

**Village of Fox Crossing Board of Trustees Regular Meeting**  
**Monday, July 27, 2020 - 6:00 p.m.**  
**Municipal Complex - Arden Tews Assembly Room**  
**2000 Municipal Drive, Neenah WI 54956**  
**Agenda**

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
  - a) Fox Crossing K-9 Update – K-9 Handler Corey Haag
  - b) Annual Audit Report for Fiscal Year 2019 – Krisztina Dommer, CPA of KerberRose, S.C.
3. **Public Hearings**
4. **Minutes to Approve/ Minutes and Correspondence to Receive**

**Minutes to Approve**

  - a) Special Village Board Meeting – July 13, 2020
  - b) Regular Village Board Meeting – July 13, 2020

**Minutes and Correspondence to Receive**

  - c) Fox West Regional Sewerage Commission – June 3, 2020
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
  - a) 200727-1 Certified Survey Map – Combine Eleven (11) Parcels for Neenah Joint School District Project Located on County Highway II
  - b) 200727-2 Zero Lot Line Certified Survey Map – 872 & 874 Highland Park Road
  - c) 200727-3 Award Bid – Storage Building Construction Project
  - d) 200727-4 Operator License Applicants
  - e) 200727-5 Expenditures
9. **Reports**
  - a) Clerk Darla Fink – Partisan Primary Election on Tuesday, August 11, 2020, with Polls Open from 7:00 a.m. to 8:00 p.m.; Voters will Use New Badger Books to Check-In and Register to Vote
10. **Closed Session**
11. **Adjourn**

***A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.***

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

RES #200727-1

**CERTIFIED SURVEY MAP – COMBINE ELEVEN (11) PARCELS FOR NEENAH  
JOINT SCHOOL DISTRICT PROJECT LOCATED ON COUNTY HIGHWAY II**

WHEREAS, the Neenah Joint School District is requesting approval of a Certified Survey Map (CSM) to combine eleven (11) lots (parcels 0100187, 0100188, 0100189, 0100190, 0100191, 0100192, 0100193, 0100195, 0100197, 0100198, 0100200) located on County Highway II (CTH II); and

WHEREAS, the Neenah Joint School District plans to construct a new high school at this location; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their July 15, 2020 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission:   6   Aye   0   Nay   1   Excused   0   Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 27<sup>th</sup> day of July, 2020

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #200727-2

**ZERO LOT LINE CERTIFIED SURVEY MAP – 872 & 874 HIGHLAND PARK ROAD**

WHEREAS, the applicant is requesting approval of a zero lot line Certified Survey Map (CSM) for 872 & 874 Highland Park Road; and

WHEREAS, staff find that this Certified Survey Map complies with the Village of Fox Crossing's Chapter 419 Land Division Ordinance; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their July 15, 2020 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded Certified Survey Map.

Planning Commission:   6   Aye   0   Nay   1   Excused   0   Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 27<sup>th</sup> day of July, 2020

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #200727-3

**AWARD BID – STORAGE BUILDING CONSTRUCTION**

WHEREAS, on July 9, 2020, sealed bids for the Storage Building Construction project were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, twelve (12) bids were received (bid tabulation enclosed):

<u>Contractor</u>	<u>Bid</u>
Miron Construction, Fox Crossing	\$1,600,196
Mike Koenig Construction Co., Inc., Sheboygan	\$1,680,885
Cardinal Construction, Fond du Lac	\$1,687,008
Bayland Buildings, Inc., Green Bay	\$1,695,358
SMA Construction Services, LLC, Green Bay	\$1,715,000
James J. Calmes & Sons, Inc., Kaukauna	\$1,764,081
Immel Construction, Green Bay	\$1,809,000
Milbach Construction Services, Co., Kaukauna	\$1,836,463
IEI General Contractors, Inc., De Pere	\$1,861,500
MJI Building Services, LLC, Kaukauna	\$1,864,000
Boldt Construction, Appleton	\$1,968,000
R.J. Albright Construction, Inc., Oshkosh	\$1,990,771

WHEREAS, it is the recommendation of Architect Mark Keating of Gries Architectural Group, Inc., and Street Superintendent Randy Gallow to award the bid to the lowest responsible bidder, Miron Construction, in the amount of \$1,600,196.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the bid for the Storage Building Construction project, to the lowest responsible bidder, **Miron Construction, Fox Crossing, Wisconsin**, for the total amount of **\$1,600,196**.

Adopted this 27<sup>th</sup> day of July, 2020

*Requested by: Randy Gallow, Street Superintendent*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #200727-4

**OPERATOR LICENSE APPLICANTS**

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

John Bunnell – Approved

Derek Selle – Approved

April Tylla – Denied

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

BE IT FURTHER RESOLVED that the above applicants recommended for denial be DENIED.

Adopted this 27<sup>th</sup> day of July, 2020

*Requested by: Tim G. Seaver, Police Chief*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla M. Fink, Village Clerk

RES #200727-5

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling:     \$     1,742,634.95

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	92,118.25
Special Revenue Fund	\$	89,367.04
Debt Fund	\$	-
Capital Projects Fund	\$	83,330.23
Water Fund	\$	30,475.81
Sewer Fund	\$	268,227.50
Stormwater Fund	\$	707,209.51
Trust & Agency Fund	\$	-
Park Commission Processed Payments	\$	40,945.47
Special Processed Payments	\$	430,961.14
Total:	\$	<u>1,742,634.95</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 27th day of July, 2020

*Requested by:                   Myra R. Piergrossi, Finance Director*

*Submitted by:                 Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Darla Fink, Village Clerk