: Dale A. Youngquist, Village President*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #220822-4

**TEMPORARY CLASS “B” RETAILER’S LICENSE – NEENAH WRESTLING  
BOOSTER CLUB**

WHEREAS, Neenah Wrestling Booster Club has submitted one (1) Temporary Class “B” Retailer’s License application to sell fermented malt beverages on the premises at Schildt Park, on the following date:

*Saturday, September 24, 2022*

; and

WHEREAS, appropriate application has been made and the proper fees have been paid and received.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, that the Temporary Class “B” Retailer’s Licenses are hereby granted to Neenah Wrestling Booster Club to sell fermented malt beverages at Schildt Park on the date listed above.

Adopted this 22<sup>nd</sup> day of August, 2022

*Requested by: Darla M. Fink, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #220822-5

**OPERATOR LICENSE APPLICANTS**

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Kirsten Laffoon – Approved  
Szidonia Schultz – Approved  
Cierra Ziemann – Approved  
John Reynolds – Approved

Tammie Merriam – Approved  
Ginger Beard – Approved  
Ronald Gordon – Approved  
Jake Yingling – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2022 - June 30, 2024.

Adopted this 22<sup>nd</sup> day of August, 2022

*Requested by: Scott Blashka, Police Chief*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #220822-6

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$4,856,768.56

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	227,022.84
Special Revenue Fund	\$	103,606.92
Debt Fund	\$	-
Capital Projects Fund	\$	102,824.75
Water Fund	\$	143,203.23
Sewer Fund	\$	528,241.71
Stormwater Fund	\$	38,723.25
Trust & Agency Fund	\$	7,366.58
Special Processed Payments	\$	3,705,779.28
Total:	\$	<u>4,856,768.56</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 22th day of August, 2022.

*Requested by: Jeremy Searl, Finance Director*  
*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

**VILLAGE OF FOX CROSSING**  
**2000 Municipal Drive**  
**Neenah, WI 54956**

**EXPENDITURE SUMMARY**

For Accounts Payable Period Ending: August 16, 2022  
 For Village Board Meeting of: August 22, 2022

<b>REGULAR PROCESSED CHECKS</b>	<b>AMOUNT</b>
General Fund	\$227,022.84
Special Revenue Funds	\$103,606.92
Debt Fund	\$0.00
Capital Projects Fund	\$102,824.75
Water Fund	\$143,203.23
Sewer Fund	\$528,241.71
Stormwater Fund	\$38,723.25
Trust & Agency Fund	\$7,366.58
<b>Total Bills for</b>	<b>August 22, 2022</b>
	<u><u>\$1,150,989.28</u></u>

**SPECIAL PROCESSED PAYMENTS**

<b>CHECK #</b>	<b>PAYEE</b>	<b>DEPT. /PURPOSE</b>	<b>AMOUNT</b>
	Village Specials	8/3-8/16/22	**See Attached Listing**
			\$3,236,030.06
ACH	Employee Benefits Corp	8/9-8/15/2022	Flex Spending Claims
			\$777.15
ACH	WI Deferred Comp	8/4/2022	Deferred Comp
			\$6,140.93
ACH	Payments	8/15/2022	July CC Fees
			\$1,834.12
ACH	Elavon	8/8/2022	July CC Fees
			\$117.74
ACH	Elavon	8/8/2022	July CC Fees
			\$78.89
ACH	ETF	8/16/2022	Medical Ins
			\$134,945.34
ACH	WI Retirement	8/16/2022	Retirement
			\$71,669.06
44156-44167	Payroll	8/4/2022	Payroll
			\$2,400.48
ACH	Payroll	8/4/2022	Payroll
			\$178,226.79
ACH	Payroll	8/4/2022	Taxes
			\$73,558.72
<b>Total Special Processed Payments</b>			<u><u>\$3,705,779.28</u></u>
<b>GRAND TOTAL</b>			<u><u>\$4,856,768.56</u></u>