

**Village of Fox Crossing Board of Trustees Regular Meeting**  
**Monday, May 18, 2020 - 6:00 p.m.**  
**Municipal Complex - Arden Tews Assembly Room**  
**2000 Municipal Drive, Neenah WI 54956**  
**Agenda**

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive  
Minutes to Approve
  - a) Regular Village Board Meeting – May 4, 2020Minutes and Correspondence to Receive
  - b) Park Commission Meeting – April 8, 2020
  - c) Fox West Regional Sewerage Committee – April 1, 2020
  - d) Water Main Break Report – March and April 2020
  - e) Water Pumpage Report – April 2020
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
  - a) 200518-1:ORD Amend Fox Crossing Municipal Code Chapter 31 Zoning Ordinance – Text Amendment for Article 3-02 Land Use Definitions, Section 4.07 Definition of Retirement Home *First Reading*
  - b) 200518-1 Certified Survey Map – 1985 American Drive & Parcel #12102490402
  - c) 200518-2 Acceptance of a 2020 Speed Enforcement Grant
  - d) 200518-3 Temporary Class "B" Retail Licenses – Youth Sports, Inc.
  - e) 200518-4 Temporary Class "B" Retail Licenses – Suburban Athletics, Inc.
  - f) 200518-5 Expenditures
9. **Reports**
  - a) President Dale Youngquist
    - Board of Review will be held Monday, June 1, 2020 at 4:30 p.m. at the Municipal Complex in the Arden Tews Assembly Room, 2000 Municipal Drive, Neenah; Teleconference and Telephonic Appearances will be Accepted; Objectors shall provide Written or Oral Notice of Intent to Object to their Assessment to the Village Clerk at least 48 Hours in Advance of Board of Review
    - Neenah-Menasha Memorial Day Parade has been canceled
  - b) Trustee Dale McNamee – 2020 Census Operations Update
  - c) Village Manager Jeffrey Sturgell – COVID-19 Information Update
10. Closed Session
11. Adjourn

\*Some Board members may be participating telephonically\*

The meeting will be live streamed on Facebook at [www.facebook.com/foxcrossingwi/](http://www.facebook.com/foxcrossingwi/)

**A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.**

*Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.*

ORD #200518-1:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER 31 ZONING ORDINANCE –  
TEXT AMENDMENT FOR ARTICLE 3-02 LAND USE DEFINITIONS, SECTION 4.07  
DEFINITION OF RETIREMENT HOME**

*The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:*

Part I. Amend Chapter 31 Zoning Ordinance, Article 3-02 Land Use, of the Village of Fox Crossing Municipal Code, as follows:

4.07 Retirement Home A place where individuals, generally 62 years of age or older, may occupy independent dwelling units, Residential Care Apartment Complexes (RCAC) and Community Based Residential Facilities (CBRF). This may include on-site commercial and medical facilities for the exclusive use of residents.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. This ordinance shall take effect and be in full force from and after its passage and publication or posting.

Date Introduced: May 18, 2020

Date Adopted: \_\_\_\_\_

*Requested by: George Dearborn, Community Development Director*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Karen Backman, Village Clerk

RES #200518-1

**CERTIFIED SURVEY MAP – 1985 AMERICAN DRIVE & PARCEL #12102490402**

WHEREAS, the applicant, Sun Comfort, Inc., is requesting approval of a Certified Survey Map (CSM) to combine two (2) lots (parcels 121024904 & 12102490402) located at 1985 American Drive; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their May 13, 2020 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission:   6   Aye   0   Nay   1   Excused   0   Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 18<sup>th</sup> day of May, 2020

*Requested by: George Dearborn, AICP, Director of Community Development*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Karen Backman, Village Clerk

RES #200518-2

**ACCEPTANCE OF A 2020 SPEED ENFORCEMENT GRANT**

WHEREAS, a Traffic Safety Task Force has been formed to provide High Visibility Enforcement focused on decreasing crashes and obtaining voluntary compliance with traffic regulations; and

WHEREAS, the Winnebago County Sheriff's Office has been awarded a \$30,000 multi-jurisdictional federal task force Speed grant passed through the State of Wisconsin; and

WHEREAS, the grant would pay for the associated overtime costs related to speed enforcement; and

WHEREAS, the Village is required to provide a 25% match for this activity, which can be met during normal patrols; and

WHEREAS, the Speed Enforcement Grant runs from June 1, 2020 through September 30, 2020.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Village Board of Trustees hereby accepts the 2020 Speed Enforcement Grant with the Village providing 25% match for the activity.

BE IT FURTHER RESOLVED that the Village of Fox Crossing Board of Trustees authorize paying police lieutenants a stipend of \$50.00 per hour while working assignments related to the Speed Enforcement Grant during regularly scheduled time off from June 1, 2020 through September 30, 2020.

Adopted this 18<sup>th</sup> day of May, 2020

*Requested by: Tim G. Seaver, Police Chief*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Karen Backman, Village Clerk

RES #200518-3

**TEMPORARY CLASS “B” RETAIL LICENSES – YOUTH SPORTS, INC.**

WHEREAS, Youth Sports, Inc. has submitted seven (7) Temporary Class “B” Retailer’s License applications to sell fermented malt beverages on their premises at 1325 Earl Street, on the following dates:

*Friday, June 12 – Sunday, June 14, 2020*

*Friday, June 19 – Sunday, June 21, 2020*

*Friday, July 10 – Sunday, July 12, 2020*

*Friday, July 17 – Sunday, July 19, 2020*

*Friday, July 24 – Sunday, July 26, 2020*

*Friday, August 7 – Sunday, August 9, 2020*

*Friday, August 21 – Sunday, August 23, 2020*

; and

WHEREAS, appropriate application has been made and the proper fees have been paid and received.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the Temporary Class “B” Retailer’s Licenses are hereby granted to Youth Sports, Inc. to sell fermented malt beverages on their premises on the dates listed above.

Adopted this 18<sup>th</sup> day of May, 2020

*Requested by: Karen Backman, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Karen Backman, Village Clerk

RES #200518-4

**TEMPORARY CLASS “B” RETAIL LICENSES – SUBURBAN ATHLETICS, INC.**

WHEREAS, Suburban Athletics, Inc. has submitted five (5) Temporary Class “B” Retailer’s License applications to sell fermented malt beverages located at O’Hauser Park, 1060 Lee Street, on the following dates;

*Friday, June 12 – Sunday, June 14, 2020*

*Friday, June 19 – Sunday, June 21, 2020*

*Friday, June 26 – Sunday, June 28, 2020*

*Friday, July 17 – Sunday, July 19, 2020*

*Friday, July 24 – Sunday, July 26, 2020*

; and

WHEREAS, appropriate application has been made and the proper fees have been paid and receipted.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that the Temporary Class “B” Retailer’s Licenses are hereby granted to Suburban Athletics, Inc., to sell fermented malt beverages on the dates listed above.

Adopted this 18<sup>th</sup> day of May, 2020

*Requested by: Karen Backman, Village Clerk*

*Submitted by: Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Karen Backman, Village Clerk

RES #200518-5

**EXPENDITURES**

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling:     \$     1,181,589.58

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	25,697.33
Special Revenue Fund	\$	95,867.50
Debt Fund	\$	-
Capital Projects Fund	\$	15,162.21
Water Fund	\$	158,634.16
Sewer Fund	\$	19,397.85
Stormwater Fund	\$	228,283.78
Trust & Agency Fund	\$	-
Park Commission Processed Payments	\$	-
Special Processed Payments	\$	638,546.75
Total:	\$	<u>1,181,589.58</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 18th day of May, 2020

*Requested by:                   Myra R. Piergrossi, Finance Director*

*Submitted by:                 Dale A. Youngquist, Village President*

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Dale A. Youngquist, Village President

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Attest: Karen Backman, Village Clerk