

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, July 26, 2021 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. **Call to Order, Pledge of Allegiance and Roll Call**
2. **Awards/Presentations**
 - a) Introduction and Oath of Office of Fox Crossing Police Officer Karolanne Johnson – Police Chief Tim G. Seaver
3. **Public Hearings**
4. **Minutes to Approve/ Minutes and Correspondence to Receive**

Minutes to Approve

 - a) Regular Village Board Meeting – July 12, 2021

Minutes and Correspondence to Receive

 - b) Park Commission Meeting Minutes – June 9, 2021
 - c) Planning Commission Meeting Minutes – June 16, 2021
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. **Discussion Items**
7. **Unfinished Business**
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 210726-1:ORD Amend Fox Crossing Municipal Code Chapter § 435.3-02 Land Use Definitions – Text Amendment to Address Caretaker Housing in I-1 and I-2 Industrial Zoning Districts *First Reading*
 - b) 210726-2:ORD Amend Fox Crossing Municipal Code Chapter § 435 Zoning Ordinance – Rezone 7241 County Highway BB from A-2 General Agriculture to I-1 Light Industrial *First Reading*
 - c) 210726-1 Certified Survey Map – Parcels 12101820201 & 12101820202 Located at 7241 County Highway BB
 - d) 210726-2 Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing
 - e) 210726-3 Operator License Applicants
 - f) 210726-4 Expenditures
9. **Reports**
 - a) Police Chief Tim G. Seaver – Police National Night Out Event will be held on Tuesday, August 3, 2021 from 5:00 p.m. to 8:00 p.m. at Palisades Park
 - b) Director of Parks & Recreation Amanda Geiser – Results of Filthy Fun Kids Run Event held on July 17, 2021
10. **Closed Session**
11. **Adjourn**

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

ORD #210726-1:ORD *First Reading*
AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 435.3-02 LAND USE DEFINITIONS – TEXT AMENDMENT TO ADDRESS CARETAKER HOUSING IN I-1 AND I-2 INDUSTRIAL ZONING DISTRICTS

The Village Board of the Village of Fox Crossing does ordain as follows:

Part I. Chapter § 435.3-02 Land Use Definitions, is hereby amended and renumbered to read as follows (amendment in red):

Chapter § 435.3-02 Land use definitions.

17.0 Accessory Uses

...

17.08. Boathouse. A building placed above or near a water body that is used for the noncommercial storage of one or more watercraft and related equipment.

17.09. Caretaker home. A single-family home for a caretaker of property zoned I-1 Light Industrial and I-2 Heavy Industrial Zoning Districts.

17.10. Commercial truck parking. The parking of a commercial-type vehicle on a residential lot when such vehicle is owned or leased and operated by a person living in the dwelling unit.

Deleted: 17.09.

...

Formatted: Font: Bold

Chapter §435 Attachment 2 – Table 7-1 Land Use Matrix.

17	Accessory Uses															
17.01	Adult family home	ZP	31.7-157	P	P	P	P	P	P	P	P	P	P	P	-	-
17.02	Amateur radio antenna	-	31.7-158	P	P	P	P	P	P	P	P	P	P	P	-	-
17.03	Automated teller machine	ZP	31.7-159	-	-	-	-	-	-	P	P	P	P	P	-	-
17.04	Backyard chickens	-	31.7-160	P	P	P	P	-	P	-	-	-	-	-	P	P
17.05	Bed and breakfast	ZP, BP, SP, PO	31.7-161	C	C	C	C	-	-	P	P	-	P	-	-	-
17.06	Beekeeping	-	31.7-162	P	P	P	P	-	P	-	-	-	-	-	P	P
17.09	Caretaker home	ZP	436.7-49	-	-	-	-	-	-	-	-	-	-	-	C	C
17.10	Exterior communication device	-	31.7-163	P	P	P	P	P	P	P	P	P	P	P	P	P

Deleted: 17.09

...

Formatted: Font: Bold

All section references to Table 7-1 Land Use Matrix shall be modified/renumbered throughout the Village Municipal Code to match the updated Land Use Matrix numbering for 17.09 through 17.44 Yard.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: July 26, 2021
Date Adopted: _____

Requested by: George Dearborn, AICP, Director Community Development
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ORD #210726-2:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 435 ZONING
ORDINANCE – REZONE 7241 COUNTY HIGHWAY BB FROM A-2 GENERAL
AGRICULTURE TO I-1 LIGHT INDUSTRIAL**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter § 435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning parcel 12101820201 located at 7241 County Highway BB from A-2 (General Agriculture) to I-1 (Light Industrial) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: July 26, 2021

Date Adopted: _____

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



RES #210726-1

CERTIFIED SURVEY MAP – PARCELS 12101820201 & 12101820202 LOCATED AT 7241 COUNTY HIGHWAY BB

WHEREAS, the applicant, Prospect Properties, LLC, requests approval of a Certified Survey Map (CSM) to combine parcels 12101820201 & 12101820202 located at 7241 County Highway BB; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their July 21, 2021 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The rezoning of parcel 12101820201 from A-2 General Agriculture to I-1 Light Industrial shall be approved by the Village Board.
3. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 0 Excused 1 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 26th day of July, 2021

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210726-2

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING

WHEREAS, the Village of Fox Crossing, Winnebago County, Wisconsin (the "Municipality") plans to undertake Water and Sanitary Sewer Infrastructure Extension projects in conjunction with the Neenah Joint School District new Neenah High School Construction project (the "Project"); and

WHEREAS, the Municipality expects to finance the Project on a long-term basis by issuing tax-exempt general obligation bonds, revenue bonds or general obligation promissory notes (the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Municipality must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance monies from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Municipality, that:

Section 1. Expenditure of Funds. The Municipality shall make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2. Declaration of Official Intent. The Municipality hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$1,500,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the Village Clerk's office within 30 days after its approval, in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted, recorded and approved this 26th day of July, 2021

Requested by: Myra Piergrossi, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210726-3

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Madeson Benson - Approved
Nina Bricco – Approved
Katrina Counter – Approved
Carrie Gochee – Approved
Sophie Hillend - Approved
Alyssa Pratt – Approved
Robert Shuckhart - Approved
Morgan Springer - Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

Adopted this 26th day of July, 2021

Requested by: Tim G. Seaver, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210726-4

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$1,412,878.80

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	135,357.39
Special Revenue Fund	\$	21,889.45
Debt Fund	\$	-
Capital Projects Fund	\$	269,404.05
Water Fund	\$	44,589.64
Sewer Fund	\$	193,677.96
Stormwater Fund	\$	101,295.66
Trust & Agency Fund	\$	2,090.30
Special Processed Payments	\$	644,574.35
Total:	\$	<u>1,412,878.80</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 26th day of July, 2021

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk