

Village of Fox Crossing Board of Trustees Regular Meeting

Monday, April 24, 2023 - 6:00 p.m.

Municipal Complex - Arden Tews Assembly Room

2000 Municipal Drive, Neenah WI 54956

Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
 - a) Introduction and Ceremonial Oath of Office of Newly Elected Officials – Village Clerk Darla Fink
 - b) Introduction and Oath of Office of Fox Crossing Police Officer Dominick Texeira – Police Chief Scott Blashka
 - c) Governor’s Proclamation of Municipal Clerk’s Appreciation Week May 7 – 13, 2023, Village President Youngquist
 - d) Tree City USA Award Presentation – Director of Parks & Recreation Amanda Geiser
3. Public Hearings
 - a) Special Assessments for the Extension of Water Mains and Laterals, and Sanitary Sewer Mains and Laterals, for the County Highway II (CTH II) Water and Sanitary Sewer Extension Project
4. Minutes to Approve/ Minutes and Correspondence to Receive
 - Minutes to Approve
 - a) Special Village Board Meeting – March 27, 2023
 - b) Regular Village Board Meeting – March 27, 2023 & April 10, 2023
 - Minutes and Correspondence to Receive
 - c) Park Commission Meeting Minutes – March 8, 2023
 - d) Planning Commission Meeting Minutes – March 15, 2023
5. Public Comments Addressed to the Village Board. Individuals properly signed in may speak directly to the Village Board on non-repetitive Village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position or “electioneering” will be permitted. Commenters must be orderly, wait to be called, speak from the podium, and direct their comments to the Board. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. The total time allocated for public comments shall not exceed 30 minutes. Public comment is not permitted outside of this public comment period. Note: The Board’s ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
 - a) 230424-1 Final Resolution Authorizing Special Assessments for the County Highway II (CTH II) Water and Sanitary Sewer Extension Project
 - b) 230424-2 Preliminary Plat – Shady Lane Estates Subdivision
 - c) 230424-1:ORD Amend Fox Crossing Municipal Code Chapter § 435 Zoning Ordinance – Rezone Parcel #121017404 Located on East Shady Lane from A-2 General Agriculture to R-2 Suburban Low Density District *First Reading*
 - d) 230424-3 Certified Survey Map – 1021 Cold Spring Road and Parcel #121481404
 - e) 230424-2:ORD Amend Fox Crossing Municipal Code Chapter § 435 Zoning Ordinance – Rezone a Portion of 1021 Cold Spring Road from R-3 Suburban Medium Density to M-1 Mixed-Use, and Parcel #121481404 from I-2 Heavy Industrial to M-1 Mixed-Use *First Reading, Second Reading & Adoption*
 - f) 230424-4 Award Bid – Church Stormwater Pond Construction Project to Include a 2023 Budget Amendment for Water & Sanitary Sewer Installation
 - g) 230424-5 Affirm Appointment of Representative to the Fox West Sewerage Commission – Village President Dale Youngquist
 - h) 230424-6 Appointment of Personnel Committee Member
 - i) 230424-7 Reappointment of Planning Commission Member – Maury Cox
 - j) 230424-8 Reappointment of Planning Commission Member – Michael Scheibe
 - k) 230424-9 Reappointment of Planning Commission Member – Thomas Young
 - l) 230424-10 Reappoint Community Development Director George Dearborn to the Fox Cities Room Tax Commission
 - m) 230424-11 2023 Village of Fox Crossing Arbor Week Celebration

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

- n) 230424-12 Amend Fox Crossing Fee Schedule for Fees Relating to Municipal Code Chapters § 310 Rights-of-Way Management, and § 337 Streets and Sidewalks
- o) 230424-13 Operator License Applicants
- p) 230424-14 Expenditures

9. Reports

- a) Village President Dale Youngquist – Open Book will continue through Friday, May 26, 2023 by Scheduling a Phone Appointment with an Assessor at www.accurateassessor.com; Open Book will also be held in Person on Wednesday, May 3, 2023 from 12:00 p.m. to 2:00 p.m. in the Arden Tews Assembly Room; the 2023 Board of Review will be held on Monday, June 5, 2023 from 4:30 p.m. to 6:30 p.m.
- b) Trustee Kris Koeppel – Spring Electronic Recycling Event will be held on Saturday, April 29, 2023 from 8:00 a.m. to Noon at the Municipal Complex

10. Closed Session

11. Adjourn

The only business to be conducted is specifically agendaized for Village Board action. For those individuals who require the assistance of a sign language interpreter to participate in this meeting, please call 720.7101 a minimum of five business days prior to the meeting.

**VILLAGE OF FOX CROSSING BOARD OF TRUSTEES
SPECIAL MEETING – CLOSED SESSION
Municipal Complex – Arden Tews Assembly Room
Monday, March 27, 2023**

Minutes

1. Call to Order

At 5:00 p.m., the special meeting was called to order. Village Manager Jeffrey Sturgell noted the following Village Board members were present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Dale McNamee, and Barbara Hanson, along with staff: Director of Finance Jeremy Searl, Chief of Police Scott Blashka, Police Captain Tim Callan, and Attorney Andrew Rossmeissl. Excused: Trustee Mark Englebert.

2. Closed Session

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to convene into Closed Session, pursuant to WI Statute 19.85(1)(e) and/or 19.85(1)(g), specifically to deliberate negotiation terms, and/or confer with legal counsel, regarding a potential agreement with the Neenah Joint School District to place Student Resource Officer(s) from the Police Department at the new Neenah High School.

On roll call to go into Closed Session, Motion carried unanimously.

At 5:01 p.m., the Board met and discussed negotiation terms and conferred with legal counsel regarding a proposed agreement with the Neenah Joint School District.

At 5:56 p.m., **MOTION:** Trustee Van Dyke, seconded by Trustee Ziegler to recess for the regular Village Board Meeting.

At 7:00 p.m., the Closed Session was reconvened with continued discussion regarding a proposed agreement with the Neenah Joint School District.

At 7:44 p.m., pursuant to WI Stat. 19.85 (2), **MOTION:** Trustee Van Dyke, seconded by Trustee Ziegler to reconvene into Open Session. Motion carried.

3. Adjourn

At 7:44 p.m., **MOTION:** Trustee Van Dyke, seconded by Trustee Hanson to adjourn the Closed Session. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, March 27, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Dale McNamee, and Barbara Hanson. Excused: Trustee Mark Englebert.

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Police Captain Tim Callan, Street Superintendent Randy Gallow, Utility Superintendent David Tracey, Director of Parks & Recreation Amanda Geiser, Director of Information Technology Tim Plagenz, Attorney Andrew Rossmeissl, Engineer Zach Laabs, and Engineer Lee Reibold. Excused: Engineer Bradley Werner. There were four attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

a) Regular Village Board Meeting – March 13, 2023

Minutes and Correspondence to Receive

b) Planning Commission Meeting Minutes – February 15, 2023

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve the minutes and accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

6. Discussion Items

a) Discussion Regarding the Potential Renewal of the Bird Scooter Memorandum of Understanding for 2023

Manager Sturgell asked the Board for their thoughts on renewing the Bird Scooter program. He stated last year was our pilot year with this program, and all of the other local municipalities have decided to renew their contracts. The Park Commission had a good discussion at their last meeting with a consensus being to renew the program and consider expanding the area the scooters are allowed to travel including more areas on the East Side of the Village and some Village trails. Manager Sturgell thinks it would be difficult to open the route further at this time, due to the safety considerations that need to be reviewed by the Police Department. If the Board would like to renew, we will have a Resolution to approve the Agreement on the next meeting agenda. Director Geiser stated the program went well last year with no resident complaints to her knowledge. She would like to work towards expanding the service area of these scooters in upcoming years. Director Geiser also noted the confusion riders have on the East Side as far as knowing when they're in Menasha or Fox Crossing and where the scooters

can be ridden and also stated Grand Chute has elected to expand their service area to a larger area.

Trustee McNamee expressed his concerns with expanding the service area due to seeing scooters cluttering up the sidewalks in other local municipalities. President Youngquist suggested that we look into collecting revenue from Bird Scooters if we choose to expand the service area in the future. The Board agreed to continue this Agreement with Bird Scooters for another year utilizing the same approved service area.

7. Unfinished Business

8. New Business-Resolutions/Ordinances/Policies

a) 230327-1 2022 Year End Budget Amendments

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. On roll call vote, Motion carried 6-0.

b) 230327-2 2023 Budget Amendments to Provide Funds for Various Items in Village Departments

MOTION: Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Director Searl stated this Amendment covers both new items that did not come up during the Budget process, and items that were ordered but not received in 2022 and are being rolled over to 2023. On roll call vote, Motion carried 6-0.

c) 230327-3 Preliminary Assessment Resolution Declaring Intent to Exercise Special Assessments for the Installation of Water Mains and Laterals, and Sanitary Sewer Mains and Laterals, for the County Highway II Water and Sanitary Sewer Extension Project

MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Village Manager Sturgell stated this Resolution details the Village's intent to impose special assessments to certain properties on County Highway II, sets the Public Hearing date for the April 24th Board Meeting, and orders the Village Engineer to put together the schedule of assessments and Engineer's Report. Motion carried.

d) 230327-1:ORD Create Village of Fox Crossing Municipal Code Chapter §310 Rights-of-Way Management: Rights-of-Way of Streets, Sidewalks and Other Public Places in the Village of Fox Crossing *First Reading, Second Reading, & Adoption*

MOTION: Trustee Hanson, seconded by Trustee McNamee to accept the First Reading, Second Reading, and Adoption as submitted. Manager Sturgell stated staff have been working on this Ordinance for a few years, and we are now ready to finalize it. Staff felt it was necessary to create a more formal process to register utilities using Village rights-of-way, making sure contractors are following the proper processes, and requiring larger projects to be broken down into sections. The Fee Schedule will be updated in an upcoming meeting to reflect the new permit fees as well. Motion carried.

e) 230327-2: ORD Amend Fox Crossing Municipal Code Chapter §364-2 Speed Zones, to Reduce the Speed Limit on East Shady Lane from Clayton Avenue to Irish Road from 55 Miles Per Hour to 45 Miles Per Hour *First Reading*

MOTION: Trustee Hanson, seconded by Trustee Van Dyke to accept the First Reading as submitted. Chief Blashka stated he has received multiple calls from residents over the years concerned about the speed on this length of roadway, and considering the apartment buildings being built in this area and the results of the speed study that was conducted, it has been determined there should be a reduction on this stretch of road to 45 miles per hour. Motion carried.

f) 230327-4 Award Bid – Ninth Street Water Main Improvement Project

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.

- g) 230327-5 Award Bid – Sand Point Stormwater Pond Construction Project
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- h) 230327-6 Award Bid – 2023 Road Resurfacing Program to Include the Resurfacing of East Shady Lane West of Irish Road, the Fire Station #40 Parking Lot Project, the Fritse Park Parking Lot Addition, the Friendship Trail Paving Project, and the Gavin Road Curb Ramp Installation
MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- i) 230327-7 Award Bid – 2023 Crack Sealing Program
MOTION: Trustee McNamee, seconded by Trustee Koeppe to approve as submitted. Motion carried.
- j) 230327-8 Award Bid – 2023 Concrete Work Program to Include Trail Ramp Replacements
MOTION: Trustee Van Dyke, seconded by Trustee Hanson to approve as submitted. Superintendent Gallow stated this bid came in better than expected, however with the increased price of concrete, the project is still over budget. The plan is to move funds from the crack sealing account to cover this overage. Motion carried.
- k) 230327-9 Approve Out-of-State Training Request for the Police Department
MOTION: Trustee McNamee, seconded by Trustee Ziegler to approve as submitted. Motion carried.
- l) 230327-10 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppe to approve the expenditures submitted without exception. Motion carried.

9. Reports

- a) Village President Dale Youngquist – Open Book will be open Monday, April 17, 2023 through Friday, May 26, 2023 by Scheduling a Phone Appointment with an Assessor at www.accurateassessor.com; Open Book will also be held in Person on Wednesday, May 3, 2023 from 12:00 p.m. to 2:00 p.m. in the Arden Tews Assembly Room; the 2023 Board of Review will be held on Monday, June 5, 2023 from 4:30 p.m. to 6:30 p.m.

President Youngquist advised the dates to schedule in-person and phone Open Book appointments, as well as the contact information for scheduling. He also provided the date for the Board of Review meeting.

- b) Community Development Director George Dearborn – Municipal Separate Storm Sewer System (MS-4) Report

Director Dearborn explained the need for this report as a requirement for the Wisconsin DNR. This report includes documents from the Village Engineer, Streets Department, and Finance Department. It is also a requirement to inform the public about this program. The Village spends significant funds developing stormwater ponds, however many of the ponds are built by the commercial entity owning the land which the pond is on, and the Community Development Department has the responsibility of inspecting and monitoring these. This MS-4 report will be submitted in the next couple days following this report to the Village Board.

- c) Clerk Darla Fink – Early Voting for the April 4 Spring Election continues through Friday, March 31, 2023; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, March 31, when Voting will be Open Until 5:00 p.m.

Clerk Fink stated early voting continues through Friday March 31, 2023, and the regular polling places will be open from 7:00 a.m. to 8:00 p.m. on Election Day, April 4th.

10. Closed Session

11. Adjourn

At 6:53 p.m., **MOTION:** Trustee Ziegler, seconded by Trustee Koeppel to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

**VILLAGE OF FOX CROSSING
BOARD OF TRUSTEES REGULAR MEETING
Municipal Complex – Arden Tews Assembly Room
Monday, April 10, 2023**

Minutes

1. Call to Order, Pledge of Allegiance, and Roll Call

Meeting called to order by President Youngquist at 6:00 p.m. The Pledge of Allegiance was recited.

Village Clerk Darla Fink took roll call and noted those present: President Dale Youngquist, Trustees Michael Van Dyke, Kris Koeppe, Gregory Ziegler, Mark Englebert, Dale McNamee, and Barbara Hanson (via teleconference – arrived at 6:05 p.m.).

Also Present: Village Manager Jeffrey Sturgell, Director of Finance Jeremy Searl, Director of Community Development George Dearborn, Fire Chief Brian Harbison, Chief of Police Scott Blashka, Police Captain Tim Callan, Utility Superintendent David Tracey, Attorney Andrew Rossmeissl, Engineer Lee Reibold, and Engineer Bradley Werner. Excused: Street Superintendent Randy Gallow and Director of Parks & Recreation Amanda Geiser. There were five attendees.

2. Awards / Presentations

3. Public Hearings

4. Minutes to Approve / Minutes and Correspondence to Receive

Minutes to Approve

Minutes and Correspondence to Receive

- a) Water Main Breaks Report – February 2023
- b) Water Pumpage Report – February 2023
- c) Spring Election Results – April 4, 2023

MOTION: Trustee Van Dyke, seconded by Trustee Koeppe to accept other departmental minutes and correspondence into record. Motion carried.

5. Public Comments Addressed to the Village Board

Lou Blasczyk - 2360 Stroebe Island Drive

Mr. Blasczyk stated he was seeking information on the trains that run through the Village considering the other train accidents that have occurred throughout the country. He asked if the Village is aware of what these trains are hauling as he is concerned for the safety of the residents as well as the length of the trains. President Youngquist advised the trains operate under federal regulations and safety measures are handled by the NTSB (National Transportation Safety Board). Chief Harbison noted the firefighters and first responders have access to an app which provides information as to what each car is carrying for safety reasons and gave Mr. Blasczyk his telephone number for questions.

Mr. Blasczyk also wanted to make the Board aware of boaters coming into the marsh late at night and shining lights into the houses on Stroebe Island. He stated he understands this is a navigable stream, but he feels they are disrupting the natural habitat and are a nuisance to residents. Trustee Englebert stated he has already talked to the DNR on this and was told that as long as they are in the navigable stream they are allowed.

6. Discussion Items

7. Unfinished Business**8. New Business-Resolutions/Ordinances/Policies**

- a) 230410-1 Memorandum of Understanding for Operation of Bird Rides, Inc. in the Village of Fox Crossing, Wisconsin
MOTION: Trustee McNamee, seconded by Trustee Van Dyke to approve as submitted. Motion carried with Trustee Englebert abstaining.
- b) 230410-2 Approve Intergovernmental Agreement Between the Town of Neenah and Village of Fox Crossing Regarding the Larsen Road Temporary Signal Lights
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Village Manager Sturgell stated this Agreement has already been approved by the Town of Neenah and the bid for this project was approved at the last Village Board meeting. Motion carried.
- c) 230410-3 Reappointment of Village of Fox Crossing Representative to the Fox Cities Transit Commission – Community Development Director George Dearborn
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- d) 230410-4 A Resolution to Designate the Month of May, 2023, as No Mow May
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- e) 230410-5 Issue Class “B” Beer License – JB Arepas LLC d/b/a JB Arepas, 2303 S. Oneida Street
MOTION: Trustee McNamee, seconded by Trustee Englebert to approve as submitted. Motion carried.
- f) 230410-6 Appointment of Agent – Esther Palermo Garcia for JB Arepas LLC d/b/a JB Arepas, 2303 S. Oneida Street
MOTION: Trustee Van Dyke, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- g) 230410-7 Temporary Class “B” Retailer’s Licenses – Suburban Athletics, Inc.
MOTION: Trustee Ziegler, seconded by Trustee Van Dyke to approve as submitted. Motion carried.
- h) 230410-8 Temporary Class “B” Retailer’s Licenses – Youth Sports, Inc.
MOTION: Trustee Ziegler, seconded by Trustee McNamee to approve as submitted. Motion carried.
- i) 230327-2:ORD Amend Fox Crossing Municipal Code Chapter §364-2 Speed Zones, to Reduce the Speed Limit on East Shady Lane from Clayton Avenue to Irish Road from 55 Miles Per Hour to 45 Miles Per Hour *Second Reading & Adoption*
MOTION: Trustee Englebert, seconded by Trustee Ziegler to accept the Second Reading and Adoption as submitted. Motion carried.
- j) 230410-9 Operator License Applicants
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve as submitted. Motion carried.
- k) 230410-10 Expenditures
MOTION: Trustee Ziegler, seconded by Trustee Koeppel to approve the expenditures submitted without exception. Motion carried.

9. Reports

a) Assessor Kyle Kabe – Fox Crossing Valuation Update

Assessor Kyle Kabe stated they will be sending out Notices of Assessment at the end of next week. The preliminary numbers they're seeing show a Village average of approximately 10-11.5% increases for residential properties with the highest increase at 13% and lowest increase at 6.5%. He stated this is still a big increase but when put into perspective from last year, the average residential increase was 15.71%. Commercial properties are showing a 9% increase in the municipalities they've completed so far which is very similar to last year. He reminded the Board that these numbers are based off of 2022 property sales, and although there are less sales out there, the sale prices are still extremely high.

b) Village President Dale Youngquist – Open Book will be open Monday, April 17, 2023 through Friday, May 26, 2023 by Scheduling a Phone Appointment with an Assessor at www.accurateassessor.com; Open Book will also be held in Person on Wednesday, May 3, 2023 from 12:00 p.m. to 2:00 p.m. in the Arden Tews Assembly Room; the 2023 Board of Review will be held on Monday, June 5, 2023 from 4:30 p.m. to 6:30 p.m.

President Youngquist explained the Open Book timeframe and advised how residents can make appointments with Accurate Appraisal. He also provided the date and time for Board of Review.

c) Trustee Kris Koeppe – Spring Electronic Recycling Event will be held on Saturday April 29, 2023 from 8:00 a.m. to Noon at the Municipal Complex

Trustee Koeppe stated the Sustainability Committee will be sponsoring another Spring Electronic Recycling Event in the Municipal Complex garage on April 29th. All of the information as to what is recyclable and any associated costs are listed on the Village website, and flyers have been sent out through utility billing mailers. He advised they are always looking for volunteers to assist with the event.

d) Utility Superintendent David Tracey – County Highway II (CTH II) from Rocket Way to Clayton Avenue will be Closed from April 10 – June 26, 2023, for the Installation of Water and Sanitary Sewer Mains

Superintendent Tracey wanted the public to be aware that due to the extension of water and sewer main on County Road II, the road will be closed to the West of the new Neenah High School to Clayton Avenue beginning today through approximately June 26th. The detour traffic route will be using Highway 76, to Highway 10, to County Road CB.

10. Closed Session

11. Adjourn

At 6:42 p.m., **MOTION:** Trustee Koeppe, seconded by Trustee Van Dyke to adjourn. Motion carried.

Respectfully submitted,

Darla M. Fink, Village Clerk

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.



FOX CROSSING PARKS & RECREATION DEPARTMENT

2000 Municipal Drive Neenah, WI 54956-5663
Phone (920) 720-7108 Fax (920) 720-7113
www.foxcrossingwi.gov | parkrec@foxcrossingwi.gov

PARK COMMISSION MEETING MINUTES

March 8, 2023

Park Commissioners Present: Jim Beson, Jordyn Kurer, Chris McCoy, Jason Patzwald, Jean Wollerman
Staff Present: Director Amanda Geiser, Village Manager Jeff Sturgell

* * * * *

The Commission meeting was held at the Municipal Complex, 2000 Municipal Dr., Neenah, and was called to order by Commissioner Patzwald at 6:00PM. The Pledge of Allegiance was recited and roll call was taken.

APPROVAL OF MINUTES AND DISCUSSION OF EXPENDITURES

The Park Commission dispenses with the reading of, and adopts, the February 8, 2023, regular meeting minutes. Commissioner Beson motioned to accept the minutes, seconded by Commissioner Otto. Motion carried.

PUBLIC FORUM

- None

DISCUSSION/PRESENTATION

A. BIRD Scooter Program: Director Geiser indicated that BIRD has requested to sign an agreement again in 2023. After an initial discussion with Village Manager Sturgell, it was decided that it would be best get feedback from the Park Commission once again before bringing this to the Village Board for approval. In Menasha, there is a hope that Fox Crossing will expand the use zone for BIRD, allowing greater regional availability, and less confusing zones on the east side of the village and in Menasha. Director Geiser mentioned there was not a lot of data specifically related to trips in Fox Crossing from the 2022 program because Fox Crossing was merely a passageway connecting the cities of Neenah and Menasha on the Loop the Lake Trail. Data available from BIRD indicates there were over 4,000 unique riders and over 40,000 miles travelled in Neenah and Menasha in the pilot program last year. While use was allowed through Fritse Park and the Loop the Lake Trail, Director Geiser noted that the office did not receive any complaints in 2022. Staff is open to the idea of expanding the use area for another trial year.

Commissioners then shared their feedback.

- o Commissioner Beson noted he was originally against the program and sided with Trustee Englebert, but he can now see the program expanding. He noted he was just in Texas and there were scooters all over. He has no objections to expanding. He also asked about what revenue options are available and indicated any revenue received should be dedicated to trail maintenance.
o Commissioner Patzwald is in favor of expanding it to the majority of the trails on another one year trial. He thought doing this would give us better data that would be tracked through BIRD. He also mentioned that we possibly only open it up to trails on the west side of the village, but expand it on the east side to allow users to freely pass through Menasha and Fox Crossing without any boundary restrictions.
o Commissioner McCoy is open to having them in all areas of the village. He questioned if we have any injury data from the other communities.
o Commissioner Kurer thinks it's beneficial to allow the scooters. She suggested it might be a good idea to gather community feedback at some point.
o Commissioner Otto is in favor of expanding the program this year but would like to limit the scooters to only be allowed on trails, and kept off of the streets.
o Commissioner Wollerman does not have any objections to opening it up to all trails.

- B. Reciprocity Report:** Director Geiser reviewed the 2022 reciprocity numbers between Fox Crossing and Menasha. In terms of recreation programs, more Fox Crossing residents participated in Menasha programs and saw a greater cost savings from the agreement. This can mostly be attributed to programs that Fox Crossing is not currently in a position to offer (gymnastics, swim lessons, and full-day summer camps). On the facility rental side, many more Menasha residents rented Fox Crossing facilities than vice versa. Overall, the agreement remains beneficial for both municipalities.
- C. Earth Week Clean-Up:** Director Geiser discussed the new Earth Week Clean-Up event scheduled for Wednesday, April 19. Clean-up events will take place at five of our community parks: Schildt, O’Hauser, Fritsch, Palisades, and Wittmann. Director Geiser indicated she’d like the Commission to help lead the clean-ups due to limited staff. The site leader would need to hand out bags, gloves and a thank you treat at the completion of the clean-up. Commissioner Wollerman volunteered to lead Schildt Park. Commissioner Beson volunteered to lead Fritsch Park. Commissioner McCoy volunteered to lead Palisades Park. Commissioner Otto volunteered to lead O’Hauser Park. Director Geiser will lead Wittmann Park.

REPORTS

- A. Park Report:** Accepted as written.
- B. Recreation Report:** Accepted as written.
- C. Director Report:** Accepted as given.
- D. Commission Reports:**
- **Commissioner Beson:** No report
 - **Commissioner Otto:** No report
 - **Commissioner Patzwald:** Asked when the Butte des Morts Park playground equipment will be installed. Director Geiser noted it was on schedule to be installed in June.
 - **Commissioner Sylvester:** ~~No report~~ **ABSENT**
 - **Commissioner Kurer:** No report
 - **Commissioner McCoy:** No report
 - **Commissioner Wollerman:** No report

NEW BUSINESS:

- A. Woodland Prairie Park Land Use Agreement:** Commissioner Beson made a motion to approve the Agricultural Land Use Agreement with Joseph Mueller. Commissioner Otto seconded. All agreed; motion approved.

CORRESPONDANCE:

- None

ADJOURNMENT

Commissioner Otto motioned, seconded by Commissioner Patzwald, to adjourn the Park Commission meeting at 6:50PM. Motion carries unanimously.

The next Commission meeting is scheduled for April 12, 2023, at the Municipal Complex, 2000 Municipal Drive, Neenah, at 6:00PM.

Sincerely,



Jason Patzwald
Chairperson - Village of Fox Crossing Park Commission

VILLAGE OF FOX CROSSING
PLANNING COMMISSION MEETING
Municipal Complex – Arden Tews Assembly Room
Wednesday, March 15, 2023 at 5:15 PM

Minutes

CALL TO ORDER

The Planning Commission meeting was called to order by Chairperson Jochman at 5:20 p.m.

PRESENT: Commissioners: Chairperson: Mr. Dennis Jochman
Vice Chairperson: Mr. Aaron Sabel
Mr. Tom Young
Mr. Morris Cox
Ms. Tracy Romzek
Mr. Michael Scheibe
Mr. Thomas Willecke

Staff: Community Development Director George Dearborn

Other: None

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES – February 15, 2023

MOTION: Mr. Cox, seconded by Mr. Scheibe to approve the meeting minutes of February 15, 2023.

Motion Carried 7-0

OLD BUSINESS

None

NEW BUSINESS

1. Rezoning – Overview of 2022 MS4 Annual Report by George Dearborn

Director Dearborn provided an overview of the report and asked for any public input.

OTHER BUSINESS

1. Development Activity Report

Director Dearborn reviewed the Development Activity Report for March.

COMMUNICATIONS

1. Sustainability

There was no sustainability meeting in March.

PUBLIC FORUM

There were not public comments.

ADJOURN

At 5:39 p.m.,

MOTION: Mr. Sabel seconded by Mr. Scheibe to adjourn.

Motion Carried 7-0

Respectfully submitted,

George Dearborn, Community Development Director

Note: These minutes are not considered official until acted upon at an upcoming meeting; therefore, are subject to revision.

RES #230424-1

FINAL RESOLUTION AUTHORIZING SPECIAL ASSESSMENTS FOR THE COUNTY HIGHWAY II (CTH II) WATER AND SANITARY SEWER EXTENSION PROJECT

WHEREAS, the Village of Fox Crossing Board of Trustees, Winnebago County, Wisconsin, did pass a Preliminary Resolution (#230327-3) on the 27th day of March, 2023, declaring its intention to exercise special assessment powers under WI Statutes, Chapter 66.0703 for the installation of water mains and laterals, and sanitary sewer mains and laterals, to certain properties located along County Highway II (CTH II), and did publish the required statutory Notice of Public Hearing on Special Assessments in the *Post-Crescent*, and did further mail a copy of said Notice of Public Hearing to affected property owners within the required statutory time. A Preliminary Engineer's Report is available for viewing and inspection within regular business hours in the Village Clerk's office; and

WHEREAS, the specially benefited property affected by the installation of new water mains and laterals, and new sanitary sewer mains and laterals, is the area along County Highway II (CTH II) from Clayton Avenue to approximately 1,600 feet east of Clayton Avenue (see map in attached Engineer's Report); and

WHEREAS, the Village of Fox Crossing Board of Trustees, Winnebago County, Wisconsin, did hold a Public Hearing at the Fox Crossing Municipal Complex, 2000 Municipal Drive, Neenah, Winnebago County, Wisconsin on the 24th day of April, 2023 at 6:00 p.m., pursuant to the published Notice of Public Hearing and a mailing of said Notice to property owners, for the purpose of informing and hearing all interested persons concerning the Preliminary Resolution and the Report of the Village Engineer on the proposed improvements (along County Highway II (CTH II) from Clayton Avenue to approximately 1,600 feet east of Clayton Avenue) and did hear all persons desiring audience at said hearing.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees of the Village of Fox Crossing, Winnebago County, Wisconsin, as follows:

- 1.) That the Engineer's Report drafted by McMahon Associates, Inc. pertaining to the project and all plans and specifications are hereby approved and adopted.
- 2.) That the Village of Fox Crossing Board of Trustees are aware that the work for the improvements shall be carried out in accordance with the Engineer's Report.
- 3.) That payment of said improvements be made by assessing the cost to abutting property owners in accordance with the schedule of assessments as determined in the Engineer's Report as authorized under Chapter 66.0703, WI Statutes, as amended in the exercise of the Village of Fox Crossing police powers.
- 4.) That all costs to area property owners shown in the Engineer's Report are true and correct, have been determined on a reasonable basis, and are hereby confirmed. That all improvements for which assessments are being made are determined to specially benefit the real estate in the area being assessed by the Village of Fox Crossing Board of Trustees.
- 5.) That the Village of Fox Crossing negotiated costs for this project, and that the Village of Fox Crossing is further directed to carry out the work for said improvements, all as aforementioned.

- 6.) That the assessment shall be paid in cash, in full, or in annual installments (based on the table below) with all deferred payments to bear interest at the rate of 2% above the rate of the Village borrowing, which will be charged per annum on the unpaid balance. That the balance of the assessments and interest to date will be paid if and when the benefited real estate is sold. A minimum \$250 principal payment must be made in a year.

<u>Assessment Amount</u>	<u>Installment Term</u>
\$500 - \$4,999	Five (5) years
\$5,000 - \$19,999	Ten (10) years
\$20,000 - greater	Fifteen (15) years

- 7.) The Village Clerk of the Village of Fox Crossing is directed to publish the resolution as a Class One (1) Notice in the *Post-Crescent*, Appleton, Wisconsin.
- 8.) The Village Clerk shall mail a copy of this Final Resolution and a statement of the final assessment to each property owner affected whose name appears on the assessment roll and whose post office address is known or can, with reasonable diligence, be ascertained. Assessments may be revised whereas the assessment may be less; however, the assessments shall not exceed the Engineer's Report pursuant to Chapter 66, WI Statutes.

Adopted this 24th day of April, 2023

Requested By: Darla M. Fink, Village Clerk

Submitted By: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

2023 Water Main & Sanitary Sewer Extension

- County Road II: Parcel #12105761401 to Clayton Avenue



Prepared for

FOX CROSSING UTILITIES

WINNEBAGO COUNTY, WISCONSIN

APRIL 6, 2023



McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE NEENAH, WI 54956 Mailing: PO BOX 1025 NEENAH, WI 54957-1025 PH 920.751.4200 MCMGRP.COM

McM. No. F0058-09-22-00714 /ZRL:car

2023 Water Main & Sanitary Sewer Extension

- County Road II: Parcel #12105761401 to Clayton Avenue



Prepared for the
FOX CROSSING UTILITIES
WINNEBAGO COUNTY, WISCONSIN

APRIL 6, 2023
McM. No. F0058-09-22-00714

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PROJECTS\F0058\092200714\ADMIN\REPORT\ENGINEER'S REPORT\2023.03.08 CTR II PRELIM ER

Mapped Features

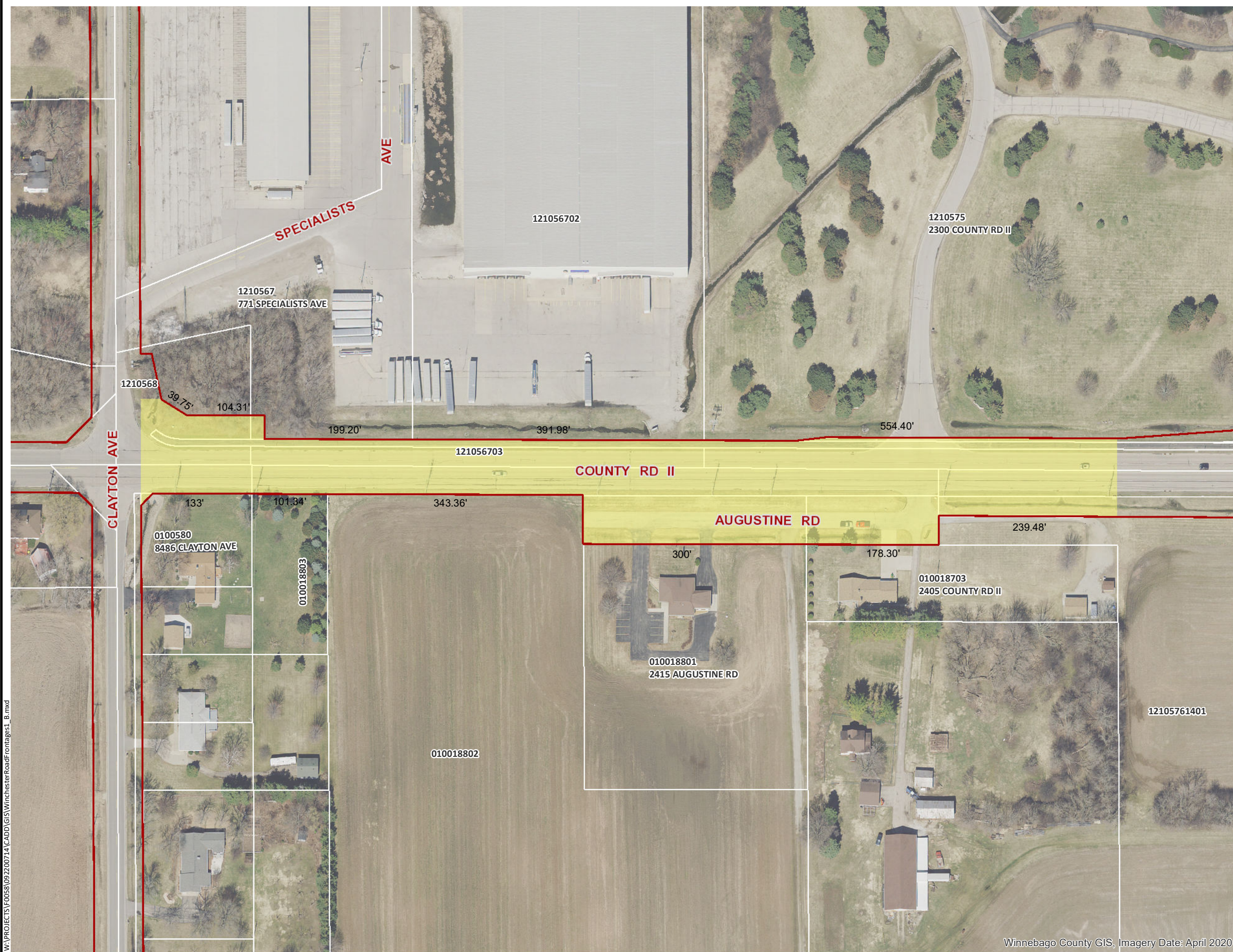
- Project Area
- Parcel Boundary
- Road Right-of-Way

Source: Winnebago County, 2022.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

**COUNTY ROAD II
SANITARY & WATER EXTENSION
VILLAGE OF FOX CROSSING
WINNEBAGO COUNTY, WISCONSIN**



Engineer's Report

Pursuant to Sec. 66.0703(1)(b) Wis. Stats., as Amended

2023 Water Main & Sanitary Sewer Extension

■ County Road II: Parcel #12105761401 to Clayton Avenue

Prepared for

FOX CROSSING UTILITIES

WINNEBAGO COUNTY, WISCONSIN

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all Preliminary and Final Plans and Specifications for the aforementioned municipal project are on file with the Clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMahon Associates, Inc.

By: 

Brad D. Werner, P.E.

Vice President / Senior Municipal Engineer

APRIL 6, 2023

McM. No. F0058-09-22-00714

Utilities Construction Project

2023 Water Main & Sanitary Sewer Extension

- County Road II: Parcel #12105761401 to Clayton Avenue

Prepared for

FOX CROSSING UTILITIES

WINNEBAGO COUNTY, WISCONSIN

The purpose of the project is to provide the abutting property owners with a public sanitary sewer and water service.

SANITARY SEWER MAIN PROJECT COSTS

PROJECT COSTS: These costs are estimated and include construction costs, engineering, legal and contingencies for the construction of sanitary sewer main line.

Qty.	Unit	Description	Unit Price	Total
*1,500	L.F.	12 Inch Sanitary Sewer	\$87.00	\$130,500.00
70	L.F.	8 Inch Sanitary Sewer	\$80.00	\$5,600.00
1,610	L.F.	Special Backfill – Sanitary Main	\$42.00	\$67,620.00
65.10	V.F.	4 Foot Diameter Sanitary Manhole	\$550.00	\$35,805.00
5	Ea.	Sanitary Manhole Final Adjustment	\$340.00	\$1,700.00
1	L.S.	Trench Compaction / Certification	\$2,425.00	\$2,425.00
1	L.S.	Post-Construction Mainline Cleaning and Televising	\$3,875.00	\$3,875.00
1	L.S.	Mobilization / Bonding / Insurance	\$2,347.50	\$2,347.50
1	L.S.	Traffic Control	\$7,500.00	\$7,500.00
1	L.S.	Erosion Control	\$600.00	\$600.00
2,375	S.Y.	2-1/4 Inch HMA Pavement 3MT 58-28S	\$11.50	\$27,312.50
2,375	S.Y.	1-3/4 Inch HMA Pavement 5MT 58-28S	\$9.30	\$22,087.50
25	S.Y.	3 Inch HMA Trail 4LT 58-28S	\$40.00	\$1,000.00
75	L.F.	30 Inch Concrete Curb and Gutter	\$82.00	\$2,050.00
1	L.S.	3 Inch Topsoil, Seed, and E-Mat	\$1,550.00	\$1,550.00
Estimated Construction Total Project Cost				\$311,972.50
*Estimated Oversizing Credit				(\$10,500.00)
10% Construction Contingency				\$30,147.25
15% Engineering				\$45,220.88
Estimated Total Project Cost				\$376,840.63

***Oversizing Credit**

12 Inch SDR 35 PVC Labor and Materials =	\$87.00/L.F.
8 Inch SDR 35 PVC Labor and Materials =	\$80.00/L.F.
Oversizing Credit per Foot =	\$7.00/L.F.

ENGINEER'S REPORT

Estimated Oversizing Credit = 1,500 L.F. x \$7.00/L.F. = \$10,500.00

SANITARY SEWER ASSESSMENT RATE – This rate is established by dividing the total cost by the assessable frontage. At this time, the project cost is an estimate, therefore, the rate shown is also an estimate. The final assessment rate should be equal to this estimate or lower. The Village of Fox Crossing Assessment Policy states that 100% of the project cost shall be assessed to the fronting properties.

- Estimated Total Project Cost.....\$376,840.63
- Assessable Frontage.....2,585.12 feet
- **Estimated Sanitary Sewer Assessment Rate \$145.77 / Ft.**

SANITARY 8 INCH LATERAL STUB PROJECT COSTS

PROJECT COSTS: These costs are estimated and include construction cost, engineering, legal, and contingencies for the construction of an 8 Inch sanitary sewer stub to the street right-of-way.

Qty	Unit	Description	Unit Price	Total
70	L.F.	8 Inch Sanitary Sewer	\$80.00	\$5,600.00
40	L.F.	Special Backfill – Sanitary Main	\$42.00	\$1,680.00
28	V.F.	4 Foot Diameter Manhole	\$550.00	\$15,400.00
30	S.Y.	3 Inch Asphalt Trail Restoration	\$40.00	\$1,200.00
30	L.F.	30 Inch Concrete Curb and Gutter	\$82.00	\$2,460.00
30	S.Y.	3 Inch Topsoil, Seed, and E-Mat	\$10.00	\$300.00
Estimated Construction Total Project Cost				\$26,640.00
10% Construction Contingency				\$2,664.00
15% Engineering				\$3,996.00
Estimated Total Project Cost				\$33,300.00

SANITARY SEWER LATERAL RATE – This rate is established by dividing the total cost by the number of properties served. At this time, the project cost is an estimate, therefore, the rate shown is also an estimate. The final assessment rate should be equal to this estimate or lower. The Village of Fox Crossing Assessment Policy states that 100% of the project cost shall be assessed to the serviced properties.

- Estimated Total Project Cost.....\$33,300.00
- Sanitary Laterals Installed.....2 Each
- **Estimated Sanitary Lateral Assessment Rate\$16,650.00/Ea.**

WATER MAIN LINE PROJECT COSTS

PROJECT COSTS: These costs are estimated and include construction cost, engineering, legal and contingencies for the construction of water main line.

Qty.	Unit	Description	Unit Price	Total
*1,400	L.F.	16 Inch PVC Water Main	\$121.00	\$169,400.00
*150	L.F.	12 Inch PVC Water Main	\$128.00	\$19,200.00
20	L.F.	6 Inch PVC Hydrant Lead	\$93.00	\$1,860.00
60	L.F.	6 Inch Certalok PVC Hydrant Lead	\$65.00	\$3,900.00
1,600	L.F.	Special Backfill – Water Main	\$22.00	\$35,200.00
*5	Ea.	16 Inch Valve	\$10,650.00	\$53,250.00
*2	Ea.	12 Inch Valve	\$4,650.00	\$9,300.00
3	Ea.	6 Inch Valve	\$2,000.00	\$6,000.00
3	Ea.	Hydrant	\$6,000.00	\$18,000.00
200	L.F.	4 Inch Rigid Insulation	\$13.00	\$2,600.00
1	L.S.	Trench Compaction / Certification	\$2,425.00	\$2,425.00
1	L.S.	Mobilization / Bonding / Insurance	\$2,347.50	\$2,347.50
1	L.S.	Traffic Control	\$7,500.00	\$7,500.00
1	L.S.	Erosion Control	\$600.00	\$600.00
2,375	S.Y.	2-1/4 Inch HMA Pavement 3MT 58-28S	\$11.50	\$27,312.50
2,375	S.Y.	1-3/4 Inch HMA Pavement 5MT 58-28S	\$9.30	\$22,087.50
25	S.Y.	3 Inch HMA Trail 4LT 58-28S	\$40.00	\$1,000.00
75	L.F.	30 Inch Concrete Curb and Gutter	\$82.00	\$2,050.00
1	L.S.	3 Inch Topsoil, Seed, and E-Mat	\$1,550.00	\$1,550.00
Estimated Construction Total Project Cost				\$385,582.50
*Estimated Oversizing Credit				(\$117,550.00)
10% Construction Contingency				\$26,803.25
15% Engineering				\$40,204.88
Estimated Total Project Cost				\$335,040.63

*Oversizing Credits

- ▶ 16 Inch Pipe Oversizing
 - 16 Inch DR 18 PVC Labor and Material Cost = \$121.00/L.F.
 - 8 Inch DR 18 PVC Labor and Material Cost = \$74.00/L.F.
 - 16 Inch Pipe Oversizing Credit per Foot = \$47.00/L.F.
 - Estimated Total 16" Pipe Oversizing Credit = 1,400 L.F. x \$47.00/L.F. = \$65,800.00
- ▶ 12 Inch Pipe Oversizing
 - 12 Inch DR 18 PVC Labor and Material Cost = \$128.00/L.F.
 - 8 Inch DR 18 PVC Labor and Material Cost = \$74.00/L.F.
 - 12 Inch Pipe Oversizing Credit per Foot = \$54.00/L.F.
 - Estimated Total 12" Pipe Oversizing Credit = 150 L.F. x \$54.00/L.F. = \$8,100.00
- ▶ 16 Inch Valve Oversizing
 - 16 Inch Valve Labor and Material Cost = \$10,650.00/Ea.
 - 8 Inch Valve Labor and Material Cost = \$2,700.00/Ea.
 - Valve Oversizing Credit per Each = \$7,950.00/Ea.

ENGINEER'S REPORT

Estimated Total 16" Valve Oversizing Credit = 5 Ea. x \$7,950.00/Ea. = \$39,750.00

- ▶ 12 Inch Valve Oversizing
 - 12 Inch Valve Labor and Material Cost = \$4,650.00/Ea.
 - 8 Inch Valve Labor and Material Cost = \$2,700.00/Ea.
 - 12" Valve Oversizing Credit per Each = \$1,950.00/Ea.

Estimated Total 12" Valve Oversizing Credit = 2 Ea. x \$1,950.00/Ea. = \$3,900.00

Estimated Total Water Main Oversizing Credit = \$117,550.00

WATER MAIN ASSESSMENT RATE – This rate is established by dividing the total cost by the assessable frontage. At this time, the project cost is an estimate, therefore, the rate shown is also an estimate. The final assessment rate should be equal to this estimate or lower. The Village of Fox Crossing Assessment Policy states that 100% of the project cost shall be assessed to the fronting properties.

- Estimated Total Project Cost.....\$335,040.63
- Assessable Frontage.....2,585.12 feet
- **Estimated Water Main Assessment Rate\$129.60/Ft.**

WATER 8 INCH LATERAL STUB PROJECT COSTS

PROJECT COSTS: These costs are estimated and include construction cost, engineering, legal, and contingencies for the construction of an 8 Inch water stub to the street right-of-way.

Qty	Unit	Description	Unit Price	Total
54	L.F.	8 Inch PVC Water Main	\$74.00	\$3,996.00
24	L.F.	Special Backfill – Water Main	\$22.00	\$528.00
2	Ea.	8 Inch Valve	\$2,700.00	\$5,400.00
30	S.Y.	3 Inch Asphalt Trail Restoration	\$40.00	\$1,200.00
30	L.F.	30 Inch Concrete Curb and Gutter	\$82.00	\$2,460.00
30	S.Y.	3 Inch Topsoil, Seed, and E-Mat	\$10.00	\$300.00
Estimated Construction Total Project Cost				\$13,884.00
10% Construction Contingency				\$1,388.40
15% Engineering				\$2,082.60
Estimated Total Project Cost				\$17,355.00

WATER SERVICE ASSESSMENT RATE – This rate is established by dividing the total cost by the number of properties served. At this time, the project cost is an estimate, therefore, the rate shown is also an estimate. The final assessment rate should be equal to this estimate or lower. The Village of Fox Crossing Assessment Policy states that 100% of the project cost shall be assessed to the serviced properties.

- Estimated Total Project Cost.....\$17,355.00
- Water Services Installed2 Each
- **Estimated Water Services Assessment Rate \$8,677.50/Ea.**

FINANCING OF ASSESSMENTS

Fox Crossing Utilities has budgeted funds for the financing of the project and will assess costs back to the adjacent property owners on a front foot basis. The assessments are billed to the property owners on a selected payment plan. The total assessment balance can also be paid in full. The interest rate will be provided at the public hearing.

PLANS & SPECIFICATION

As part of this Engineer's Report, plans and specification, as prepared by McMahon Associates, Inc., Project No. F0058-09-22-00714 are hereby attached.

PUBLIC HEARING

The Village of Fox Crossing will hear all persons interested, or their agents or attorneys, concerning matters contained in the Preliminary Resolution Authorization, such assessments and the Reports of the Engineers at 6:00 p.m. on the 24th day of April 2023 in the Village of Fox Crossing Municipal Building, 2000 Municipal Drive, Neenah, Wisconsin.

Estimated Schedule of Assessments

CTR II Sanitary & Water Extension

Village of Fox Crossing | Winnebago County, Wisconsin

Estimated Water Main Assessment Rate = \$129.60 /L.F.
 Estimated 8" Water Stub Assessment Rate = \$8,677.50 /Ea.
 Estimated Sanitary Main Assessment Rate = \$145.77 /L.F.
 Estimated 8" Sanitary Stub Assessment Rate = \$16,650.00 /Ea.

PARCEL IDENTIFICATION NUMBER	OWNER NAME	MAILING ADDRESS	CITY, STATE, ZIP CODE	SITE ADDRESS	FRONTAGE	ESTIMATED WATER MAIN ASSESSEMENT	ESTIMATED WATER LATERAL ASSESSMENT	ESTIMATED SANITARY MAIN ASSESSEMENT	ESTIMATED SANITARY LATERAL ASSESSMENT	ESTIMATED TOTAL ASSESSEMENT
1210567	WERNER, LYNN & VAN HOOF, JACQUELINE	PO Box 7110	Appleton, WI 54912	771 Specialists Ave.	199.20	\$25,816.32	\$8,677.50	\$29,037.38	\$16,650.00	\$80,181.20
121056702	V H ENTERPRISES	PO Box 7110	Appleton, WI 54912	County Rd. II	391.98	\$50,800.61	\$8,677.50	\$57,138.92	\$16,650.00	\$133,267.03
Total					591.18	\$76,616.93	\$17,355.00	\$86,176.31	\$33,300.00	\$213,448.24

RES #230424-2

PRELIMINARY PLAT – SHADY LANE ESTATES SUBDIVISION

WHEREAS, the applicant has applied for approval of a sixty-nine (69) lot preliminary plat for the Shady Lane Estates subdivision located on East Shady Lane (parcel #121017404); and

WHEREAS, staff find that this preliminary plat complies with the Village of Fox Crossing’s Chapter 6 Land Division Ordinance and with the Village of Fox Crossing Comprehensive Plan; and

WHEREAS, the preliminary plat approval is conditioned upon the successful rezoning of parcel 121017404 from A-2 General Agriculture to R-2 Suburban Low Density District; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their April 19, 2023 meeting and recommended approval of the preliminary plat with the following conditions:

1. The subdivision shall provide all required information as specified in the Village’s Chapter 419 for preliminary plats.
2. Contours must be shown on the map.
3. Easements must be show for all utilities.
4. Owners of adjacent land must be identified.
5. The map must be identified as a preliminary plat.
6. A neighborhood location map must be provided.
7. A feasibility report on sewage and water facilities must be provided.
8. Zoning must be shown within and adjacent to the subdivision.
9. A drawing of present and proposed street grades and storm water drainage must be provided.
10. A draft of the covenants or restrictions, if proposed must be provided.
11. A trail connection shall be provided to Woodland Prairie Park.
12. A Development Agreement shall be executed prior to any lot sales.
13. The identified outlot shall become an easement for trail and public utilities.

Planning Commission: 5 Aye 1 Nay 1 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the preliminary plat with the above conditions.

Adopted this 24th day of April, 2023

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

PLANNING COMMISSION MEMO

Date: March 23, 2023
To: Village Planning Commission Members
From: George L. Dearborn Jr., AICP Director of Community Development
RE: Agenda Item 1 – Preliminary Plat- East Shady Lane.

Overview

This preliminary plat located on the north side of East Shady Lane just east of Woodland Prairie park located on County CB is proposed 69 lot single-family subdivision on 23.5 acres. The average proposed lot size is around 10,000 square feet. The proposed zoning is R-2 and this proposed zoning will conform to the adopted Village Future Land Use map. The road width for the two through roads is 60 feet and Sand Point Road continues its 66-foot right of way. The storm water detention will be provided by a buy in to the soon to be constructed East Shady Lane Pond.

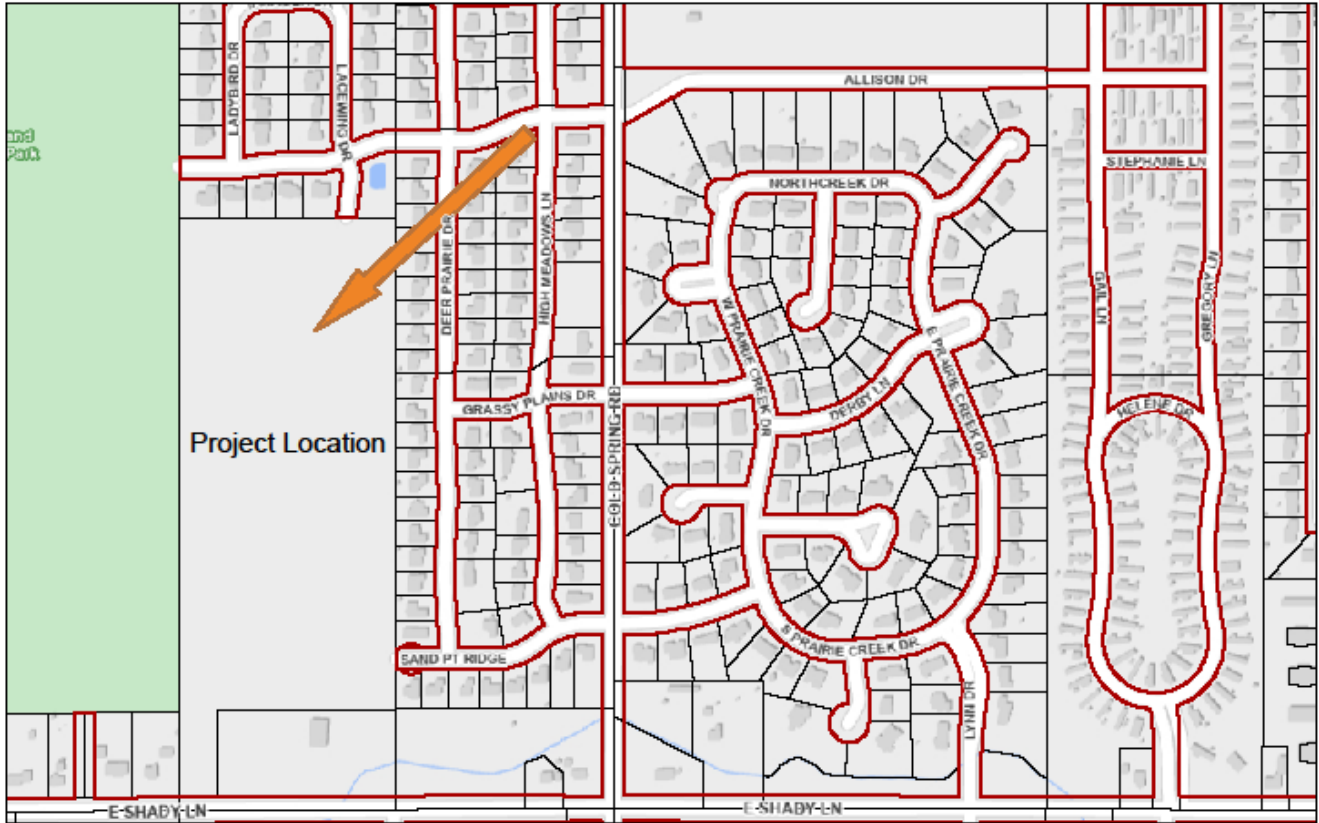
Staff Recommendation

The attached draft preliminary plat shows the design.

1. The subdivision shall provide all required information as specified in the Villages Chapter 419 for preliminary plats.
2. Contours must be shown on the map.
3. Easements must be show for all utilities
4. Owners of adjacent land must be identified
5. The map must be identified as a preliminary plat
6. A neighborhood location map must be provided
7. A feasibility report on sewage and water facilities must be provided
8. Zoning must be shown within and adjacent to the subdivision
9. A drawing of present and proposed street grades and storm water drainage must be provided
10. A draft of the covenants or restrictions, if proposed must be provided.
11. A trail connection shall be provided to Woodland Prairie Park.
12. A Development Agreement shall be executed prior to any lot sales.
13. The identified outlot shall become an easement for trail and public utilities.

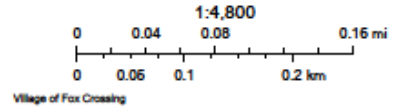
Location Map

Fox Crossing Online GIS Map

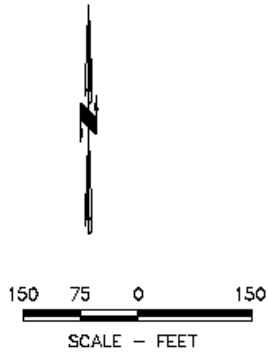


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- Fox Crossing Municipal Boundary
- Parcels - Fox Crossing
- Road ROW

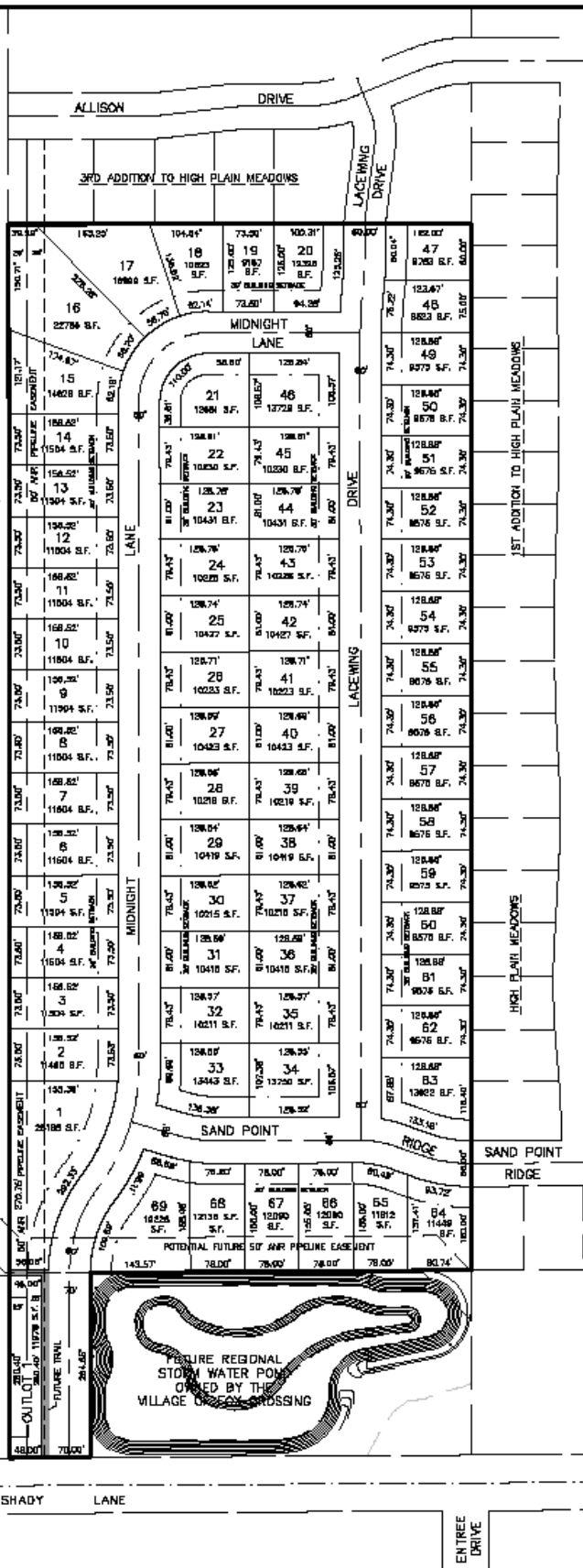


Village of Fox Crossing
Winnebago County, Outagamie County, Calumet County GIS



NOTES:

TOTAL LAND AREA = 23,552 ACRES
 CURRENT ZONING = A-2 GENERAL AGRICULTURAL
 PROPOSED ZONING = R-2 LOW DENSITY RESIDENTIAL
 TOTAL LOT COUNT = 69 LOTS
 LOT DENSITY = 2.8 LOTS PER ACRE
 MINIMUM LOT SIZE = 9187 S.F. (LOT 19)
 (MINIMUM REQUIREMENT PER ORD. = 9,000 S.F.)
 MAXIMUM LOT SIZE = 28,188 S.F. (LOT 1)
 MINIMUM LOT FRONTAGE = 59.70' (LOTS 16-17)
 (MINIMUM REQUIREMENT PER ORD. = 33')
 MINIMUM LOT WIDTH AT FRONT SETBACK = 73.50'
 (LOTS 15-18)
 (MINIMUM REQUIREMENT PER ORD. = 65')
 TOTAL LENGTH OF STREETS = 3,719 LIN. FT.



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DATE	FEB. 2023
PROJECT NO.	
DRAWN	
CHECKED	
DESIGNED	
REVIEWED	

CONCEPTUAL LOT LAYOUT
LOT 2 CSM 7691
VILLAGE OF FOX CROSSING, WINNEBAGO COUNTY

MCMAHON ASSOCIATES, INC.
 PROVIDES THIS DRAWING & DATA
 RESEARCHED FOR THE PURPOSES OF THE
 INSTRUMENTS OF SERVICE. ALL
 INSTRUMENTS OF SERVICE ARE
 RETAINED BY MCMAHON ASSOCIATES, INC.
 AND NO PORTION THEREOF IS TO BE
 REPRODUCED OR TRANSMITTED IN ANY
 FORM OR BY ANY MEANS, ELECTRONIC
 OR MECHANICAL, INCLUDING PHOTOCOPYING,
 RECORDING, OR BY ANY INFORMATION
 STORAGE AND RETRIEVAL SYSTEM, WITHOUT
 THE WRITTEN CONSENT OF MCMAHON
 ASSOCIATES, INC.

McMAHON
 MCMAHON ASSOCIATES, INC.
 1440 MCMAHON DRIVE, WINNEBAGO, WI 54985
 PHONE: P.O. BOX 1025, WINNEBAGO, WI 54987-1025
 FAX: 920.761.4200 FAX 920.761.4299 MCMAHON.COM

ORD #230424-1:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 435 ZONING
ORDINANCE – REZONE PARCEL #121017404 LOCATED ON EAST SHADY LANE
FROM A-2 GENERAL AGRICULTURE TO R-2 SUBURBAN LOW DENSITY
DISTRICT**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter § 435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning parcel #121017404 located on East Shady Lane from A-2 (General Agriculture) to R-2 (Suburban Low Density) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: April 24, 2023

Date Adopted: _____

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



PLANNING COMMISSION MEMO

Date: March 23 2023
To: Village Planning Commission Members
From: George L. Dearborn Jr., AICP Director of Community Development
RE: Agenda Item 2 – East Shady Lane Rezoning A-2 to R-2.

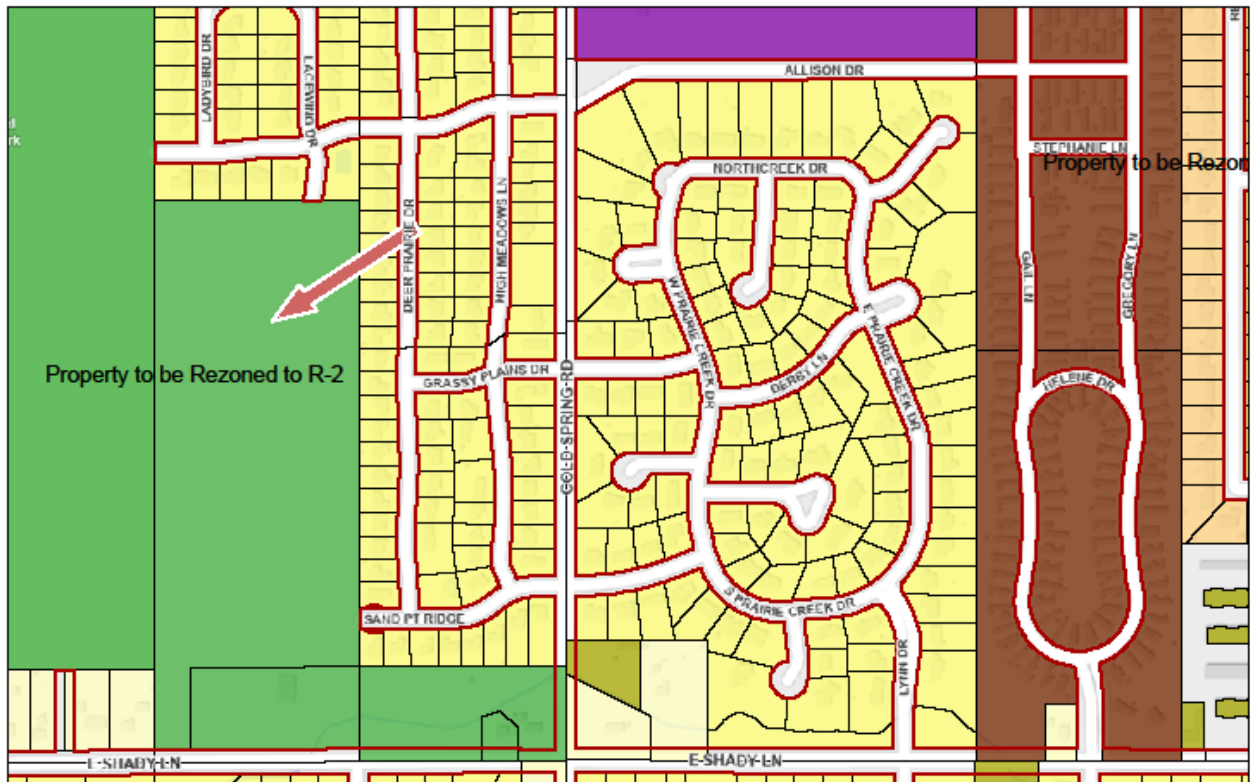
Overview

The applicant is requesting a rezoning from A-2 General Agriculture to R-2 Suburban Low Density District. The property has been used agriculturally for many years but the future land use map shows this area as low density residential. The applicant is proposing a single-family subdivision and the R-2 zoning is required for this purpose.

Staff Recommendation

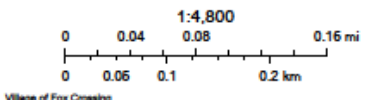
Staff recommends approval of this rezoning. It complies with the Future Land Use Map and will allow for the subdivision of the property for single-family development.

Location Map
Fox Crossing Public Web Map

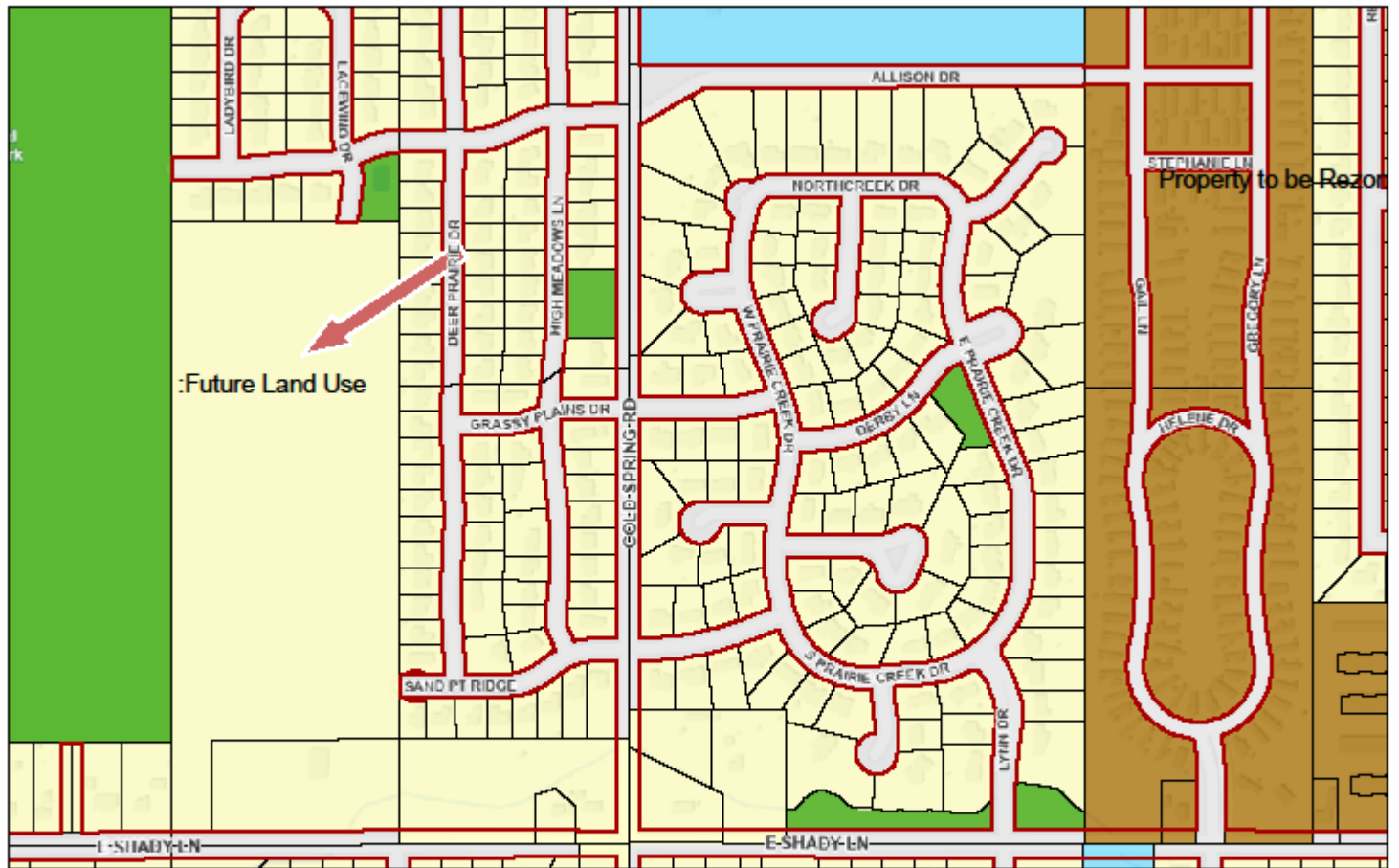


3/23/2023, 4:18:29 PM

- Fox Crossing Municipal Boundary
- Road ROW
- Parcels - Fox Crossing
- A-2: General Agriculture
- I-2: Heavy Industrial District
- PDD: Planned Development District
- R-1: Rural Residential District
- R-2: Suburban Low Density District

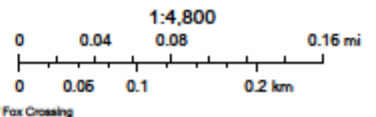


Fox Crossing Public Web Map



3/23/2023, 4:22:02 PM

- Fox Crossing Municipal Boundary
- Road ROW
- Parcels - Fox Crossing
- Future Land Use
- Parks, Recreation, & Conservancy
- Government, Institutional & Utilities
- Low Density Residential
- High Density Residential
- Right-of-Way



Village of Fox Crossing
Winnebago County, Outagamie County, Calumet County GIS

RES #230424-3

CERTIFIED SURVEY MAP – 1021 COLD SPRING ROAD AND PARCEL #121481404

WHEREAS, the applicant requests approval of a Certified Survey Map (CSM) to combine the eastern 60.43 feet of 1021 Cold Spring Road (parcel #121481403) with adjacent parcel #121481404; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their April 19, 2023 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. The applicant apply for a zoning change as specified in the Future Land Use map before any construction or use of the property occurs beyond its current use.
2. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
3. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 1 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 24th day of April, 2023

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

PLANNING COMMISSION MEMO

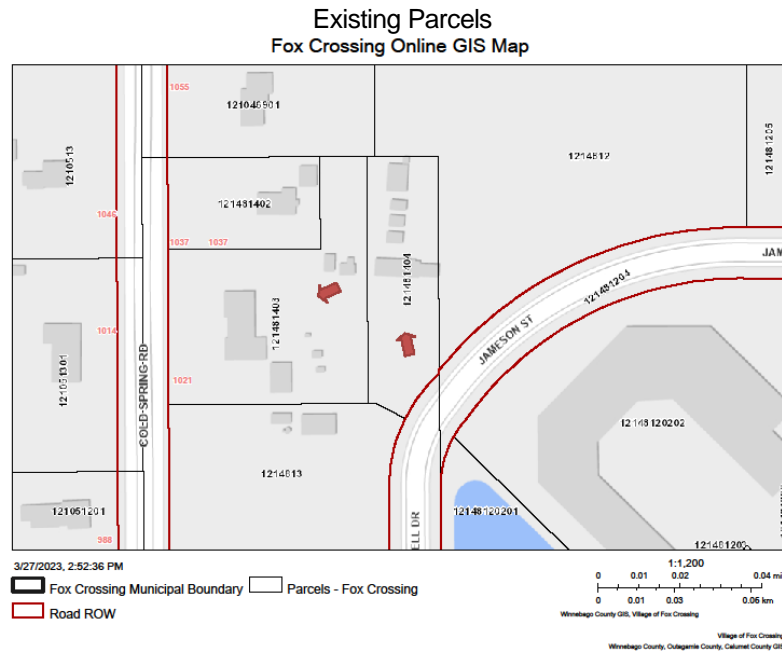
Date: January 12, 2023
 To: Village Planning Commission Members
 From: George L. Dearborn Jr., AICP Director of Community Development
 RE: Agenda Item 3 - CSM- Combining Eastern 60.43' of 1021 Cold Spring Rd. into parcel #121481404

Overview

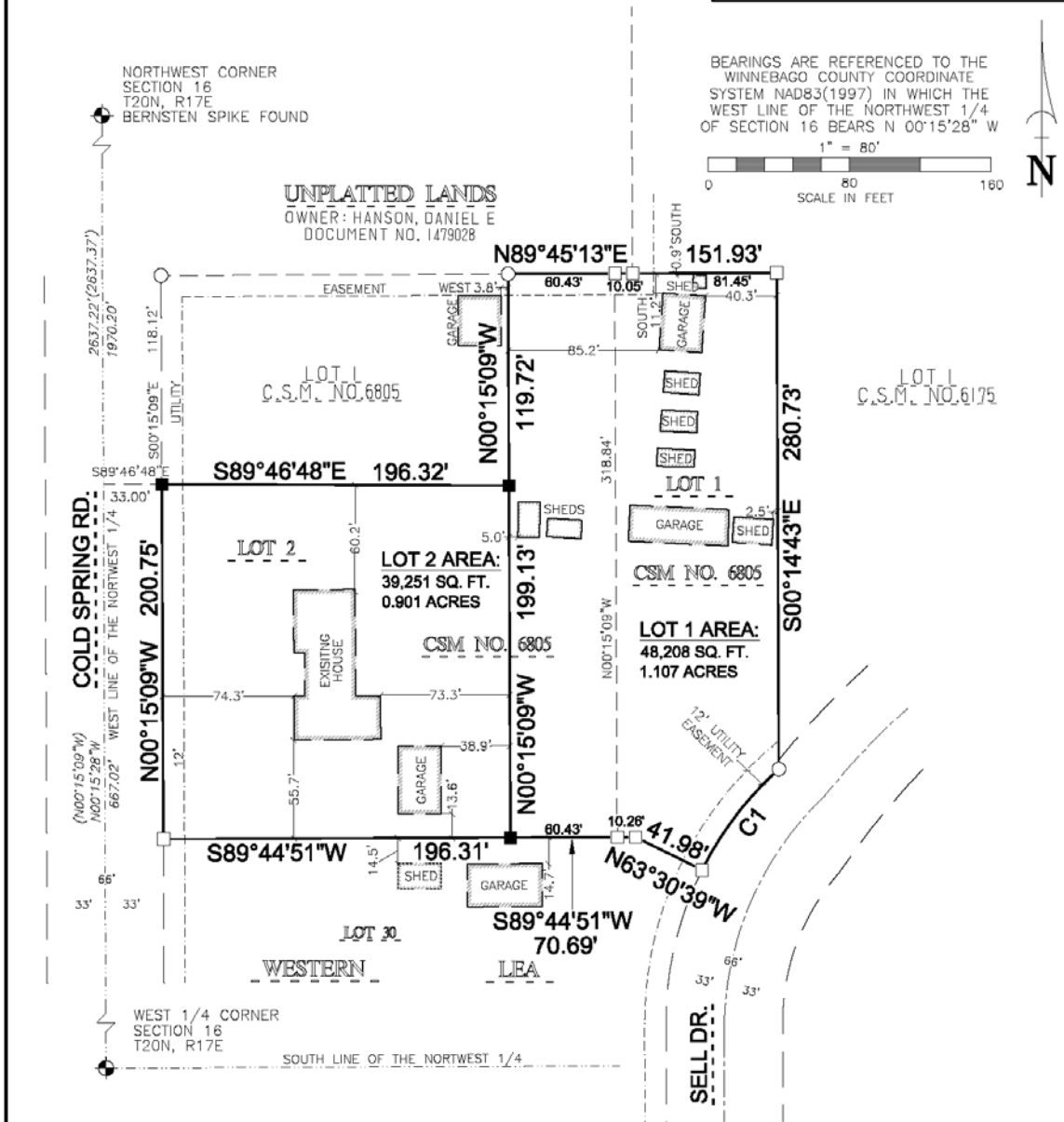
The applicant is proposing a CSM to combine the eastern 60.43 feet of parcel #121481403 into the adjoining parcel #121481404 into a two lot CSM. This CSM combination is agreed to by all owners and would create a more functional lot sizing and shape for both lots. The parcel to the south is zoned M-1 Mixed Use District, the Future Land Use recommends M-1 Mixed Use for both lots. The applicant is applying for a zoning change to M-1 Mixed Use District for newly combined lot when the CSM is approved.

Staff Recommendation

Staff recommends approval of this CSM with the conditions that the applicant apply for a zoning change as specified in the future land use map before any construction or use of the property occurs beyond its current use. In addition, it is conditional upon taxes being paid and a copy of the recorded CSM being provided to the Community Development Department.



CERTIFIED SURVEY MAP NO. _____
 ALL OF LOTS 2 AND 3 OF CERTIFIED SURVEY MAP 6805,
 BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST
 1/4, SECTION 16, TOWNSHIP 20 NORTH, RANGE 17 EAST,
 VILLAGE OF FOX CROSSING, WINNEBAGO COUNTY,
 WISCONSIN.



LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG, WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" IRON PIPE FOUND
- 3/4" IRON REBAR FOUND
- ⊕ GOVERNMENT MONUMENT
- () RECORDED AS

CURVE TABLE

C1
 RADIUS = 193.32'
 DELTA = 021°24'48" (021°24'46")
 LENGTH = 72.25'
 CHORD = S37°14'13"W 71.83'
 TANGENT IN = S47°56'37"W
 TANGENT OUT = S26°31'49"W

Martenson & Eisele, Inc.



1377 Midway Road
 Menasha, WI 54952
 www.martenson-eisele.com
 info@martenson-eisele.com
 920.731.0381 1.800.236.0381

Planning
 Environmental
 Surveying
 Engineering
 Architecture

SURVEY FOR:
 CAPSTONE MANAGEMENT PROJECT NO. 1-1591-002
 GROUP, LLC FILE 1-1591-002CSM SHEET 1 OF 3
 PO BOX 3811
 OSHKOSH, WI 54903-3811 THIS INSTRUMENT WAS DRAFTED BY: C.Smith

ORD #230424-2:ORD *First Reading, Second Reading & Adoption*
AMEND FOX CROSSING MUNICIPAL CODE CHAPTER § 435 ZONING
ORDINANCE – REZONE A PORTION OF 1021 COLD SPRING ROAD FROM R-3
SUBURBAN MEDIUM DENSITY TO M-1 MIXED-USE, AND PARCEL #121481404
FROM I-2 HEAVY INDUSTRIAL TO M-1 MIXED-USE

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter § 435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning a portion of 1021 Cold Spring Road from R-3 (Suburban Medium Density), and parcel #121481404 from I-2 (Heavy Industrial), to M-1 (Mixed Use) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: April 24, 2023

Date Adopted: _____

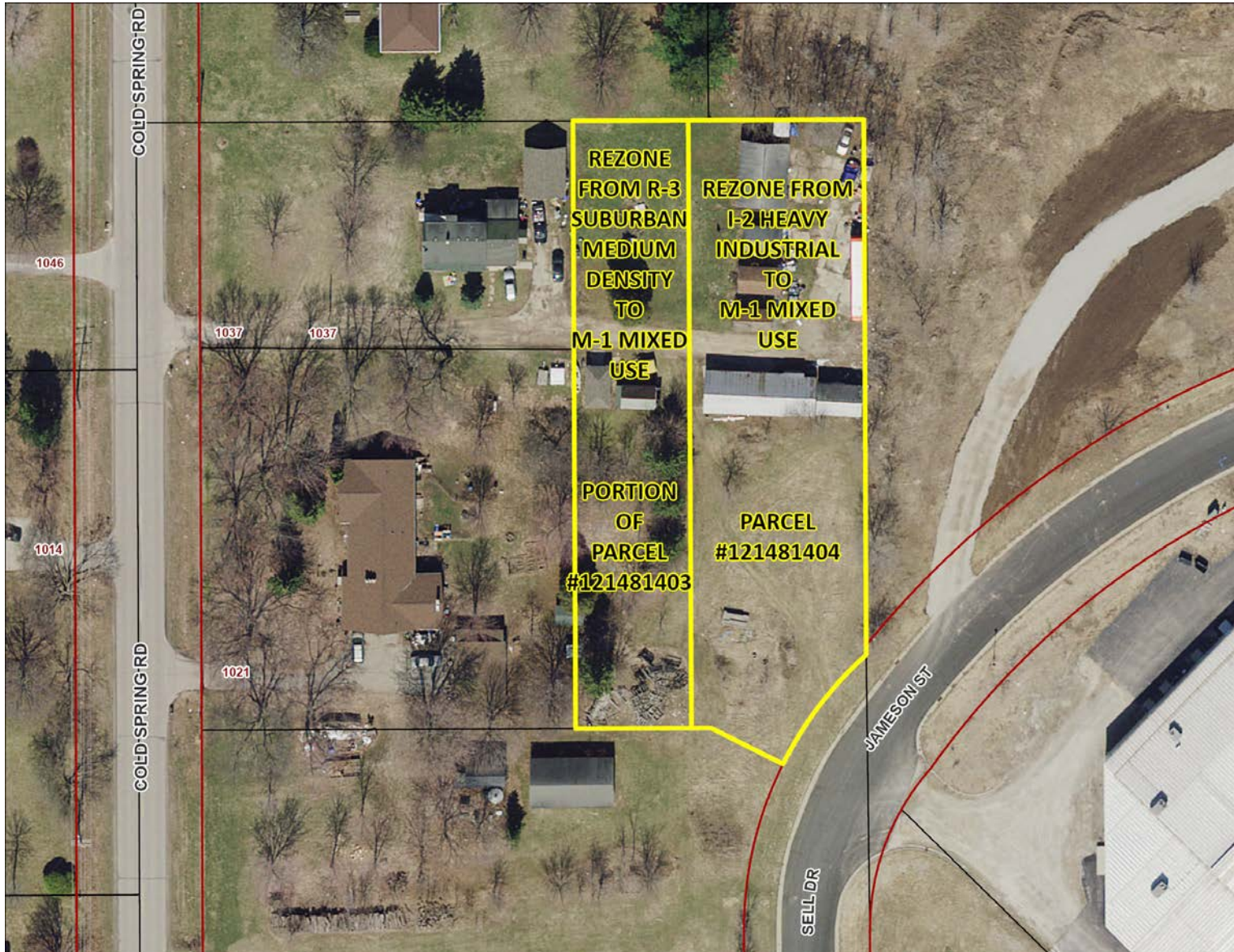
Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



PLANNING COMMISSION MEMO

Date: March 23 2023
To: Village Planning Commission Members
From: George L. Dearborn Jr., AICP Director of Community Development
RE: Agenda Item 4 – Cold Spring Road Rezoning – I-2 and R-3 to M-1

Overview

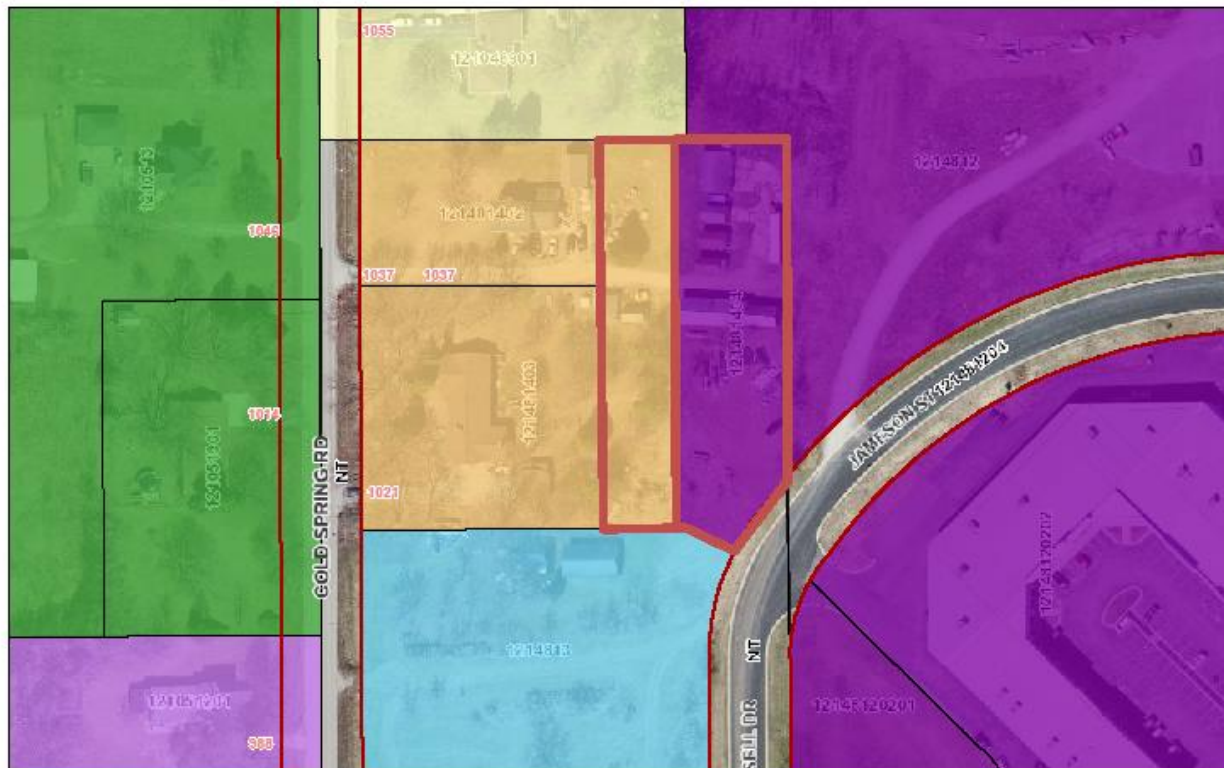
The applicant, SP North LLC, is requesting approval to rezone the proposed newly created lot 1 of the proposed CSM for this property to M-1 Mixed Use District from its current I-2 Heavy Industrial and R-3 Suburban Medium Density District. Lot 2 will remain as R-3. The Villages Future Land Use map recommends M-1 Mixed Use District for the newly created lot 1.

Staff Recommendation

Staff recommends approval of this rezoning

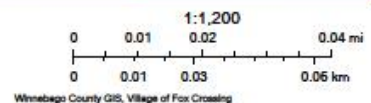
Current Zoning

Fox Crossing Public Web Map



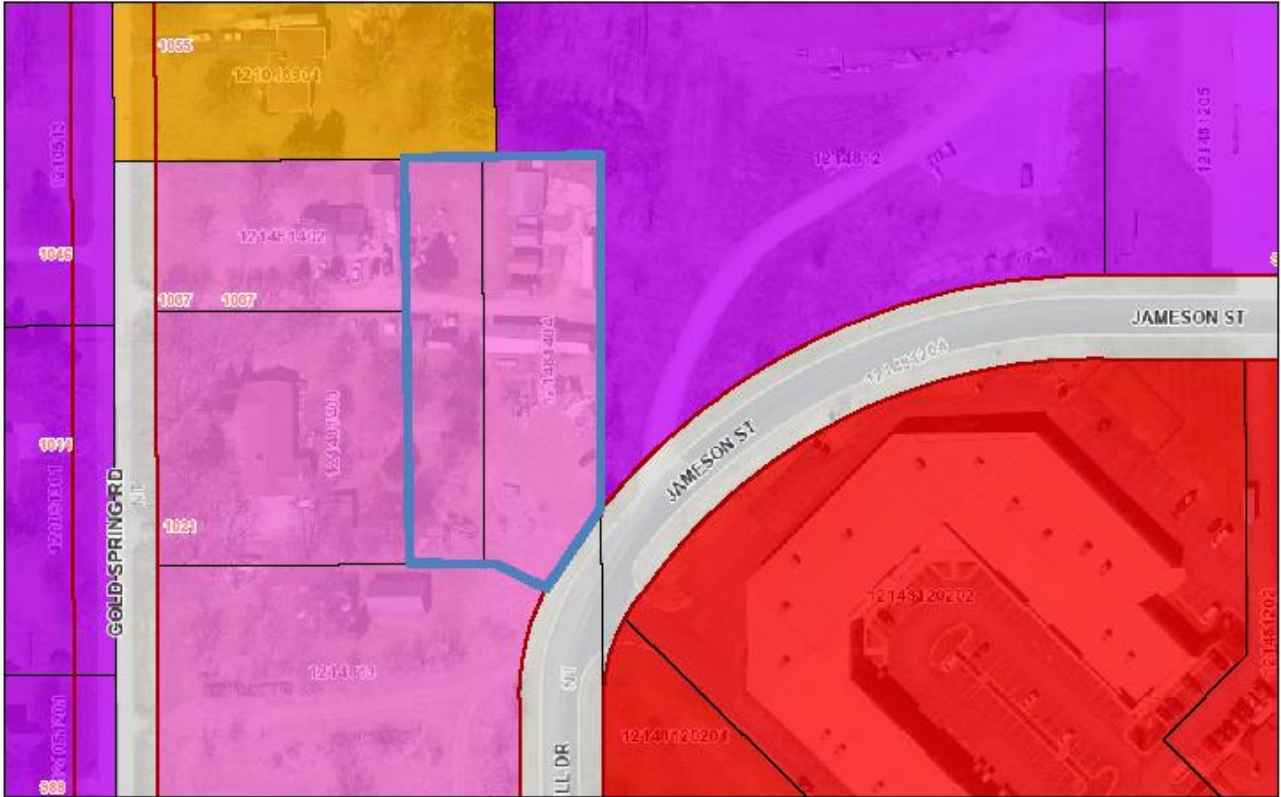
3/23/2023, 11:26:30 AM

- Fox Crossing Municipal Boundary
- Road ROW
- Parcels - Fox Crossing
- I-2: Heavy Industrial District
- A-2: General Agriculture
- M-1: Mixed-Use District
- I-1: Light Industrial District
- R-1: Rural Residential District



Future Land Use

Fox Crossing Public Web Map



3/23/2023, 2:11:30 PM

- | | | | |
|---------------------------------|----------------------------|------------|---------------------|
| Fox Crossing Municipal Boundary | Medium Density Residential | Commercial | Tax Parcel Boundary |
| Road ROW | Neighborhood Mixed Use | Industrial | Image |
| Parcels - Fox Crossing | Right-of-Way | Red: Red | |



Village of Fox Crossing
Winnebago County, Outagamie County, Calumet County GIS

RES #230424-4

AWARD BID – CHURCH STORMWATER POND CONSTRUCTION PROJECT TO INCLUDE A 2023 BUDGET AMENDMENT FOR WATER & SANITARY SEWER INSTALLATION

WHEREAS, on April 13, 2023, sealed bids for the Church Stormwater Pond Construction project were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, three (3) bids were received: (bid tabulation enclosed)

<u>Contractor</u>	<u>Base Bid (No Deduct)</u>	<u>Alternate Bid A</u>	<u>Alternate Bid C</u>	<u>Alt A & C Deducts</u>	<u>Total</u>
Calnin & Goss, Inc.	\$2,002,309.66	\$456,138.00	\$1,419,775.78	(\$ 849,116.23)	\$3,029,107.21
MCC, Inc.	\$2,755,839.68	\$427,070.60	\$1,613,593.48	(\$1,238,252.87)	\$3,558,250.89
Relyco Plus, LLC	\$3,344,557.76	\$618,037.48	\$2,133,012.56	(\$1,476,050.31)	\$4,619,557.49

WHEREAS, it is the recommendation of Engineer Joe Hoechst and Street Superintendent Randy Gallow to award the project bid to the lowest responsible bidder, Calnin & Goss, Inc., in one of two ways:

Option A – Stormwater Pond Construction Alone with No Road and Utility Installation

Award the Base Bid (with no deduct) to the lowest responsible bidder, Calnin & Goss, Inc. in the amount of \$2,002,309.66; or

Option B – Stormwater Pond Construction with the Installation of Road and Utilities

Award the Base Bid, Alternate Bid A, and Alternate Bid C (to include all the deducts) to the lowest responsible bidder, Calnin & Goss, Inc. in the total amount of \$3,029,107.21; and

WHEREAS, should the Board select Option B, a 2023 Budget Amendment for the installation of Water and Sanitary Sewer Utilities shall be required, as attached.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Church Stormwater Pond project bid, to the lowest responsible bidder, **Calnin & Goss, Inc., 505 W. Edgewood Drive, Appleton, Wisconsin**, via the following option:

_____ Option A for the total amount of \$2,002,309.66

_____ Option B for the total amount of \$3,029,107.21

BE IT FURTHER RESOLVED, the bid award is contingent upon the receipt of the necessary permits from the Department of Natural Resources and the Department of Transportation.

BE IT FURTHER RESOLVED, should the Village Board award Option B to the lowest responsible bidder, Calnin & Goss, Inc., then the 2023 Village Budget is amended, as attached. Should the Village Board award Option A, then no Budget Amendment will be conducted.

Adopted this 24th day of April, 2023

Requested by: Randy Gallow, Street Superintendent
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

FOX CROSSING 2023 BUDGET AMENDMENT

STORMWATER FUND

REVENUE

613-5300-492.09-00 Transfer from Fund Balance

	Budget: \$	165,000
+ Proposed Amendment:	\$	290,000
	<u>Amended Budget: \$</u>	<u>455,000</u>

EXPENDITURE

613-5300-751.08-01 Stormwater: Capital Reserve

 Proj # RPND16 \$ 290,000

	Budget: \$	5,555,500
+ Proposed Amendment:	\$	290,000
	<u>Amended Budget: \$</u>	<u>5,845,500</u>



Option A

April 19, 2023

Village of Fox Crossing
2000 Municipal Drive
Neenah, WI 54956

Re: Village of Fox Crossing
Church Pond
Letter Of Recommendation
McM. No. F0057-09-20-00419

On April 13, 2023, bids were received at Village Municipal Complex for the above referenced project. Three (3) bids were received, with base bids ranging in price from \$1,995,937.66 to \$3,344,550.68 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding the Base Bid (No Deducts) of Contract F0057-09-20-00419 (Church Pond) to the low bidder, Calnin & Goss, Inc., in the amount of \$2,002,309.66. This recommendation is contingent upon the Village receiving the necessary permits for the project.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Joe Hoechst, P.E.
Municipal & Water Resources Engineer

JDH:mck

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

Option A

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: CALNIN & GOSS, INC.
505 W. Edgewood Drive
Appleton, WI 54915-9714

Contract No. F0057-09-20-00419

Project: CHURCH POND
For The
VILLAGE OF FOX CROSSING | Winnebago County, Wisconsin

You are notified that your Bid, dated April 13, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded the following Contract for Church Pond.

The Contract Price of your Contract is Two Million, Two Thousand, Three Hundred and Nine & 66/100 Dollars (\$ 2,002,309.66).

Base Bid	\$1,995,937.66
Base Bid Modifications ¹	\$6,372.00
Total Contract	\$2,002,309.66

¹ Removal of Base Bid Item 43

The Award is contingent upon the Village receiving the necessary permits for the Project.

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 6.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplementary Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF FOX CROSSING | Winnebago County, Wisconsin

(authorized signature)

Witness: _____

(title)



Option B

April 19, 2023

Village of Fox Crossing
2000 Municipal Drive
Neenah, WI 54956

Re: Village of Fox Crossing
Church Pond
Letter Of Recommendation
McM. No. F0057-09-20-00419

On April 13, 2023, bids were received at Village Municipal Complex for the above referenced project. Three (3) bids were received, with Base Bids ranging in price from \$1,995,937.66 to \$3,344,550.68 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding the Alternate Bid (Base Bid + Alternate Bid A + Alternate Bid C + Deducts) of Contract F0057-09-20-00419 (Church Pond) to the low bidder, Calnin & Goss, Inc., in the amount of \$3,029,107.21.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Joe Hoechst, P.E.
Municipal & Water Resources Engineer

JDH:mck

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

Option B

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: CALNIN & GOSS, INC.
505 W. Edgewood Drive
Appleton, WI 54915-9714

Contract No. F0057-09-20-00419

Project: CHURCH POND
For The VILLAGE OF FOX CROSSING | Winnebago County, Wisconsin

You are notified that your Bid, dated April 13, 2023, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded the following Contract for Church Pond.

The Contract Price of your Contract is Three Million, Twenty-Nine Thousand, One Hundred and Seven & 21/100 Dollars (\$ 3,029,107.21).

Base Bid	\$1,995,937.66
Base Bid Modifications ¹	-\$840,044.23
Alternate Bid A	\$456,138.00
Alternate Bid A Modifications ²	-\$2,700.00
<u>Alternate Bid C</u>	<u>\$1,419,775.78</u>
Total Contract	\$3,029,107.21

¹ Removal of Base Bid Items 4, 6, 14, 21, 23, 29, 33, 34, 36, 37, 38, 41, 42, 43, 45, 46, 50, 52, and 55.

² Removal of Alternate Bid A Item A2

The Award is contingent upon the Village receiving the necessary permits for the Project.

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 6.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplementary Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF FOX CROSSING | Winnebago County, Wisconsin

(authorized signature)

Witness: _____

(title)

ALTERNATE BID C

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total
C1	70180	C.Y.	Common Excavation (Pond)	\$5.75	\$403,535.00	\$12.00	\$842,160.00	\$11.66	\$818,298.80
C2	1344	L.F.	Rock Excavation (Utilities)	\$30.00	\$40,320.00	\$41.50	\$55,776.00	\$51.50	\$69,216.00
C3	30	L.F.	Remove 24"x35" Culvert	\$1.00	\$30.00	\$10.00	\$300.00	\$18.00	\$540.00
C4	289	L.F.	36 Inch Storm Sewer	\$122.15	\$35,301.35	\$104.00	\$30,056.00	\$180.00	\$52,020.00
C5	6	L.F.	30 Inch Storm Sewer	\$150.00	\$900.00	\$106.00	\$636.00	\$164.00	\$984.00
C6	377	L.F.	18 Inch Storm Sewer	\$118.50	\$44,674.50	\$48.00	\$18,096.00	\$94.00	\$35,438.00
C7	8.59	V.F.	Storm Manhole (9' Diameter)	\$2,450.00	\$21,045.50	\$2,097.00	\$18,013.23	\$2,647.00	\$22,737.73
C8	30.94	V.F.	Storm Manhole (8' Diameter)	\$3,040.00	\$94,057.60	\$1,516.00	\$46,905.04	\$2,315.00	\$71,626.10
C9	7.15	V.F.	Storm Manhole (6' Diameter)	\$1,118.00	\$7,993.70	\$1,062.00	\$7,593.30	\$1,493.00	\$10,674.95
C10	29.63	V.F.	Storm Manhole (5' Diameter)	\$1,179.00	\$34,933.77	\$848.00	\$25,126.24	\$1,441.00	\$42,696.83
C11	23.2	V.F.	Storm Yard Drain Manhole (4' Diameter)	\$841.00	\$19,511.20	\$905.00	\$20,996.00	\$1,055.00	\$24,476.00
C12	206	L.F.	24 Inch, RCP Class III Storm Sewer	\$115.00	\$23,690.00	\$83.50	\$17,201.00	\$130.00	\$26,780.00
C13	115	L.F.	21 Inch, RCP Class III Storm Sewer	\$120.00	\$13,800.00	\$82.00	\$9,430.00	\$100.00	\$11,500.00
C14	50	L.F.	24 Inch Storm Sewer	\$75.00	\$3,750.00	\$61.00	\$3,050.00	\$124.00	\$6,200.00
C15	206	L.F.	21 Inch Storm Sewer	\$60.00	\$12,360.00	\$82.00	\$16,892.00	\$104.00	\$21,424.00
C16	35	L.F.	15 Inch Storm Sewer	\$57.00	\$1,995.00	\$45.00	\$1,575.00	\$103.00	\$3,605.00
C17	131	L.F.	12 Inch Storm Sewer	\$55.00	\$6,943.00	\$50.00	\$6,550.00	\$108.00	\$14,148.00
C18	270	L.F.	8 Inch Storm Sewer	\$80.00	\$21,600.00	\$45.00	\$12,150.00	\$87.00	\$23,490.00
C19	16.94	V.F.	Storm Manhole (4' Diameter)	\$750.00	\$12,705.00	\$729.00	\$12,349.26	\$1,055.00	\$17,871.70
C20	4.51	V.F.	Storm Manhole (3' Diameter)	\$750.00	\$3,382.50	\$625.00	\$2,818.75	\$1,055.00	\$4,758.05
C21	23.18	V.F.	Storm Inlet Manhole (4' Diameter)	\$835.00	\$19,355.30	\$826.00	\$19,146.68	\$1,055.00	\$24,454.90
C22	8	Ea.	Storm Inlet (2"x3")	\$3,500.00	\$28,000.00	\$2,676.00	\$21,408.00	\$2,279.00	\$18,232.00
C23	3	Ea.	24 Inch RCP Apron Endwall with Trash Guard	\$2,050.00	\$6,150.00	\$2,400.00	\$7,200.00	\$2,367.00	\$7,101.00
C24	2	Ea.	24 Inch End Section (no Trash Guard)	\$500.00	\$1,000.00	\$1,231.00	\$2,462.00	\$1,200.00	\$2,400.00
C25	1	Ea.	21 Inch RCP Apron Endwall with Trash Guard	\$2,000.00	\$2,000.00	\$2,200.00	\$2,200.00	\$1,762.00	\$1,762.00
C26	600	L.F.	4 Inch Underdrain	\$20.00	\$12,000.00	\$30.00	\$18,000.00	\$31.00	\$18,600.00
C27	386	L.F.	4 Inch Storm Lateral	\$71.00	\$27,406.00	\$45.50	\$17,583.00	\$62.00	\$23,932.00
C28	16	Ea.	Storm Lateral Cleanout	\$450.00	\$7,200.00	\$366.00	\$5,856.00	\$425.00	\$6,800.00
C29	1344	L.F.	8 Inch Sanitary Sewer	\$61.10	\$82,118.40	\$48.75	\$65,520.00	\$178.00	\$239,232.00
C30	45.42	V.F.	Sanitary Manhole (4' Diameter Incl. Casting)	\$738.00	\$33,519.96	\$440.00	\$19,984.80	\$664.00	\$30,158.88
C31	1	Ea.	Connect to Existing Manhole	\$2,500.00	\$2,500.00	\$3,535.00	\$3,535.00	\$2,058.00	\$2,058.00
C32	546	L.F.	4 Inch Sanitary Sewer Lateral (Incl. Risers)	\$70.50	\$38,493.00	\$49.00	\$26,754.00	\$95.00	\$51,870.00
C33	1334	L.F.	8 Inch Water Main	\$65.00	\$86,710.00	\$37.00	\$49,358.00	\$94.00	\$125,396.00
C34	6	Ea.	8 Inch Resilient Wedge Gate Valve	\$3,300.00	\$19,800.00	\$3,050.00	\$18,300.00	\$3,320.00	\$19,920.00
C35	4	Ea.	6 Inch Resilient Wedge Gate Valve	\$2,625.00	\$10,500.00	\$2,265.00	\$9,060.00	\$2,436.00	\$9,744.00
C36	4	Ea.	Hydrant	\$7,625.00	\$30,500.00	\$6,664.00	\$26,656.00	\$6,940.00	\$27,760.00
C37	101	L.F.	6 Inch Hydrant Lead	\$80.00	\$8,080.00	\$47.65	\$4,812.65	\$76.00	\$7,676.00
C38	488	L.F.	1-1/4 Inch Water Lateral	\$56.00	\$27,328.00	\$37.00	\$18,056.00	\$75.00	\$36,600.00
C39	16	Ea.	1-1/4 Inch Corporation, Curb Stop & Stop Box	\$1,650.00	\$26,400.00	\$950.00	\$15,200.00	\$1,333.00	\$21,328.00
C40	1	L.S.	Common Excavation (Street, estimated at 2,585 CY)	\$21,000.00	\$21,000.00	\$13,140.00	\$13,140.00	\$42,000.00	\$42,000.00
C41	3349	TON	1 1/4 Inch Base Aggregate Dense	\$13.50	\$45,211.50	\$14.00	\$46,886.00	\$15.44	\$51,708.56
C42	-3349	TON	DEDUCT for Onsite Crushed 1 1/4 Inch Base Aggregate Dense	\$9.00	\$30,141.00	\$10.18	\$34,062.82	\$1.50	\$5,023.50
C43	2137	TON	3 Inch Breaker Run	\$13.50	\$28,849.50	\$14.00	\$29,918.00	\$15.44	\$32,995.28
C44	-2137	TON	DEDUCT for Onsite Crushed 3 Inch Breaker Run	\$9.00	\$19,233.00	\$10.18	\$21,754.66	\$1.50	\$3,205.50
C45	11	S.Y.	Jacobsen Road Restoration	\$325.00	\$3,575.00	\$148.89	\$1,637.79	\$425.00	\$4,675.00
C46	161	C.Y.	Heavy Rip Rap with Type HR Fabric	\$50.00	\$8,050.00	\$45.00	\$7,245.00	\$75.00	\$12,075.00
C47	71	C.Y.	Medium Rip Rap with Type HR Fabric	\$50.00	\$3,550.00	\$38.00	\$2,698.00	\$75.00	\$5,325.00
C48	17	Ea.	Inlet Protection	\$75.00	\$1,275.00	\$98.66	\$1,677.22	\$98.66	\$1,677.22
C49	280	S.Y.	Erosion Control Mat (WisDOT Class I, Type B)	\$6.00	\$1,680.00	\$1.38	\$386.40	\$1.38	\$386.40
C50	12.98	ACRE	Turf Grass Restoration (4" Topsoil, Seed Mix #4, Mulch)	\$6,500.00	\$84,370.00	\$5,170.00	\$67,106.60	\$2,842.00	\$36,889.16
TOTAL (Items C1. through C50., Inclusive)				\$1,419,775.78		\$1,613,593.48		\$2,133,012.56	

Bid Security	5%	5%	5%
Addendum Acknowledgement	Yes, #1	Yes, #1	Yes, #1

Subcontractor		Subcontractor		Subcontractor	
ECS Midwest LLC	Engineering	DeGroot, Inc.	Sewer	Northeast Asphalt	Asphalt Paving
Great Lakes TV & Seal	TV Inspection	ECS Midwest, LLC.	Testing	Vinton Construction Company	Sanitary and Water
Onsite Logging	Clearing and Grubbing	Jannette Trucking & Excavating, Inc.	Crushing	ECS	Testing
Paschke Drilling and Blasting	Rock Blasting	Onsite Logging	Clearing & Grubbing	Signature Landscapes	Landscaping
Warning Lites	Traffic Control	Paschke Drilling and Blasting	Blasting	Signature Landscapes	Landscaping
		Warning Lites of Appleton, Inc.	Traffic Control		

RES #230424-5

AFFIRM APPOINTMENT OF REPRESENTATIVE TO THE FOX WEST SEWERAGE COMMISSION – VILLAGE PRESIDENT DALE YOUNGQUIST

WHEREAS, pursuant to the Fox West Sewerage Commission, Article II, Section 202: Membership, representation by three (3) Village of Fox Crossing Board members on the Fox West Sewerage Commission is required; and

WHEREAS, in accordance with the Fox West Ordinance Contract, the Village President shall be a commissioned member of the Fox West Sewerage Commission; and

WHEREAS, Dale Youngquist was elected to serve as the Village President of the Village of Fox Crossing for a two-year term, beginning April 18, 2023 and ending April 15, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby affirms Village President Dale Youngquist will represent the Village of Fox Crossing on the Fox West Sewerage Commission, effective April 18, 2023 and ending April 15, 2025.

BE IT FURTHER RESOLVED, this appointment shall coincide with his respective, individual term of office as Village President of the Village Fox Crossing under the Fox West Sewerage Commission Ordinance Contract.

Adopted this 24th day of April, 2023

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-6

APPOINTMENT OF PERSONNEL COMMITTEE MEMBER

WHEREAS, the Fox Crossing Personnel Committee consists of the Village President, the Village Manager, and one (1) Village Trustee appointed by the Village Board; and

WHEREAS, the term of Village Trustee #2 Kris Koeppé on the Personnel Committee expires on April 18, 2023; and

WHEREAS, at the April 24, 2023 Board meeting, the Village President will take nominations from the Board to appoint a successor member to the Personnel Committee.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, to hereby approve the appointment of _____ to the Village of Fox Crossing Personnel Committee for a term beginning April 18, 2023, and ending with the expiration of his or her term of office.

Adopted this 24th day of April, 2023

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-7

REAPPOINTMENT OF PLANNING COMMISSION MEMBER - MAURY COX

WHEREAS, the term for Village of Fox Crossing Planning Commission member Maury Cox ends on April 30, 2023; and

WHEREAS, the Village President has recommended the reappointment of Maury Cox to the Planning Commission for a three-year term, beginning May 1, 2023 and ending April 30, 2026; and

WHEREAS, an Oath of Office shall be administered by the Village Clerk upon appointment.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, to hereby approve the reappointment of Maury Cox to the Planning Commission for a three-year term, beginning May 1, 2023 and ending April 30, 2026.

Adopted this 24th day of April, 2023

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-8

REAPPOINTMENT OF PLANNING COMMISSION MEMBER - MICHAEL SCHEIBE

WHEREAS, the term for Village of Fox Crossing Planning Commission member Michael Scheibe ends on April 30, 2023; and

WHEREAS, the Village President has recommended the reappointment of Michael Scheibe to the Planning Commission for a three-year term beginning May 1, 2023 and ending April 30, 2026; and

WHEREAS, an Oath of Office shall be administered by the Village Clerk upon appointment.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, to hereby approve the reappointment of Michael Scheibe to the Planning Commission for a three-year term, beginning May 1, 2023 and ending April 30, 2026.

Adopted this 24th day of April, 2023

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-9

REAPPOINTMENT OF PLANNING COMMISSION MEMBER – THOMAS YOUNG

WHEREAS, the term for Village of Fox Crossing Planning Commission member Thomas Young ends on April 30, 2023; and

WHEREAS, the Village President has recommended the reappointment of Thomas Young to the Planning Commission for a three-year term, beginning May 1, 2023 and ending April 30, 2026; and

WHEREAS, an Oath of Office shall be administered by the Village Clerk upon appointment.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees, to hereby approve the reappointment of Thomas Young to the Planning Commission for a three-year term, beginning May 1, 2023 and ending April 30, 2026.

Adopted this 24th day of April, 2023

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-10

REAPPOINT COMMUNITY DEVELOPMENT DIRECTOR GEORGE DEARBORN TO THE FOX CITIES ROOM TAX COMMISSION

WHEREAS, the Village of Fox Crossing is a member of the Fox Cities Room Tax Commission, which was created in 2001 to address the room tax and bond financing of the Fox Cities Performing Arts Center; and

WHEREAS, the Room Tax Commission and Tourism Zone Agreement was amended and restated in 2015, by all participating municipalities; and

WHEREAS, the Village of Fox Crossing has one (1) seat on this commission; and

WHEREAS, paragraph 10(b) of the Room Tax Commission and Tourism Zone Agreement states that members of the Fox Cities Room Tax Commission shall be appointed by the principal elected official in the municipality and shall be confirmed by a majority vote of the members of the municipality's governing body, who are present when the vote is taken; and

WHEREAS, Community Development Director Dearborn currently serves as the Village's representative to the Room Tax Commission with a term expiring May 31, 2023.

WHEREAS, Village President Dale Youngquist hereby nominates Community Development Director Dearborn, to be reappointed for a one (1) year term beginning June 1, 2023 through May 31, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees that George Dearborn, Director of Community Development for the Village of Fox Crossing, is hereby reappointed to the Fox Cities Room Tax Commission, to represent the Village for a one (1) year term beginning June 1, 2023 and ending May 31, 2024.

Adopted this 24th day of April, 2023

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-11

2023 VILLAGE OF FOX CROSSING ARBOR WEEK CELEBRATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture, that a special day be set aside for the planting of trees; and

WHEREAS, the holiday - called Arbor Day - was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, it has been proven that trees: reduce the erosion of top soil by wind and water, reduce the amount of water needed for lawns, lower heating and cooling costs, moderate temperatures, clean the air, produce oxygen and provide wildlife habitat; and

WHEREAS, it has been proven that trees increase property values, enhance the economic vitality of business areas and beautify our community.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees has established the week of April 24, 2023 as the Village of Fox Crossing's Arbor Week Celebration.

BE IT FURTHER RESOLVED by the Village of Fox Crossing Board of Trustees that the Parks and Recreation Department will observe Arbor Day with a tree planting celebration on Thursday, April 27, 2023.

Adopted this 24th day of April, 2023

Requested by: Amanda Geiser, Director of Parks & Recreation

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-12

AMEND VILLAGE OF FOX CROSSING FEE SCHEDULE FOR FEES RELATING TO MUNICIPAL CODE CHAPTERS § 310 RIGHTS-OF-WAY MANAGEMENT, AND § 337 STREETS AND SIDEWALKS

WHEREAS, on July 13, 2020, the Village of Fox Crossing Board of Trustees adopted the Village of Fox Crossing Fee Schedule (previously listed as Appendix B of the former Fox Crossing Municipal Code); and

WHEREAS, it is necessary, from time to time, to amend the Fee Schedule to ensure appropriate fees are charged to maintain adequate Village services.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby amends the Village of Fox Crossing Fee Schedule, as attached, effective April 25, 2023.

Adopted this 24th day of April, 2023

Requested by: Darla M. Fink, Village Clerk

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

<i>Code Section</i>	<i>Licenses & Permits</i>	<i>Fee</i>	<i>State Statute</i>
Alcohol			
146-3A	Class A Beer, annual or pro-rated	\$300.00	§125.25
146-3C(1)	Class B Beer, annual or pro-rated	*\$100.00	§125.26(4)
146-3C(2)	Six-Month Class B Retailer's (Class B Beer), one per year	*\$50.00	§125.26(5)
146-3E	Class A Liquor, annual or pro-rated	*\$400.00	§125.51(2)(d)
146-3F	Class B Liquor, annual or pro-rated	*\$500.00	§125.51(3)(e)
146-3J	Class C wine, annual or pro-rated	*\$100.00	§125.51(3m)
146-3K	Provisional Class A ,B or C Retail License, limited to 60 days, one per year	*\$15.00	§125.185(3)
146-3H(3)	Reserve "Class B" Retailer's (fee in addition to Class B Beer & Liquor License)	*\$10,000.00	§125.51(3)(e)(2)
146-11	Publication fee	\$55.00	§125.04(3)(g)
146-3L	Operator's License, 2 Year or pro-rated §125.32(2) (includes background check)	\$62.00	§125.68(2)
146-4	Duplicate Operator's License, if lost or stolen	\$5.00	
146-3M	Provisional Operator's License, expires in 60 days, one per year	*\$15.00	§125.17(5)
146-3I	Temporary Operators, valid 14 days; person limited to 2 licenses per year	\$10.00	§125.17(4)
146-3D	Temporary Retailer's Class "B" (Picnic license)	*\$10.00	§125.51(10)
146-3	Wholesale Beer	*\$25.00	§125.28
146-3L(2)(b)	Background check by Police Department	\$7.00	
146-12	Agent, successor (Corp. or LLC)	*\$10.00	§125.04(6)(e)
146-10	Transfer license; from place to place within Village	\$10.00	
146-13F	Beer Garden Permit, annual	\$150.00	
Amusements			
150-4	Special Event License (includes the original inspection), First 48 hrs.	\$150.00	
	Fee every 24 hours thereafter, in addition to fee above	\$25.00	
	Escrow fee shall be required (may be refunded after 30 days)	\$150.00	
	Re-inspections (if required) each, shall be charged an additional fee	\$25.00	
150-7	Mechanical Amusement Device License, annual (Coin-op. devices, pool table, dartboard, karaoke)	\$150.00	
	Six-month license	\$75.00	
Bicycles			
364-19	Bicycle License & registration required, ID tags shall be affixed	No charge	
Business Licenses (Permanent Merchants)			
150-10	Public Dances	\$50.00	
150-19	Bowling Alley, annual fee	\$100.00	
270-3	Massage Therapy Permit, annual	\$200.00	
298-4	Pawnbrokers License, annual	\$210.00	§134.71(11)(a)
298-4	Secondhand Article Dealer License, annual	*\$27.50	§134.71(11)(b)
298-4	Secondhand Jewelry Dealer License, annual	*\$30.00	§134.71(11)(c)
298-4	Secondhand Dealer Mall, Flea Market, two-year license	*\$165.00	§134.71(11)(d)
352-6	Permanent Merchant, Door-to-Door Sales; fee plus background investigation fee	\$35.00	
317-3	Salvage Yard Operator, licensed annually	\$100.00	
317-3	Six-month license may be obtained	\$50.00	
364-13B	Snowmobile Renter Business License	\$25.00	
345-3B	Taxicab or Limousine Service, Business License, annual	\$100.00	
345-3D	Each Operator; two-year license, renews in even years	\$25.00	
345-8	Replacement license, lost or stolen	\$5.00	
364-31	Tracks including any concourse must be licensed, semi-annual	\$150.00	
364-34	Surety bond required	\$1,000.00	
Business Licenses (Temporary Merchants)			
179-3	Christmas Tree Lot Permit, issued for 60 days	\$75.00	
274	Mobile Food Vendor Permit, annual	\$150.00	
	Six-month license may be obtained	\$75.00	
	Single day event license may be obtained	\$25.00	
352-6 & 352-7	Transient Merchant (Seller), limited to 60-day permit; investigation fee	\$150.00	
352-10	Surety bond required	\$2,000.00	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

352-12B	Disclosure requirement; buyer's right to cancel if transaction more than stated amount	\$25.00	\$423.203
Cigarettes / Tobacco Products			
182-2	Cigarette or Tobacco Permit	*\$100.00	\$134.65
Community Gardens			
	Community Garden Plot Fee, per season		
	Resident	\$25.00	
	Non-resident	\$30.00	
Comprehensive Plan			
	Comprehensive Plan Future Land Use Map Amendments; fee plus advertising & meeting costs	\$500.00	
Dogs and Cats			
154-3	Dog / Cat License, annual (required over age of 5 months of age) up to four animals		\$174
	Spayed or neutered	\$7.00	
	Not spayed or neutered	\$12.00	
	Additional late fee, if after Mar. 31	\$5.00	
	Duplicate/replacement license	\$2.00	\$174.053
154-4A	Kennel License (12 or less dogs and/or cats), annual	\$70.00	
	Fee each additional dog/cat in excess of 12	\$5.00	
	Additional late fee, if after Mar. 31	\$10.00	
154-12	Possession of impounded dogs/cats may be obtained	\$20.00	
Escort Service			
209-6 & 209-7	Escort, Escort Service requires a license, annual/renewal	*\$500.00	
209-11D	Registration fee to P. D. for identification cards	\$25.00	
Fire Department Fees			
53-4C	Outside investigation agencies requesting copies, per page - Refer to Public Records Requests		
	Agencies requesting photographs, each photograph-Refer to Public Records Requests		
218-48	Tent Inspection Fee; per inspection	\$25.00	
218-51A & 218-51B	Installation Permits Fees		
	Automatic fire extinguishing systems; fire detection system/fire alarm and related equipment based upon fee per 10,000 square footage of project area plus plan review fee below	\$50.00/10,000 sq ft	
	*** Fees for plan review in addition to the above square footage fees. ***		
218-51B	Automatic fire extinguishing; fire detection system/fire alarm and related equipment	\$75.00	
218-51B	Fire pumps and related equipment	\$75.00	
218-51B	Private fire hydrants	\$75.00	
218-51B	Standpipe systems	\$75.00	
218-51B	Spraying or dipping	\$75.00	
218-51C	Fees in association with Local Program Operation Tank Program		
	For information on State of Wisconsin required fees for the tank program please see the link below.		
	https://datcp.wi.gov/Pages/Programs_Services/PetroleumHazStorageTanksForms.aspx		
Fireworks Display			
218-42E	Bond required	\$2,000.00	
218-51D	Fireworks Display Permit fee	\$25.00	
	Firefighters for apparatus , plus FF hourly payroll rate	\$45.00	
Garbage & Recycling			
RES#090608-1	Garbage & Recycling Cart Fees		
	Carts, Additional	\$80.00	
	Additional Cart Annual Fee	\$60.00	
	Cart Cleaning Fee	\$25.00	
	Cart Exchange Fee	\$25.00	
	Overflow Tags, per bag	\$2.00	
Hotels/Motels			
232-8B	Hotel or Motel Permit; annual	\$100	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

49-13	Room Tax imposed at a total rate for furnishing rooms or lodging to transients by hotelkeepers, motel operators and other persons furnishing accommodations to public		\$66.0615(1m)(a), 77.52(2)
		10%	
Impact Fees			
412-4	Fire Impact Fees		
	Single Family Residential		\$149.00
	Multi Family Residential		\$124.00
	Non-Residential		\$1.6198 per \$1,000
412-5	Park Facilities Impact Fees		
	Studio / 1 bedroom		\$412.00

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

	2 Bedroom Unit	\$617.00	
	3 Bedroom / Single Family Unit	\$823.00	
325-24A(1)(b)[3]	Water/Sewer Interceptor Impact Fee - Per Acre Fee with 1/3 acre minimum (\$500)	\$1,500.00/Acre	
Land Division Control			
419-5A	Preliminary Plat – Base fee, plus per unit fee	Base: \$200.00	
	Per unit fee	\$35.00	
419-5A(4)	Drainage Plan Review		
419-6A	Final Plat	\$200.00	
419-7A	Minor Land Division (CSM) - Base fee, plus per lot fee	Base: \$150.00	
	Per lot fee	\$10.00	
419-7A(4)	Minor Land Division Drainage Plan Review (if required)		
419-9C	Condominium Plat – Base fee, plus per unit fee, plus final plat fee	Base: \$200.00	
	Per unit fee	\$25.00	
	Final plat fee	\$150.00	
419-10B(14)(b)	Fee in lieu of planting street trees, per tree	\$125.00	
419-12A	Parkland Dedication, square footage per unit	1,768.10 sq.ft./unit	
	Adjusted Dec. 31 ea. year, and effective Jan. 1 of ea. year per Engineering News Record Construction Cost Index (9.22%)		
419-12B	Fees in lieu of parkland dedication, per unit (if parkland dedication not required)		
	Adjusted Dec. 31 ea. year, and effective Jan. 1 of ea. year per Engineering News Record Construction Cost Index (9.22%)		
	Studio / 1 Bedroom	\$608.79	
	2 Bedroom Unit	\$912.48	
	3 Bedroom / Single Family Unit	\$1,217.57	
Mobile Homes & Parks, Recreational Campers			
276-4B	Mobile Home Park License, fee per 50 spaces	\$100.00	\$66.0435(3)(a)
276-4B	Surety bond required on file with Clerk	\$2,000.00	
276-4C	Transfer of license fee	\$10.00	
276-4D	Monthly parking fee (by values of home) as determined by State Stat.	Values, divide by 12	\$66.0435(3)(c)1.d
174-4	Camper parking site permit, annual	\$10.00	
Municipal Judge and Court			
26-1D	Mun. Judge, bond filed w/ Winn. Cty. Clerk of Courts, Village Clerk and State Adm. of Courts	\$2,000.00	\$757.02, \$755.03
Park and Rental Facilities			
294-3C(2)	Park Pavilion Rentals		
	Fritsch, Palisades, O’Hauser N/S & Schildt, Wittmann – 1-125 guests (Resident/Non-Resident)	\$65.00 / \$81.00	
	Fritsch, Palisades, O’Hauser N/S & Schildt – 126-above guests (Resident/Non-Resident)	\$120.00 / \$150.00	
	Kitchen	\$35.00	
	Community Center – 5 Hour Rental		
	Maple Room without kitchen (Resident/Non-Resident)	\$55.00 / \$69.00	
	Maple Room with kitchen (Resident/Non-Resident)	\$75.00 / \$94.00	
	Robin Room	\$55.00 / \$69.00	
	Badger Room	\$40.00 / \$50.00	
	Maple/Robin Rooms combined with kitchen	\$110.00 / \$138.00	
	Community Center – Full Day rental		
	Maple Room without kitchen (Resident/Non-Resident)	\$90.00 / \$113.00	
	Maple Room with kitchen (Resident/Non-Resident)	\$130.00 / \$163.00	
	Robin Room	\$90.00 / \$113.00	
	Badger Room	\$60.00 / \$75.00	
	Maple/Robin Rooms combined with kitchen	\$200.00 / \$250.00	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

294-3(4)	Reservation/Damage Deposit		\$60.00	
294-3(6)	Cancellation Fee		\$10.00	
294-3E	Fritse Park User Fee		\$45.00	
294-4D	Boat Trailer Parking Fee			
	Daily Permit Fee		\$4.00	
	Annual Permit Fee, resident		\$15.00	
	Annual Permit Fee, resident 55 & over		\$13.00	
	Annual Permit Fee, non-resident		\$30.00	
294-5D	Disc Golf Fees			
	Daily Disc Golf Course Permit		\$3.00	
	Annual Resident Disc Golf Course Permit - In Office	Single/Double	\$20.00/\$35.00	
	Annual Non- Resident and On site Disc Golf Course Permit	Single/Double	\$25.00/\$40.00	
Processing, Miscellaneous Fees				
	Administrative Fee		5%	
	Interest on delinquent invoices, per annum		18%	
	Returned check/ACH handling charge (example: NSF, Stop Payment, Closed Account, etc)		\$30.00	
Public Records Requests				
49-11	Sanitary district annexation, street vacation, street or road name changes; Petitioner shall pay all "actual costs incurred"		Recording fee, mail & postage, publishing	
115-6F	Records requests; location fee for research, per hour (or portion of) after \$50 reached		\$25.00	
	Photocopies, 8-1/2 x 11 and 8-1/2 x 14 (b & w), per page up to 50 pages		\$0.25	
	Photocopies, 8-1/2 x 11 and 8-1/2 x 14 (b& w), per page, 51 and over		\$0.20	
	Photocopies, other than 8-1/2 x 11 and 8-1/2 x 14 & color		Actual cost	
	Photographs, each 4x6		\$0.50	
	Photographs, larger than 4x6		Actual cost	
	Computer disk, each		\$25.00	\$6.36(6)
	Statewide Voter Registration System data file fee, plus		*\$25.00	
	an amount per 1,000 voter names		*\$5.00	
Public Works Department				
310-6	Registration for Right-of-Way Occupancy		\$50.00/year	
310-10	All tunneled, plowed, or directional bored underground utilities		\$.50/Lineal Ft.	
	All HDPE plastic conduit, PVE piping, ducts, steel pipe, other approved materials (each)		\$.15/Lineal Ft.	
	All new or replacement overhead, underground wires, fiber optic cables (each wire)		\$.15/Lineal Ft.	
	All large cabinets 36" x 60" x 59", large vaults 30" x 48" x 36", control & switching "huts" Transformers or VRAD cabinets		\$200 each	
	All smaller cabinets, vaults, pedestals		\$100 each	
	New or replacement manholes, hand holes, flower pots and monitoring or purging wells		\$75 each	
	Ground rods		\$25 each	
	Trees (require Village approval to trim or remove a terrace tree)		\$300 each plus cost of new tree TBD	
	Marker post/post mounted signs		\$5 each	
	All new poles (less than 60') guy wires/small peds/boxes		\$30 each	
	All new poles (more than 60') guy wires/small peds/boxes		\$100 each	
	Open cutting/bore pits (in paved areas, includes potholing)		\$750 each	
	Open cutting/bore pits (outside of paved areas, includes potholing)		\$500 each	
	Potholing in street right-of-way crossings or public utilities and/or Village utilities		\$375 each	
310-19(a)(b)	Work done without a permit will result in an additional permit fee charge of \$250 plus costs of the original permit		\$250 plus cost of original permit	
337-1B	Culvert Permit fee to install driveway culvert		\$250.00	
	Access Driveway Permit (approving driveway location)		\$75.00	
	Temporary Culvert Permit (60 day maximum)		\$125.00	
337-1C	Culvert security deposit		\$150.00	
337-1C(2)	Ditch line security deposit		\$350.00	
337-1D(4)	Failure to repair improper installation of culvert within 30 days		\$500.00	
337-2B	Extension Permit fee for existing culverts		\$50.00	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

337-5	Construction Permit	\$75.00	
	Excavation Permit:		
	Open cutting/bore pits in paved areas	\$750.00	
	Open cutting/bore pits outside paved areas	\$500.00	
	Curb Cut Permit (cutting backside of header \$75, replacing curb & gutter section \$150)	\$75.00/\$150.00	
	Work done without a permit will result in an additional permit fee charge of \$250 plus costs of the original permit	\$250 plus cost of original permit	
337-5A(1)	Utility service connections fee of services to the utility main (includes new sump pump lateral)	\$25.00	\$150.00
337-5A(2)	Utility mainline extension fee	\$75.00	\$300.00
337-5E	Construction/excavation security deposit	\$2,000.00	
337-5F	Indemnity bond	\$10,000.00	
337-5H	Cost of removal / installation of signs, guardrails and other appurtenances dep. Within village right-of-ways, deduct from sec.	\$25.00	
337-12C	Street Privilege Permit; for use of roads, alleys, sidewalks, public ways/places for purpose of moving any building or structure	\$350.00	
337-17(L)	Inspection Fees (sump pump connection, or other misc. items)	\$60.00	
	Driveway Apron Permit: See Driveway Apron Policy.		
	Gravel Apron	\$125.00	
	Asphalt Apron	\$250.00	
	Concrete Apron	\$450.00	
337-18	Street Trees within Right-of-Way Permit	\$150.00	
Sewer and Water Public Utilities Commission			
325-20A	Sewer main and sewer service lateral repair inspection fee/permit	\$60.00	
325-20A	Sewer tap fee	\$60.00	
325-24A(2)	Sewer Service Availability Fee		
	Residential - 1 REU	\$448.00	
325-27B	Water main or water lateral repair inspection fee	\$60.00	
	Water tap (hookup) fee	\$150.00	
	Commercial - Base = appropriate # of REU based on commercial land use: See Building Inspector for REU land use schedules	\$1,700/per acre	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

	Industrial - Base = appropriate # of REU based on industrial land use: See Building Inspector for REU land use schedules	\$2,600/per acre	
Real Estate Inquiry			
49-10	Real Estate Inquiry Letter	\$40.00	
	Rush processing fee	\$70.00	
	Utility balance only fee	\$10.00	
337-13A(1)	Road reconstruction special assessment taxes levied, paid by owner, equal annual installments, not less than a minimum amount	\$250.00	
337-13A(2)	Interest on unpaid installments, per annum over borrowed interest rate	2.0%	
Storm Water Management & Construction Site Erosion Control			\$60.627
400-10	Construction Site Erosion Control: Application Fee		
	Sites with less than 1 acre of disturbed area (Over 2 Family and Non-Residential)	\$200.00	
	Sites with more than 1 acre of disturbed area (All Development)	\$250.00 + add. review cost	
	One and two dwelling	\$125.00	
400-26	Financial Guarantee for Projects Requiring Stormwater Detention Ponds		
	Financial Guarantee will be 3% of Pond project cost with minimum cost as follows: <i>Fee may be waived by the Director of Community Development</i>	\$1,000.00	
400-27	Post-Construction Storm Water Management: Application Fee		
	Preliminary Plat Drainage Review -- Land Division	\$2,700.00 + add. review cost	
	Preliminary Plat Drainage Review -- Condominium	\$2,700.00 + add. review cost	
	Preliminary Plat Drainage Review -- Minor Land Division (if necessary)	\$500.00 + add. review cost	
	Site Plan Drainage Review	\$500.00 + add. review cost	
	Site Plan Detention Pond Inspection (If required for Site Plan)	\$650.00	
	Post Construction Storm Water Management: Inspection Fee		
	One and two dwelling	\$125.00	
	Sites with less than 20,000 sq. ft. of disturbed impervious area	\$125.00 + add. review cost	
RES#190826-10	Stormwater Pond Buy-In Fees (per acre)		
	Adjusted Dec. 31 ea. year, and effective Jan. 1 of ea. year per Engineering News Record Construction Cost Index (9.22%)		
	Cold Spring Pond Basin	\$9,294.52	
	Community First Credit Union Pond Basin	\$15,854.13	
	Independence Pond Basin	\$5,400.54	
	Tayco Pond Basin	\$2,166.91	
Storm Water Utility, Municipal			
334-9	Residential charge - 1 ERU (Equivalent Residential Unit)	\$140.00	
	Sites with more than 20,000 sq. ft. of disturbed impervious area	\$400.00	
Village Building Code			\$101.65
383-28A	WI Uniform Building Permit Fee	\$90.00	
	Village Building Permit Fees: Principal Buildings or Garages		
383-28C	New construction and additions	\$35.00 + \$0.14 per sq. ft.	
383-28C	One and Two-Family dwellings	Add \$500 escrow	
383-28C	Multiple family dwellings & commercial / industrial structures		
	Up to 10,000 square feet	Add \$1,000 escrow	
	Over 10,000 square feet, escrow plus fee per 1,000 sq. ft. or fraction thereof	\$10.00 per 1,000 sq. ft.	
383-26B(3)	Early Start Permit (Commercial / Industrial only)	\$200.00	
	Residential / Commercial:		
383-28C	Alterations and remodeling	\$35.00 plus \$1 per \$100 of value	

VILLAGE OF FOX CROSSING FEE SCHEDULE

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	Residential over \$10,000 of value	Add \$500 escrow	
	Commercial/Industrial over \$10,000 of value	Add \$1,000 escrow	
383-28C	New manufactured home	\$200.00	
	New one- & two-family dwellings/New manufactured homes	Add \$500 escrow	
	Removal of manufactured home	\$150.00	
	Accessory bldgs, siding, decks, roofing, foundation repair, and other structures; each	\$35.00	
	Pools; permanent, each	\$100.00	
	Pools; temporary, each	\$50.00	
	Wrecking or razing buildings; Per accessory structure	\$75.00	
	Per principal structure	\$150.00	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

	<u>Public Protection Fund Fee</u>		
383-29B(1)	Buildings less than 100% sprinklered	\$0.04 per sq. ft.	
383-29B(2)	Buildings 100% sprinklered	\$0.02 per sq. ft.	
383-29B(3)	Multiple family dwellings; per family unit	Add \$25.00	
383-29B(4)	Building with floors above 80 feet	Add \$10.00 per ft.	
	<u>Moving Permits</u>		
383-51E(1)	Accessory structure	\$150.00	
383-51E(1)	Principal structure	\$300.00	
383-51E(2)	Bond required	\$2,000.00	
383-51E(1)	Escrow for Police Department escort	** \$200.00	
	<i>**Actual cost determined by P.D. If under escrow, difference to be refunded. If costs over, then will be billed to applicant.</i>		
	<u>Plumbing Permit Fees</u>		
383-43C	New installations, additions, or alterations	\$35.00 + \$1 ea. per \$100 of job value	
	<u>HVAC Permit Fees</u>		
383-38B	New installs, additions, or alterations, fireplaces, wood burning stoves	\$35.00 + \$1 ea. per \$100 of job value	
	<u>Commercial Electrical Permit Fees</u>		
383-33B	New Buildings/Additions	\$50.00 + \$0.06 per sq. ft.	
383-33B	Existing Buildings	\$50.00 + \$1.50 per \$100 of job value	
383-33B	Minimum Fee	\$50.00	
383-33B	Re-Inspection Fee	\$60.00	
383-33B	Failure to Call for Inspection	\$60.00	
	<u>Residential Electrical Permit Fees</u>		
383-33B	New installations, additions, or alterations	\$100 of job value	
383-30	Re-Inspection Fee	\$100.00	
383-30	Failure to Call for Inspection	\$100.00	
Village Zoning			
435.5-08	Code amendments (text or map)	\$500.00	
	Planned Development District	\$500.00	
	Conditional Use Permit	\$500.00	
	Variance	\$500.00	
	Administrative appeal	\$500.00	
	Zoning Verification	\$35.00	
	<u>Zoning permits</u>		
	Fences, decks, accessory buildings	\$50.00	
	Permanent pools	\$50.00	
	Residential additions	\$100.00	
	Single family / duplex	\$200.00	
	Manufactured homes	\$200.00	
	Commercial additions	\$200.00 plus \$0.05 per sq. ft. of bldg. area	
	All other new construction	\$200.00 plus \$0.05 per sq. ft. of bldg. area	
	Signs Permit Fee - Wall Sign	\$150.00	
	Signs Permit Fee - Freestanding Sign	\$200.00	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

	Signs Permit Fee - Temporary	\$50.00 plus \$100.00 deposit to be refunded when removed	
	Site plan approval	\$150.00 plus \$3 per 1,000 sq. ft. of disturbed area	
	Site plan re-submittal	\$125 (does not apply to 1st re-submittal)	
435.5-08C	When work has begun, before a permit has been issued	Permit fees doubled	
435.7-125B(8)	Telecommunication Facility, Mobile Service and Collocation; application process		
	Permit fee; new mobile service; class 1 collocation	\$3,000.00	
	Permit fee; class 2 collocation	\$500.00	
Weights and Measures (Formed with Appleton Health Department - Sept. 1, 2017)			
376-22	Base Licensing Processing Fee (per business location)	\$50.00	
	Firewood Dealer License	\$20.00	
	Device No.		
	101 Computing Scale	\$20.00	
	101 A Point of Sale System; Scale/Register	\$20.00	
	102 Pre-Package Scale	\$100.00	
	103 A Counter or Bench Scale Up to 30 LBS	\$30.00	
	103 B Counter or Bench Scale 31 - 1000 LBS	\$40.00	
	103 C Counter or Bench Scale 1,001 - 10,000 LBS	\$60.00	
	103 E Union Beam Scale 150 - 200 LBS	\$33.00	
	103 F Unequal Arm Beam Scale Up to 30 LBS	\$20.00	
	103 G Postal Scales	\$11.00	
	103 H Dough Scales (with weights)	\$16.00	
	103 I Portion & Low Capacity Scales	\$11.00	
	103 J Counting Scales	\$20.00	
	103 K Farm Market Scale	\$20.00	
	104 Spring - Hanging Scale Up to 30 LBS	\$20.00	
	104 A Hanging Scale 31 LBS to 1000 LBS	\$33.00	
	105 Equal Arm Balance - Test Wt. Scale	\$20.00	
	106 Cream, Grain & Moisture Test Scales (with weights)	\$40.00	
	107 Prescription, Jewelers, Precious Metals Scales (with weights)	\$60.00	
	108 Portable Platform Scale	\$33.00	
	109 Dormant/Floor Scale 1M - 10M LBS Capacity	\$53.00	
	109 A Dormant/Floor Scale 10M - 20M LBS Capacity	\$70.00	
	110 Monorail, Meat Beam, Track Scales	\$53.00	
	111 Vehicle Scale	\$155.00	
	112 Milk Intake Scale	\$53.00	
	113 Hopper Scale	\$150.00	
	113 A Tank Scale - Test & Service (Per Hr Rate)	\$53.00	
	113 B Hopper Scale 50 - 2000 LBS Capacity	\$53.00	
	190 A Auto Recycling Machines - UnClassified, 1 Hr	\$53.00	
	190 B Health Scales (Inspection & Test)	\$50.00	
	190 C Baby Scales	\$20.00	
	190 D Belt Conveyor Scale (Per Hr Rate)	\$56.00	
	198 Consult/Product Wt Test* (Per Hr Rate)	\$52.00	
	199 Misc Scales - Test & Service (Per Hr Rate)	\$56.00	
	222 Vehicle Tank Meters - Gas & Fuel Oil	\$55.00	
	222 A Vehicle Tank Meters - Motor Oil	\$55.00	
	222 B Vehicle Tank Meters - Milk and Water	\$55.00	
	230 Blending Pumps - Fixed	\$30.00	
	230 A Blending Pumps - Variable	\$55.00	
	231 Computing Pumps	\$30.00	

VILLAGE OF FOX CROSSING FEE SCHEDULE

Updated April 2023

	232	Pumps - Penny Wheels		\$30.00	
	233	Limited Range Pumps (1/2 Gal Price)		\$30.00	
	234	Computing Pumps - High Output, 20GPM+		\$55.00	
	235	Marina Fuel Dispenser		\$55.00	
	239	Pumps (Other) - Gas Boys, Liq, Non-Comp		\$30.00	
	239 A	Elec Oil Disp Machine (Per Hr Rate)		\$52.00	
	240 A	Fabric & Paper Linear Meters		\$15.00	
	240 B	Wire, Cordage & Line Meters		\$15.00	
	240 C	Rules (YTD Sticks Tapes)		\$3.00	
	240 D	(10 FT or More) (Per Hr Rate)		\$52.00	
	255	Test Measures (Per Hr Rate)		\$52.00	
	261	Taxi Meters		\$19.00	
	285	Electronic Pill Counter		\$40.00	
	290 A	Bulk Plant or Terminal Meters		\$40.00	
	290 B	Point of Sale System Scanners	(1 - 8 scanners)	\$100.00	
			(9 + scanners)	add \$12.50 ea	
	290 C	Small Dynamometer		\$19.00	
	290 D	Large Dynamometer (Per Hr Rate)		\$56.00	
	295	Timers: Driers, Car Wash, Vacuum, Air		\$10.00	
	450	Reinspection Fee (1st Visit)		\$58.00	
	450 A	Reinspection Fee (2nd Visit)		\$100.00	
	450 B	Reinspection Fee (3rd Visit)		\$150.00	
	330	Metric (Per Hr Rate)		\$52.00	
	340	Troy Weights (Per Hr Rate)		\$50.00	
	540	Miscellaneous Scales & Measures (Per Hr Rate)		\$52.00	
376-30	590	Late Fee (Per Establishment)		\$60.00	

RES #230424-13

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Pandora Yang – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2022 - June 30, 2024.

Adopted this 24th day of April, 2023

Requested by: Scott Blashka, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #230424-14

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$2,668,982.27

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	164,091.22
Special Revenue Fund	\$	73,548.60
Debt Fund	\$	-
Capital Projects Fund	\$	105,460.64
Water Fund	\$	26,401.71
Sewer Fund	\$	3,482.78
Stormwater Fund	\$	34,174.07
Trust & Agency Fund	\$	-
Special Processed Payments	\$	2,261,823.25
Total:	\$	<u>2,668,982.27</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 24th day of April, 2023.

Requested by: Jeremy Searl, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: April 18, 2023
 For Village Board Meeting of: April 24, 2023

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$164,091.22
Special Revenue Funds	\$73,548.60
Debt Fund	\$0.00
Capital Projects Fund	\$105,460.64
Water Fund	\$26,401.71
Sewer Fund	\$3,482.78
Stormwater Fund	\$34,174.07
Trust & Agency Fund	\$0.00
Total Bills for	April 24, 2023
	<u><u>\$407,159.02</u></u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE	DEPT. /PURPOSE	AMOUNT
	Village Specials	4/5-4/18/2023	**See Attached Listing** \$236,809.76
ACH	Employee Benefits Corp	4/4-4/18/2023	Flex Spending Claims \$3,213.39
ACH	WI DOT	4/6-4/11/2023	Suspension Fees \$36.00
ACH	WDC	4/14/2023	Deferred Comp \$6,295.19
ACH	ETF	4/14/2023	Medical Ins \$137,090.36
ACH	American Express	4/6/2023	March CC Fees \$21.66
ACH	Paymentus	4/18/2023	March CC Fees \$4,874.29
ACH	Elavon	4/12/2023	March CC Fees \$88.98
ACH	Elavon	4/12/2023	March CC Fees \$57.70
ACH	Elavon	4/12/2023	March CC Fees \$566.67
ACH	DTCC	4/17/2023	REV Principal \$1,630,000.00
46678-46683	Payroll	4/13/2023	Payroll \$1,256.65
ACH	Payroll	4/13/2023	Payroll \$173,445.13
ACH	Payroll	4/13/2023	Taxes \$68,067.47
Total Special Processed Payments			<u><u>\$2,261,823.25</u></u>
GRAND TOTAL			<u><u>\$2,668,982.27</u></u>