

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, February 22, 2021 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
 - a) Promotion of Police Lieutenant Scott Blashka to Police Captain Presentation – Police Chief Tim G. Seaver
3. Public Hearings
4. Minutes to Approve/ Minutes and Correspondence to Receive
 - Minutes to Approve**
 - a) Village Board Workshop – February 1, 2021
 - b) Regular Village Board Meeting – February 8, 2021
 - Minutes and Correspondence to Receive**
 - c) Planning Commission – January 20, 2021
 - d) Spring Primary Election Results – February 16, 2021
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. **To address the Village Board, complete the Public Participation signup sheet.**
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
 - a) 210222-1:ORD Amend Fox Crossing Municipal Code Chapter 435 Zoning Ordinance – Rezone Neenah Joint School District Property Located on County Highway II from A-2 General Agriculture to M-1 Mixed-Use District *First Reading*
 - b) 210222-2:ORD Amend Fox Crossing Municipal Code Chapter 435 Zoning Ordinance – Rezone Vacant Parcel Located at 1101 Tayco Road from R-1 Rural Residential to Planned Development District *First Reading*
 - c) 210222-3:ORD Amend Fox Crossing Municipal Code Chapter 435 Zoning Ordinance – Rezone Vacant Parcel 121026402 Located on Mill Pond Lane from R-2 Suburban Low Density Residential to R-3 Suburban Medium Density Residential *First Reading*
 - d) 210222-1 Certified Survey Map – Vacant Parcels 121026401 & 121026402 Located on Mill Pond
 - e) 210222-2 Certified Survey Map – Drive 900 Wittmann Drive
 - f) 210222-3 Appoint Fox Crossing Representative to the Fox Cities Convention & Visitors Bureau Board of Directors – Village Manager Jeffrey Sturgell
 - g) 210222-4 Operator License Applicants
 - h) 210222-5 Expenditures
9. Reports
 - a) Parks & Recreation Director Amanda Geiser – Be Active Wisconsin Community Fitness Challenge, March 1-31, 2021
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

ORD #210222-1:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER 435 ZONING ORDINANCE
– REZONE NEENAH JOINT SCHOOL DISTRICT PROPERTY LOCATED ON
COUNTY HIGHWAY II FROM A-2 GENERAL AGRICULTURE TO M-1 MIXED-USE
DISTRICT**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter 435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning the Neenah Joint School District parcel located on County Highway II, from A-2 (General Agriculture) to M-1 (Mixed-Use) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: February 22, 2021

Date Adopted: _____

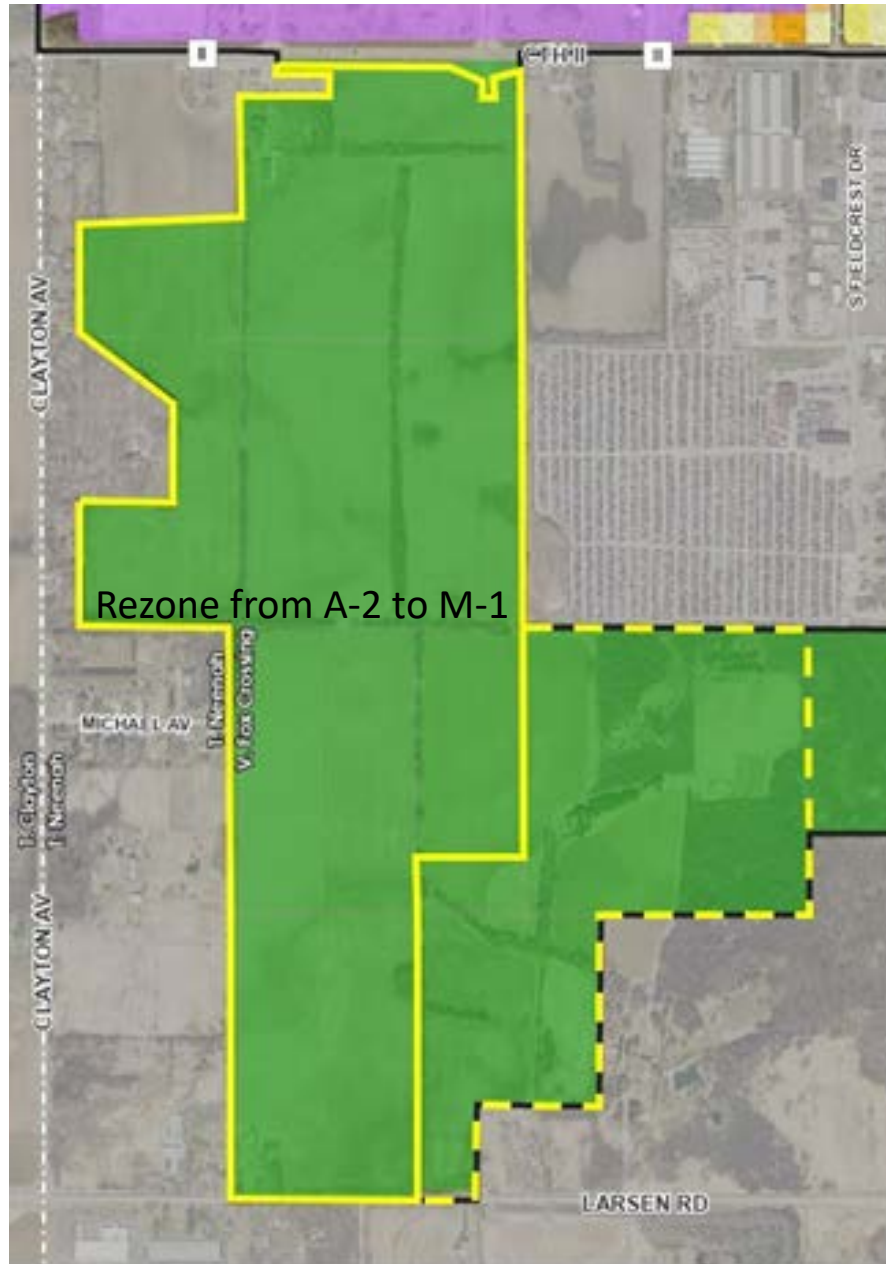
Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



ORD #210222-2:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER 435 ZONING ORDINANCE
– REZONE VACANT PARCEL LOCATED AT 1101 TAYCO ROAD FROM R-1 RURAL
RESIDENTIAL TO PLANNED DEVELOPMENT DISTRICT**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter 435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning vacant parcel 1210308 located at 1101 Tayco Road, from R-1 (Rural Residential) to PDD (Planned Development District) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: February 22, 2021

Date Adopted: _____

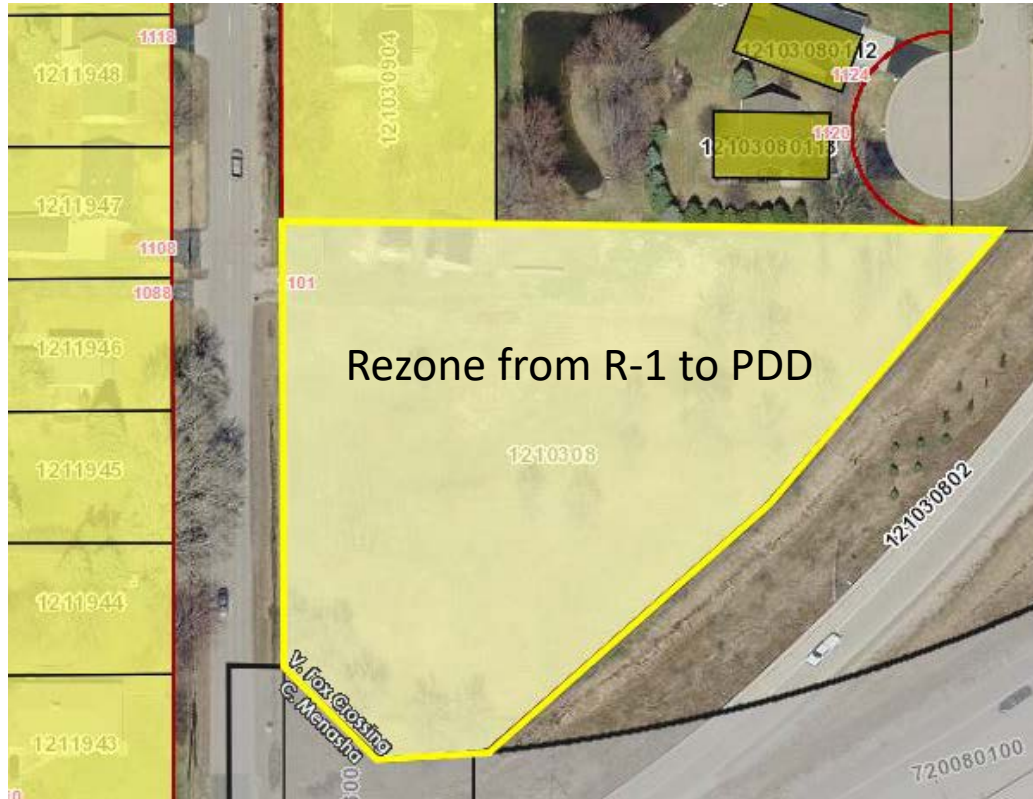
Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



ORD #210222-3:ORD *First Reading*

**AMEND FOX CROSSING MUNICIPAL CODE CHAPTER 435 ZONING ORDINANCE
– REZONE VACANT PARCEL 121026402 LOCATED ON MILL POND LANE FROM
R-2 SUBURBAN LOW DENSITY RESIDENTIAL TO R-3 SUBURBAN MEDIUM
DENSITY RESIDENTIAL**

The Village Board of Trustees of the Village of Fox Crossing do ordain as follows:

Part I. Chapter 435, Zoning Ordinance, and the Zoning Map made a part thereof, is hereby amended by rezoning vacant parcel 121026402 located on Mill Pond Lane, from R-2 (Suburban Low Density Residential) to R-3 (Suburban Medium Density Residential) as shown in Attachment 1.

Part II. All ordinances or parts of ordinances contradicting the provisions of this ordinance are hereby repealed.

Part III. Effective Date. This ordinance shall take effect and be in full force from and after its passage and publication or posting according to law.

Date Introduced: February 22, 2021

Date Adopted: _____

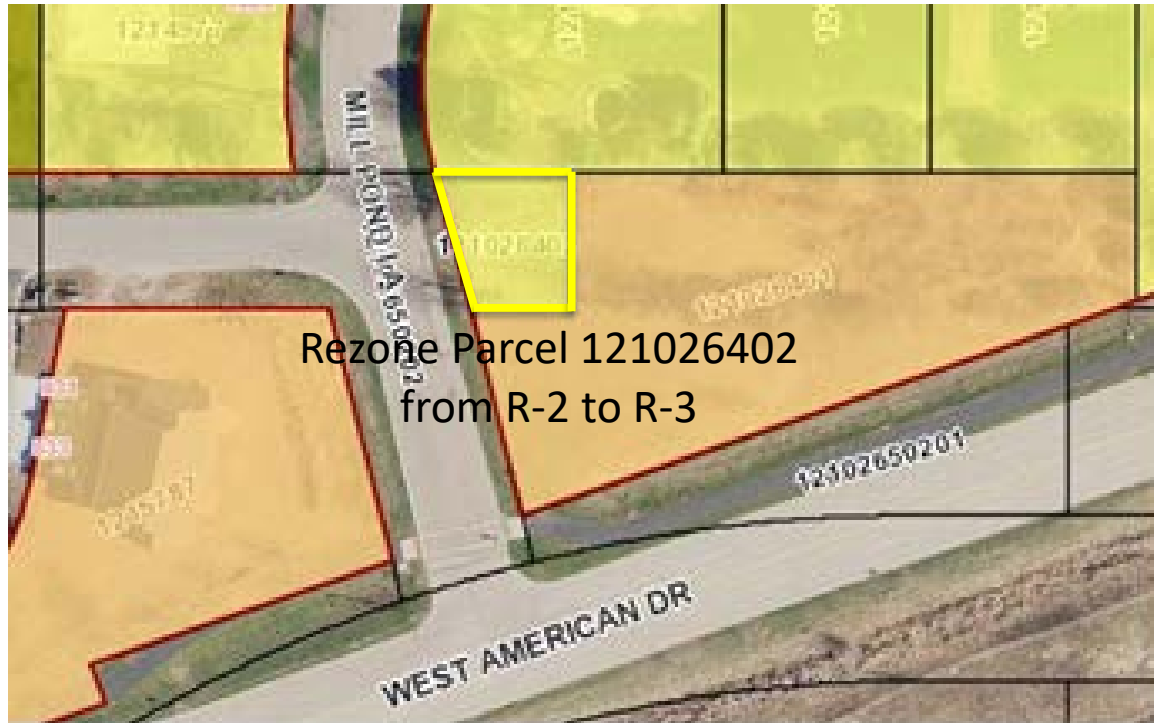
Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

ATTACHMENT 1: Proposed Zoning Map Amendment



RES #210222-1

CERTIFIED SURVEY MAP – VACANT PARCELS 121026401 & 121026402 LOCATED ON MILL POND DRIVE

WHEREAS, the applicant, Mr. Nate Jochman, requests approval of a Certified Survey Map (CSM) to adjust the property lines between vacant parcels 121026401 and 121026402, located on Mill Pond Drive, to create two (2) buildable lots on the parcels; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their February 17, 2021 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.
3. Final approval of the rezoning of parcel 121026402 from R-2 Suburban Low Density Residential to R-3 Suburban Medium Density Residential.

Planning Commission: 6 Aye 0 Nay 1 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 22nd day of February, 2021

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210222-2

CERTIFIED SURVEY MAP – 900 WITTMANN DRIVE

WHEREAS, the applicant, Mr. Marcus Dreger, requests approval of a Certified Survey Map (CSM) to move the property line between parcels 12103380101 and 12103380102, located at 900 Wittmann Drive, to the east by 73.89 feet; and

WHEREAS, the Village of Fox Crossing Planning Commission reviewed this item at their February 17, 2021 meeting and recommended approval of the Certified Survey Map with the following conditions:

1. All taxes and assessments shall be paid prior to the Village affixing signatures on the Certified Survey Map.
2. The applicant shall provide the Village with a final copy of the recorded CSM.

Planning Commission: 6 Aye 0 Nay 1 Excused 0 Abstain

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby recommends approval of the Certified Survey Map with the above conditions.

Adopted this 22nd day of February, 2021

Requested by: George Dearborn, AICP, Director of Community Development

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210222-3

**APPOINT FOX CROSSING REPRESENTATIVE TO THE FOX CITIES CONVENTION
& VISITORS BUREAU BOARD OF DIRECTORS—VILLAGE MANAGER JEFFREY
STURGELL**

WHEREAS, when a community within the Fox Cities Tourism Zone generates one percent (1%) or greater of the total Room Tax generated in the Zone, the community receives a seat on the Fox Cities Convention and Visitors Bureau Board of Directors; and

WHEREAS, in October 2019, Village President Youngquist was appointed to serve as the Fox Crossing representative to the Fox Cities Convention & Visitors Bureau, for a three (3) year term beginning January 1, 2020 and ending December 31, 2022; and

WHEREAS, Village President Youngquist recently submitted his resignation to the Fox Cities Convention & Visitors Bureau Board of Directors due to personal time commitment reasons; and

WHEREAS, Village President Youngquist nominates Village Manager Jeffrey Sturgell to serve the remainder of the three (3) year term ending December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees hereby appoints Village Manager Jeffrey Sturgell to serve as the Fox Crossing representative to the Fox Cities Convention & Visitors Bureau Board of Directors for the remainder of the three (3) year term beginning January 1, 2020 and ending December 31, 2022.

Adopted this 22nd day of February, 2021

Requested by: Dale A. Youngquist, Village President

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210222-4

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicants for the upcoming two-year term, listed below, have made proper application with the Police Department; and

WHEREAS, all applicants either currently hold a valid two-year server license elsewhere, or have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicants with a recommendation of approval as follows:

Lauren Krma – Approved

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommends the above applicants recommended for approval be approved, pending payment, successful background checks, and completion of a state-approved alcohol awareness training program, for the licensing period beginning July 1, 2020 - June 30, 2022.

Adopted this 22nd day of February, 2021

Requested by: Tim G. Seaver, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk

RES #210222-5

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$11,136,989.66

WHEREAS, the disbursements are categorized below & the detail is attached:

Pending:		
General Fund	\$	50,408.25
Special Revenue Fund	\$	67,678.24
Debt Fund	\$	-
Capital Projects Fund	\$	101,302.92
Water Fund	\$	10,450.16
Sewer Fund	\$	5,986.03
Stormwater Fund	\$	4,036.85
Trust & Agency Fund	\$	-
Special Processed Payments	\$	10,897,127.21
Total:	\$	<u>11,136,989.66</u>

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 22nd day of February, 2021

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Darla M. Fink, Village Clerk