

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, April 6, 2020 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Special Village Board Meeting – March 23, 2020
 - b) Regular Village Board Meeting – March 23, 2020Minutes and Correspondence to Receive
 - c) Neenah Menasha Sewerage Commission Meeting – February 25, 2020
 - d) Fox West Regional Sewage Commission Meeting – March 4, 2020
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 200406-1 Award Bid – 2020 Crack Sealing Program
 - b) 200406-2 Change Order #1 – Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road
 - c) 200406-3 Expenditures
9. **Reports**
 - a) Village Manager Jeffrey Sturgell – COVID-19 Information Update
 - b) Village President Youngquist – Telephonic Open Book with an Assessor will be held Tuesday, April 21, from 4:00 p.m. to 7:00 p.m., Wednesday, April 22 from 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m., and Monday, April 27 from 4:00 p.m. to 7:00 p.m.; sign up for appointment at www.accurateassessor.com, or contact Accurate Appraisal, LLC at 1-800-770-3927
 - c) Trustee Kris Koeppel
 - Spring Electronic Recycling Event scheduled for Saturday, April 18, 2020 is canceled
 - Winnebago County Agriculture & Household Material Clean Sweep Event scheduled for Friday, April 24 has been canceled
 - d) Clerk Designee Darla Fink – Spring Election April 7, 2020 – Polls Open for Voting 7:00 a.m. to 8:00 p.m.; Central Count Location for Processing Absentee Ballots at Fire Station #40, Open 7:00 a.m. to 8:00 p.m.
10. **Closed Session**

Motion for the Village of Fox Crossing Board of Trustees to convene into Closed Session, pursuant to WI Statute 19.85(1)(c), specifically to discuss the performance and compensation of individual employees.

Pursuant to WI Statute 19.85 (2), the Village Board will reconvene into open session.
11. **Adjourn**

Some Board members may be participating telephonically

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #200406-1

AWARD BID – 2020 CRACK SEALING PROGRAM

WHEREAS, on March 17, 2020, sealed bids for the 2020 Crack Sealing Program were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, five (5) bids were received (bid tabulation enclosed):

	Wolverine Sealcoating	Asphalt Seal & Repair	Precision Sealcoating	Fahrner Asphalt Sealers	Thunder Road
Unit Price per Pound	\$1.06	\$1.29	\$1.38	\$2.00	\$3.00
Total Pounds	75,943	62,403	53,333	40,250	26,833

; and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to award the lowest responsible bidder, Wolverine Seal Coating, LLC, for the unit price of \$1.06/lb for a total of 75,943 pounds.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the 2020 Crack Sealing Program to **Wolverine Seal Coating, LLC, 3235 County Farm Road, Jackson, Michigan** in the contract amount of **\$1.06/lb for 75,943 pounds** for the Village of Fox Crossing.

Adopted this 6th day of April, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200406-2

CHANGE ORDER #1 – JACOBSEN ROAD RECONSTRUCTION FROM COUNTY HIGHWAY CB TO COLD SPRING ROAD

WHEREAS, on February 10, 2020, Dorner, Inc., was awarded the Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road project, for the Base Bid amount of \$1,710,544.20; and

WHEREAS, Change Order #1 reflects an increase of \$2,320.00 for the addition of two (2) electronic message boards, including setup and take down, for eight (8) days; and

WHEREAS, the increase of \$2,320.00 from Change Order #1 items results in a new total contract price of \$1,712,864.20 (bid tabulation attached); and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to approve Change Order #1 to Dorner, Inc., for an increase in the amount of \$2,320.00, resulting in a new contract amount of \$1,712,864.20.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby approves Change Order #1 to the Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road project, resulting in an increase in the amount of \$2,320.00 to **Dorner, Inc., E506 Luxemburg Road, Luxemburg, Wisconsin**, for the adjusted contract amount of \$1,712,864.20.

Adopted this 6th day of April, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200406-3

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$ 2,841,601.01

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	55,957.11
Special Revenue Fund	\$	2,670.32
Debt Fund	\$	-
Capital Projects Fund	\$	85,698.24
Water Fund	\$	102,068.71
Sewer Fund	\$	15,284.68
Stormwater Fund	\$	16,312.09
Trust & Agency Fund	\$	-
Park Commission Processed Payments	\$	-
Special Processed Payments	\$	2,563,609.86
Total:	\$	<u>2,841,601.01</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 6th day of April, 2020

Requested by: Myra R. Piergrossi, Finance Director

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk