

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, March 28, 2022 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
Minutes to Approve
 - a) Regular Village Board Meeting – March 14, 2022Minutes and Correspondence to Receive
 - b) Planning Commission Meeting Minutes – February 16, 2022
 - c) Neenah-Menasha Sewerage Commission Meeting Minutes – February 22, 2022
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of **2-minutes** per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
8. **New Business- Resolutions/Ordinances/Policies**
 - a) 220328-1 Award Bid – 2022 Concrete Work Program to Include Municipal Complex, Community Center, and Palisades Park Concrete Work
 - b) 220328-2 Award Bid – 2022 Crack Sealing Program
 - c) 220328-3 A Resolution to Designate the Month of May, 2022, as No Mow May
 - d) 220328-4 Operator License Applicants
 - e) 220328-5 Expenditures
9. **Reports**
 - a) President Dale Youngquist – Open Book will be held on Thursday, April 28 from 12:00 p.m. to 2:00 p.m.; additionally, Property Owners may contact Accurate Appraisal at 1-800-770-3927 to Schedule an Appointment with an Assessor; the 2022 Board of Review will be held on Monday, June 6, 2022 from 4:30 p.m. to 6:30 p.m.
 - b) Community Development Director George Dearborn – Municipal Separate Storm Sewer System (MS-4) Report
 - c) Street Superintendent Randy Gallow – Winnebago County Agriculture & Household Material Clean Sweep Event – Friday, April 1, 2022 from 9:00 a.m. to 11:00 a.m. at the Winneconne Public Works Garage, and 2:00 p.m. to 5:00 p.m. at the Fox Crossing Municipal Complex
 - d) Clerk Darla Fink – Early Voting for the April 5 Spring Election will continue through Friday, April 1, 2022; Voting will be Open from 8:00 a.m. to 4:30 p.m., Monday through Friday, with the Exception of Friday, April 1, in which Voting will be Open Until 5:00 p.m.
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #220328-1

AWARD BID – 2022 CONCRETE WORK PROGRAM TO INCLUDE MUNICIPAL COMPLEX, COMMUNITY CENTER, AND PALISADES PARK CONCRETE WORK

WHEREAS, on March 22, 2022, sealed bids for the 2022 Concrete Work Program to include Municipal Complex, Community Center, and Palisades Park Concrete work, were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, three (3) bids for the Base Bid were received: (bid tabulation enclosed)

<u>Contractor</u>	<u>Base Bid</u>
Al Dix Concrete, Inc.	\$100,470.00
Jim Fischer, Inc.	\$186,502.50
Sommers Construction Co., Inc.	\$199,670.00

WHEREAS, it is the recommendation of Engineer Lee Reibold and Street Superintendent Randy Gallow to award the Base Bid to the lowest responsible bidder, Al Dix Concrete, Inc., in the amount of \$100,470.00, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid for the 2022 Concrete Work Program to include Municipal Complex, Community Center, and Palisades Park Concrete work, to the lowest responsible bidder, **Al Dix Concrete, Inc., 401 Gertrude Street, Kaukauna, Wisconsin**, for the total amount of **\$100,470.00**.

Adopted this 28th day of March, 2022

Requested by: Randy Gallow, Street Superintendent
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220328-2

AWARD BID – 2022 CRACK SEALING PROGRAM

WHEREAS, on March 22, 2022, sealed bids for the 2022 Crack Sealing Program were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, five (5) bids were received (bid tabulation enclosed):

	Precision Sealcoating, Inc.	Thunder Road, LLC	National Industrial Maint., Inc.	Fahrner Asphalt Sealers, LLC	American Pavement Solutions
Unit Price per Pound	\$1.28	\$1.80	\$1.89	\$2.00	\$2.25
Total Pounds	31,641	22,500	21,429	20,250	18,000

; and

WHEREAS, it is the recommendation of Village Engineer Lee Reibold and Street Superintendent Randy Gallow to award the bid to the lowest responsible bidder, Precision Sealcoating, Inc., for the unit price of \$1.28/lb for a total of 31,641 pounds.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the 2022 Crack Sealing Program to **Precision Sealcoating, Inc., N6450 River Road, Princeton, Wisconsin** in the contract amount of **\$1.28/lb for 31,641 pounds** for the Village of Fox Crossing.

Adopted this 28th day of March, 2022

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220328-3

A RESOLUTION TO DESIGNATE THE MONTH OF MAY, 2022, AS NO MOW MAY

WHEREAS, the Village of Fox Crossing is in a unique position, to significantly increase pollinator-friendly habitat by encouraging pollinator-friendly lawn-care practices and by encouraging its citizens to take direct and meaningful action on their own properties; and

WHEREAS, ideal pollinator-friendly habitat is comprised of mostly native wildflowers, grasses, vines, shrubs, and trees blooming in succession throughout the growing season, is free or nearly free of pesticides, is comprised of undisturbed spaces including leaf and brush piles, un-mown fields or field margins, fallen trees and other dead wood for nesting and overwintering; and provides connectivity between habitat areas to support pollinator movement and resilience; and

WHEREAS, the formative period for establishment of pollinator and other insect species, and the many songbirds and other urban wildlife species which depend upon them, occurs in late spring and early summer when they emerge from dormancy and require flowering plants as crucial foraging habitat; and these opportunities are dramatically reduced with early spring leaf-litter removal and grass-mowing.

NOW, THEREFORE BE IT RESOLVED, that the Village of Fox Crossing, along with Pollenablers-Fox Cities (pollenablersfoxcities@gmail.com), recognize No Mow May to actively promote and educate the community about the critical period of pollinator emergence, generation of crucial pollinator-supporting habitat and early spring foraging opportunities.

BE IT FURTHER RESOLVED, that for the duration of the month of May, the Village of Fox Crossing shall suspend the enforcement of ordinance Chapter § 287-4(D)(2,3 and 4) to voluntarily delay homeowner lawn-care practices until June 1st, 2022 to allow pollinator species to emerge and early flowering grasses to establish, which may result in ground-cover exceeding established ordinance height restrictions.

BE IT FURTHER RESOLVED, that provisions of Chapter § 287-4(D)(1,5,6, and 7) will remain in effect for the month of May, 2022, and that the removal of noxious weeds shall still be enforced.

Adopted this 28th day of March, 2022

Requested by: Kris Koeppe, Trustee #2, and the Sustainability Committee

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220328-4

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Hari Adhikari – Approved
Isaac Garvey – Approved
Jasmine Thoreson – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

Adopted this 28th day of March, 2022

Requested by: Scott Blashka, Police Chief
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #220328-5

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$976,404.15

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	209,224.28
Special Revenue Fund	\$	13,569.45
Debt Fund	\$	-
Capital Projects Fund	\$	7,323.22
Water Fund	\$	75,896.72
Sewer Fund	\$	11,653.17
Stormwater Fund	\$	7,992.98
Trust & Agency Fund	\$	-
Special Processed Payments	\$	650,744.33
Total:	\$	<u>976,404.15</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 28th day of March, 2022.

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

VILLAGE OF FOX CROSSING
2000 Municipal Drive
Neenah, WI 54956

EXPENDITURE SUMMARY

For Accounts Payable Period Ending: March 22, 2022
 For Village Board Meeting of: March 28, 2022

REGULAR PROCESSED CHECKS	AMOUNT
General Fund	\$209,224.28
Special Revenue Funds	\$13,569.45
Debt Fund	\$0.00
Capital Projects Fund	\$7,323.22
Water Fund	\$75,896.72
Sewer Fund	\$11,653.17
Stormwater Fund	\$7,992.98
Trust & Agency Fund	
Total Bills for	March 28, 2022
	<u><u>\$325,659.82</u></u>

SPECIAL PROCESSED PAYMENTS

CHECK #	PAYEE	CHECK #	DEPT. /PURPOSE	AMOUNT
	Village Specials	3/9-3/22/2022	**See Attached Listing**	\$195,105.01
ACH	Employee Benefits Corp	3/9-3/23/2022	Flex Spending Claims	\$2,995.11
ACH	Associated Bank	3/9/2022	July Bank Fees	\$58.98
ACH	American Express	3/10/2022	Jan CC Fees	\$22.58
ACH	American Express	3/10/2022	Feb CC Fees	\$1.49
ACH	ETF	3/15/2022	Medical Ins	\$143,739.40
ACH	Employee Benefits Corp	3/15/2022	March FSA Fees	\$130.30
ACH	ETF	3/16/2022	Retirement	\$69,576.25
VOID	Void		Void	(\$8.50)
ACH	Ehlers	3/18/2022	Jan 2022 Mgmt Fee	\$672.81
ACH	Ehlers	3/18/2022	Feb 2022 Mgmt Fee	\$603.22
ACH	WI Deferred Comp	3/18/2022	Deferred Comp	\$6,882.50
ACH	WI DOR	3/14/2022	Suspension Fees	\$9.00
42779-42785	Payroll	3/17/2022	Payroll	\$1,654.74
ACH	Payroll	3/17/2022	Payroll	\$162,729.11
ACH	Payroll	3/17/2022	Taxes	\$66,572.33
Total Special Processed Payments				<u><u>\$650,744.33</u></u>
GRAND TOTAL				<u><u>\$976,404.15</u></u>