

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, June 13, 2022 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve

Minutes and Correspondence to Receive

- a) Neenah-Menasha Sewerage Commission Meeting Minutes – April 26, 2022
- b) Park Commission Meeting Minutes – May 11, 2022

5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**

6. Discussion Items

7. Unfinished Business

8. **New Business- Resolutions/Ordinances/Policies**

- a) 220613-1 Memorandum of Understanding for Operation of Bird Rides, Inc. in the Village of Fox Crossing, Wisconsin
- b) 220613-1:ORD Amend Fox Crossing Municipal Code Chapter § 364-5 Recreational Vehicles on School or Municipally Owned Property, to Address the Use of Electric Scooters on the North Lake Street Trail and in Fritse Park
First Reading, Second Reading & Adoption
- c) 220613-2 Reappointment of Park Commission Member – Kathleen Sylvester
- d) 220613-3 Reappointment of Sustainability Committee Member – Susan Garcia-Franz
- e) 220613-4 Reappointment of Sustainability Committee Member – Veronica Kasperek
- f) 220613-5 Reappointment of Sustainability Committee Member – Michael Scheibe
- g) 220613-6 Appointment of Sustainability Committee Member – Thomas Willecke
- h) 220613-7 Amend Fox Crossing Personnel Policy Manual – Chapters 3, 9, and 21, to Address Employee Vacation Benefits
- i) 220613-8 Accept the Electronic Compliance Maintenance Annual Report (eCMAR)
- j) 220613-9 Annual Alcohol Beverage License Applications for the Term July 1, 2022 – June 30, 2023
- k) 220613-10 Annual Beer Garden License Renewal Applications for the Term July 1, 2022 – June 30, 2023
- l) 220613-11 Annual Mechanical Amusement License Renewal Applications for the Term July 1, 2022 – June 30, 2023
- m) 220613-12 Issue Reserve "Class B"/Class "B" Retail License – JSBerman, LLC, d/b/a Prime Time Bar and Grill, 1150 Valley Road
- n) 220613-13 Appointment of Agent – Josh Berman for JSBerman, LLC, d/b/a Prime Time Bar and Grill, 1150 Valley Road
- o) 220613-14 Operator License Applicants
- p) 220613-15 Expenditures

9. Reports

- a) Parks & Recreation Director Amanda Geiser – Request for Volunteers for the Filthy Fun Kids Run Event to be held on Saturday, July 16, 2022 at O'Hauser Park

10. Closed Session

11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #220613-1

**MEMORANDUM OF UNDERSTANDING FOR OPERATION OF BIRD RIDES, INC. IN
THE VILLAGE OF FOX CROSSING, WISCONSIN**

WHEREAS, Bird Rides, Inc. currently operates a fleet of dockless, stand-up electric scooters within the Cities of Appleton, Neenah, and Menasha; and

WHEREAS, Bird Rides, Inc. requests to operate within the jurisdiction of the Village of Fox Crossing; and

WHEREAS, the Village is willing to establish a Bird stand-up electric scooter pilot program within the Village of Fox Crossing to evaluate the desire of establishing a regulatory framework for the long-term operation of Bird stand-up electric scooters within the Village as well as to better determine the regulatory cost to the Village.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby authorizes the Village President and Village Clerk to execute the Memorandum of Understanding for Operation of Bird Rides, Inc. in the Village of Fox Crossing, Wisconsin, as attached.

Adopted this 13th day of June, 2022

Requested by: Jeffrey Sturgell, Village Manager
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ORD #220613-1 *First Reading, Second Reading & Adoption*

AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 364-5 RECREATIONAL VEHICLES ON SCHOOL OR MUNICIPALLY OWNED PROPERTY, TO ADDRESS THE USE OF ELECTRIC SCOOTERS ON THE NORTH LAKE STREET TRAIL AND IN FRITSE PARK

The Village Board of the Village of Fox Crossing do ordain as follows:

Part I. Chapter § 364-5 Recreational Vehicles on School or Municipally Owned Property, is hereby amended to read as follows (amendment in red):

§ 364-5 Recreational Vehicles on School or Municipally Owned Property.

- A. It shall be unlawful for any person to operate any motor driven recreational vehicle on any Village of Fox Crossing park property or on other public properties owned or leased by the Village of Fox Crossing, or on any property of the Neenah Joint School District, or on any other school grounds or property whether a public or a private school.
- B. Exemptions.
- (1) Licensed vehicles on public streets shall be exempt from this section.
 - (2) This section shall not apply to the maintenance equipment operated or authorized by the Village of Fox Crossing, the Neenah Joint School District, or other owner of public or private school property.
 - (3) Electric scooters operated on what is commonly referred to as the “Loop the Lake Trail” that extends through Fox Crossing, the City of Menasha, and the City of Neenah.
 - a) The “Loop the Lake Trail” section in Fox Crossing begins at the south Village border on North Lake Street, runs northerly to Fritse Park, and terminates at the entrance of the Trestle Trail within Fritse Park.
 - b) Definition. "Electric scooter" shall mean a device weighing less than 100 pounds that has handlebars and an electric motor, is powered solely by the electric motor and human power, and has a maximum speed of not more than 20 miles per hour on a paved level surface when powered solely by the electric motor.
- C. Definition. "Motor driven recreational vehicle" shall mean any vehicle propelled by power (other than human power), designed to travel on or along the ground by the use of wheels, treads, tracks, runners, or slides, which shall include without limitation automobiles, trucks, trailers, motorcycles, trail bikes, minibikes, all-terrain vehicles, go-carts, tractors, buggies, wagons, snowmobiles, and mopeds.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: June 13, 2022

Date Adopted: _____

Requested by: Amanda Geiser, Director of Parks and Recreation

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-2

REAPPOINTMENT OF PARK COMMISSION MEMBER – KATHLEEN SYLVESTER

WHEREAS, Park Commissioner Kathleen Sylvester’s current term on the Fox Crossing Park Commission expires on June 30, 2022; and

WHEREAS, it is the recommendation of the Village President to reappoint Kathleen Sylvester to the Park Commission for a three-year term commencing July 1, 2022 and expiring June 30, 2025; and

WHEREAS, upon appointment and acceptance of the position, an Oath of Office shall be administered by the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby approve the reappointment of Kathleen Sylvester to the Park Commission for the three-year term commencing July 1, 2022 and expiring June 30, 2025.

Adopted this 13th day of June, 2022

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-3

REAPPOINTMENT OF SUSTAINABILITY COMMITTEE MEMBER – SUSAN GARCIA-FRANZ

WHEREAS, the term of Sustainability Committee member Susan Garcia-Franz expires on June 30, 2022; and

WHEREAS, the Village President has recommended the reappointment of Susan Garcia-Franz to the Sustainability Committee for a two (2) year term, commencing July 1, 2022 and expiring June 30, 2024.

WHEREAS, upon acceptance, an Oath of Office shall be administered by the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby approves the reappointment of Susan Garcia-Franz to the Sustainability Committee for a two (2) year term, commencing on July 1, 2022 and expiring June 30, 2024.

Adopted this 13th day of June, 2022

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-4

REAPPOINTMENT OF SUSTAINABILITY COMMITTEE MEMBER – VERONICA KASPEREK

WHEREAS, the term of Sustainability Committee member Veronica Kasperek expires on June 30, 2022; and

WHEREAS, the Village President has recommended the reappointment of Veronica Kasperek to the Sustainability Committee for a two (2) year term, commencing July 1, 2022 and expiring June 30, 2024.

WHEREAS, upon acceptance, an Oath of Office shall be administered by the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby approves the reappointment of Veronica Kasperek to the Sustainability Committee for a two (2) year term, commencing on July 1, 2022 and expiring June 30, 2024.

Adopted this 13th day of June, 2022

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-5

REAPPOINTMENT OF SUSTAINABILITY COMMITTEE MEMBER – MICHAEL SCHEIBE

WHEREAS, the term of Sustainability Committee member Michael Scheibe expires on June 30, 2022; and

WHEREAS, the Village President has recommended the reappointment of Michael Scheibe to the Sustainability Committee for a two (2) year term, commencing July 1, 2022 and expiring June 30, 2024.

WHEREAS, upon acceptance, an Oath of Office shall be administered by the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby approves the reappointment of Michael Scheibe to the Sustainability Committee for a two (2) year term, commencing on July 1, 2022 and expiring June 30, 2024.

Adopted this 13th day of June, 2022

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-6

APPOINTMENT OF SUSTAINABILITY COMMITTEE MEMBER – THOMAS WILLECKE

WHEREAS, an open seat on the Sustainability Committee exists with a two (2) year term beginning July 1, 2022 and expiring June 30, 2024; and

WHEREAS, the Village President has recommended the appointment of Thomas Willecke to the Sustainability Committee for a two (2) year term, commencing July 1, 2022 and expiring June 30, 2024.

WHEREAS, upon acceptance, an Oath of Office shall be administered by the Village Clerk.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Fox Crossing Board of Trustees hereby approves the appointment of Thomas Willecke to the Sustainability Committee for a two (2) year term, commencing on July 1, 2022 and expiring June 30, 2024.

Adopted this 13th day of June, 2022

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-7

AMEND FOX CROSSING PERSONNEL MANUAL – CHAPTERS 3, 9, AND 21, TO ADDRESS EMPLOYEE VACATION BENEFITS

WHEREAS, Chapter 3, Section I, of the Village of Fox Crossing Personnel Manual provides policy guidance for the Administration of Employee Positions within the Village, particularly the Trial and Training period for employees; and

WHEREAS, the Village Manager recommends amending Chapter 3, Section I, Paragraph 5 by removing the provision in the Chapter that prohibits the use of sick leave, funeral leave, and/or vacation benefits during an employee's Trial and Training period; and

WHEREAS, the proposed amended Chapter 3, Section I, Paragraph 5 would be as follows (amendment in red):

~~Except for employees transferring within the organization who have already satisfied one probationary period, the employee is not eligible for sick leave benefits, funeral leave, or vacation. However, these benefits, which will be received following the trial and training/probationary period, will be accumulated from the date of employment.~~ Employment may be terminated by the Village Manager at any time during the trial and training/probationary period without reason. All sworn personnel under the authority of the Police and Fire Commission are subject to termination at any time during the trial and training/probationary period and serve at will. Thereafter, employment is governed by Wis. Stats. 62.13. For non-sworn positions, termination at any time, either during the trial and training/probationary period or after the trial and training period, shall be at-will. *[Revised December 4, 2000]*

WHEREAS, Chapter 9, Section C, of the Village of Fox Crossing Personnel Manual provides policy guidance for Employee Terminations, particularly terminations during an employee's Trial and Training period; and

WHEREAS, the Village Manager recommends amending Chapter 9, Section C, by inserting language that states the payout/payback of vacation benefits during an employee's Trial and Training period will be addressed in Chapter 21 Vacation of the Personnel Manual; and

WHEREAS, the proposed amended Chapter 9, Section C would be as follows (amendment in red):

Employees terminating during their trial and training period shall be ineligible for any form of benefit pay out upon termination, except vacation benefits earned which shall be addressed in accordance with Chapter 21. If such termination is voluntary, no days during the notice period shall be eligible for vacation, sick or holiday pay.

WHEREAS, Chapter 21 of the Village of Fox Crossing Personnel Manual provides policy guidance for Vacation benefits of Village employees; and

WHEREAS, the Village Manager recommends amending Chapter 21, Vacation, to address vacation benefits for employees during their year of hire, and vacation benefits for employees with relevant work experience from past employers, as attached.

NOW, THEREFORE BE IT RESOLVED, by the Village of Fox Crossing Board of Trustees, that Personnel Manual Chapters 3 & 9 be amended as stated above.

BE IT FURTHER RESOLVED, by the Village of Fox Crossing Board of Trustees, that Personnel Manual Chapter 21, Vacation, be amended, as attached.

BE IT FURTHER RESOLVED, employees hired in 2021 or 2022 will receive any additional vacation benefits provided by the amended policy on a prorated basis beginning July 1, 2022; all employees hired prior to 2021 will receive any additional vacation benefits provided by the amended policy on January 1, 2023.

Adopted this 13th day of June, 2022

Requested by: Jeffrey Sturgell, Village Manager

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-8

**ACCEPT THE ELECTRONIC COMPLIANCE MAINTENANCE ANNUAL REPORT
(eCMAR)**

WHEREAS, the Department of Natural Resources (DNR) mandates annual electronic reporting of (CMAR) Compliance Maintenance Reports; and

WHEREAS, the Village Board has reviewed the eCMAR report.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the eCMAR report be accepted as written.

Adopted this 13th day of June, 2022

Requested by: David Tracey, Utility Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-9

**ANNUAL ALCOHOL BEVERAGE LICENSE APPLICATIONS FOR THE TERM
JULY 1, 2022 – JUNE 30, 2023**

WHEREAS, the following alcohol beverage license applicants have made proper application with the Village Clerk's Office for the licensing term beginning July 1, 2022 through June 30, 2023, and the proper fees have been paid and received; and

WHEREAS, the Police Department has performed background checks on all applicants and have no reason to withhold any license; and

WHEREAS, inspections have been completed by the Fire Department, Building Department, and Winnebago County Health Department, and all properties are compliant; and

WHEREAS, the Finance Department reported that outstanding invoices, taxes, and claims have been satisfied; and

WHEREAS, the Village Clerk submits the following license renewal applications for approval:

Class "A" Fermented Malt

Omsai LLC d/b/a EconoLodge Neenah, 2000 Holly Road; Mitul Patel, Agent

Quinto Sol 2, LLC d/b/a Quinto Sol 2 Supermarket, 135 W. Calumet Street; Maria G. Lopez Garcia, Agent

Speedway LLC d/b/a Speedway 7187, 670 N. Green Bay Road; Patricia A. Glasgow, Agent

"Class A" Liquor & Class "A" Fermented Malt

AV Foodmart Inc. d/b/a A.V. Food Mart, 975 Racine Road; Parmjit Singh; Agent

Banee Corporation d/b/a BB Convenience Center, 2675 American Drive; Parmmeet K. Arora, Agent

Gandaki Marketing LLC d/b/a Good to Go Menasha, 2005 S. Oneida Street; Tuk P. Regmi, Agent

True North Energy, LLC d/b/a True North Energy, LLC, 1370 Jacobsen Road; Daniel J. Pamperin, Agent

Kwik Trip, Inc. d/b/a Kwik Trip #883, 1400 West American Drive; William E. Rank, Agent

Menasha Gas, Inc. d/b/a Menasha Gas, 901 Appleton Road; Satnam Gill, Agent

Niemuth's South Side Market, LLC d/b/a Niemuth's Southside Market, 2121 S. Oneida Street; Richard R. Niemuth, Agent

"Class B" Liquor & Class "B" Fermented Malt

Dick's Wheel Inn Inc. d/b/a Dick's Wheel Inn, 1105 Appleton Road; Scott D. Pataska, Agent

George's Steak House, Inc. d/b/a George's Steak House, 2208 S. Memorial Drive;

Bradley C. Quimby, Agent

Michiels Menasha Inn, Inc. d/b/a Michiels Bar & Grill, 1100 Appleton Road; Jennifer J. Michiels, Agent

Sanjim Inc. d/b/a Saint James Cocktail Lounge, 1525 W. American Drive; Michelle L. Kersten, Agent

Reserve "Class B" Liquor & Class "B" Fermented Malt

Cinderella21, LLC d/b/a Rella, 1151 Valley Road; Kimberly A. Halbach, Agent

DGK Holdings LLC d/b/a Jay's Nest, 726 Valley Road; David G. Korth, Agent

Fox Crossings Hotel Group, LLC d/b/a Wissota Chophouse, 1465 Bryce Drive; Brian J. Wogernese, Agent

Patterson Bowl, LLC d/b/a Sabre Lanes, 1330 Midway Road, Daniel E. Patterson, Agent

Tomsons of Appleton, Inc. d/b/a Holidays Pub & Grill, 1395 West American Drive, Suite B,

Dan Timko, Agent
TLR Vang d/b/a Passion Restaurant and Bar, 236 W. Calumet Street, Suite 2 & 3, Thongchan Vang,
Agent
Touchmark on West Prospect, LLC d/b/a Touchmark on West Prospect, 2601 Touchmark Drive;
Stephanie Buchanan, Agent
Xe 54 LLC d/b/a Xe 54 Wine Bar, 1350 W. American Drive, Suite C; Pamela M. Barnes, Agent

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the licenses are hereby granted to the above applicants for the licensing period of July 1, 2022 through June 30, 2023.

Adopted this 13th day of June, 2022

Requested by: Darla M. Fink, Village Clerk
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-10

**ANNUAL BEER GARDEN LICENSE RENEWAL APPLICATIONS FOR THE TERM
JULY 1, 2022 – JUNE 30, 2023**

WHEREAS, the annual Beer Garden License applicants listed below have made proper application with the Village Clerk's Office, and the proper fees have been paid and received; and

WHEREAS, an approved site plan is on file in the Community Development Department; and

WHEREAS, satisfactory inspections have been reported by the Police and Fire Departments, and a report from the Finance Department indicates real estate, personal property taxes, and all other outstanding claims have been paid; and

WHEREAS, the Village Clerk submits the following licenses for Village Board approval:

Beer Garden Licenses

Dick's Wheel Inn, 1105 Appleton Road

Holidays Pub & Grill, 1395 West American Drive, Suite B

Michiels Bar & Grill, 1100 Appleton Road

Prime Time Bar & Grill, 1150 Valley Road

Rella, 1151 Valley Road

Wissota Chophouse, 1465 Bryce Drive

Xe 54 Wine Bar, 1350 West American Drive, Suite C

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees that the Beer Garden Licenses are hereby granted to the above applicants for the licensing period of July 1, 2022 through June 30, 2023.

Adopted this 13th day of June, 2022

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-11

**ANNUAL MECHANICAL AMUSEMENT LICENSE RENEWAL APPLICATIONS FOR
THE TERM JULY 1, 2022 – JUNE 30, 2023**

WHEREAS, the annual Mechanical Amusement License applicants listed below have made proper application with the Village Clerk's office and the proper fees have been paid and received; and

WHEREAS, satisfactory inspections were conducted by the Village Code Compliance Officer and no reason was found to withhold the issuance of any license; and

WHEREAS, the Village Clerk submits the following for Village Board approval:

Mechanical and Other Amusements

Burial Chamber Haunted Complex, 500 N. Lake Street

Dick's Wheel Inn, 1105 Appleton Road

Holidays Pub & Grill, 1395 West American Drive, Suite B

Jay's Nest, 726 Valley Road

Michiels Bar & Grill, 1100 Appleton Road

Passion Restaurant and Bar, 236 W. Calumet Street, Suites 2 & 3

Prime Time Bar and Grill, 1150 Valley Road

Rella, 1151 Valley Road

Sabre Lanes, 1330 Midway Road

Tom's Drive In, 1395 W. American Drive, Suite A

NOW, THEREFORE, BE IT RESOLVED, the Village Board of Trustees hereby grants annual Mechanical Amusement Licenses to the above applicants for the licensing period of July 1, 2022 through June 30, 2023.

Adopted this 13th day of June, 2022

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-12

**ISSUE RESERVE “CLASS B”/CLASS “B” RETAIL LICENSE – JSBERMAN, LLC
D/B/A PRIME TIME BAR AND GRILL, 1150 VALLEY ROAD**

WHEREAS, JSBerman, LLC has made proper application with the Village Clerk’s office for a combination Reserve “Class B”/Class “B” Retail License and the applicant has paid the appropriate fees; and

WHEREAS, an additional Reserve “Class B” Liquor License fee in the amount of \$10,000.00 has been paid and receipted; and

WHEREAS, issuance is pending satisfactory inspections by the Fire, Building, Community Development, and Winnebago County Health Departments, background check by the Police Department, and a report from the Finance Department indicating real estate taxes, personal property taxes, and all outstanding claims are paid in full; and

WHEREAS, the Clerk’s office submits the following for Village Board approval:

Reserve “Class B”/Class “B” Liquor & Fermented Malt License

JSBerman, LLC d/b/a Prime Time Bar and Grill

1150 Valley Road

Josh Berman (Owner and Agent)

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the combination Reserve “Class B”/Class “B” Retail License is hereby granted to JSBerman, LLC d/b/a Prime Time Bar and Grill, pending the above conditions, for the upcoming licensing period of July 1, 2022 through June 30, 2023.

Adopted this 13th day of June, 2022

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-13

APPOINTMENT OF AGENT – JOSH BERMAN FOR JSBERMAN, LLC D/B/A PRIME TIME BAR AND GRILL, 1150 VALLEY ROAD

WHEREAS, JSBerman, LLC has submitted a *Schedule for Appointment of Agent* with the Village Clerk to appoint Josh Berman as Agent for JSBerman, LLC d/b/a Prime Time Bar and Grill, located at 1150 Valley Road, Menasha; and

WHEREAS, the Police Chief has certified that upon checking municipal and state criminal records, to the best of his knowledge, said Agent was found satisfactory and he has no objection to the Agent appointment.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the appointment of Josh Berman as Agent for Prime Time Bar and Grill is hereby approved.

Adopted this 13th day of June, 2022

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-14

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Amy Schultz – Approved	Peggy Dorschner – Approved
Casey Burroughs – Approved	Vicky Esler – Approved
David Glick – Approved	Finnegan Kane – Approved
Selina Leitner – Approved	Monica Allen – Approved
James Peck – Approved	Jasmine Thoreson – Approved
Mary Hauser – Approved	Stephanie Randerson – Approved
Mariah Barden– Approved	Charles Quimby – Approved
Henry Burgos – Approved	Peter Gorham – Approved
Isaac Garvey – Approved	Paul Rew – Approved
Scott Pataska – Approved	James Hadler – Approved
Becky Geiger – Approved	Virender Singh – Approved
Parmjit Singh – Approved	Patricia Glasgow – Approved
Teala Laux – Approved	Brittany Cardin – Approved
Christina Schmitz – Approved	Alexis Borsche – Approved
Nancy Ohst – Approved	Emily Smith – Approved
Robert Calkins – Approved	Michael Arndt – Approved
Skyler Patterson – Approved	Kathy Hottenstine – Approved
Austin Roth – Approved	Carrie Gochee – Approved
Sherry Christie – Approved	Andrew Peterson – Approved
Carrie Szprejda – Approved	Coral Rosengren – Approved
Garrett Peterson – Approved	Andrew Fox – Approved
Sharon Billman – Approved	Jill Burge – Approved
Sheryl Triolo – Approved	Derek Selle – Approved
Molly Greenwood – Approved	Maxwell Hinrichs – Approved
Jeffrey Lawson – Approved	Brian Defferding – Approved
Jacob Verardi – Approved	Jitandakumar Patil – Approved
Rajwant Mann – Approved	Jordan Ducheny – Approved
Nadia Heintzkill – Approved	Izaak Jones-Mangione – Approved
Darien Riemer – Approved	Scott Pasch – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2022 - June 30, 2024.

Adopted this 13th day of June, 2022

Requested by: Scott Blashka, Police Chief
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220613-15

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$720,492.57

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	151,846.18
Special Revenue Fund	\$	16,837.69
Debt Fund	\$	-
Capital Projects Fund	\$	8,397.38
Water Fund	\$	98,020.96
Sewer Fund	\$	66,401.98
Stormwater Fund	\$	64,449.77
Trust & Agency Fund	\$	4,584.11
Special Processed Payments	\$	309,954.50
Total:	\$	<u>720,492.57</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 13th day of June, 2022.

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: June 7, 2022
 For Village Board Meeting of: June 13, 2022

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$151,846.18
Special Revenue Funds	\$16,837.69
Debt Fund	\$0.00
Capital Projects Fund	\$8,397.38
Water Fund	\$98,020.96
Sewer Fund	\$66,401.98
Stormwater Fund	\$64,449.77
Trust & Agency Fund	\$4,584.11
Total Bills for	June 13, 2022
	<u><u>\$410,538.07</u></u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE	DEPT. /PURPOSE	AMOUNT
	Village Specials	5/18-6/7/2022	**See Attached Listing** \$75,823.53
ACH	Employee Benefits Corp	5/18-6/7/2022	Flex Spending Claims \$2,118.03
ACH	Employee Benefits Corp	5/20/2022	FSA Admin Fee \$32.00
ACH	Employee Benefits Corp	5/20/2022	FSA Admin Fee \$94.30
ACH	Plug N Pay	6/2/2022	May CC Fees \$15.00
ACH	Plug N Pay	6/2/2022	May CC Fees \$15.00
ACH	American Express	6/6/2022	May CC Fees \$3.08
ACH	WI Dept of Transportation	5/26-	Suspension Fees \$6.00
ACH	Elavon	6/7/2026	May CC Fees \$82.86
ACH	Elavon	6/7/2026	May CC Fees \$149.11
43463-43467	Payroll	5/26/2022	Payroll \$909.28
ACH	Payroll	5/26/2022	Payroll \$163,406.15
ACH	Payroll	5/26/2022	Taxes \$67,300.16
Total Special Processed Payments			<u><u>\$309,954.50</u></u>
GRAND TOTAL			<u><u>\$720,492.57</u></u>