

Village of Fox Crossing Board of Trustees Regular Meeting
Monday, February 10, 2020 - 6:00 p.m.
Municipal Complex - Arden Tews Assembly Room
2000 Municipal Drive, Neenah WI 54956
Agenda

1. Call to Order, Pledge of Allegiance and Roll Call
2. Awards/Presentations
3. Public Hearings
 - a) Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting – Village President Dale Youngquist and Finance Director Myra Piergrossi
4. Minutes to Approve/ Minutes and Correspondence to Receive
 - Minutes to Approve**
 - a) Special Village Board Meeting – January 27, 2020
 - b) Regular Village Board Meeting – January 27, 2020
 - Minutes and Correspondence to Receive**
 - c) Neenah-Menasha Sewerage Commission Meeting – December 17, 2019
5. **Public Comments Addressed to the Village Board.** Individuals properly signed in may speak directly to the Village Board on non-repetitive village matters whether on, or not on the agenda. However, no announcements of candidacy for any elected position will be permitted. Commenters must wait to be called, must speak from the podium, directing their comments to the board. Comments must be orderly. A maximum of 2-minutes per person is allowed and you must return to the audience when signaled to do so. Public comment is not permitted outside of this public comment period. *Note:* The board's ability to act on or respond to public comments is limited by Chapter 19, WI Stats. To address the Village Board, complete the Public Participation signup sheet.
6. Discussion Items
7. Unfinished Business
8. New Business- Resolutions/Ordinances/Policies
 - a) 200210-1 Award Bid – 2020 Reconstruction of Water and Sanitary Sewer Mains on Woodgate Lane, Shady Springs Drive, Shady Springs Court, Weatherwood Drive, Theresa Avenue, and George Street Project
 - b) 200210-2 Award Bid – County Highway O Water and Sanitary Sewer Main Relay Project
 - c) 200210-3 Award Bid – Jacobsen Road Cross Culvert Replacement Project
 - d) 200210-4 Award Bid – Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road
 - e) 200210-5 Operator License Applicants
 - f) 200210-6 Expenditures
9. Reports
 - a) Clerk Karen Backman – Spring Primary on Tuesday, February 18, 2020 with Polls Open from 7:00 a.m. to 8:00 p.m.
10. Closed Session
11. Adjourn

A quorum of Police & Fire, Planning, and Park Commissions may be present, although official action by those bodies will not be taken; the only business to be conducted is for Village Board action.

Those individuals requiring the assistance of a sign language interpreter to participate in this meeting may call 720.7101 a minimum of five business days prior to the meeting.

RES #200210-1

AWARD BID – 2020 RECONSTRUCTION OF WATER AND SANITARY SEWER MAINS ON WOODGATE LANE, SHADY SPRINGS DRIVE, SHADY SPRINGS COURT, WEATHERWOOD DRIVE, THERESA AVENUE, AND GEORGE STREET PROJECT

WHEREAS, on January 22, 2020, sealed bids for the 2020 Reconstruction of Water and Sanitary Sewer Mains on Woodgate Lane, Shady Springs Drive, Shady Springs Court, Weatherwood Drive, Theresa Avenue, and George Street project were due in the office of the Utility Department by 2:00 p.m., at which time they were publicly opened and read; and

WHEREAS, six (6) bids were received: (bid tabulation enclosed)

| <u>Contractor</u> | <u>Base Bid</u> | <u>Alternate A</u> | <u>Total Bid</u> |
|-------------------------------|-----------------|--------------------|------------------|
| David Tenor Corporation | \$974,934.00 | \$155,988.00 | \$1,130,922.00 |
| PTS Contractors, Inc. | \$1,021,895.00 | \$179,291.00 | \$1,201,186.00 |
| Superior Sewer and Water Inc. | \$1,132,973.00 | \$173,294.40 | \$1,306,267.40 |
| Advance Construction, Inc. | \$1,150,061.00 | \$181,714.20 | \$1,331,775.20 |
| De Groot, Inc. | \$1,203,790.63 | \$198,826.60 | \$1,402,617.23 |
| Dorner, Inc. | \$1,251,299.00 | \$200,567.00 | \$1,451,866.00 |

WHEREAS, it is the recommendation of Engineer Brad Werner and Utility Superintendent David Tracey to award the Base Bid and Alternate A Bid to the lowest responsible bidder, David Tenor Corporation, in the total amount of \$1,130,922.00, with final quantity adjustments made by change order to reflect actual quantities; and

WHEREAS, Superintendent Tracey requests to transfer \$285,910.00 from the sanitary sewer portion of the Home Avenue Sanitary Sewer Main Replacement project, to the sanitary sewer portion of the 2020 Reconstruction of Water and Sanitary Sewer Mains on Woodgate Lane, Shady Springs Drive, Shady Springs Court, Weatherwood Drive, Theresa Avenue, and George Street project.

NOW, THEREFORE BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid and Alternate A Bid for the 2020 Reconstruction of Water and Sanitary Sewer Mains on Woodgate Lane, Shady Springs Drive, Shady Springs Court, Weatherwood Drive, Theresa Avenue, and George Street project, to the lowest responsible bidder, **David Tenor Corporation, 2759 Dewey Decker Drive, Green Bay, Wisconsin**, for the total amount of **\$1,130,922.00**.

BE IT FURTHER RESOLVED, the Village Board of Trustees approves the transfer of \$285,910.00 from the sanitary sewer portion of the Home Avenue Sanitary Sewer Main Replacement project, to the sanitary sewer portion of the 2020 Reconstruction of Water and Sanitary Sewer Mains on Woodgate Lane, Shady Springs Drive, Shady Springs Court, Weatherwood Drive, Theresa Avenue, and George Street project.

Adopted this 10th day of February, 2020

Requested by: David Tracey, Utility Superintendent
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200210-2

AWARD BID – COUNTY HIGHWAY O WATER AND SANITARY SEWER MAIN RELAY PROJECT

WHEREAS, on January 23, 2020, sealed bids for the County Highway O Water and Sanitary Sewer Main Relay project were due in the office of the Utility Department by 2:00 p.m., at which time they were publicly opened and read; and

WHEREAS, nine (9) bids were received: (bid tabulation enclosed)

| <u>Contractor</u> | <u>Base Bid</u> |
|---------------------------------|-----------------|
| PTS Contractors, Inc. | \$344,755.00 |
| Advance Construction, Inc. | \$348,848.18 |
| Kruczek Construction, Inc. | \$360,000.00 |
| De Groot, Inc. | \$361,932.94 |
| Dorner, Inc. | \$363,701.00 |
| Donald Hietpas & Sons, Inc. | \$389,300.00 |
| Superior Sewer and Water, Inc. | \$404,985.00 |
| Carl Bowers & Sons Construction | \$432,770.00 |
| Jossart Brothers, Inc. | \$438,875.00 |

WHEREAS, it is the recommendation of Engineer Brad Werner and Utility Superintendent David Tracey to award the bid to the lowest responsible bidder, PTS Contractors, Inc., in the amount of \$344,755.00, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the bid for the County Highway O Water and Sanitary Sewer Main Relay project, to the lowest responsible bidder, **PTS Contractors, Inc., 4075 Eaton Road, Green Bay, Wisconsin**, for the total amount of **\$344,755.00**.

Adopted this 10th day of February, 2020

Requested by: David Tracey, Utility Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200210-3

AWARD BID – JACOBSEN ROAD CROSS CULVERT REPLACEMENT PROJECT

WHEREAS, on January 28, 2020, sealed bids for the Jacobsen Road Cross Culvert Replacement project were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, five (5) bids for the Base Bid were received: (bid tabulation enclosed)

| <u>Contractor</u> | <u>Base Bid</u> |
|---------------------------------|-----------------|
| Advance Construction, Inc. | \$326,630.39 |
| Soper Grading & Excavating, LLC | \$328,716.30 |
| De Groot, Inc. | \$450,467.17 |
| Superior Sewer and Water, Inc. | \$486,141.07 |
| PTS Contractors, Inc. | \$592,595.00 |

WHEREAS, it is the recommendation of Engineer Lee Reibold and Street Superintendent Randy Gallow to award the Base Bid to the lowest responsible bidder, Advance Construction, Inc., in the amount of \$326,630.39, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid for the Jacobsen Road Cross Culvert Replacement project, to the lowest responsible bidder, **Advance Construction, Inc., 2141 Woodale Avenue, Green Bay, Wisconsin**, for the total amount of **\$326,630.39**.

Adopted this 10th day of February, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200210-4

**AWARD BID – JACOBSEN ROAD RECONSTRUCTION FROM COUNTY HIGHWAY
CB TO COLD SPRING ROAD**

WHEREAS, on February 4, 2020, sealed bids for the Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road project were due in the office of the Street Department by 10:00 a.m., at which time they were publicly opened and read; and

WHEREAS, five (5) bids for the Base Bid were received: (bid tabulation enclosed)

| <u>Contractor</u> | <u>Base Bid</u> |
|---------------------------------|-----------------|
| Dorner, Inc. | \$1,710,544.20 |
| De Groot, Inc. | \$1,753,011.94 |
| PTS Contractors, Inc. | \$1,786,263.50 |
| Advance Construction, Inc. | \$1,885,737.04 |
| Soper Grading & Excavating, LLC | \$2,044,776.60 |

WHEREAS, it is the recommendation of Engineer Lee Reibold and Street Superintendent Randy Gallow to award the Base Bid to the lowest responsible bidder, Dorner, Inc., in the amount of \$1,710,544.20, with final quantity adjustments made by change order to reflect actual quantities.

NOW, THEREFORE, BE IT RESOLVED by the Village of Fox Crossing Board of Trustees to hereby award the Base Bid for the Jacobsen Road Reconstruction from County Highway CB to Cold Spring Road project, to the lowest responsible bidder, **Dorner, Inc., E506 Luxemburg Road, Luxemburg, Wisconsin**, for the total amount of **\$1,710,544.20**.

Adopted this 10th day of February, 2020

Requested by: Randy Gallow, Street Superintendent

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200210-5

OPERATOR LICENSE APPLICANTS

WHEREAS, the operator license applicant(s) listed below have made proper application with the Police Department; and

WHEREAS, all applicant(s) either currently holds a valid two-year server license elsewhere, have successfully completed the mandatory alcohol awareness training program, or have scheduled the course; and

WHEREAS, background checks have been conducted by the Police Department; and

WHEREAS, the Police Chief submits the applicant(s) as follows:

| | |
|--------------------|---------|
| Benjamin Peterson | Approve |
| Abigail Liebhauser | Approve |
| Amanda Maker | Approve |

NOW, THEREFORE, BE IT RESOLVED that the Village of Fox Crossing Board of Trustees recommend the above applicant(s) be approved pending payment, successful background check, and completion of a state-approved alcohol awareness training program for the licensing period of **JULY 1, 2018 – JUNE 30, 2020.**

Adopted this 10th day of February, 2020

Requested by: Tim G. Seaver, Police Chief

Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk

RES #200210-6

EXPENDITURES

WHEREAS, the Village of Fox Crossing has outstanding invoices totaling: \$ 729,216.40

WHEREAS, the disbursements are categorized below & the detail is attached:

| | | |
|------------------------------------|----|-------------------|
| Pending: | | |
| General Fund | \$ | 135,994.45 |
| Special Revenue Fund | \$ | 50,250.00 |
| Debt Fund | \$ | 619.00 |
| Capital Projects Fund | \$ | 53,463.00 |
| Water Fund | \$ | 24,519.25 |
| Sewer Fund | \$ | 22,066.98 |
| Stormwater Fund | \$ | 6,141.39 |
| Trust & Agency Fund | \$ | - |
| Park Commission Processed Payments | \$ | - |
| Special Processed Payments | \$ | 436,162.33 |
| Total: | \$ | <u>729,216.40</u> |

NOW, THEREFORE BE IT RESOLVED, the Village of Fox Crossing Board of Trustees hereby authorizes the above expenditures to be paid by the Finance Department with the exception of none.

Adopted this 10th day of February, 2020

Requested by: Myra R. Piergrossi, Finance Director
Submitted by: Dale A. Youngquist, Village President

Dale A. Youngquist, Village President

Attest: Karen Backman, Village Clerk