

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, August 10, 2020 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
Minutes and Correspondence to Receive
 - a) Neenah Menasha Sewerage Commission – June 23, 2020
 - b) Fox West Regional Sewerage Commission – July 8, 2020
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 200810-1 Award Bid – Stroebe Island Causeway Culvert Project
 - b) 200810-2 Change Orders #3 & #4 – Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road
 - c) 200810-3 Change Order #1 – Green Valley Ditch Storm Sewer Bypass Phase II Project
 - d) 200810-4 Change Order #1 & Final – 2020 Crack Sealing Program
 - e) 200810-5 Amend 2020 Sanitary Sewer Rates
 - f) 200810-6 Approve Professional Fireworks Display Permit – Saint Mary Catholic High School, 1050 Zephyr Drive
 - g) 200810-7 Operator License Applicants
 - h) 200810-8 Expenditures
9. **Reports**
 - a) Trustee Kris Koeppel – Fox/Wolf Watershed Cleanup for 2020 Event to be held August 22, 2020 from 9:00 a.m. to Noon
 - b) Street Superintendent Randy Gallow – 2020 Street Improvement Projects Update
 - c) Clerk Darla Fink – Partisan Primary to be held on Tuesday, August 11, 2020; Polls Open 7:00 a.m. to 8:00 p.m.; Voters will Use New Badger Books to Check-In and Register to Vote
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #200810-1

AWARD BID – STROEBE ISLAND CAUSEWAY CULVERT PROJECT

WHEREAS, on July 21, 2020, sealed bids for the Stroebe Island Causeway Culvert project were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, five (5) bids for the Base Bid were received (bid tabulation enclosed):

<u>Contractor</u>	<u>Base Bid</u>
Dorner, Inc.	\$48,262.00
Kip Gulseth Construction Co., Inc.	\$51,994.00
Highway Landscapers, Inc.	\$57,380.00
Vinton Construction Company	\$58,337.00
Advance Construction, Inc.	\$72,505.00

WHEREAS, it is the recommendation of Engineer Lee Reibold and Street Superintendent Randy Gallow to award the Base Bid to the lowest responsible bidder, Dorner, Inc., in the amount of \$48,262.00, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid for the Stroebe Island Causeway Culvert project, to the lowest responsible bidder, **Dorner, Inc., E506 Luxemburg Road, Luxemburg, Wisconsin**, for the total amount of **\$48,262.00**.

Adopted this 10th day of August, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-2

CHANGE ORDERS #3 & #4 – JACOBSEN ROAD RECONSTRUCTION FROM COUNTY HIGHWAY CB TO COLD SPRING ROAD

WHEREAS, on February 10, 2020, Dorner, Inc., was awarded the Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road project, for the Base Bid amount of \$1,710,544.20; and

WHEREAS, on April 6, 2020, Change Order #1 was approved reflecting an increase of \$2,320.00 for the addition of two (2) electronic message boards, including setup and take down, for eight (8) days; and

WHEREAS, on April 20, 2020, Change Order #2 was approved reflecting a decrease in the amount of \$61,812.66 for the lowering of a water main west of Cold Spring Road, and open cutting the storm sewer main under the ANR gas line rather than boring the main; and

WHEREAS, Change Order #3 reflects a total increase of \$1,949.47 for the following adjustments:

Cut larger hole in new manhole at Cold Spring Road	\$ 899.47
Replace 36" RCP with 36" Sanitite for Storm Sewer Transition	<u>\$ 1,050.00</u>
Total:	\$ 1,949.47

WHEREAS, Change Order #4 reflects a total increase of \$3,075.00 for the following adjustments:

Install ¾" Steel Storm Sewer Covers, 2 @ \$900.00	\$ 1,800.00
Install Stool Type Yard Drain	\$ 475.00
Testing and locating existing Loop Detectors	<u>\$ 800.00</u>
Total:	\$ 3,075.00

WHEREAS, the increase of \$1,949.47 from Change Order #3 items, and the increase in \$3,075.00 from Change Order #4 items, results in a new total contract price of \$1,656,076.01 (bid tabulation attached); and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #3 to Dorner, Inc., for an increase in the amount of \$1,949.47, and Change Order #4 to Dorner Inc., for an increase in \$3,075.00, resulting in a new contract amount of \$1,656,076.01.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #3 in the amount of \$1,949.47, and Change Order #4 in the amount of \$3,075.00, to the Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road project, resulting in a total increase in the amount of \$5,024.47 to **Dorner, Inc., E506 Luxemburg Road, Luxemburg, Wisconsin**, for the adjusted contract amount of \$1,656,076.01.

Adopted this 10th day of August, 2020

Requested by: Randy Gallow, Street Superintendent
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-3

CHANGE ORDER #1 – GREEN VALLEY DITCH STORM SEWER BYPASS PHASE II PROJECT

WHEREAS, on January 13, 2020, Kruczek Construction, Inc., was awarded the Green Valley Ditch Storm Sewer Bypass Phase II project, for the Base Bid amount of \$912,000.00; and

WHEREAS, Change Order #1 reflects a total increase of \$42,237.43, due to the following:

Final Quantity Adjustment	(\$ 98,228.95)
Addition of Fairbrook & Crestview Storm Sewer	\$ 37,056.00
Addition of Ridgeway Road Reconstruction, Excavation	\$ 13,200.00
Addition of Ridgeway Road Reconstruction, Base Aggregate	\$ 27,537.38
Additional Concrete Work, 262 Square Yards	\$ 32,488.00
Sawing Concrete	\$ 510.00
Traffic Control for Concrete Pavement Repair	\$ 3,500.00
Dig Bore Pit	\$ 7,900.00
Remove and Backfill Bore Pit	\$ 4,500.00
Storm Sewer Bore of North Green Bay Road	\$ 7,500.00
Relocate Water Main on North Green Bay Road	\$ 2,685.00
Fairbrook Storm Sewer Conflicts	<u>\$ 3,590.00</u>
Total:	\$ 42,237.43

and;

WHEREAS, the increase of \$42,237.43 from Change Order #1 items results in a new total contract price of \$954,237.43 (bid tabulation attached); and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #1 to Kruczek Construction, Inc., for an increase in the amount of \$42,237.43, resulting in a new contract amount of \$954,237.43.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 to the Green Valley Ditch Storm Sewer Bypass Phase project, resulting in an increase in the amount of \$42,237.43 to **Kruczek Construction, Inc., 3636 Kewaunee Road, Green Bay, Wisconsin**, for the adjusted contract amount of \$954,237.43.

Adopted this 10th day of August, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-4

CHANGE ORDER #1 AND FINAL – 2020 CRACK SEALING PROGRAM

WHEREAS, on April 6, 2020, Wolverine Seal Coating, LLC, was awarded the 2020 Crack Sealing Program, for the unit price of \$1.06/pound for a total of 75,943 pounds (for a total amount of \$80,500.00); and

WHEREAS, Change Order #1 and Final reflects a decrease of \$12,111.60, due to the following:

Final Quantity Adjustment (60,075 pounds v. 75,943 bid)	(\$ 16,820.50)
Direct Purchase of 217 Boxes of Crack Filler	<u>\$ 4,708.90</u>
Total:	(\$ 12,111.60)

WHEREAS, the decrease of \$12,111.60 from Change Order #1 items results in a new total contract price of \$68,388.40 (final tabulations attached); and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #1 and Final to Wolverine Seal Coating, LLC, for a decrease in the amount of \$12,111.60, resulting in a new contract amount of \$68,388.40.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 and Final for the 2020 Crack Sealing Program, for a decrease in the amount of \$12,111.60 to **Wolverine Seal Coating, LLC, 3235 County Farm Road, Jackson, Michigan**, in the adjusted contract amount of \$68,388.40.

Adopted this 10th day of August, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-5

AMEND 2020 SANITARY SEWER RATES

WHEREAS, on December 16, 2019, the Village of Fox Crossing Board of Trustees set the 2020 Sanitary Sewer Rates to go into effect on January 15, 2020; and

WHEREAS, the current rate schedule for Sanitary Sewer Rates lists rates for meter sizes ranging from 5/8 inch to 6 inches, but does not list rates for meters 8 inches, 10 inches, or 12 inches in size; and

WHEREAS, a Fox Crossing Utilities customer desires a sanitary sewer meter size of 8 inches; and

WHEREAS, Fox Crossing Water Rates (set by the Public Service Commission) include 8 inch, 10 inch, and 12 inch water meter sizes on the rate schedule; and

WHEREAS, Sanitary Sewer Rates for sanitary sewer meters with sizes 8 inches, 10 inches, 12 inches need to be established for proper metering and monitoring of future large sanitary sewer customers.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees authorizes the Finance Director to amend the 2020 sanitary sewer rates, effective July 15, 2020, as attached, to add fees for an 8", 10", and 12" sanitary sewer meter.

Adopted this 10th day of August, 2020

Requested by: Myra R. Piergrossi, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-6

APPROVE PROFESSIONAL FIREWORKS DISPLAY PERMIT – SAINT MARY CATHOLIC HIGH SCHOOL, 1050 ZEPHYR DRIVE

WHEREAS, the applicant, Spielbauer Fireworks Company, on behalf of Saint Mary Catholic High School, requests a Professional Fireworks Display Permit for a fireworks display to be held Friday, August 28, 2020 at 8:30 p.m.; and

WHEREAS, the applicant has completed the proper application paperwork, and paid the associated fees; and

WHEREAS, the Fox Crossing Fire Chief and Fox Crossing Police Chief have reviewed the application, conducted the necessary inspections, and are satisfied that the application meets the requirements of Village Ordinance Chapter 218-43 Applications for permits; professional displays.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves a Professional Fireworks Display Permit for Friday, August 28, 2020 at 8:30 p.m., hosted by Saint Mary Catholic High School at 1050 Zephyr Drive.

BE IT FURTHER RESOLVED that the Village Clerk will notify the public by posting notice of the location, date, and time of the display at the three Village approved posting sites; additionally, the Clerk will post notice on the Village web page and electronic message boards.

Adopted this 10th day of August, 2020

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-7

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Jessica Galeazzi – Approved
Nicole Burmeister – Approved
Christopher Topel-Hall – Approved
Holly Maynard - Approved

Danya Meisner – Denied

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

BE IT FURTHER RESOLVED that the above applicants recommended for denial be DENIED.

Adopted this 10th day of August, 2020

Requested by: Tim G. Seaver, Police Chief
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #200810-8

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,175,931.78

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	169,133.70
Special Revenue Fund	\$	110.40
Debt Fund	\$	-
Capital Projects Fund	\$	425,865.28
Water Fund	\$	39,832.71
Sewer Fund	\$	5,728.39
Stormwater Fund	\$	94,297.61
Trust & Agency Fund	\$	976.50
Special Processed Payments	\$	439,987.19
Total:	\$	<u>1,175,931.78</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 10th day of August, 2020

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk